

FOR BOARD PERUSAL
Warrants & Payroll Expense For April 2025

Trust & Agency - April 2025			
Approved	Warrant #		Amount
4/1/2025	TA25-7	\$	285.14
4/1/2025	ACH-NYS DC	\$	1,445.19
4/1/2025	ACH-NYS Ret (Mar)	\$	1,071.87
4/15/2025	TA25-8	\$	22,040.16
4/15/2025	ACH-NYS DC	\$	1,445.19
4/25/2025	TA25-9	\$	320.75
		\$	26,608.30

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Southern Adirondack Library System
Warrant for Payment 2025-9
Authorized Expenditures as Approved: 4/1/2025

				Date 4/1/2025
Vou #	Claimant	Account	Amount	Check #
86	Arnoff Moving & Storage			
		A433A · Delivery	11,294.04	
	Total Arnoff Moving & Storage		11,294.04	15174
87	Dallas			
		A435 · Travel & CE - Employee & Board	88.48	
	Total Dallas		88.48	15175
88	Davis Vision			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	15176
89	Dell Marketing L.P.			
		A410M · Software	1,167.37	
	Total Dell Marketing L.P.		1,167.37	15177
90	Library Journal			
		A413 · Serials	179.00	
	Total Library Journal		179.00	15178
91	MVLS/SALS Joint Automation Project			
		A203 · Equipment	109.95	
	Total MVLS/SALS Joint Automation Project		109.95	15179
92	National Grid			
		A450 · Utilities	2,700.48	
	Total National Grid		2,700.48	15180
93	OverDrive			
		A491B · County Aid	1,776.24	
	Total OverDrive		1,776.24	15181
94	Paychex, Inc.			
		A437 · Professional Fees	564.05	
	Total Paychex, Inc.		564.05	15182
95	Stark Tech Services, LLC			
		A452 · Building Maint. & Repair	535.00	
	Total Stark Tech Services, LLC		535.00	15183
96	Swank Movie Licensing USA			
		A445-2 · Mbr Lib Purchases	2,200.00	
		A445-2 · Mbr Lib Purchases	6,837.00	
	Total Swank Movie Licensing USA		9,037.00	15184
97	Verizon Wireless			
		A431 · Telecommunications	76.02	
	Total Verizon Wireless		76.02	15185
98	VISA			
		A411 · Electronic Materials	35.99	
		A410M · Software	319.80	
		A435 · Travel & CE - Employee & Board	226.69	
	Total VISA		582.48	15186

Southern Adirondack Library System
Warrant for Payment 2025-9
Authorized Expenditures as Approved: 4/1/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
99	WB Mason Co., Inc.			
		A430 · Supplies	-24.00	
		A430 · Supplies	66.16	
	Total WB Mason Co., Inc.		42.16	15187
TOTAL			28,242.09	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#7-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,474.12	
Net Payroll	TA10		26,315.81
Deferred Compensation 457	TA17		1,445.19
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		396.36
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		613.69
NYS Income Tax	TA21		1,719.73
Federal Income Tax	TA22		3,943.73
Income Executions	TA23		
Social Security	TA26		5,627.26
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.92
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		53.43
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,282.95 .141
Check # 15172	Total	\$ 40,474.12	4/1/2025 5,249.17 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,813.63	37,660.49
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$40,474.12

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-10
Authorized Expenditures as Approved: 4/15/2025

				Date 4/15/2025
Vou #	Claimant	Account	Amount	Check #
100	Arnoff Moving & Storage			
		A433A · Delivery	11,294.00	
		A433A · Delivery	8,989.03	
	Total Arnoff Moving & Storage		20,283.03	15189
101	Casella Waste Services			
		A452 · Building Maint. & Repair	64.21	
	Total Casella Waste Services		64.21	15190
102	Dallas			
		A435 · Travel & CE - Employee & Board	45.29	
	Total Dallas		45.29	15191
103	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	51.98	
	Total Electronic Office Products		51.98	15192
104	FirstLight Fiber			
		A431 · Telecommunications	993.16	
	Total FirstLight Fiber		993.16	15193
105	Helenek, Richard			
		A452 · Building Maint. & Repair	105.00	
	Total Helenek, Richard		105.00	15194
106	Jeffords			
		A437 · Professional Fees	500.12	
	Total Jeffords		500.12	15195
107	June Garcia LLC			
		A437 · Professional Fees	4,000.00	
	Total June Garcia LLC		4,000.00	15196
108	MVLS/SALS Joint Automation Project			
		A445-2 · Mbr Lib Purchases	113.43	
		A445-2 · Mbr Lib Purchases	1,488.28	
		A445-2 · Mbr Lib Purchases	299.99	
		A445-2 · Mbr Lib Purchases	100.00	
		A445-JA · Joint Automation Fees-01	42,131.96	
	Total MVLS/SALS Joint Automation Project		44,133.66	15197
109	NYCON, Inc.			
		A90898 · Other Employee Benefits	58.50	
	Total NYCON, Inc.		58.50	15198
110	OverDrive			
		A491B · County Aid	187.50	
		A445-1 · MembLib E-Content Contribution	1,598.54	
		A445-1 · MembLib E-Content Contribution	753.27	
	Total OverDrive		2,539.31	15199
111	Smith, Colleen			
		A435 · Travel & CE - Employee & Board	21.28	
	Total Smith, Colleen		21.28	15200

Southern Adirondack Library System
Warrant for Payment 2025-10
Authorized Expenditures as Approved: 4/15/2025

You #	Claimant	Account	Amount	Check #
112	Upstate Agency, LLC			
		A454 · Insurance	9,801.25	
	Total Upstate Agency, LLC		9,801.25	15201
113	WB Mason Co., Inc.			
		A430 · Supplies	7.99	
	Total WB Mason Co., Inc.		7.99	15202
TOTAL			82,604.78	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#8-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 61,072.98	
Net Payroll	TA10		26,315.82
Deferred Compensation 457	TA17		1,445.19
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		396.36
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		21,212.55
NYS Income Tax	TA21		1,719.73
Federal Income Tax	TA22		3,943.72
Income Executions	TA23		
Social Security	TA26		5,627.26
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.92
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		53.43
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,282.95 .141
Check # 15188	Total	\$ 61,072.98	4/15/2025 5,249.17 .142
<u>Expense</u>		<u>Total</u>	<u>2,128.37 .144</u>
FICA	9030.8	2,813.63	37,660.49
HOSPITALIZATION	9060.8	20,598.86	
RETIREMENT ARREARS			

\$40,474.12

Priority One Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-11
Authorized Expenditures as Approved: 4/25/2025

Date 4/29/2025

Vou #	Claimant	Account	Amount	Check #
114	Argyle Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	15203
	Total Argyle Free Library-V		5,000.00	
115	Ballston Spa Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	4,200.00	15204
	Total Ballston Spa Public Library-V		4,200.00	
116	BRL - Horicon Free Public Library			
		A491CC · Facilities Upg. Challenge Grant	2,000.00	15205
	Total BRL - Horicon Free Public Library		2,000.00	
117	Fort Edward Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	2,000.00	15206
	Total Fort Edward Free Library-V		2,000.00	
118	GLE - Crandall Public Library			
		A491CC · Facilities Upg. Challenge Grant	3,000.00	15207
	Total GLE - Crandall Public Library		3,000.00	
119	Greenwich Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	2,500.00	15208
	Total Greenwich Free Library-V		2,500.00	
120	ILT - Town of Inlet Public Library			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	15209
	Total ILT - Town of Inlet Public Library		5,000.00	
121	IND - Town of Indian Lake Public Library			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	15210
	Total IND - Town of Indian Lake Public Library		5,000.00	
122	LGL - CVW Long Lake Public Library			
		A491CC · Facilities Upg. Challenge Grant	3,000.00	15211
	Total LGL - CVW Long Lake Public Library		3,000.00	
123	LKG - Caldwell-Lake George Library			
		A491CC · Facilities Upg. Challenge Grant	2,000.00	15212
	Total LKG - Caldwell-Lake George Library		2,000.00	
124	LUZ - Rockwell Falls Public Library			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	15213
	Total LUZ - Rockwell Falls Public Library		5,000.00	
125	Stony Creek Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	15214
	Total Stony Creek Free Library-V		5,000.00	
126	SVL Schuylerville Public Library			
		A491CC · Facilities Upg. Challenge Grant	1,800.00	15215
	Total SVL Schuylerville Public Library		1,800.00	
127	Waterford Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	4,500.00	15216
	Total Waterford Public Library-V		4,500.00	
TOTAL			50,000.00	

Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2025-12
Authorized Expenditures as Approved: 4/28/2025

				Date 4/29/2025
Vou #	Claimant	Account	Amount	Check #
128	Arnoff Moving & Storage			
		A433A · Delivery	11,217.04	
	Total Arnoff Moving & Storage		11,217.04	15217
129	Commissioner of Finance			
		A450 · Utilities	126.26	
	Total Commissioner of Finance		126.26	15218
130	Davis Vision			
		A90608 · Employee Health Insurance	71.02	
	Total Davis Vision		71.02	15219
131	DeSignore			
		A435 · Travel & CE - Employee & Board	9.17	
	Total DeSignore		9.17	15220
132	Jeffords			
		A437 · Professional Fees	500.12	
	Total Jeffords		500.12	15221
133	Newsela, Inc.			
		A411 · Electronic Materials	1,000.00	
	Total Newsela, Inc.		1,000.00	15222
134	NYLA			
		A435 · Travel & CE - Employee & Board	165.00	
	Total NYLA		165.00	15223
135	OverDrive			
		A445-1 · MembLib E-Content Contribution	1,720.57	
		A445-1 · MembLib E-Content Contribution	2,080.03	
	Total OverDrive		3,800.60	15224
136	Priority One Payroll, LLC			
		A437 · Professional Fees	102.40	
		A437 · Professional Fees	125.00	
	Total Priority One Payroll, LLC		227.40	ACH 4/17/25
137	Steele, George J.			
		A497 · CE for Member Libraries	225.00	
	Total Steele, George J.		225.00	15225
138	Stillwater Public Library-V			
		A491J · NYS Love Your Library Fund	117.96	
	Total Stillwater Public Library-V		117.96	15226
139	Stony Creek Free Library-V			
		A410E · WCF Books	20.00	
	Total Stony Creek Free Library-V		20.00	15227
140	United Ag & Turf			
		A439 · Equipment Maintenance & Repair	990.54	
	Total United Ag & Turf		990.54	15228
141	VISA			
		A434 · Publicity and Printing	899.18	
		A430 · Supplies	33.48	

Southern Adirondack Library System
Warrant for Payment 2025-12
Authorized Expenditures as Approved: 4/28/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
		A411 · Electronic Materials	35.99	
		A435 · Travel & CE - Employee & Board	4,853.94	
		A430 · Supplies	6.29	
		A410M · Software	215.99	
	Total VISA		6,044.87	15229
142	WB Mason Co., Inc.			
		A430 · Supplies	-24.00	
		A430 · Supplies	71.96	
	Total WB Mason Co., Inc.		47.96	15230
TOTAL			24,562.94	

Authorized Signature

SALS Payroll Account
T&A Warrant for Payment TA25-7
Authorized Expenditures as Approved: 4/1/2025

				Date 4/1/2025
<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
13	NYCON, Inc.			
		TA32D · NYCON Dental	71.22	2227
	Total NYCON, Inc.		71.22	
14	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2228
	Total SALS Employee		213.92	
TOTAL			285.14	

Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-01-2025
Submission time	3:21:40 PM
Pay date	04-04-2025
Payment amount	\$1,445.19
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-04-2025

[+] Feedback

Post Submission Process

[Report Summary](#) [Report Details](#) [Warnings](#) [New Hire Summary](#)

Location 50780 S ADIRONDACK LIBRARY SYSTEM

Report Date 03/31/2025

Report Format Enhanced

[Return to Dashboard](#)

Report ID 202503507801

Report Status Posted

Report Type Regular

Report Summary

Employer Reported:

Total Days Reported 242.57

Total Earnings Reported \$83,823.78

Contributions

Pre Tax \$781.87

Post Tax \$0.00

Loans

Post Tax \$290.00

Service Credit Purchase

Pre Tax \$0.00

Post Tax \$0.00

Total Withholding Reported \$1,071.87

Excess Withholdings

NYSLRS Accepted:

Total Days Accepted 242.57

Contributions

Pre Tax \$781.87

Post Tax \$0.00

Loans

Post Tax \$290.00

Service Credit Purchase

Pre Tax \$0.00

Post Tax \$0.00

Total Withholdings Accepted \$1071.87

Comments

Errors and Warnings Count

Message	Type

☒ I agree the submission of this Employer Report. 4/1/2025 10:46:01 AM ~~XXXXXXXXXX~~

SALS Payroll Account
T&A Warrant for Payment TA25-8
Authorized Expenditures as Approved: 4/15/2025

Date 4/18/2025

<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
15	NYS Health Insurance			
		TA20A · Health Insurance	21,826.24	2229
	Total NYS Health Insurance		21,826.24	
16	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2230
	Total SALS Employee		213.92	
TOTAL			22,040.16	

Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-15-2025
Submission time	3:14:16 PM
Pay date	04-18-2025
Payment amount	\$1,445.19
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-17-2025

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA25-9
Authorized Expenditures as Approved: 4/25/2025

				Date 4/29/2025
<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
17	NYCON, Inc.			
		TA32D · NYCON Dental	106.83	2231
	Total NYCON, Inc.		106.83	
18	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2232
	Total SALS Employee		213.92	
TOTAL			320.75	

Authorized Signature