

**SOUTHERN ADIRONDACK LIBRARY SYSTEM**

**FOR BOARD PERUSAL**

**Warrants & Payroll Expense For Sep 2025**

General Fund - Sep 2025		
Approved	Warrant #	Amount
9/2/2025	2025-23	\$ 364,211.27
9/2/2025	PAY#18-2025	\$ 33,462.32
9/16/2025	2025-24	\$ 63,477.66
9/16/2025	PAY#19-2025	\$ 80,558.99
9/29/2025	2025-25	\$ 23,954.73
		<u>\$ 565,664.97</u>

Trust & Agency - Sep 2025		
Approved	Warrant #	Amount
9/2/2025	TA25-18	\$ 75.00
9/2/2025	ACH-NYS DC 9-5	\$ 426.90
9/2/2025	ACH-NYS Ret (Aug)	\$ 785.42
9/16/2025	TA25-19	\$ 26,462.21
9/16/2025	ACH-NYS DC 9-19	\$ 426.90
9/29/2025	TA25-20	\$ 221.89
		<u>\$ 28,398.32</u>

Employee Benefit - Sep 2025		
Date	Warrant #	Amount
Approved		
	FSA 8-22 to 9-5-2025	\$ 150.00
		<u>\$ 150.00</u>

**Southern Adirondack Library System**  
**Warrant for Payment 2025-23**  
**Authorized Expenditures as Approved: 9/02/2025**

9/2/2025

Vou #	Claimant	Account	Amount	Check #
	Allerdice Building Supply			
		A452 - Building Maint. & Repair	237.24	
293	<b>Total for Allerdice Building Supply</b>		<b>\$237.24</b>	15387
	Arnoff Moving & Storage			
		A433A Delivery	11,217.04	
294	<b>Total for Arnoff Moving &amp; Storage</b>		<b>\$11,217.04</b>	15388
	B&T			
		A410E Correctional Facilities:WCF Books	362.93	
		A410E Correctional Facilities:WCF Books	84.71	
295	<b>Total for B&amp;T</b>		<b>\$447.64</b>	15389
	GLE - Crandall Public Library			
		A491 - Central Library Aid	192,773.00	
296	<b>Total GLE - Crandall Public Library</b>		<b>192,773.00</b>	15390
	Davis Vision			
		A90608 BENEFITS: Employee Health Insurance	76.24	
297	<b>Total for Davis Vision</b>		<b>\$76.24</b>	15391
	Harry Walker Agency, LLC			
		A437 Professional Services / The Big Read	3,750.00	
298	<b>Total for Harry Walker Agency, LLC</b>		<b>\$3,750.00</b>	15392
	Jeffords			
		A437 Professional Fees	525.18	
299	<b>Total for Jeffords</b>		<b>\$525.18</b>	15393
	MVLS/SALS Joint Automation Project			
		A496 - Public Lib Sys Automation Aid	76,500.00	
		A495 - Technology Grant	73,800.00	
300	<b>Total for MVLS/SALS Joint Automation Project</b>		<b>\$150,300.00</b>	15394
	National Grid			
		A450 - Utilities	2,198.03	
301	<b>Total for National Grid</b>		<b>\$2,198.03</b>	15395
	NYLA			
		A435 - Travel & CE - Employee & Board	200.00	
		A435 - Travel & CE - Employee & Board	300.00	
302	<b>Total for NYLA</b>		<b>\$500.00</b>	15396
	OverDrive			
		A445-1 - Memblib E-Content Contribution	1,796.44	
303	<b>Total for OverDrive</b>		<b>\$1,796.44</b>	15397
	Pitney Bowes Inc			
		A439 - Equipment Maintenance & Repair	89.97	
304	<b>Total for Pitney Bowes Inc</b>		<b>\$89.97</b>	15398
	Priority One Payroll, LLC			
		A437 Professional Fees	108.65	
305	<b>Total for Priority One Payroll, LLC</b>		<b>\$108.65</b>	ACH 8/21/2025
	VISA			
		A413 - Serials	35.21	
306	<b>Total for VISA</b>		<b>\$35.21</b>	15399
	Verizon Wireless			
		A431 - Telecommunications	76.02	
307	<b>Verizon Wireless</b>		<b>\$76.02</b>	15400
	WB Mason Co., Inc.			
		A430 - Supplies	57.65	
308	<b>WB Mason Co., Inc.</b>		<b>\$57.65</b>	15401
	WEX BANK			
		A471 - Automotive - Fuel	22.96	
309	<b>WEX BANK</b>		<b>\$22.96</b>	15402
		<b>TOTAL</b>	<b>\$364,211.27</b>	

Authorized Signature

Accrual Basis Thursday, August 28, 2025 06:36 PM GMTZ

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#18-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 33,462.32	
Net Payroll	TA10		22,170.86
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		613.69
NYS Income Tax - EE	TA21		1,429.92
Federal Income Tax - EE	TA22		3,624.06
Income Executions	TA23		
Social Security	TA26		4,650.44
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		53.43
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			24,062.40 .141
Check # 15386	Total	\$ 33,462.32	9/2/2025 4,946.33 .142
<u>Expense</u>			<u>Total 2,128.37 .144</u>
FICA	9030.8	2,325.22	31,137.10
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

\$33,462.32

Priority One Cash Req'd

**Southern Adirondack Library System**  
**Warrant for Payment 2025-24**  
 Authorized Expenditures as Approved: 9/016/2025

9/16/2025

Vou #	Claimant	Account	Amount	Check #
	Allerdice Building Supply			
		A452 - Building Maint. & Repair	16.98	
		A452 - Building Maint. & Repair	22.98	
310	<b>Total for Allerdice Building Supply</b>		<b>\$39.96</b>	15404
	Arnoff Moving & Storage			
		A433A Delivery	11,217.04	
311	<b>Total for Arnoff Moving &amp; Storage</b>		<b>\$11,217.04</b>	15405
	B&T			
		A410E Correctional Facilities:WCF Books	23.94	
312	<b>Total for B&amp;T</b>		<b>\$23.94</b>	15406
	Casella Waste Services			
		A452 - Building Maint. & Repair	64.21	
313	<b>Total for Casella Waste Services</b>		<b>\$64.21</b>	15407
	Electronic Office Products			
		A439 - Equipment Maintenance & Repair	48.15	
314	<b>Total for Electronic Office Products</b>		<b>\$48.15</b>	15408
	FirstLight Fiber			
		A431 - Telecommunications	996.03	
315	<b>Total for FirstLight Fiber</b>		<b>\$996.03</b>	15409
	MVLS/SALS Joint Automation Project			
		A445-JA Joint Automation Fees	42,131.96	
		A445-2 Mbr Lib Purchases	595.50	
		A445-2 Mbr Lib Purchases	226.86	
316	<b>Total for MVLS/SALS Joint Automation Project</b>		<b>\$42,954.32</b>	15410
	NYLA			
		A435 - Travel & CE - Employee & Board	375.00	
317	<b>Total for NYLA</b>		<b>\$375.00</b>	15411
	OverDrive			
		A445-1 - MembLib E-Content Contribution	2,984.58	
318	<b>Total for OverDrive</b>		<b>\$2,984.58</b>	15412
	Priority One Payroll, LLC			
		A437 Professional Fees	116.20	ACH 9/04/2025
319	<b>Total for Priority One Payroll, LLC</b>		<b>\$116.20</b>	
	Staples, Inc.			
		A430 - Supplies	104.33	
		A435 - Travel & CE - Employee & Board	19.47	
		A430 - Supplies	86.94	
		A430 - Supplies	32.00	
		A430 - Supplies	54.75	
		A430 - Supplies	60.18	
		A430 - Supplies	39.88	
		A430 - Supplies	55.62	
320	<b>Total for Staples, Inc.</b>		<b>\$453.17</b>	15413
	VISA			
		A411 - Electronic Materials	39.99	
		A435 - Travel & CE - Employee & Board	212.80	
		A430 - Supplies	721.99	
		A452 - Building Maint. & Repair	78.24	
		A410M - Software	70.53	
321	<b>Total for VISA</b>		<b>\$1,123.55</b>	15414
	W. W. Norton & Company, Inc.			
		A410 - Books/Print Materials	2,471.31	
		A410 - Books/Print Materials	610.20	
322	<b>Total for W. W. Norton &amp; Company, Inc.</b>		<b>\$3,081.51</b>	15415
		<b>TOTAL</b>	<b>\$63,477.66</b>	

Authorized Signature

Accrual Basis Thursday, September 11, 2025 06:53 PM GMTZ

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#19-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 80,558.99	
Net Payroll	TA10		34,877.34
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		26,264.83
NYS Income Tax - EE	TA21		2,854.16
Federal Income Tax - EE	TA22		7,851.79
Income Executions	TA23		
Social Security	TA26		7,691.94
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		99.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			44,600.87 .141
Check # 15403	Total	\$ 80,558.99	9/16/2025
<u>Expense</u>			<u>Total</u>
FICA	9030.8	3,845.97	51,675.57
HOSPITALIZATION	9060.8	25,037.45	
RETIREMENT ARREARS			

\$55,521.54

Priority One Cash Req'd

**Southern Adirondack Library System**  
**Warrant for Payment 2025-25**  
**Authorized Expenditures as Approved: 9/29/2025**

9/30/2025

Vou #	Claimant	Account	Amount	Check #
	Arnoff Moving & Storage			
		A433A Delivery	10,103.03	
323	<b>Total for Arnoff Moving &amp; Storage</b>		<b>\$10,103.03</b>	15416
	Association for Rural & Small Libraries			
		A435 · Travel & CE - Employee & Board	225.00	
324	<b>Total for Association for Rural &amp; Small Libraries</b>		<b>\$225.00</b>	15417
	B&T			
		A410E Correctional Facilities:WCF Books	208.36	
		A410E Correctional Facilities:WCF Books	3,589.62	
		A410E Correctional Facilities:WCF Books	14.26	
325	<b>Total for B&amp;T</b>		<b>\$3,812.24</b>	15418
	Davis Vision			
		A90608 BENEFITS: Employee Health Insurance	89.82	
326	<b>Total for Davis Vision</b>		<b>\$89.82</b>	15419
	Nemer, Dale			
		Uncategorized Expense (refund for 2025 annual dinner)	\$30.00	
327	<b>Total for Nemer, Dale</b>		<b>\$30.00</b>	15420
	OverDrive			
		A445-1 · MembLib E-Content Contribution	3,671.77	
		A445-1 · MembLib E-Content Contribution	1,696.89	
		A445-1 · MembLib E-Content Contribution	2,213.16	
328	<b>Total for OverDrive</b>		<b>\$7,581.82</b>	15421
	Priority One Payroll, LLC			
		A437 · Professional Fees	105.40	
329	<b>Total for Priority One Payroll, LLC</b>		<b>\$105.40</b>	ACH 9/18/2025
	Scott, Jack			
		A435 · Travel & CE - Employee & Board	128.10	
330	<b>Total for Scott, Jack</b>		<b>\$128.10</b>	15422
	Western New York Library Resource Council			
		A435 · Travel & CE - Employee & Board	45.00	
331	<b>Total for Western New York Library Resource Council</b>		<b>\$45.00</b>	15424
	National Grid			
		A450 · Utilities	1,758.30	
332	<b>Total for National Grid</b>		<b>\$1,758.30</b>	15425
	Verizon Wireless			
			76.02	
333	<b>Total for Verizon Wireless</b>	A431 · Telecommunications	<b>\$76.02</b>	15426
		<b>TOTAL</b>	<b>\$23,954.73</b>	

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 Authorized Signature

Accrual Basis Thursday, September 25, 2025 03:24 PM GMTZ

**SALS Payroll Account**  
**T&A Warrant for Payment TA25-18**  
 Authorized Expenditures as Approved: 9/2/2025

Date 9/2/2025

<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
			0.00	
			<u>0.00</u>	0
33	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total SALS Employee		<u>75.00</u>	2247
<b>TOTAL</b>			<u><u>75.00</u></u>	

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 Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

# FastPay

## Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	09-02-2025
Submission time	12:38:25 PM
Pay date	09-05-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	09-05-2025

[+] Feedback

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 08/31/2025 Report Format Enhanced [Return to Dashboard](#)  
Report ID 202509507801 Report Status Posted Report Type Regular

Report Summary

Employer Reported:	
Total Days Reported	22057
Total Earnings Reported	\$73,269.15
Contributions	
Pre Tax	\$643.42
Post Tax	\$0.00
Loans	
Post Tax	\$142.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholding Reported	\$785.42
Excess Withholdings	

NYSLRS Accepted:	
Total Days Accepted	220.57
Contributions	
Pre Tax	\$643.42
Post Tax	\$0.00
Loans	
Post Tax	\$142.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholdings Accepted	\$785.42
Comments	<input type="text"/>

Errors and Warnings Count	
Message	Type

I agree the submission of this Employer Report. 9/3/2025 2:46:27 PM L

Submit

**SALS Payroll Account**  
**T&A Warrant for Payment TA25-19**  
 Authorized Expenditures as Approved: 9/16/2025

Date 9/16/2025

<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
34	NYCON, Inc. - TA			
		TA32D NYCON Dental	122.38	
	<b>Total for NYCON, Inc. - TA</b>		<b>\$122.38</b>	2249
35	NYS Health Insurance - TA			
		TA20A - Health Insurance	26,264.83	
	<b>Total for NYS Health Insurance - TA</b>		<b>\$26,264.83</b>	2250
36	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	<b>Total SALS Employee</b>		<b>\$75.00</b>	2251
<b>TOTAL</b>			<b>\$26,462.21</b>	

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 Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

# FastPay

## Payroll detail payment submission

[+] Feedback

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	09-15-2025
Submission time	4:40:32 PM
Pay date	09-19-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	09-19-2025

**SALS Payroll Account**  
**T&A Warrant for Payment TA25-20**  
**Authorized Expenditures as Approved: 9/30/2025**

Vou #	Claimaint	Account	Date 9/30/2025 Amount	Check #
37	NYCON, Inc. - TA			
		TA32D NYCON Dental	146.89	
	<b>Total for NYCON, Inc. - TA</b>		<b>\$146.89</b>	2252
38	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	<b>Total for SALS Employee - TA</b>		<b>\$75.00</b>	2253
<b>TOTAL</b>			<b>\$221.89</b>	

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 Authorized Signature

SOUTHERN ADIRONDACK LIBRARY SYSTEM

22 WHITNEY PLACE

SARATOGA SPRINGS, NY 12866

(518) 584-7300 Fax (518) 587-5589

NYCON, Inc.-Group Employee Benefit Plan

272 Broadway

Albany, NY 12204

Company #268

**Withdrawals for FSA Funding**

<b>Payroll date</b>	<b>Amount</b>
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8/22/2025	75.00
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9/5/2025	75.00
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<u>\$ 150.00</u>
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AUTHORIZED SIGNATURE

ACH DATE	<u>9/17/2025</u>
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DATE	_____
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ACCOUNT CODE	<u>TA30</u>	<u>150.00</u>
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