

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For January 2022

General Fund - January 2022		
Approved	Warrant #	Amount
1/10/2022	2022-1	\$ 49,110.50
1/10/2022	2022-2	9,801.00
1/24/2022	2022-3	80,000.00
1/24/2022	2022-4	23,767.66
1/14/2020	PAY#1-2022	62,166.40
1/28/2022	PAY#2-2022	42,643.16
		<u>\$ 267,488.72</u>

Trust & Agency - January 2022		
Approved	Warrant #	Amount
1/7/2022	ACH-NYS Ret (Dec)	\$ 1,988.24
1/11/2022	TA22-1	22,805.25
1/12/2022	ACH- NYS DC	1,552.73
1/24/2022	TA22-2	413.72
1/28/2022	ACH- NYS DC	1,552.73
1/31/2022	ACH-NYS Ret (Jan)	1,336.45
		<u>\$ 29,649.12</u>

Southern Adirondack Library System

Warrant for Payment 2022-1

Authorized Expenditures as approved 1/10/2022

Check Date 1/10/2022

Vou. #	Claimant	Account	Amount	Check #
1	Arnoff Moving & Storage			
		A433A · Delivery	6,699.14	
	Total Arnoff Moving & Storage		<u>6,699.14</u>	13498
2	Davis Vision			
		A90608 · Employee Health Insurance	113.84	
	Total Davis Vision		<u>113.84</u>	13499
3	Jeffords			
		A437 · Professional Fees	520.25	
	Total Jeffords		<u>520.25</u>	13500
4	Midwest Tape			
		A436 · MARC Records	337.20	
	Total Midwest Tape		<u>337.20</u>	13501
5	MVLS/SALS Joint Automation Project			
		A445-JA · Joint Automation Fees-01	40,309.80	
		A445 · Inventory	623.29	13502
	Total MVLS/SALS Joint Automation Project		<u>40,933.09</u>	
6	Paychex, Inc.			
		A437 · Professional Fees	469.17	13503
	Total Paychex, Inc.		<u>469.17</u>	
7	WB Mason Co., Inc.			
		A430 · Supplies	37.81	13504
	Total WB Mason Co., Inc.		<u>37.81</u>	
TOTAL			<u><u>49,110.50</u></u>	

Authorized Signature

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866

WARRANT FOR PAYMENT
2022-2

Authorized expenditures as approved 1/10/2022

VOU.#	CLAIMANT	FOR	Account	AMOUNT	1/10/2022 Check #
8	Elaine Baker	Medicare enrollee reimb.	A9060.8	891.00	13505
9	Nancy Bowen	Medicare enrollee reimb.	A9060.8	891.00	13506
10	Barbara Bunse	Medicare enrollee reimb.	A9060.8	891.00	13507
11	Elayne Leonelli	Medicare enrollee reimb.	A9060.8	891.00	13508
12	Jill Martz	Medicare enrollee reimb.	A9060.8	891.00	13509
13	Miriam Meier	Medicare enrollee reimb.	A9060.8	891.00	13510
14	Edward M. O'Connor	Medicare enrollee reimb.	A9060.8	891.00	13511
15	Catherine Orton	Medicare enrollee reimb.	A9060.8	891.00	13512
16	Norma Phillips	Medicare enrollee reimb.	A9060.8	891.00	13513
17	Diane Robinson	Medicare enrollee reimb.	A9060.8	891.00	13514
18	Dorothy Scott	Medicare enrollee reimb.	A9060.8	891.00	13515
				<u>\$ 9,801.00</u>	

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Southern Adirondack Library System
Warrant for Payment 2022-3
 Authorized Expenditures as approved 1/24/22

Check Date 1/24/2022

Vou.#	Claimant	Account	Open Balance	Check #
19	Argyle Free Library-V			
		A491c · NYS Grant In Aid	7,272.00	13518
	Total Argyle Free Library-V		7,272.00	
20	Easton Library-V			
		A491c · NYS Grant In Aid	7,272.00	13519
	Total Easton Library-V		7,272.00	
21	Fort Edward Free Library-V			
		A491c · NYS Grant In Aid	7,272.00	13520
	Total Fort Edward Free Library-V		7,272.00	
22	Greenwich Free Library-V			
		A491c · NYS Grant In Aid	7,272.00	13521
	Total Greenwich Free Library-V		7,272.00	
23	Hudson Falls Free Library-V			
		A491c · NYS Grant In Aid	7,272.00	13522
	Total Hudson Falls Free Library-V		7,272.00	
24	Mechanicville District Public Library-V			
		A491c · NYS Grant In Aid	7,272.00	13523
	Total Mechanicville District Public Library-V		7,272.00	
25	RDL			
		A491c · NYS Grant In Aid	7,280.00	13524
	Total RDL		7,280.00	
26	Saratoga Springs Public Library-V			
		A491c · NYS Grant In Aid	7,272.00	13525
	Total Saratoga Springs Public Library-V		7,272.00	
27	SLM			
		A491c · NYS Grant In Aid	7,272.00	13526
	Total SLM		7,272.00	
28	STI			
		A491c · NYS Grant In Aid	7,272.00	13527
	Total STI		7,272.00	
29	SVL			
		A491c · NYS Grant In Aid	7,272.00	13528
	Total SVL		7,272.00	
TOTAL			\$80,000.00	

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Southern Adirondack Library System
Warrant for Payment 2022-4
 Authorized Expenditures as approved 1/24/22

Check Date 1/24/2022

You.#	Claimant	Account	Open Balance	Check #
30	Arnoff Moving & Storage			
		A433A · Delivery	7,536.13	13529
	Total Arnoff Moving & Storage		<u>7,536.13</u>	
31	Casella Waste Services			
		A452 · Building Maint. & Repair	179.93	13530
	Total Casella Waste Services		<u>179.93</u>	
32	Commissioner of Finance			
		A450 · Utilities	94.53	13531
		A450 · Utilities	40.00	13532
	Total Commissioner of Finance		<u>134.53</u>	
33	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	65.50	
	Total Electronic Office Products		<u>65.50</u>	13533
34	FirstLight Fiber			
		A431 · Telephone	521.46	
	Total FirstLight Fiber		<u>521.46</u>	13534
35	Grasshopper Gardens, Inc.			
		A452 · Building Maint. & Repair	1,500.00	
		A452 · Building Maint. & Repair	400.00	
		A452 · Building Maint. & Repair	200.00	
		A452 · Building Maint. & Repair	400.00	
		A452 · Building Maint. & Repair	500.00	
		A452 · Building Maint. & Repair	450.00	
		A452 · Building Maint. & Repair	150.00	
	Total Grasshopper Gardens, Inc.		<u>3,600.00</u>	13535
36	Leonelli, Elayne			
		A90608 · Employee Health Insurance	4,490.40	
	Total Leonelli, Elayne		<u>4,490.40</u>	13536
37	OverDrive			
		A491B · County Aid	2,177.60	
		A410 · Books	4,347.78	
	Total OverDrive		<u>6,525.38</u>	13537
38	PULISDO-V			
		A438 · Membership	400.00	
	Total PULISDO-V		<u>400.00</u>	13538
39	Staples, Inc.			
		A430 · Supplies	17.78	
		A430 · Supplies	17.78	
	Total Staples, Inc.		<u>35.56</u>	13539
40	Technical Building Services, Inc.			
		A452 · Building Maint. & Repair	83.61	
	Total Technical Building Services, Inc.		<u>83.61</u>	13540
41	UPS			
		A433 · Postage and Shipping	0.17	

Southern Adirondack Library System
Warrant for Payment 2022-4
 Authorized Expenditures as approved 1/24/22

<u>Vou.#</u>	<u>Claimant</u>	<u>Account</u>	<u>Open Balance</u>	<u>Check #</u>
		A433 · Postage and Shipping	6.40	
		A433 · Postage and Shipping	39.63	
	Total UPS		<u>46.20</u>	13541
42	VISA			
		A413 · Serials	19.99	
		A410 · Books	63.97	
	Total VISA		<u>83.96</u>	13542
43	WageWorks			
		A90898 · Other Employee Benefits	50.00	
	Total WageWorks		<u>50.00</u>	13543
44	WB Mason Co., Inc.			
		A430 · Supplies	13.23	
	Total WB Mason Co., Inc.		<u>13.23</u>	13544
45	WEX BANK			
		A471 · Automotive - Fuel	1.77	
	Total WEX BANK		<u>1.77</u>	13545
TOTAL			<u>23,767.66</u>	

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TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#1-2022

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,554.34	
Net Payroll	TA10		25,968.41
Deferred Compensation 457	TA17		1,552.73
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		322.65
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		330.00
Group Insurance	TA20A		509.48
NYS Income Tax	TA21		1,748.84
Federal Income Tax	TA22		4,212.79
Income Executions	TA23		
Social Security	TA26		5,655.38
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		174.23
DDC Child Care	TA31		
AFLAC Cancer	TA32A		23.49
AFLAC Accident	TA32B		13.74
AFLAC Dental	TA32C		42.60
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,467.30 .141
<u>Check # 013517 Total</u>	<u>\$ 62,166.40</u>	<u>1/11/2022</u>	<u>5,372.57 .142</u>
<u>Expense</u>		<u>Total</u>	<u>1,886.78 .144</u>
FICA	9030.8	<u>2,827.69</u>	<u>37,726.65</u>
HOSPITALIZATION	9060.8	<u>21,612.06</u>	
RETIREMENT ARREARS			

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#2-2022

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 42,643.16	
Net Payroll	TA10		27,648.48
Deferred Compensation 457	TA17		1,552.73
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		353.80
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		330.00
Group Insurance	TA20A		509.48
NYS Income Tax	TA21		1,832.55
Federal Income Tax	TA22		4,209.81
Income Executions	TA23		
Social Security	TA26		5,952.25
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		174.23
DDC Child Care	TA31		
AFLAC Cancer	TA32A		23.49
AFLAC Accident	TA32B		13.74
AFLAC Dental	TA32C		42.60
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			31,944.22 .141
Check # 013546	Total	\$ 42,643.16	1/25/2022 5,836.02 .142
<u>Expense</u>		<u>Total</u>	<u>1,886.78 .144</u>
FICA	9030.8	2,976.14	39,667.02
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

SALS NYSLRS RIR_Dec 2021

	Days Worked	Compensation	Contributions	Loans	Pre Tax Svc Cred Pur	
50780 010 20211231	30.00	16061.49	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	14360.97	0.00	645.00	0.00	XXXXX
50780 010 20211231	30.00	5495.46	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	8409.24	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	9566.16	0.00	576.00	0.00	XXXXX
50780 010 20211231	30.00	6995.46	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	9524.70	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	8184.72	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	7725.00	0.00	0.00	0.00	XXXXX
50780 010 20211231	30.00	7170.93	250.98	0.00	0.00	XXXXX
50780 010 20211231	30.00	6818.79	306.84	0.00	0.00	XXXXX
50780 010 20211231	22.00	4653.84	209.42	0.00	0.00	XXXXX
	352.00	104,966.76	767.24	1,221.00	0.00	
			1,988.24			

 AUTHORIZED SIGNATURE

CHECK # _____

DATE _____

CODE TA 18 767.24
 TA 18B 1221.00

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866**

**WARRANT FOR PAYMENT
TA22-1**

Authorized expenditures as approved 1/10/2022

VOU.#	CLAIMANT	FOR		AMOUNT	1/11/2022 Ck.#
1	SALS Employee Benefit Account	Unreimb. Medical	TA30	174.23	2058
2	NYS Employees' Health Insurance	Health Insurance	TA20A	<u>22,631.02</u>	2059
				<u>\$ 22,805.25</u>	

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SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866
(518) 584-7300 Fax (518) 587-5589
INS#6495

New York State Deferred Compensation Plan
75 Remittance Drive Dept 6771
Chicago, IL 60675-6771

Invoice # 206495

Name	Pay Date	SS #	Amount
	1/14/2022		937.45
			492.02
			123.26
			<u>\$ 1,552.73</u>

\$ 1,552.73 After tax

AUTHORIZED SIGNATURE

CHECK # _____

DATE _____

CODE

TA17 1,552.73

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866**

**WARRANT FOR PAYMENT
TA22-2**

Authorized expenditures as approved 1/24/2022

VOU.#	CLAIMANT	FOR	AMOUNT	1/24/2022 Ck.#
3	AFLAC New York	AFLAC Cancer	70.47 TA32A	
		AFLAC Accident	41.22 TA32B	
		AFLAC Dental	127.80 TA32C	2060
4	SALS Employee Benefit Account	Unreimb. Medical	TA30	2061
			<u>174.23</u>	
			<u>\$ 413.72</u>	

Authorized Signature

22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866
(518) 584-7300 Fax (518) 587-5589
INS#6495

New York State Deferred Compensation Plan
75 Remittance Drive Dept 6771
Chicago, IL 60675-6771

Invoice # 206495

Name	Pay Date	SS #	Amount
	1/28/2022		937.45
			492.02
			123.26
			<u>\$ 1,552.73</u>

\$ 1,552.73 After tax

AUTHORIZED SIGNATURE

CHECK # _____

DATE _____

CODE

TA17 1,552.73

SALS NYSLRS RIR_Jan 2022

	Days worked	Compensation	Contributions	Loans	Pre Tax Svc Cred Pur	
50780 010 20220131	20.00	11028.88	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	9861.18	0.00	276.00	0.00	XXXXX
50780 010 20220131	20.00	3773.56	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	5774.34	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	6568.76	0.00	384.00	0.00	XXXXX
50780 010 20220131	20.00	3773.56	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	6540.28	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	5620.16	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	5466.94	0.00	0.00	0.00	XXXXX
50780 010 20220131	8.00	1476.92	0.00	0.00	0.00	XXXXX
50780 010 20220131	20.00	4924.04	172.34	0.00	0.00	XXXXX
50780 010 20220131	20.00	5150.02	231.76	0.00	0.00	XXXXX
50780 010 20220131	20.00	4436.94	199.66	0.00	0.00	XXXXX
50780 010 20220131	13.00	2423.09	72.69	0.00	0.00	XXXXX
	261.00	76,818.67	676.45	660.00	0.00	
			1,336.45			

AUTHORIZED SIGNATURE

CHECK # _____

DATE

CODE TA 18 676.45
 TA 18B 660.00