

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For September 2023

| General Fund - September 2023 | | |
|-------------------------------|-------------|----------------------|
| Approved | Warrant # | Amount |
| 9/5/2023 | 2023-26 | \$ 17,928.61 |
| 9/5/2023 | PAY#18-2023 | \$ 40,472.77 |
| 9/19/2023 | 2023-27 | \$ 200,191.97 |
| 9/19/2023 | PAY#19-2023 | \$ 64,900.80 |
| | | <u>\$ 323,494.15</u> |

| Trust & Agency - September 2023 | | |
|---------------------------------|-------------------|---------------------|
| Approved | Warrant # | Amount |
| 9/1/2023 | ACH-NYS Ret (Aug) | \$ 1,423.88 |
| 9/5/2023 | ACH-NYS DC | \$ 1,771.07 |
| 9/5/2023 | TA23-18 | \$ 385.09 |
| 9/19/2023 | ACH-NYS DC | \$ 1,771.07 |
| 9/19/2023 | TA23-19 | \$ 23,270.34 |
| | | <u>\$ 28,621.45</u> |

Southern Adirondack Library System
Warrant for Payment 2023-26
 Authorized Expenditures as Approved: 9/1/2023

| | | | | Date 9/5/2023 |
|-------|---|---------------------------------------|------------------|---------------|
| Vou # | Claimant | Account | Amount | Check # |
| 323 | Arnoff Moving & Storage | | | |
| | | A433A · Delivery | 11,001.30 | |
| | Total Arnoff Moving & Storage | | <u>11,001.30</u> | 14369 |
| 324 | Dallas | | | |
| | | A435 · Travel & CE - Employee & Board | 125.89 | |
| | Total Dallas | | <u>125.89</u> | 14370 |
| 325 | Davis Vision | | | |
| | | A90608 · Employee Health Insurance | 89.82 | |
| | Total Davis Vision | | <u>89.82</u> | 14371 |
| 326 | Jeffords | | | |
| | | A437 · Professional Fees | 490.35 | |
| | Total Jeffords | | <u>490.35</u> | 14372 |
| 327 | National Grid | | | |
| | | A450 · Utilities | 1,732.33 | |
| | Total National Grid | | <u>1,732.33</u> | 14373 |
| 328 | OverDrive | | | |
| | | A410 · Books | 2,566.77 | |
| | Total OverDrive | | <u>2,566.77</u> | 14374 |
| 329 | Overhead Door Co. of Glens Falls, Inc. | | | |
| | | A452 · Building Maint. & Repair | 297.50 | |
| | Total Overhead Door Co. of Glens Falls, Inc. | | <u>297.50</u> | 14375 |
| 330 | Paychex, Inc. | | | |
| | | A437 · Professional Fees | 525.07 | |
| | Total Paychex, Inc. | | <u>525.07</u> | 14376 |
| 331 | Pitney Bowes Inc | | | |
| | | A439 · Equipment Maintenance & Repair | 89.97 | |
| | Total Pitney Bowes Inc | | <u>89.97</u> | 14377 |
| 332 | Scott, Jack | | | |
| | | A435 · Travel & CE - Employee & Board | 443.32 | |
| | Total Scott, Jack | | <u>443.32</u> | 14378 |
| 333 | Staples, Inc. | | | |
| | | A430 · Supplies | 26.52 | |
| | Total Staples, Inc. | | <u>26.52</u> | 14379 |
| 334 | Verizon Wireless | | | |
| | | A431 · Telecommunications | 107.96 | |
| | Total Verizon Wireless | | <u>107.96</u> | 14380 |
| 335 | VISA | | | |
| | | A413 · Serials | 53.98 | |
| | | A433 · Postage and Shipping | 28.75 | |
| | | A435 · Travel & CE - Employee & Board | 328.00 | |
| | Total VISA | | <u>410.73</u> | 14381 & |
| 336 | WB Mason Co., Inc. | | | EFT debit |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | -6.00 | |

Southern Adirondack Library System
Warrant for Payment 2023-26
Authorized Expenditures as Approved: 9/1/2023

| <u>Vou #</u> | <u>Claimant</u> | <u>Account</u> | <u>Amount</u> | <u>Check #</u> |
|--------------|--------------------------|-----------------|------------------|----------------|
| | | A430 · Supplies | 16.54 | |
| | | A430 · Supplies | 16.54 | |
| | Total WB Mason Co., Inc. | | 21.08 | 14382 |
| TOTAL | | | 17,928.61 | |

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#18-2023

| | <u>Acct.#</u> | <u>Debit</u> | <u>Credit</u> |
|---|---------------|---------------------|----------------------|
| Cash | TA200 | \$ 40,472.77 | |
| Net Payroll | TA10 | | 25,948.44 |
| Deferred Compensation 457 | TA17 | | 1,771.07 |
| ROTH 457 | TA17A | | |
| NYS Empl Retire.Contribution | TA18 | | 381.42 |
| NYS Empl Retire.Arrears | TA18A | | |
| NYS Empl Retire.Loans | TA18B | | 333.00 |
| Group Insurance | TA20A | | 578.77 |
| NYS Income Tax | TA21 | | 1,657.51 |
| Federal Income Tax | TA22 | | 3,870.70 |
| Income Executions | TA23 | | |
| Social Security | TA26 | | 5,626.62 |
| Disability Insurance | TA27 | | |
| Annuity 403 (b) | TA29 | | |
| URM Med FSA | TA30 | | 225.39 |
| DDC Child Care | TA31 | | |
| AFLAC Cancer | TA32A | | |
| AFLAC Accident | TA32B | | |
| NYCON Dental | TA32C | | 79.85 |
| AFLAC DBL | TA33 | | |
| AFLAC Life Ins. | TA33A | | |
| To set up payroll for period | | | |
| Including employer's social security, hospitalization and disability. | | | |
| | | | 30,897.61 .141 |
| <u>Check # 14368</u> | <u>Total</u> | <u>\$ 40,472.77</u> | <u>9/5/2023</u> |
| <u>Expense</u> | | <u>Total</u> | <u>1,981.12 .144</u> |
| FICA | 9030.8 | <u>2,813.30</u> | <u>37,659.47</u> |
| HOSPITALIZATION | 9060.8 | | |
| RETIREMENT ARREARS | | | |

\$40,472.77

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2023-27
Authorized Expenditures as Approved: 9/18/2023

Date 9/19/2023

| Vou # | Claimant | Account | Amount | Check # |
|-------|---|---|-------------------|---------|
| 337 | Arnoff Moving & Storage | | | |
| | | A433A · Delivery | 11,001.30 | |
| | Total Arnoff Moving & Storage | | <u>11,001.30</u> | 14384 |
| 338 | B&T | | | |
| | | A410B · GTM Books | 56.31 | |
| | Total B&T | | <u>56.31</u> | 14385 |
| 339 | Commissioner of Finance | | | |
| | | A452 · Building Maint. & Repair | 170.00 | |
| | Total Commissioner of Finance | | <u>170.00</u> | 14386 |
| 340 | Dallas | | | |
| | | A435 · Travel & CE - Employee & Board | 69.75 | |
| | Total Dallas | | <u>69.75</u> | 14387 |
| 341 | Electronic Office Products | | | |
| | | A439 · Equipment Maintenance & Repair | 33.00 | |
| | Total Electronic Office Products | | <u>33.00</u> | 14388 |
| 342 | FirstLight Fiber | | | |
| | | A431 · Telecommunications | 976.46 | |
| | Total FirstLight Fiber | | <u>976.46</u> | 14389 |
| 343 | Freudenberger | | | |
| | | A435 · Travel & CE - Employee & Board | 26.20 | |
| | Total Freudenberger | | <u>26.20</u> | 14390 |
| 344 | Midwest Tape, LLC | | | |
| | | A436 · MARC Records | 211.20 | |
| | Total Midwest Tape, LLC | | <u>211.20</u> | 14391 |
| 345 | MVLS/SALS Joint Automation Project | | | |
| | | A445-2 · Mbr Lib Purchases | 299.00 | |
| | | A445-2 · Mbr Lib Purchases | 109.95 | |
| | | A445-2 · Mbr Lib Purchases | 329.85 | |
| | | A445-JA · Joint Automation Fees-01 | 40,046.53 | |
| | Total MVLS/SALS Joint Automation Project | | <u>40,785.33</u> | 14392 |
| 346 | MVLS/SALS Joint Automation Project | | | |
| | | A496 · Public Lib Sys Automation Aid | 73,279.00 | |
| | | A495 · Technology Grant | 70,594.00 | |
| | Total MVLS/SALS Joint Automation Project | | <u>143,873.00</u> | 14393 |
| 347 | OverDrive | | | |
| | | A410 · Books | 1,367.41 | |
| | | A445-1 · MemberLib E-Content Contribution | 1,567.77 | |
| | Total OverDrive | | <u>2,935.18</u> | 14394 |
| 348 | WB Mason Co., Inc. | | | |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | 7.99 | |
| | | A430 · Supplies | 16.54 | |
| | | A430 · Supplies | 16.54 | |
| | Total WB Mason Co., Inc. | | <u>29.07</u> | 14395 |
| 349 | WEX BANK | | | |
| | | A471 · Automotive - Fuel | 25.17 | |

Southern Adirondack Library System
Warrant for Payment 2023-27
Authorized Expenditures as Approved: 9/18/2023

| <u>Vou #</u> | <u>Claimant</u> | <u>Account</u> | <u>Amount</u> | <u>Check #</u> |
|--------------|-----------------|----------------|-------------------|----------------|
| | Total WEX BANK | | 25.17 | 14396 |
| TOTAL | | | 200,191.97 | |

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#19-2023

| | <u>Acct.#</u> | <u>Debit</u> | <u>Credit</u> |
|---|---------------|---------------------|----------------------|
| Cash | TA200 | \$ 64,900.80 | |
| Net Payroll | TA10 | | 27,777.54 |
| Deferred Compensation 457 | TA17 | | 1,771.07 |
| ROTH 457 | TA17A | | |
| NYS Empl Retire.Contribution | TA18 | | 488.57 |
| NYS Empl Retire.Arrears | TA18A | | |
| NYS Empl Retire.Loans | TA18B | | 333.00 |
| Group Insurance | TA20A | | 22,466.18 |
| NYS Income Tax | TA21 | | 1,766.28 |
| Federal Income Tax | TA22 | | 4,005.20 |
| Income Executions | TA23 | | |
| Social Security | TA26 | | 5,987.72 |
| Disability Insurance | TA27 | | |
| Annuity 403 (b) | TA29 | | |
| URM Med FSA | TA30 | | 225.39 |
| DDC Child Care | TA31 | | |
| AFLAC Cancer | TA32A | | |
| AFLAC Accident | TA32B | | |
| NYCON Dental | TA32C | | 79.85 |
| AFLAC DBL | TA33 | | |
| AFLAC Life Ins. | TA33A | | |
| To set up payroll for period | | | |
| Including employer's social security, hospitalization and disability. | | | |
| | | | 33,320.69 .141 |
| <u>Check # 14383</u> | <u>Total</u> | <u>\$ 64,900.80</u> | <u>9/19/2023</u> |
| <u>Expense</u> | | <u>Total</u> | <u>1,981.12 .144</u> |
| FICA | 9030.8 | 2,993.84 | 40,019.55 |
| HOSPITALIZATION | 9060.8 | 21,887.41 | |
| RETIREMENT ARREARS | | | |

\$43,013.39

Paychex Cash Req'd

Post Submission Process

- Report Summary**
- Report Details
- Warnings
- New Hire Summary

Location 50780 S ADIRONDACK LIBRARY SYSTEM
 Report Date 08/31/2023
 Report Format Enhanced
 [Return to Dashboard](#)
Report ID 202309507801
 Report Status Posted
 Report Type Regular

Report Summary

| Employer Reported: | | NYSLRS Accepted: | |
|-----------------------------------|-------------|------------------------------------|-----------|
| Total Days Reported | 247.50 | Total Days Accepted | 247.50 |
| Total Earnings Reported | \$75,153.36 | | |
| Contributions | | Contributions | |
| Pre Tax | \$757.88 | Pre Tax | \$757.88 |
| Post Tax | \$0.00 | Post Tax | \$0.00 |
| Loans | | Loans | |
| Post Tax | \$666.00 | Post Tax | \$666.00 |
| Service Credit Purchase | | Service Credit Purchase | |
| Pre Tax | \$0.00 | Pre Tax | \$0.00 |
| Post Tax | \$0.00 | Post Tax | \$0.00 |
| Total Withholding Reported | \$1,423.88 | Total Withholdings Accepted | \$1423.88 |
| Excess Withholdings | | | |

Comments

Errors and Warnings Count

| Message | Type |
|---------|------|
| | |
| | |

I agree the submission of this Employer Report. 9/1/2023 11:53:03 AM ~~XXXXXXXXXX~~



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

| | |
|----------------------|---|
| Plan name | NEW YORK STATE DEFERRED COMPENSATION PLAN |
| Plan number | 0045420001 |
| Pay Center | SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP) |
| Submission date | 09-05-2023 |
| Submission time | 12:07:41 PM |
| Pay date | 09-08-2023 |
| Payment amount | \$1,771.07 |
| Debit ACH account | THE ADIRONDACK TRUST CO |
| Bank routing number | *****2884 |
| Bank account number | ***2565 |
| Debit account type | Checking |
| Debit ACH draft date | 09-07-2023 |

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-18
 Authorized Expenditures as Approved: 9/1/2023

Date 9/5/2023

| Vou # | Claimant | Account | Open Balance | Check # |
|--------------|---------------------|-----------------------------------|---------------|---------|
| 35 | NYCON, Inc. | | | |
| | | TA32D · NYCON Dental | 159.70 | 2146 |
| | Total NYCON, Inc. | | 159.70 | |
| 36 | SALS Employee | | | |
| | | TA30 · UnReimbursed Medical - 125 | 225.39 | 2147 |
| | Total SALS Employee | | 225.39 | |
| TOTAL | | | 385.09 | |

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

| | |
|----------------------|---|
| Plan name | NEW YORK STATE DEFERRED COMPENSATION PLAN |
| Plan number | 0045420001 |
| Pay Center | SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP) |
| Submission date | 09-19-2023 |
| Submission time | 2:48:40 PM |
| Pay date | 09-22-2023 |
| Payment amount | \$1,771.07 |
| Debit ACH account | THE ADIRONDACK TRUST CO |
| Bank routing number | *****2884 |
| Bank account number | ***2565 |
| Debit account type | Checking |
| Debit ACH draft date | 09-21-2023 |

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-19
 Authorized Expenditures as Approved: 9/15/2023

Date 9/19/2023

| Vou # | Claimant | Account | Amount | Check # |
|--------------|----------------------------|-----------------------------------|-------------------------|---------|
| 37 | NYS Health Insurance | | | |
| | | TA20A · Health Insurance | 23,044.95 | 2148 |
| | Total NYS Health Insurance | | <u>23,044.95</u> | |
| 38 | SALS Employee | | | |
| | | TA30 · UnReimbursed Medical - 125 | 225.39 | 2149 |
| | Total SALS Employee | | <u>225.39</u> | |
| TOTAL | | | <u><u>23,270.34</u></u> | |

 Authorized Signature