

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For Sep 2025

General Fund - Sep 2025		
Approved	Warrant #	Amount
9/2/2025	2025-23	\$ 364,211.27
9/2/2025	PAY#18-2025	\$ 33,462.32
9/16/2025	2025-24	\$ 63,477.66
9/16/2025	PAY#19-2025	\$ 80,558.99
9/29/2025	2025-25	\$ 23,954.73
9/30/2025	PAY#20-2025	\$ 40,036.25
		<u>\$ 605,701.22</u>

Trust & Agency - Sep 2025		
Approved	Warrant #	Amount
9/2/2025	TA25-18	\$ 75.00
9/2/2025	ACH-NYS DC 9-5	\$ 426.90
9/2/2025	ACH-NYS Ret (Aug)	\$ 785.42
9/16/2025	TA25-19	\$ 26,462.21
9/16/2025	ACH-NYS DC 9-19	\$ 426.90
9/29/2025	TA25-20	\$ 221.89
		<u>\$ 28,398.32</u>

Employee Benefit - Sep 2025		
Date		
Approved	Warrant #	Amount
	FSA 8-22 to 9-5-2025	\$ 150.00
		<u>\$ 150.00</u>

Southern Adirondack Library System
Warrant for Payment 2025-23
Authorized Expenditures as Approved: 9/02/2025

9/2/2025

Vou #	Claimant	Account	Amount	Check #
	Allerdice Building Supply			
		A452 - Building Maint. & Repair	237.24	
293	Total for Allerdice Building Supply		\$237.24	15387
	Arnoff Moving & Storage			
		A433A Delivery	11,217.04	
294	Total for Arnoff Moving & Storage		\$11,217.04	15388
	B&T			
		A410E Correctional Facilities:WCF Books	362.93	
		A410E Correctional Facilities:WCF Books	84.71	
295	Total for B&T		\$447.64	15389
	GLE - Crandall Public Library			
		A491 - Central Library Aid	192,773.00	
296	Total GLE - Crandall Public Library		192,773.00	15390
	Davis Vision			
		A90608 BENEFITS: Employee Health Insurance	76.24	
297	Total for Davis Vision		\$76.24	15391
	Harry Walker Agency, LLC			
		A437 Professional Services / The Big Read	3,750.00	
298	Total for Harry Walker Agency, LLC		\$3,750.00	15392
	Jeffords			
		A437 Professional Fees	525.18	
299	Total for Jeffords		\$525.18	15393
	MVLS/SALS Joint Automation Project			
		A496 - Public Lib Sys Automation Aid	76,500.00	
		A495 - Technology Grant	73,800.00	
300	Total for MVLS/SALS Joint Automation Project		\$150,300.00	15394
	National Grid			
		A450 - Utilities	2,198.03	
301	Total for National Grid		\$2,198.03	15395
	NYLA			
		A435 - Travel & CE - Employee & Board	200.00	
		A435 - Travel & CE - Employee & Board	300.00	
302	Total for NYLA		\$500.00	15396
	OverDrive			
		A445-1 - MemLib E-Content Contribution	1,796.44	
303	Total for OverDrive		\$1,796.44	15397
	Pitney Bowes Inc			
		A439 - Equipment Maintenance & Repair	89.97	
304	Total for Pitney Bowes Inc		\$89.97	15398
	Priority One Payroll, LLC			
		A437 Professional Fees	108.65	
305	Total for Priority One Payroll, LLC		\$108.65	ACH 8/21/2025
	VISA			
		A413 - Serials	35.21	
306	Total for VISA		\$35.21	15399
	Verizon Wireless			
		A431 - Telecommunications	76.02	
307	Verizon Wireless		\$76.02	15400
	WB Mason Co., Inc.			
		A430 - Supplies	57.65	
308	WB Mason Co., Inc.		\$57.65	15401
	WEX BANK			
		A471 - Automotive - Fuel	22.96	
309	WEX BANK		\$22.96	15402
		TOTAL	\$364,211.27	

Authorized Signature

Accrual Basis Thursday, August 28, 2025 06:36 PM GMTZ

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#18-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 33,462.32	
Net Payroll	TA10		22,170.86
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		613.69
NYS Income Tax - EE	TA21		1,429.92
Federal Income Tax - EE	TA22		3,624.06
Income Executions	TA23		
Social Security	TA26		4,650.44
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		53.43
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			24,062.40 .141
Check # 15386	Total	\$ 33,462.32	9/2/2025 4,946.33 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,325.22	31,137.10
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

\$33,462.32

Priority One Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-24
Authorized Expenditures as Approved: 9/016/2025

9/16/2025

Vou #	Claimant	Account	Amount	Check #
	Allerdice Building Supply			
		A452 - Building Maint. & Repair	16.98	
		A452 - Building Maint. & Repair	22.98	
310	Total for Allerdice Building Supply		\$39.96	15404
	Arnoff Moving & Storage			
		A433A Delivery	11,217.04	
311	Total for Arnoff Moving & Storage		\$11,217.04	15405
	B&T			
		A410E Correctional Facilities:WCF Books	23.94	
312	Total for B&T		\$23.94	15406
	Casella Waste Services			
		A452 - Building Maint. & Repair	64.21	
313	Total for Casella Waste Services		\$64.21	15407
	Electronic Office Products			
		A439 - Equipment Maintenance & Repair	48.15	
314	Total for Electronic Office Products		\$48.15	15408
	FirstLight Fiber			
		A431 - Telecommunications	996.03	
315	Total for FirstLight Fiber		\$996.03	15409
	MVLS/SALS Joint Automation Project			
		A445-JA Joint Automation Fees	42,131.96	
		A445-2 Mbr Lib Purchases	595.50	
		A445-2 Mbr Lib Purchases	226.86	
316	Total for MVLS/SALS Joint Automation Project		\$42,954.32	15410
	NYLA			
		A435 - Travel & CE - Employee & Board	375.00	
317	Total for NYLA		\$375.00	15411
	OverDrive			
		A445-1 - MembLib E-Content Contribution	2,984.58	
318	Total for OverDrive		\$2,984.58	15412
	Priority One Payroll, LLC			
		A437 Professional Fees	116.20	ACH 9/04/2025
319	Total for Priority One Payroll, LLC		\$116.20	
	Staples, Inc.			
		A430 - Supplies	104.33	
		A435 - Travel & CE - Employee & Board	19.47	
		A430 - Supplies	86.94	
		A430 - Supplies	32.00	
		A430 - Supplies	54.75	
		A430 - Supplies	60.18	
		A430 - Supplies	39.88	
		A430 - Supplies	55.62	
320	Total for Staples, Inc.		\$453.17	15413
	VISA			
		A411 - Electronic Materials	39.99	
		A435 - Travel & CE - Employee & Board	212.80	
		A430 - Supplies	721.99	
		A452 - Building Maint. & Repair	78.24	
		A410M - Software	70.53	
321	Total for VISA		\$1,123.55	15414
	W. W. Norton & Company, Inc.			
		A410 - Books/Print Materials	2,471.31	
		A410 - Books/Print Materials	610.20	
322	Total for W. W. Norton & Company, Inc.		\$3,081.51	15415
		TOTAL	\$63,477.66	

Authorized Signature

Accrual Basis Thursday, September 11, 2025 06:53 PM GMTZ

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#19-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 80,558.99	
Net Payroll	TA10		34,877.34
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		26,264.83
NYS Income Tax - EE	TA21		2,854.16
Federal Income Tax - EE	TA22		7,851.79
Income Executions	TA23		
Social Security	TA26		7,691.94
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		99.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			44,600.87 .141
Check # 15403	Total	\$ 80,558.99	9/16/2025 4,946.33 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	3,845.97	51,675.57
HOSPITALIZATION	9060.8	25,037.45	
RETIREMENT ARREARS			

\$55,521.54

Priority One Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-25
Authorized Expenditures as Approved: 9/29/2025

9/30/2025

Vou #	Claimant	Account	Amount	Check #
	Arnoff Moving & Storage			
		A433A Delivery	10,103.03	
323	Total for Arnoff Moving & Storage		\$10,103.03	15416
	Association for Rural & Small Libraries			
		A435 · Travel & CE - Employee & Board	225.00	
324	Total for Association for Rural & Small Libraries		\$225.00	15417
	B&T			
		A410E Correctional Facilities:WCF Books	208.36	
		A410E Correctional Facilities:WCF Books	3,589.62	
		A410E Correctional Facilities:WCF Books	14.26	
325	Total for B&T		\$3,812.24	15418
	Davis Vision			
		A90608 BENEFITS: Employee Health Insurance	89.82	
326	Total for Davis Vision		\$89.82	15419
	Nemer, Dale			
		Uncategorized Expense (refund for 2025 annual dinner)	\$30.00	
327	Total for Nemer, Dale		\$30.00	15420
	OverDrive			
		A445-1 · MembLib E-Content Contribution	3,671.77	
		A445-1 · MembLib E-Content Contribution	1,696.89	
		A445-1 · MembLib E-Content Contribution	2,213.16	
328	Total for OverDrive		\$7,581.82	15421
	Priority One Payroll, LLC			
		A437 · Professional Fees	105.40	
329	Total for Priority One Payroll, LLC		\$105.40	ACH 9/18/2025
	Scott, Jack			
		A435 · Travel & CE - Employee & Board	128.10	
330	Total for Scott, Jack		\$128.10	15422
	Western New York Library Resource Council			
		A435 · Travel & CE - Employee & Board	45.00	
331	Total for Western New York Library Resource Council		\$45.00	15424
	National Grid			
		A450 · Utilities	1,758.30	
332	Total for National Grid		\$1,758.30	15425
	Verizon Wireless			
			76.02	
333	Total for Verizon Wireless	A431 · Telecommunications	\$76.02	15426
		TOTAL	\$23,954.73	

Authorized Signature

Accrual Basis Thursday, September 25, 2025 03:24 PM GMTZ

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#20-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,036.25	
Net Payroll	TA10		26,366.50
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		1,227.38
NYS Income Tax - EE	TA21		1,742.71
Federal Income Tax - EE	TA22		4,187.13
Income Executions	TA23		
Social Security	TA26		5,490.60
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,216.25 .141
Check # 15423	Total	\$ 40,036.25	9/30/2025 4,946.33 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,745.30	37,290.95
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

\$40,036.25

Priority One Cash Req'd

SALS Payroll Account
T&A Warrant for Payment TA25-18
Authorized Expenditures as Approved: 9/2/2025

				Date 9/2/2025
Vou #	Claimaint	Account	Amount	Check #
			0.00	
			0.00	0
33	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total SALS Employee		75.00	2247
TOTAL			75.00	

Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	09-02-2025
Submission time	12:38:25 PM
Pay date	09-05-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	09-05-2025

[+] Feedback

Post Submission Process



[Report Summary](#)
[Report Details](#)
[Warnings](#)
[New Hire Summary](#)

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 08/31/2025 Report Format Enhanced [Return to Dashboard](#)
 Report ID 202509507801 Report Status Posted Report Type Regular

Report Summary

Employer Reported:

Total Days Reported 220.57
 Total Earnings Reported \$73,269.15
 Contributions
 Pre Tax \$643.42
 Post Tax \$0.00
 Loans
 Post Tax \$142.00
 Service Credit Purchase
 Pre Tax \$0.00
 Post Tax \$0.00
 Total Withholding Reported \$785.42
 Excess Withholdings

NYSLRS Accepted:

Total Days Accepted 220.57
 Contributions
 Pre Tax \$643.42
 Post Tax \$0.00
 Loans
 Post Tax \$142.00
 Service Credit Purchase
 Pre Tax \$0.00
 Post Tax \$0.00
 Total Withholdings Accepted \$785.42

Comments

Errors and Warnings Count



Message	Type

☒ I agree the submission of this Employer Report. 9/3/2025 2:46:27 PM PD058107@EROL

Submit



SALS Payroll Account
T&A Warrant for Payment TA25-19
Authorized Expenditures as Approved: 9/16/2025

Date 9/16/2025

<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
34	NYCON, Inc. - TA			
		TA32D NYCON Dental	122.38	
	Total for NYCON, Inc. - TA		\$122.38	2249
35	NYS Health Insurance - TA			
		TA20A - Health Insurance	26,264.83	
	Total for NYS Health Insurance - TA		\$26,264.83	2250
36	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total SALS Employee		\$75.00	2251
TOTAL			\$26,462.21	

Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	09-15-2025
Submission time	4:40:32 PM
Pay date	09-19-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	09-19-2025

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA25-20
Authorized Expenditures as Approved: 9/30/2025

			Date 9/30/2025	
Vou #	Claimaint	Account	Amount	Check #
37	NYCON, Inc. - TA			
		TA32D NYCON Dental	146.89	
	Total for NYCON, Inc. - TA		\$146.89	2252
38	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total for SALS Employee - TA		\$75.00	2253
TOTAL			\$221.89	

Authorized Signature

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866
(518) 584-7300 Fax (518) 587-5589

NYCON, Inc.-Group Employee Benefit Plan
272 Broadway
Albany, NY 12204

Company #268

Withdrawals for FSA Funding

Payroll date	Amount
8/22/2025	75.00
9/5/2025	75.00

\$	150.00
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AUTHORIZED SIGNATURE

ACH DATE	9/17/2025
DATE	
ACCOUNT CODE	TA30 150.00