

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For Oct 2025

General Fund - Oct 2025		
Approved	Warrant #	Amount
10/14/2025	2025-26	\$ 55,000.00
10/14/2025	2025-27	\$ 62,169.08
10/14/2025	PAY#21-2025	\$ 68,207.68
10/28/2025	2025-28	\$ 9,332.12
10/28/2025	PAY#22-2025	\$ 38,910.58
		<u>\$ 233,619.46</u>

Trust & Agency - Oct 2025		
Approved	Warrant #	Amount
9/30/2025	ACH-NYS DC 10-3	\$ 426.90
9/30/2025	ACH-NYS Ret (Sep)	\$ 836.04
10/14/2025	TA25-21	\$ 30,701.13
10/14/2025	ACH-NYS DC 10-17	\$ 426.90
10/28/2025	TA25-22	\$ 473.31
10/28/2025	ACH-NYS DC 10-31	\$ 426.90
		<u>\$ 33,291.18</u>

Employee Benefit - Oct 2025		
Date	Warrant #	Amount
	FSA 9-19 to 10-3-2025	\$ 150.00
		<u>\$ 150.00</u>

Southern Adirondack Library System
Warrant for Payment 2025-26
Authorized Expenditures as Approved: 10/14/2025

Date 10/14/2025

Vou #	Claimaint	Account	Amount	Check #
334	Bolton Free Library-V			
		A491B · County Aid	3,183.00	
	Total Bolton Free Library-V		3,183.00	15428
335	BRL			
		A491B · County Aid	2,200.00	
	Total BRL		2,200.00	15429
336	CHT			
		A491B · County Aid	4,330.00	
	Total CHT		4,330.00	15430
337	GLE			
		A491B · County Aid	26,400.00	
	Total GLE		26,400.00	15431
338	JBG			
		A491B · County Aid	4,221.00	
	Total JBG		4,221.00	15432
339	LKG			
		A491B · County Aid	4,230.00	
	Total LKG		4,230.00	15433
340	LUZ - Rockwell Falls Public Library			
		A491B · County Aid	2,203.00	
	Total LUZ - Rockwell Falls Public Library		2,203.00	15434
341	STO			
		A491B · County Aid	2,200.00	
	Total STO		2,200.00	15435
342	WAR			
		A491B · County Aid	6,033.00	
	Total WAR		6,033.00	15436
TOTAL			55,000.00	

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Southern Adirondack Library System
Warrant for Payment 2025-27
Authorized Expenditures as Approved: 10/14/2025

10/14/2025

Vou #	Claimant	Account	Amount	Check #
	Arnoff Moving & Storage			
		A433A Delivery	11,556.58	
343	Total for Arnoff Moving & Storage		\$11,556.58	15437
	B&T			
		A410E Correctional Facilities:WCF Books	118.59	
344	Total for B&T		\$118.59	15438
	Casella Waste Services			
		A452 · Building Maint. & Repair	64.21	
345	Total for Casella Waste Services		\$64.21	15439
	Commissioner of Finance			
		A452 · Building Maint. & Repair	180.00	
346	Total for Commissioner of Finance		\$180.00	15440
	DelSignore			
		A435 · Travel & CE - Employee & Board	29.96	
347	Total for DelSignore		\$29.96	15441
	Discount Magazines, LLC			15463
		A410J · Books Co. Jails	50.92	
		A410J · Books Co. Jails	1,036.50	
348	Total for Discount Magazines, LLC		\$1,087.42	15442
	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	50.29	
349	Total for Electronic Office Products		\$50.29	15443
	FirstLight Fiber			
		A431 - Telecommunications	1,001.71	
350	Total for FirstLight Fiber		\$1,001.71	15444
	Ingram Library Services			
		A410J · Books Co. Jails	1,016.73	
351	Total for Ingram Library Services		\$1,016.73	15445
	Jeffords			
		A437 Professional Fees	500.12	
352	Total for Jeffords		\$500.12	15446
	MVLS/SALS Joint Automation Project			
		A445-JA Joint Automation Fees	42,131.96	
		A445-2 Mbr Lib Purchases	1,389.53	
353	Total for MVLS/SALS Joint Automation Project		\$43,521.49	15447
	NYCON, Inc.			
		A90898 · Other Employee Benefits	39.00	
354	Total for NYCON, Inc.		\$39.00	15448
	OverDrive			
		A445-1 · MembLib E-Content Contribution	1,584.79	
		A445-1 · MembLib E-Content Contribution	1,199.01	
355	Total for OverDrive		\$2,783.80	15449
	Priority One Payroll, LLC			
		A437 · Professional Fees	107.40	
356	Total for Priority One Payroll, LLC		\$107.40	ACH 10/2/2025
	Staples, Inc.			
		A430 - Supplies	54.13	
357	Total for Staples, Inc.		\$54.13	15450
	WB Mason Co., Inc.			
		A430 - Supplies	9.69	
		A430 - Supplies	71.96	
		A430 - Supplies	-24.00	
358	Total for WB Mason Co., Inc.		\$57.65	15451
			\$62,169.08	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#21-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 68,207.68	
Net Payroll	TA10		26,366.44
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		29,398.75
NYS Income Tax - EE	TA21		1,742.71
Federal Income Tax - EE	TA22		4,187.13
Income Executions	TA23		
Social Security	TA26		5,490.72
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,216.25 .141
Check # 15427	Total	\$ 68,207.68	10/14/2025 4,946.33 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,745.36	37,290.95
HOSPITALIZATION	9060.8	28,171.37	
RETIREMENT ARREARS			

\$40,036.31

Priority One Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-28
Authorized Expenditures as Approved: 10/28/2025

10/28/2025

Vou #	Claimant	Account	Amount	Check #
	Allerdice Building Supply Inc.			
		A452 Building Maintenance & Repair	50.95	
359	Total for Allerdice Building Supply Inc.		\$50.95	15453
	Baker & Taylor			
		A410E Correctional Facilities	1,817.38	
		A410E Correctional Facilities	933.33	
360	Total for Baker & Taylor		\$2,750.71	15461
	Commissioner of Finance			
		A450 - Utilities	130.10	
361	Total for Commissioner of Finance		\$130.10	15454
	Davis Vision			
		A90608 BENEFITS: Employee Health Insurance	80.42	
362	Total for Davis Vision		\$80.42	15455
	Ingram Library Services			
		A410J Books Co. Jails	133.07	
363	Total for Ingram Library Services		\$133.07	15456
	National Grid			
		A450 Utilities	1,901.31	
364	Total for National Grid		\$1,901.31	15457
	OverDrive			
		A445-1 · MembLib E-Content Contribution	2,119.21	
		A445-1 · MembLib E-Content Contribution	1,201.81	
365	Total for OverDrive		\$3,321.02	15458
	Priority One Payroll, LLC			
		A437 · Professional Fees	102.40	
366	Total for Priority One Payroll, LLC		\$102.40	ACH 10/17/25
	Verizon			
		A431 Telecommunications	76.40	
367	Total for Verizon		\$76.40	15462
	VISA			
		A435 Travel & CE - Employee & Board	195.00	
		A411 Electronic Materials	44.98	
		A410M Software	63.20	
		A435 Travel & CE - Employee & Board	269.00	
		A452 Building Maint. & Repair	165.60	
368	Total for VISA		\$737.78	15459
	W.B. Mason			
		A430 Supplies	71.96	
		A430 Supplies	-24.00	
369	Total for W.B. Mason		\$47.96	15460
		TOTAL	\$9,332.12	

Authorized Signature

Accrual Basis Friday, October 24, 2025 02:11 PM GMTZ

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#22-2025

	Acct.#	Debit	Credit	
Cash	TA200	\$ 38,910.58		
Net Payroll	TA10		27,279.26	
Deferred Compensation 457	TA17		426.90	
ROTH 457	TA17A			
NYS Empl Retire.Contribution	TA18		347.02	
NYS Empl Retire.Arrears	TA18A			
NYS Empl Retire.Loans	TA18B		71.00	
Group Insurance	TA20A		(1,227.38)	0 for this pay period, less two for pay #19
NYS Income Tax - EE	TA21		1,830.08	no deductions for health in 3rd pay period in Oct
Federal Income Tax - EE	TA22		4,414.68	
Income Executions	TA23			
Social Security	TA26		5,694.02	
Disability Insurance	TA27			
Annuity 403 (b)	TA29			
URM Med FSA	TA30		75.00	
DDC Child Care	TA31			
AFLAC Cancer	TA32A			
AFLAC Accident	TA32B			
NYCON Dental	TA32C		-	no deductions for dental in 3rd pay period in Oct
AFLAC DBL	TA33			
AFLAC Life Ins.	TA33A			
To set up payroll for period Including employer's social security, hospitalization and disability.				30,216.25 .141
Check # 15452	Total	\$ 38,910.58	10/28/2025	4,946.33 .142
Expense		Total		2,128.37 .144
FICA	9030.8	2,847.01		37,290.95
HOSPITALIZATION	9060.8	(1,227.38)		
RETIREMENT ARREARS				

\$0 for this pay period,
less two for pay #19

\$40,137.96

Priority One Cash Req'd

FastPay

Payroll
history &
maintenance

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay date	10/03/2025
Pay center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Transaction type	Contribution
Submission status	Processed

[+] Feedback

Participant contribution details	Submission details	Payment details
Submission user	SALibrary	
Submission date & time	2025-09-26 14:13:40.841	
Processed date	2025-10-03 00:00:00.0	
Source file name		

Money Source	Amount
Salary Reduction source total	\$426.90
Total	\$426.90

Back

Location50780S ADIRONDACK LIBRARY SYSTEMReport Date09/30/2025Report FormatEnhancedReturn to Dashboard

Report ID202510507801Report StatusPostedReport TypeRegular

Report Summary

Employer Reported:

Total Days Reported217.57

Total Earnings Reported\$82,812.67

Contributions

Pre Tax\$694.04

Post Tax\$0.00

Loans

Post Tax\$142.00

Service Credit Purchase

Pre Tax\$0.00

Post Tax\$0.00

Total Withholding Reported\$836.04

Excess Withholdings

NYSLRS Accepted:

Total Days Accepted217.57

Contributions

Pre Tax\$694.04

Post Tax\$0.00

Loans

Post Tax\$142.00

Service Credit Purchase

Pre Tax\$0.00

Post Tax\$0.00

Total Withholdings Accepted\$836.04

Comments

Errors and Warnings Count

Message	Type

☒ I agree the submission of this Employer Report. 10/1/2025 3:07:12 PM

Submit

SALS Payroll Account
T&A Warrant for Payment TA25-21
Authorized Expenditures as Approved: 10/14/2025

				Date 10/14/2025
<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
39	NYS Health Insurance			
		TA20A · Health Insurance	30,626.13	
	Total NYS Health Insurance		30,626.13	2254
40	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total SALS Employee		75.00	2255
TOTAL			30,701.13	

Authorized Signature

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FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	10-10-2025
Submission time	10:22:03 AM
Pay date	10-17-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	10-17-2025

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA25-22
Authorized Expenditures as Approved: 10/28/2025

				Date 10/28/2025
<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
41	NYCON, Inc. - TA			
		TA32D NYCON Dental	398.31	
	Total for NYCON, Inc. - TA		398.31	2256
42	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	Total SALS Employee		75.00	2257
TOTAL			473.31	

Authorized Signature



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FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	10-24-2025
Submission time	11:25:23 AM
Pay date	10-31-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	10-31-2025

[+] Feedback

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE
SARATOGA SPRINGS, NY 12866
(518) 584-7300 Fax (518) 587-5589

NYCON, Inc.-Group Employee Benefit Plan
272 Broadway
Albany, NY 12204

Company #268

Withdrawals for FSA Funding

Payroll date	Amount
9/19/2025	75.00
10/3/2025	75.00

\$	150.00
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AUTHORIZED SIGNATURE

ACH DATE	10/16/2025
DATE	
ACCOUNT CODE	TA30150.00