

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For November 2023

General Fund - November 2023		
Approved	Warrant #	Amount
11/14/2023	2023-33	\$ 86,349.52
11/14/2023	PAY#23-2023	\$ 67,108.39
11/28/2023	2023-34	\$ 152,446.12
11/28/2023	PAY#24-2023	\$ 42,972.85
		<hr/>
		<u>\$ 348,876.88</u>

Trust & Agency - November 2023		
Approved	Warrant #	Amount
11/2/2023	ACH-NYS Ret (Oct)	\$ 1,662.32
11/2/2023	ACH-NYS DC	\$ 1,771.07
11/14/2023	TA23-23	\$ 26,359.51
11/14/2023	ACH-NYS DC	\$ 1,771.07
11/28/2023	TA23-24	\$ 490.93
11/28/2023	ACH-NYS DC	\$ 1,771.07
		<hr/>
		<u>\$ 33,825.97</u>

Southern Adirondack Library System
Warrant for Payment 2023-33
 Authorized Expenditures as Approved: 11/13/2023

Date 11/14/2023

Vou #	Claimant	Account	Amount	Check #
402	Arnoff Moving & Storage			
		A433A · Delivery	10,822.30	
	Total Arnoff Moving & Storage		<u>10,822.30</u>	14455
403	Dallas			
		A435 · Travel & CE - Employee & Board	440.77	
		A435 · Travel & CE - Employee & Board	20.31	
	Total Dallas		<u>461.08</u>	14456
404	Discount Magazines, LLC			
		A410J · Books Co. Jails	19.97	
		A410J · Books Co. Jails	655.67	
	Total Discount Magazines, LLC		<u>675.64</u>	14457
405	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		<u>33.00</u>	14458
406	FirstLight Fiber			
		A431 · Telecommunications	991.98	
	Total FirstLight Fiber		<u>991.98</u>	14459
407	Helenek, Richard			
		A452 · Building Maint. & Repair	138.97	
	Total Helenek, Richard		<u>138.97</u>	14460
408	Ingram Library Services			
		A410J · Books Co. Jails	922.62	
		A410J · Books Co. Jails	405.50	
	Total Ingram Library Services		<u>1,328.12</u>	14461
409	Midwest Tape, LLC			
		A436 · MARC Records	237.60	
	Total Midwest Tape, LLC		<u>237.60</u>	14462
410	MVLS/SALS Joint Automation Project			
		A445-2 · Mbr Lib Purchases	589.98	
		A445-2 · Mbr Lib Purchases	1,820.10	
		A445-2 · Mbr Lib Purchases	1,100.55	
		A445-2 · Mbr Lib Purchases	332.66	
		A445-2 · Mbr Lib Purchases	299.99	
		A445-2 · Mbr Lib Purchases	21,017.24	
		A445-JA · Joint Automation Fees-01	40,046.53	
	Total MVLS/SALS Joint Automation Project		<u>65,207.05</u>	14463
411	National Grid			
		A450 · Utilities	1,601.19	
	Total National Grid		<u>1,601.19</u>	14464
412	NYCON, Inc.			
		A438 · Membership	1,500.00	
	Total NYCON, Inc.		<u>1,500.00</u>	14465

Southern Adirondack Library System
Warrant for Payment 2023-33
Authorized Expenditures as Approved: 11/13/2023

Vou #	Claimant	Account	Amount	Check #
413	OverDrive			
		A445-1 · MembLib E-Content Contribution	2,678.12	
	Total OverDrive		<u>2,678.12</u>	14466
414	Sara Dallas (Petty Cash)			
		A430 · Supplies	39.02	
		A433 · Postage and Shipping	1.32	
	Total Sara Dallas (Petty Cash)		<u>40.34</u>	14467
415	Scott, Jack			
		A435 · Travel & CE - Employee & Board	116.59	
	Total Scott, Jack		<u>116.59</u>	14468
416	Staples, Inc.			
		A430 · Supplies	229.50	
		A430 · Supplies	163.14	
	Total Staples, Inc.		<u>392.64</u>	14469
417	Tennant Sales and Service Company			
		A430 · Supplies	71.80	
	Total Tennant Sales and Service Company		<u>71.80</u>	14470
418	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	7.99	
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	
	Total WB Mason Co., Inc.		<u>29.07</u>	14471
419	WEX BANK			
		A471 · Automotive - Fuel	24.03	
	Total WEX BANK		<u>24.03</u>	14472
TOTAL			<u><u>86,349.52</u></u>	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#23-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 67,108.39	
Net Payroll	TA10		27,545.79
Deferred Compensation 457	TA17		1,631.48
ROTH 457	TA17A		139.59
NYS Empl Retire.Contribution	TA18		501.63
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		321.00
Group Insurance	TA20A		24,976.58
NYS Income Tax	TA21		1,747.99
Federal Income Tax	TA22		3,954.97
Income Executions	TA23		
Social Security	TA26		5,938.15
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		125.82
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			33,589.92 .141
<u>Check # 14454</u>	<u>Total</u>	<u>\$ 67,108.39</u>	<u>11/14/2023</u>
<u>Expense</u>		<u>Total</u>	<u>4,749.24 .142</u>
FICA	9030.8	2,969.07	40,320.28
HOSPITALIZATION	9060.8	23,819.04	
RETIREMENT ARREARS			

\$43,289.35

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2023-34
 Authorized Expenditures as Approved: 11/27/2023

Date 11/28/2023

Vou #	Claimant	Account	Amount	Check #
420	Adirondack Cabling Inc.			
		A437 · Professional Fees	714.00	
	Total Adirondack Cabling Inc.		714.00	14473
421	Association for Rural & Small Libraries			
		A438 · Membership	225.00	
	Total Association for Rural & Small Libraries		225.00	14474
422	B&T			
		A410B · GTM Books	2,193.09	
	Total B&T		2,193.09	14475
423	Dallas			
		A435 · Travel & CE - Employee & Board	177.77	
	Total Dallas		177.77	14476
424	Davis Vision			
		A90608 · Employee Health Insurance	99.22	
	Total Davis Vision		99.22	14477
425	Grasshopper Gardens, Inc.			
		A452 · Building Maint. & Repair	1,575.00	
	Total Grasshopper Gardens, Inc.		1,575.00	14478
426	Jeffords			
		A437 · Professional Fees	466.90	
	Total Jeffords		466.90	14479
427	NYLA			
		A435 · Travel & CE - Employee & Board	1,900.00	
		A497 · CE for Member Libraries	2,155.00	
	Total NYLA		4,055.00	14480
428	NYSLRS			
		A90108 · NYS Retirement	129,994.00	
	Total NYSLRS		129,994.00	14481
429	OverDrive			
		A445-1 · MemLib E-Content Contribution	2,248.73	
		A445-1 · MemLib E-Content Contribution	5,405.79	
	Total OverDrive		7,654.52	14482
430	Suffolk Cooperative Library System			
		A497 · CE for Member Libraries	3,150.00	
	Total Suffolk Cooperative Library System		3,150.00	14483
431	VISA			
		A435 · Travel & CE - Employee & Board	-42.88	
		A413 · Serials	29.99	
		A410M · Software	649.00	
		A435 · Travel & CE - Employee & Board	1,220.61	
		A430 · Supplies	113.82	
		A438 · Membership	150.00	
	Total VISA		2,120.54	14484
432	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	

Southern Adirondack Library System
Warrant for Payment 2023-34
Authorized Expenditures as Approved: 11/27/2023

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
	Total WB Mason Co., Inc.		21.08	14485
TOTAL			<u><u>152,446.12</u></u>	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#24-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 42,972.85	
Net Payroll	TA10		27,291.44
Deferred Compensation 457	TA17		786.74
ROTH 457	TA17A		984.33
NYS Empl Retire.Contribution	TA18		492.81
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		321.00
Group Insurance	TA20A		1,157.54
NYS Income Tax	TA21		1,739.63
Federal Income Tax	TA22		3,954.97
Income Executions	TA23		
Social Security	TA26		5,893.18
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		125.82
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			33,589.92 .141
<u>Check # 14486</u>	<u>Total</u>	<u>\$ 42,972.85</u>	<u>11/28/2023</u>
<u>Expense</u>		<u>Total</u>	<u>4,455.24 .142</u>
FICA	9030.8	<u>2,946.57</u>	<u>1,981.12 .144</u>
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$42,972.85

Paychex Cash Req'd

Post Submission Process

- Report Summary
- Report Details
- Warnings
- New Hire Summary

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 10/31/2023 Report Format Enhanced [Return to Dashboard](#)

Report ID 202310507803 Report Status Posted Report Type Regular

Report Summary

Employer Reported:

Total Days Reported	265.14
Total Earnings Reported	\$80,409.56
Contributions	
Pre Tax	\$996.32
Post Tax	\$0.00
Loans	
Post Tax	\$666.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholding Reported	\$1,662.32
Excess Withholdings	

NYSLRS Accepted:

Total Days Accepted	265.14
Contributions	
Pre Tax	\$996.32
Post Tax	\$0.00
Loans	
Post Tax	\$666.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholdings Accepted	\$1662.32

Comments

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 11/1/2023 10:32:00 AM ~~XXXXXXXXXX~~



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	10-31-2023
Submission time	10:46:36 AM
Pay date	11-03-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	11-02-2023

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-23
 Authorized Expenditures as Approved: 11/13/2023

Date 11/14/2023

You #	Claimant	Account	Amount	Check #
45	NYS Health Insurance			
		TA20A · Health Insurance	26,134.12	
	Total NYS Health Insurance		<u>26,134.12</u>	2156
46	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	
	Total SALS Employee		<u>225.39</u>	2157
TOTAL			<u><u>26,359.51</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	11-14-2023
Submission time	11:45:05 AM
Pay date	11-17-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	****2565
Debit account type	Checking
Debit ACH draft date	11-16-2023

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-24
 Authorized Expenditures as Approved: 11/27/2023

Date 11/28/2023

Vou #	Claimant	Account	Amount	Check #
47	NYCON, Inc.			
		TA32D · NYCON Dental	265.54	2158
	Total NYCON, Inc.		<u>265.54</u>	
48	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	2159
	Total SALS Employee		<u>225.39</u>	
TOTAL			<u><u>490.93</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	11-28-2023
Submission time	11:13:35 AM
Pay date	12-01-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	11-30-2023

[+] Feedback