

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For May 2023

General Fund - May 2023		
Approved	Warrant #	Amount
5/1/2023	2023-11	\$ 50,001.00
5/1/2023	2023-12	\$ 34,986.59
5/1/2023	PAY#9-2023	\$ 40,275.04
5/15/2023	2023-13	\$ 73,637.20
5/15/2023	PAY#10-2023	\$ 63,111.67
5/26/2023	2023-14	\$ 36,705.43
5/26/2023	PAY#10-2023	\$ 40,308.95
		<u>\$ 339,025.88</u>

Trust & Agency - May 2023		
Approved	Warrant #	Amount
5/1/2023	ACH-NYS Ret (Apr)	\$ 1,425.45
5/1/2023	TA23-9	\$ 385.09
5/1/2023	ACH-NYS DC	\$ 1,771.07
5/15/2023	TA23-10	\$ 23,917.20
5/15/2023	ACH-NYS DC	\$ 1,771.07
5/26/2023	TA23-11	\$ 385.09
		<u>\$ 29,654.97</u>

Southern Adirondack Library System
Warrant for Payment 2023-11
Authorized Expenditures as Approved: 4/25/2023

Date 5/2/2023

Vou #	Claimant	Account	Amount	Check #
130	Ballston Spa Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14160
	Total Ballston Spa Public Library-V		<u>3,792.00</u>	
131	Bolton Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	4,820.00	14161
	Total Bolton Free Library-V		<u>4,820.00</u>	
132	Clifton Park-Halfmoon Public Library			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14162
	Total CPH		<u>3,792.00</u>	
133	Easton Library-V			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14163
	Total Easton Library-V		<u>3,792.00</u>	
134	Town Of Indian Lake Public Library (IND)			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14164
	Total IND		<u>5,000.00</u>	
135	Mechanicville District Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14165
	Total Mechanicville District Public Library-V		<u>5,000.00</u>	
136	Bancroft Public Library (SLM)			
		A491CC · Facilities Upg. Challenge Grant	2,429.00	14166
	Total SLM		<u>2,429.00</u>	
137	Stillwater Public Library			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14167
	Total STI Stillwater Public Library		<u>3,792.00</u>	
138	Stony Creek Free Library			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14168
	Total STO		<u>5,000.00</u>	
139	Richards Library (WAR)			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14169
	Total WAR		<u>3,792.00</u>	
140	Waterford Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	3,792.00	14170
	Total Waterford Public Library-V		<u>3,792.00</u>	
141	Whitehall Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14171
	Total Whitehall Free Library-V		<u>5,000.00</u>	
TOTAL			<u><u>50,001.00</u></u>	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2023-12
Authorized Expenditures as Approved: 5/1/2023

Date 5/2/2023

Vou #	Claimant	Account	Amount	Check #
142	Arnoff Moving & Storage			
		A433A · Delivery	10,723.42	
	Total Arnoff Moving & Storage		10,723.42	14173
143	Commissioner of Finance			
		A450 · Utilities	117.88	
	Total Commissioner of Finance		117.88	14174
144	Dallas			
		A435 · Travel & CE - Employee & Board	613.03	
	Total Dallas		613.03	14175
145	Davis Vision			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	14176
146	Marbex, Inc.			
		A435 · Travel & CE - Employee & Board	857.00	
	Total Marbex, Inc.		857.00	14177
147	National Grid			
		A450 · Utilities	2,003.27	
	Total National Grid		2,003.27	14178
148	Newsela Inc.			
		A495 · Technology Grant	1,000.00	
	Total Newsela Inc.		1,000.00	14179
149	OverDrive			
		A491B · County Aid	2,152.60	
		A491B · County Aid	1,292.90	
	Total OverDrive		3,445.50	14180
150	Paychex, Inc.			
		A437 · Professional Fees	510.97	
	Total Paychex, Inc.		510.97	14181
151	Pitney Bowes Bank Inc. Reserve Account			
		A433 · Postage and Shipping	400.00	
	Total Pitney Bowes Bank Inc. Reserve Account		400.00	14182
152	Technical Building Services, Inc.			
		A452 · Building Maint. & Repair	5,350.00	
	Total Technical Building Services, Inc.		5,350.00	14183
153	Traliant Operating, LLC			
		A435 · Travel & CE - Employee & Board	245.00	
	Total Traliant Operating, LLC		245.00	14184
154	UHY, LLP			
		A437 · Professional Fees	9,175.00	
	Total UHY, LLP		9,175.00	14185
155	VISA			
		A413 · Serials	26.99	
		A435 · Travel & CE - Employee & Board	34.00	
		A410M · Microsoftware	215.99	

Southern Adirondack Library System
Warrant for Payment 2023-12
Authorized Expenditures as Approved: 5/1/2023

Vou #	Claimant	Account	Amount	Check #
		A203 · Equipment	37.98	
		A410 · Books	33.84	
		A410J · Books Co. Jails	21.48	
		A430 · Supplies	64.34	
	Total VISA		434.62	14186
156	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	
	Total WB Mason Co., Inc.		21.08	14187
TOTAL			34,986.59	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#9-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,275.04	
Net Payroll	TA10		25,796.65
Deferred Compensation 457	TA17		1,771.07
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		375.95
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		333.00
Group Insurance	TA20A		595.01
NYS Income Tax	TA21		1,647.48
Federal Income Tax	TA22		3,854.43
Income Executions	TA23		
Social Security	TA26		5,596.21
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		79.85
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			30,897.61 .141
Check # 14172	Total	\$ 40,275.04	5/2/2023 4,598.20 .142
<u>Expense</u>		<u>Total</u>	<u>1,981.12 .144</u>
FICA	9030.8	2,798.11	37,476.93
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

\$40,275.04

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2023-13
Authorized Expenditures as Approved: 5/15/2023

Date 5/16/2023

Vou #	Claimant	Account	Amount	Check #
157	Arnoff Moving & Storage			
		A433A · Delivery	10,737.42	
	Total Arnoff Moving & Storage		10,737.42	14189
158	Courtyard Marriott Saratoga Springs			
		A435 · Travel & CE - Employee & Board	4,555.00	
	Total Courtyard Marriott Saratoga Springs		4,555.00	14190
159	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		33.00	14191
160	FirstLight Fiber			
		A431 · Telephone	975.96	
	Total FirstLight Fiber		975.96	14192
161	Jeffords			
		A437 · Professional Fees	466.90	
	Total Jeffords		466.90	14193
162	Midwest Tape			
		A436 · MARC Records	163.20	
	Total Midwest Tape		163.20	14194
163	MVLS/SALS Joint Automation Project			
		A445-JA · Joint Automation Fees-01	40,046.53	
		A445-2 · Mbr Lib Purchases	1,441.89	
		A445-2 · Mbr Lib Purchases	2,244.79	
		A445-2 · Mbr Lib Purchases	304.16	
	Total MVLS/SALS Joint Automation Project		44,037.37	14195
164	NYLA			
		A438 · Membership	10.00	
	Total NYLA		10.00	14196
165	Office of the State Comptroller			
		A435 · Travel & CE - Employee & Board	85.00	
		A435 · Travel & CE - Employee & Board	85.00	
	Total Office of the State Comptroller		170.00	14197
166	OverDrive			
		A491B · County Aid	1,316.92	
		A491B · County Aid	1,390.59	
	Total OverDrive		2,707.51	14198
167	Pitney Bowes Inc			
		A430 · Supplies	91.48	
	Total Pitney Bowes Inc		91.48	14199
168	Upstate Agency, LLC			
		A454 · Insurance	9,637.50	
	Total Upstate Agency, LLC		9,637.50	14200
169	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	

Southern Adirondack Library System
Warrant for Payment 2023-13
Authorized Expenditures as Approved: 5/15/2023

Vou #	Claimant	Account	Amount	Check #
		A430 · Supplies	7.99	
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	
	Total WB Mason Co., Inc.		29.07	14201
170	WEX BANK			
		A471 · Automotive - Fuel	22.79	
	Total WEX BANK		22.79	14202
TOTAL			73,637.20	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#10-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 63,111.67	
Net Payroll	TA10		26,080.58
Deferred Compensation 457	TA17		1,771.07
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		378.82
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		333.00
Group Insurance	TA20A		23,096.80
NYS Income Tax	TA21		1,647.90
Federal Income Tax	TA22		3,854.43
Income Executions	TA23		
Social Security	TA26		5,643.83
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		79.85
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			31,062.80 .141
Check # 14188	Total	\$ 63,111.67	5/16/2023
			4,608.70 .142
<u>Expense</u>		<u>Total</u>	<u>2,116.48 .144</u>
FICA	9030.8	2,821.90	37,787.98
HOSPITALIZATION	9060.8	22,501.79	
RETIREMENT ARREARS			

\$40,609.88

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2023-14
Authorized Expenditures as Approved: 5/26/2023

Date 5/30/2023

Vou #	Claimant	Account	Amount	Check #
171	Allerdice Building Supply			
		A430 · Supplies	24.98	
	Total Allerdice Building Supply		24.98	14204
172	Arnoff Moving & Storage			
		A433A · Delivery	10,737.42	
	Total Arnoff Moving & Storage		10,737.42	14205
173	Davis Vision			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	14206
174	MVLS/SALS Joint Automation Project			
		A445-2 · Mbr Lib Purchases	209.67	
		A445-2 · Mbr Lib Purchases	570.93	
		A445-2 · Mbr Lib Purchases	127.70	
		A445-2 · Mbr Lib Purchases	493.11	
		A445-2 · Mbr Lib Purchases	5,118.22	
		A445-2 · Mbr Lib Purchases	13,215.40	
	Total MVLS/SALS Joint Automation Project		19,735.03	14207
175	OverDrive			
		A491B · County Aid	1,341.18	
	Total OverDrive		1,341.18	14208
176	UHLS			
		A497 · CE for Member Libraries	294.14	
	Total UHLS		294.14	14209
177	VISA			
		A413 · Serials	26.99	
		A435 · Travel & CE - Employee & Board	4,365.27	
		A430 · Supplies	70.82	
	Total VISA		4,463.08	14210
178	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	10.54	
		A430 · Supplies	15.24	
		A430 · Supplies	6.00	
	Total WB Mason Co., Inc.		19.78	14211
TOTAL			36,705.43	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#11-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,308.95	
Net Payroll	TA10		25,823.52
Deferred Compensation 457	TA17		1,771.07
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		376.89
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		333.00
Group Insurance	TA20A		595.01
NYS Income Tax	TA21		1,648.74
Federal Income Tax	TA22		3,854.43
Income Executions	TA23		
Social Security	TA26		5,601.05
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		79.85
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			30,897.61 .141
Check # 14203	Total	\$ 40,308.95	5/30/2023 4,629.70 .142
<u>Expense</u>			<u>Total</u> 1,981.12 .144
FICA	9030.8	2,800.52	37,508.43
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$40,308.95

Paychex Cash Req'd

Report Summary		Report Details	Warnings	New Hire Summary			
Location	50780	S ADIRONDACK LIBRARY SYSTEM	Report Date	04/30/2023	Report Format	Enhanced	Return to Dashboard
Report ID	202304507801		Report Status	Posted	Report Type	Regular	

*Location: 50

Reports

Report Date	
1	04/30/2023
2	03/31/2023
3	02/28/2023
4	01/31/2023
5	12/31/2022

Submission

Refresh

Process

1	
2	
3	

Report Summary

Employer Reported:		NYSLRS Accepted:	
Total Days Reported	247.86	Total Days Accepted	247.86
Total Earnings Reported	\$75,205.86		
Contributions		Contributions	
Pre Tax	\$759.45	Pre Tax	\$759.45
Post Tax	\$0.00	Post Tax	\$0.00
Loans		Loans	
Post Tax	\$666.00	Post Tax	\$666.00
Service Credit Purchase		Service Credit Purchase	
Pre Tax	\$0.00	Pre Tax	\$0.00
Post Tax	\$0.00	Post Tax	\$0.00
Total Withholding Reported	\$1,425.45	Total Withholdings Accepted	\$1425.45
Excess Withholdings			
		Comments	<input type="text"/>

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 5/1/2023 9:49:18 AM ~~XXXXXXXXXX~~

Submit

SALS Payroll Account
T&A Warrant for Payment TA23-9
 Authorized Expenditures as Approved: 5/1/2023

Date 5/2/2023

Vou #	Claimant	Account	Amount	Check #
18	NYCON, Inc.			
		TA32D · NYCON Dental	159.70	2129
	Total NYCON, Inc.		<u>159.70</u>	
19	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	2130
	Total SALS Employee		<u>225.39</u>	
TOTAL			<u><u>385.09</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	05-02-2023
Submission time	3:07:56 PM
Pay date	05-05-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	05-04-2023

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-10
 Authorized Expenditures as Approved: 5/15/2023

Date 5/16/2023

Vou #	Claimant	Account	Amount	Check #
20	NYS Health Insurance			
		TA20A · Health Insurance	23,691.81	2131
	Total NYS Health Insurance		<u>23,691.81</u>	
21	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	2132
	Total SALS Employee		<u>225.39</u>	
TOTAL			<u><u>23,917.20</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	05-16-2023
Submission time	10:32:53 AM
Pay date	05-19-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	05-18-2023

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA23-11
 Authorized Expenditures as Approved: 5/26/2023

Date 5/30/2023

Vou #	Claimant	Account	Amount	Check #
22	NYCON, Inc.			
		TA32D · NYCON Dental	159.70	2133
	Total NYCON, Inc.		159.70	
23	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	2134
	Total SALS Employee		225.39	
TOTAL			385.09	

 Authorized Signature