

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For May 2022

General Fund - May 2022		
Approved	Warrant #	Amount
5/3/2022	2022-12	\$ 42,910.00
5/3/2022	2022-13	17,220.24
5/17/2022	2022-14	61,519.80
5/31/2022	2022-15	11,566.80
5/31/2022	2022-16	17,401.79
5/3/2022	PAY#9-2022	38,808.59
5/17/2022	PAY#10-2022	59,554.76
5/31/2022	PAY#11-2022	38,808.59
		<u>\$ 287,790.57</u>

Trust & Agency - May 2022		
Approved	Warrant #	Amount
5/3/2022	TA22-9	\$ 174.23
5/3/2022	ACH-NYS Ret (Apr)	\$ 1,301.05
5/5/2022	ACH- NYS DC	1,632.06
5/16/2022	TA22-10	21,762.27
5/18/2022	ACH- NYS DC	1,632.06
5/31/2022	TA22-11	\$ 174.23
		<u>\$ 26,675.90</u>

Southern Adirondack Library System
Warrant for Payment 2022-12
Authorized Expenditures as Approved: 5/2/2022

Date 5/3/22

Vou #	Claimant	Account	Amount	Check #
136	Ballston Spa Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total Ballston Spa Public Library-V		5,000.00	13646
137	Bolton Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total Bolton Free Library-V		5,000.00	13647
138	Cambridge Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total Cambridge Public Library-V		5,000.00	13648
139	CPH			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total CPH		5,000.00	13649
140	GLE			
		A491CC · Facilities Upg. Challenge Grant	4,250.00	
	Total GLE		4,250.00	13650
141	GRA			
		A491CC · Facilities Upg. Challenge Grant	4,000.00	
	Total GRA		4,000.00	13651
142	Greenwich Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total Greenwich Free Library-V		5,000.00	13652
143	SVL			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	
	Total SVL		5,000.00	13653
144	Waterford Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	4,660.00	
	Total Waterford Public Library-V		4,660.00	13654
TOTAL			42,910.00	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2022-13
Authorized Expenditures as Approved: 5/2/2022

Date 5/3/22

Vou #	Claimant	Account	Amount	Check #
145	Arnoff Moving & Storage			
		A433A · Delivery	9,262.18	
	Total Arnoff Moving & Storage		9,262.18	13655
146	Commissioner of Finance			
		A450 · Utilities	119.98	
	Total Commissioner of Finance		119.98	13656
147	Department of State			
		A435 · Travel - Employee and Board	60.00	
	Total Department of State		60.00	13657
148	MVLS/SALS Joint Automation Project			
		A445 · Inventory	313.99	
	Total MVLS/SALS Joint Automation Project		313.99	13658
149	National Grid			
		A450 · Utilities	2,362.50	
	Total National Grid		2,362.50	13659
150	NYLA			
		A438 · Membership	1,649.00	
	Total NYLA		1,649.00	13660
151	OverDrive			
		A491B · County Aid	1,232.59	
		A491B · County Aid	946.05	
	Total OverDrive		2,178.64	13661
152	VISA			
		A435 · Travel - Employee and Board	407.20	
		A438 · Membership	58.85	
		A413 · Serials	19.99	
		A435 · Travel - Employee and Board	50.32	
		A410M · Microsoftware	215.99	
		A473 · Automotive - Maint.& Repair	54.44	
		A491H · Coordinated Outreach Grant	65.80	
		A430 · Supplies	26.36	
		A435 · Travel - Employee and Board	250.00	
	Total VISA		1,148.95	13662
153	WageWorks			
		A90898 · Other Employee Benefits	125.00	
	Total WageWorks		125.00	13663
TOTAL			17,220.24	

 Authorized Signature

**Southern Adirondack Library System
Warrant for Payment 2022-14**

Authorized Expenditures as approved 5/16/2022

Date 5/17/22

Vou #	Claimant	Account	Amount	Check #
154	Arnoff Moving & Storage			
		A433A · Delivery	9,264.91	
	Total Arnoff Moving & Storage		9,264.91	13665
155	Dell Marketing L.P.			
		A410M · Microsoftware	833.29	
	Total Dell Marketing L.P.		833.29	13666
156	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	65.50	
	Total Electronic Office Products		65.50	13667
157	FirstLight Fiber			
		A431 · Telephone	916.33	
	Total FirstLight Fiber		916.33	13668
158	Jeffords			
		A437 · Professional Fees	461.88	
	Total Jeffords		461.88	13669
159	Midwest Tape			
		A436 · MARC Records	222.00	
	Total Midwest Tape		222.00	13670
160	MVLS/SALS Joint Automation Project			
		A445-JA · Joint Automation Fees-01	37,085.02	
		A203 · Equipment	1,667.02	
	Total MVLS/SALS Joint Automation Project		38,752.04	13671
161	Newsela			
		A491H · Coordinated Outreach Grant	1,000.00	
	Total Newsela		1,000.00	13672
162	NYLA			
		A438 · Membership	740.00	
		A445 · Inventory	5,695.00	
	Total NYLA		6,435.00	13673
163	OverDrive			
		A491B · County Aid	1,506.39	
		A491B · County Aid	1,391.57	
			2,897.96	13674
164	OverDrive			
		A491H · Coordinated Outreach Grant	89.97	
	Total OverDrive		89.97	13675
165	Paychex, Inc.			
		A437 · Professional Fees	503.47	
	Total Paychex, Inc.		503.47	13676

**Southern Adirondack Library System
Warrant for Payment 2022-14**

Vou #	Claimant	Account	Amount	Check #
166	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	7.99	
		A430 · Supplies	15.94	
		A430 · Supplies	15.94	
	Total WB Mason Co., Inc.		<u>27.87</u>	13677
167	WEX BANK			
		A471 · Automotive - Fuel	49.58	
	Total WEX BANK		<u>49.58</u>	13678
TOTAL			<u><u>61,519.80</u></u>	

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Southern Adirondack Library System
Warrant for Payment 2022-15
Authorized Expenditures as Approved: 5/27/2022

Date 5/31/22

	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
168	Baker, Elaine			
		A90608 · Employee Health Insurance	1,020.60	13680
	Total Baker, Elaine		1,020.60	
169	Bowen, Nancy-V			
		A90608 · Employee Health Insurance	1,020.60	13681
	Total Bowen, Nancy-V		1,020.60	
170	Bunse, Barbara			
		A90608 · Employee Health Insurance	1,020.60	13682
	Total Bunse, Barbara		1,020.60	
171	Hanley, Mary			
		A90608 · Employee Health Insurance	340.20	13683
	Total Hanley, Mary		340.20	
172	Leonelli, Elayne			
		A90608 · Employee Health Insurance	1,020.60	13684
	Total Leonelli, Elayne		1,020.60	
173	Martz, Jill			
		A90608 · Employee Health Insurance	1,020.60	13685
	Total Martz, Jill		1,020.60	
174	Meier, Miriam			
		A90608 · Employee Health Insurance	1,020.60	13686
	Total Meier, Miriam		1,020.60	
175	O'Connor, Edward M.			
		A90608 · Employee Health Insurance	1,020.60	13687
	Total O'Connor, Edward M.		1,020.60	
176	Orton, Catherine			
		A90608 · Employee Health Insurance	1,020.60	13688
	Total Orton, Catherine		1,020.60	
177	Phillips, Norma			
		A90608 · Employee Health Insurance	1,020.60	13689
	Total Phillips, Norma		1,020.60	
178	Robinson, Diane			
		A90608 · Employee Health Insurance	1,020.60	13690
	Total Robinson, Diane		1,020.60	
179	Scott, Dorothy			
		A90608 · Employee Health Insurance	1,020.60	13691
	Total Scott, Dorothy		1,020.60	
TOTAL			11,566.80	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2022-16
Authorized Expenditures as Approved: 5/27/2022

Date 5/31/22

Vou #	Claimant	Account	Open Balance	Check #
180	Argyle Free Library-V			
		A410B · GTM Books	18.95	
	Total Argyle Free Library-V		18.95	13692
181	Arnoff Moving & Storage			
		A433A · Delivery	8,807.81	
	Total Arnoff Moving & Storage		8,807.81	13693
182	Dallas			
		A435 · Travel - Employee and Board	24.35	
	Total Dallas		24.35	13694
183	Freedom to Read Foundation			
		A435 · Travel - Employee and Board	1,000.00	
	Total Freedom to Read Foundation		1,000.00	13695
184	Mont Pleasant Branch			
		A410B · GTM Books	7.95	
	Total Mont Pleasant Branch		7.95	13696
185	MVLS/SALS Joint Automation Project			
		A445 · Inventory	394.91	
		A445 · Inventory	2,487.47	
		A445 · Inventory	357.19	
		A410M · Microsoftware	17.17	
		A410M · Microsoftware	60.67	
	Total MVLS/SALS Joint Automation Project		3,317.41	13697
186	OverDrive			
		A491B · County Aid	1,566.84	
		A491B · County Aid	1,268.74	
	Total OverDrive		2,835.58	13698
187	OverDrive			
		A491H · Coordinated Outreach Grant	109.99	
	Total OverDrive		109.99	13699
188	Paychex, Inc.			
		A437 · Professional Fees	482.87	
	Total Paychex, Inc.		482.87	136700
189	Pitney Bowes Global Financial Services			
		A439 · Equipment Maintenance & Repair	45.00	
	Total Pitney Bowes Global Financial Services		45.00	136701
190	SLM			
		A491A · LLSA	23.00	
	Total SLM		23.00	136702
191	UPS			
		A433 · Postage and Shipping	72.00	
	Total UPS		72.00	136703
192	Utica National Insurance Group-V			
		A454 · Insurance	631.00	
	Total Utica National Insurance Group-V		631.00	136704

Southern Adirondack Library System
Warrant for Payment 2022-16
 Authorized Expenditures as Approved: 5/27/2022

Vou #	Claimant	Account	Open Balance	Check #
193	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	15.94	
		A430 · Supplies	15.94	
	Total WB Mason Co., Inc.		<u>25.88</u>	13705
TOTAL			<u><u>17,401.79</u></u>	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#9-2022

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 38,808.59	
Net Payroll	TA10		24,938.40
Deferred Compensation 457	TA17		1,632.06
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		345.72
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		330.00
Group Insurance	TA20A		509.48
NYS Income Tax	TA21		1,657.21
Federal Income Tax	TA22		3,766.34
Income Executions	TA23		
Social Security	TA26		5,412.55
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		174.23
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
AFLAC Dental	TA32C		42.60
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			29,426.28 .141
Check # 13645	Total	\$ 38,808.59	5/3/2022 4,789.24 .142
<u>Expense</u>		<u>Total</u>	<u>1,886.78 .144</u>
FICA	9030.8	2,706.29	36,102.30
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#10-2022

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 59,554.76	
Net Payroll	TA10		25,163.41
Deferred Compensation 457	TA17		1,632.06
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		345.72
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		330.00
Group Insurance	TA20A		20,993.36
NYS Income Tax	TA21		1,657.21
Federal Income Tax	TA22		3,766.34
Income Executions	TA23		
Social Security	TA26		5,449.83
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		174.23
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
AFLAC Dental	TA32C		42.60
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			29,669.92 .141
Check # 13664	Total	\$ 59,554.76	5/17/2022 4,789.24 .142
<u>Expense</u>			<u>Total</u> 1,886.78 .144
FICA	9030.8	<u>2,724.94</u>	36,345.94
HOSPITALIZATION	9060.8	<u>20,483.88</u>	
RETIREMENT ARREARS			

\$39,070.88

Paychex Cash Req'd

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#11-2022

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 38,808.59	
Net Payroll	TA10		24,938.37
Deferred Compensation 457	TA17		1,632.06
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		345.72
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		330.00
Group Insurance	TA20A		509.48
NYS Income Tax	TA21		1,657.21
Federal Income Tax	TA22		3,766.34
Income Executions	TA23		
Social Security	TA26		5,412.58
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		174.23
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
AFLAC Dental	TA32C		42.60
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			29,426.28 .141
Check # 13679	Total	\$ 38,808.59	5/31/2022 4,789.24 .142
<u>Expense</u>			<u>Total</u> 1,886.78 .144
FICA	9030.8	<u>2,706.29</u>	36,102.30
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

SALS Payroll Account
T&A Warrant for Payment TA22-9
Authorized Expenditures as Approved: 5/2/2022

Date 5/3/2022

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
17	SALS Employee			
		TA30 · UnReimbursed Medical - 125	174.23	
	Total SALS Employee		174.23	2076
TOTAL			174.23	

Authorized Signature

[Report Summary](#) | [Report Details](#) | [Errors and Warnings](#)

Location	50780	S ADIRONDACK LIBRARY SYSTEM	Report Date	04/30/2022	Report Format	Enhanced	Return to Dashboard
Report ID	202205507801		Report Status	Initiated	Report Type	Regular	

Report Summary

Total Days Reported	268.00	Total Payments	\$1,334.32
Total Earnings Reported	\$81,444.07	*Does not include error transactions	
Total Pre Tax Contributions Reported	\$674.32	Error Transactions Total	\$0.00
Total Post Tax Contributions Reported	\$0.00	Record Count	29
Total Loan Payments Reported	\$660.00	Comments	
Pre Tax Service Credit Payments	\$0.00	<div style="border: 1px solid #ccc; height: 40px;"></div>	
Post Tax Service Credit Payments	\$0.00		

Errors and Warnings Count

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Message	Type	Count
Reported Pre Tax Contributions are less than the required amount.	Warning	1
Reported Pre Tax Contributions are more than the required amount.	Warning	1

I agree to the submission of this Employer Report and certify that the information contained in the electronically transmitted data is the true and correct statement pertaining to all employees who are lawfully members of the Retirement System. I further certify that each person actually worked the number of days reported, which number was computed as is prescribed by part 315 of Title 2 of the New York State Codes, Rules and Regulations.

I agree to the submission of this Employer Report.

You are signed in as **Colleen E Smith**. [Sign out](#)

Last Login: 05/03/2022 12:07 PM

*Location Code

[Return to Dashboard](#)

Payroll End Date

From

Payroll End Date To

Report ID

Improper Withholdings

Location 50780 S ADIRONDACK LIBRARY SYSTEM

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Payroll End Date	Report ID	NYSLRS ID	Employment Instance	First Name	Last Name	Contribution Type	Excess Amount
1 04/30/2022	202205507801	R12787030		1 Colleen	Smith	Pre Tax Contributions	\$33.27



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	05-02-2022
Submission time	3:07:07 PM
Pay date	05-06-2022
Payment amount	\$1,632.06
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	05-05-2022

SALS Payroll Account
T&A Warrant for Payment TA22-10
 Authorized Expenditures as Approved: 5/16/2022

Date 5/16/2022

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
18	AFLAC			
		TA32C · AFLAC Dental	85.20	
	Total AFLAC		<u>85.20</u>	2077
19	NYS Health Insurance			
		TA20A · Health Insurance	21,502.84	
	Total NYS Health Insurance		<u>21,502.84</u>	2078
20	SALS Employee			
		TA30 · UnReimbursed Medical - 125	174.23	
	Total SALS Employee		<u>174.23</u>	2079
TOTAL			<u><u>21,762.27</u></u>	

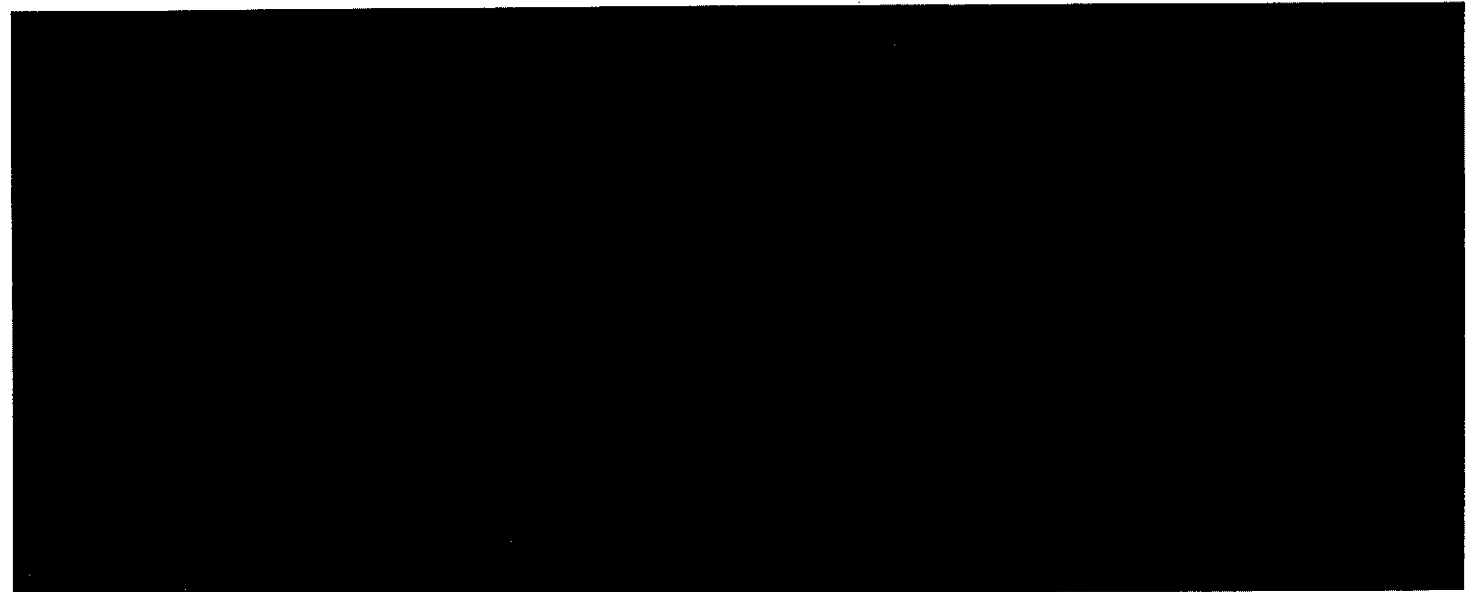


Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	05-17-2022
Submission time	10:40:04 AM
Pay date	05-20-2022
Payment amount	\$1,632.06
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	05-18-2022



SALS Payroll Account
T&A Warrant for Payment TA22-11
Authorized Expenditures as Approved: 5/27/2022

Date 5/31/2022

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
21	SALS Employee			
		TA30 · UnReimbursed Medical - 125	174.23	
	Total SALS Employee		<u>174.23</u>	2080
TOTAL			<u><u>174.23</u></u>	

Authorized Signature