

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For July 2022

| General Fund - July 2022 | | |
|--------------------------|-------------|----------------------|
| Approved | Warrant # | Amount |
| 7/11/2022 | 2022-20 | \$ 55,834.77 |
| 7/11/2022 | 2022-21 | 11,500.00 |
| 7/25/2022 | 2022-22 | 47,787.00 |
| 7/11/2022 | PAY#14-2022 | 56,402.72 |
| 7/25/2022 | PAY#15-2022 | 38,190.91 |
| | | <u>\$ 209,715.40</u> |

| Trust & Agency - July 2022 | | |
|----------------------------|--------------------|---------------------|
| Approved | Warrant # | Amount |
| 7/1/2022 | ACH-NYS DC | \$ 1,632.06 |
| 7/1/2022 | ACH-NYS Ret (June) | 1,351.44 |
| 7/11/2022 | TA22-14 | 18,872.52 |
| 7/14/2022 | ACH-NYS DC | 1,632.06 |
| 7/25/2022 | TA22-15 | 174.23 |
| 7/28/2022 | ACH-NYS DC | 1,632.06 |
| | | <u>\$ 25,294.37</u> |

Southern Adirondack Library System
Warrant for Payment 2022-20
Authorized Expenditures as Approved: 7/11/2022

| | | | | Date 7/12/22 |
|-------|---|---|------------------|--------------|
| Vou # | Claimant | Account | Amount | Check # |
| 229 | B&T | | | |
| | | A410E · WCF Books | 370.73 | |
| | | A410E · WCF Books | 552.49 | |
| | Total B&T | | <u>923.22</u> | 13743 |
| 230 | B&T | | | |
| | | A410B · GTM Books | 322.24 | |
| | | A410B · GTM Books | 201.84 | |
| | Total B&T | | <u>524.08</u> | 13744 |
| 231 | Casella Waste Services | | | |
| | | A452 · Building Maint. & Repair | 196.48 | |
| | Total Casella Waste Services | | <u>196.48</u> | 13745 |
| 232 | Dallas | | | |
| | | A435 · Travel - Employee and Board | 70.30 | |
| | Total Dallas | | <u>70.30</u> | 13746 |
| 233 | Electronic Office Products | | | |
| | | A439 · Equipment Maintenance & Repair | 65.50 | |
| | Total Electronic Office Products | | <u>65.50</u> | 13747 |
| 234 | FirstLight Fiber | | | |
| | | A431 · Telephone | 936.12 | |
| | Total FirstLight Fiber | | <u>936.12</u> | 13748 |
| 235 | Ingram Library Services | | | |
| | | A410J · Books Co. Jails | 55.64 | |
| | Total Ingram Library Services | | <u>55.64</u> | 13749 |
| 236 | Jeffords | | | |
| | | A437 · Professional Fees | 461.88 | |
| | Total Jeffords | | <u>461.88</u> | 13750 |
| 237 | Midwest Tape | | | |
| | | A436 · MARC Records | 304.80 | |
| | Total Midwest Tape | | <u>304.80</u> | 13751 |
| 238 | MVLS/SALS Joint Automation Project | | | |
| | | A445 · Inventory | 728.00 | |
| | | A445 · Inventory | 198.50 | |
| | | A445-JA · Joint Automation Fees-01 | 37,085.02 | |
| | Total MVLS/SALS Joint Automation Project | | <u>38,011.52</u> | 13752 |
| 239 | National Grid | | | |
| | | A450 · Utilities | 2,054.64 | |
| | Total National Grid | | <u>2,054.64</u> | 13753 |
| 240 | OverDrive | | | |
| | | A445-1 · MembLib E-Content Contribution | 1,922.65 | |
| | Total OverDrive | | <u>1,922.65</u> | 13754 |
| 241 | Paychex, Inc. | | | |
| | | A437 · Professional Fees | 267.25 | |
| | Total Paychex, Inc. | | <u>267.25</u> | 13755 |

Southern Adirondack Library System
Warrant for Payment 2022-20
Authorized Expenditures as Approved: 7/11/2022

| Vou # | Claimant | Account | Amount | Check # |
|--------------|---|----------------------------------|-------------------------|---------|
| 242 | Pitney Bowes Bank Inc. Reserve Account | | | |
| | | A433 · Postage and Shipping | 400.00 | |
| | Total Pitney Bowes Bank Inc. Reserve Account | | <u>400.00</u> | 13756 |
| 243 | Staples, Inc. | | | |
| | | A430 · Supplies | 12.24 | |
| | | A430 · Supplies | 72.69 | |
| | | A430 · Supplies | 7.91 | |
| | Total Staples, Inc. | | <u>92.84</u> | 13757 |
| 244 | WageWorks | | | |
| | | A90898 · Other Employee Benefits | 125.00 | |
| | Total WageWorks | | <u>125.00</u> | 13758 |
| 245 | WB Mason Co., Inc. | | | |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | 15.94 | |
| | | A430 · Supplies | 7.99 | |
| | | A430 · Supplies | 15.94 | |
| | Total WB Mason Co., Inc. | | <u>27.87</u> | 13759 |
| 246 | WEX BANK | | | |
| | | A471 · Automotive - Fuel | 26.13 | |
| | Total WEX BANK | | <u>26.13</u> | 13760 |
| 247 | World Book, Inc. | | | |
| | | A410E · WCF Books | 999.00 | |
| | Total World Book, Inc. | | <u>999.00</u> | 13761 |
| 248 | Arnoff Moving & Storage | | | |
| | | A433A · Delivery | 8,369.85 | |
| | | | <u>8,369.85</u> | 13762 |
| TOTAL | | | <u><u>55,834.77</u></u> | |

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2022-21
Authorized Expenditures as Approved: 7/12/2022

| | | | | Date 7/12/22 |
|--------------|---------------------|--------------------|--------------------------------|----------------|
| <u>Vou #</u> | <u>Claimant</u> | <u>Account</u> | <u>Amount</u> | <u>Check #</u> |
| 249 | ILT | | | |
| | | A491B · County Aid | 1,150.00 | 13765 |
| | Total ILT | | <u>1,150.00</u> | |
| 250 | IND | | | |
| | | A491B · County Aid | 3,045.00 | 13766 |
| | Total IND | | <u>3,045.00</u> | |
| 251 | LGL | | | |
| | | A491B · County Aid | 3,144.00 | 13767 |
| | Total LGL | | <u>3,144.00</u> | |
| 252 | LKP | | | |
| | | A491B · County Aid | 1,861.00 | 13768 |
| | Total LKP | | <u>1,861.00</u> | |
| 253 | RAQ | | | |
| | | A491B · County Aid | 1,150.00 | 13769 |
| | Total RAQ | | <u>1,150.00</u> | |
| 254 | Wells Library | | | |
| | | A491B · County Aid | 1,150.00 | 13770 |
| | Total Wells Library | | <u>1,150.00</u> | |
| TOTAL | | | <u><u>11,500.00</u></u> | |

Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2022-22
Authorized Expenditures as Approved: 7/25/2022

Date 7/26/22

| Vou # | Claimant | Account | Amount | Check # |
|-------|--|---|-----------|---------|
| 255 | Albany Fire Ext Sales & Service | | | |
| | | A439 · Equipment Maintenance & Repair | 140.55 | |
| | Total Albany Fire Ext Sales & Service | | 140.55 | 13773 |
| 256 | B&T | | | |
| | | A410E · WCF Books | 47.70 | |
| | | A410E · WCF Books | 46.23 | |
| | Total B&T | | 93.93 | 13774 |
| 257 | B&T | | | |
| | | A410B · GTM Books | 16.81 | |
| | | A410B · GTM Books | 16.81 | |
| | Total B&T | | 33.62 | 13775 |
| 258 | CDLC_V | | | |
| | | A438 · Membership | 2,889.00 | |
| | Total CDLC_V | | 2,889.00 | 13786 |
| 259 | Commissioner of Finance | | | |
| | | A450 · Utilities | 97.33 | |
| | Total Commissioner of Finance | | 97.33 | 13776 |
| 260 | Davis Vision | | | |
| | | A90608 · Employee Health Insurance | 89.82 | |
| | Total Davis Vision | | 89.82 | 13777 |
| 261 | Ingram Library Services | | | |
| | | A410J · Books Co. Jails | 89.92 | |
| | Total Ingram Library Services | | 89.92 | 13778 |
| 262 | MVLS/SALS Joint Automation Project | | | |
| | | A445 · Inventory | 126.00 | |
| | | A445 · Inventory | 60.67 | |
| | | A445 · Inventory | 25,782.51 | |
| | | A445 · Inventory | 127.70 | |
| | | A445 · Inventory | 1,916.26 | |
| | | A445 · Inventory | 5,155.33 | |
| | | A445 · Inventory | 313.95 | |
| | | A203 · Equipment | 661.09 | |
| | Total MVLS/SALS Joint Automation Project | | 34,143.51 | 13779 |
| 263 | OverDrive | | | |
| | | A445-1 · MembLib E-Content Contribution | 3,265.53 | |
| | | A445-1 · MembLib E-Content Contribution | 2,189.79 | |
| | Total OverDrive | | 5,455.32 | 13780 |
| 264 | OverDrive | | | |
| | | A491H · Coordinated Outreach Grant | 50.00 | |
| | Total OverDrive | | 50.00 | 13781 |
| 265 | Shannon Rose | | | |
| | | A430 · Supplies | 297.25 | |
| | Total Shannon Rose | | 297.25 | 13782 |

Southern Adirondack Library System
Warrant for Payment 2022-22
Authorized Expenditures as Approved: 7/25/2022

Date 7/26/22

| Vou # | Claimant | Account | Amount | Check # |
|--------------|--------------------------|------------------------------------|--------------------------------|---------|
| 266 | UPS | | | |
| | | A433 · Postage and Shipping | 94.52 | |
| | Total UPS | | <u>94.52</u> | 13783 |
| 267 | VISA | | | |
| | | A433 · Postage and Shipping | 161.34 | |
| | | A410E · WCF Books | 52.00 | |
| | | A435 · Travel - Employee and Board | 2,398.69 | |
| | | A413 · Serials | 19.99 | |
| | | A430 · Supplies | 43.65 | |
| | | A491J · NYS Love Your Library Fund | 49.73 | |
| | | A473 · Automotive - Maint.& Repair | <u>1,560.95</u> | |
| | Total VISA | | 4,286.35 | 13784 |
| 268 | WB Mason Co., Inc. | | | |
| | | A430 · Supplies | -6.00 | |
| | | A430 · Supplies | 15.94 | |
| | | A430 · Supplies | <u>15.94</u> | |
| | Total WB Mason Co., Inc. | | <u>25.88</u> | 13785 |
| TOTAL | | | <u><u>47,787.00</u></u> | |

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#14-2022

| | <u>Acct.#</u> | <u>Debit</u> | <u>Credit</u> |
|---|---------------|--------------|-------------------------|
| Cash | TA200 | \$ 56,402.72 | |
| Net Payroll | TA10 | | 24,892.87 |
| Deferred Compensation 457 | TA17 | | 1,632.06 |
| ROTH 457 | TA17A | | |
| NYS Empl Retire.Contribution | TA18 | | 396.33 |
| NYS Empl Retire.Arrears | TA18A | | |
| NYS Empl Retire.Loans | TA18B | | 330.00 |
| Group Insurance | TA20A | | 18,103.61 |
| NYS Income Tax | TA21 | | 1,657.21 |
| Federal Income Tax | TA22 | | 3,761.28 |
| Income Executions | TA23 | | |
| Social Security | TA26 | | 5,412.53 |
| Disability Insurance | TA27 | | |
| Annuity 403 (b) | TA29 | | |
| URM Med FSA | TA30 | | 174.23 |
| DDC Child Care | TA31 | | |
| AFLAC Cancer | TA32A | | |
| AFLAC Accident | TA32B | | |
| AFLAC Dental | TA32C | | 42.60 |
| AFLAC DBL | TA33 | | |
| AFLAC Life Ins. | TA33A | | |
| | | | |
| To set up payroll for period | | | |
| Including employer's social security, hospitalization and disability. | | | 29,426.28 .141 |
| Check # 13764 | Total | \$ 56,402.72 | 7/12/2022 4,789.24 .142 |
| <u>Expense</u> | | <u>Total</u> | <u>1,886.78 .144</u> |
| FICA | 9030.8 | 2,706.29 | 36,102.30 |
| HOSPITALIZATION | 9060.8 | 17,594.13 | |
| RETIREMENT ARREARS | | | |

\$38,808.59

Paychex Cash Req'd

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#15-2022

| | <u>Acct.#</u> | <u>Debit</u> | <u>Credit</u> |
|---|---------------|--------------|-------------------------|
| Cash | TA200 | \$ 38,190.91 | |
| Net Payroll | TA10 | | 24,771.54 |
| Deferred Compensation 457 | TA17 | | 1,632.06 |
| ROTH 457 | TA17A | | |
| NYS Empl Retire.Contribution | TA18 | | 327.42 |
| NYS Empl Retire.Arrears | TA18A | | |
| NYS Empl Retire.Loans | TA18B | | 330.00 |
| Group Insurance | TA20A | | - |
| NYS Income Tax | TA21 | | 1,669.12 |
| Federal Income Tax | TA22 | | 3,846.75 |
| Income Executions | TA23 | | |
| Social Security | TA26 | | 5,397.19 |
| Disability Insurance | TA27 | | |
| Annuity 403 (b) | TA29 | | |
| URM Med FSA | TA30 | | 174.23 |
| DDC Child Care | TA31 | | |
| AFLAC Cancer | TA32A | | |
| AFLAC Accident | TA32B | | |
| AFLAC Dental | TA32C | | 42.60 |
| AFLAC DBL | TA33 | | |
| AFLAC Life Ins. | TA33A | | |
| To set up payroll for period | | | |
| Including employer's social security, hospitalization and disability. | | | |
| | | | 29,426.28 .141 |
| Check # 13772 | Total | \$ 38,190.91 | 7/26/2022 4,179.24 .142 |
| <u>Expense</u> | | <u>Total</u> | <u>1,886.78 .144</u> |
| FICA | 9030.8 | 2,698.61 | 35,492.30 |
| HOSPITALIZATION | 9060.8 | | |
| RETIREMENT ARREARS | | | |



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

| | |
|----------------------|---|
| Plan name | NEW YORK STATE DEFERRED COMPENSATION PLAN |
| Plan number | 0045420001 |
| Pay Center | SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP) |
| Submission date | 06-28-2022 |
| Submission time | 2:54:50 PM |
| Pay date | 07-01-2022 |
| Payment amount | \$1,632.06 |
| Debit ACH account | THE ADIRONDACK TRUST CO |
| Bank routing number | *****2884 |
| Bank account number | ***2565 |
| Debit account type | Checking |
| Debit ACH draft date | 07-01-2022 |

[Report Summary](#) |
 [Report Details](#) |
 [Warnings](#) |
 [New Hire Summary](#)

Location 50780 S ADIRONDACK LIBRARY SYSTEM
 Report Date 06/30/2022
 Report Format Enhanced
 [Return to Dashboard](#)
Report ID 202206507802
 Report Status Posted
 Report Type Regular

Report Summary

| Employer Reported: | |
|----------------------------|-------------|
| Total Days Reported | 252.00 |
| Total Earnings Reported | \$72,204.60 |
| Contributions | |
| Pre Tax | \$691.44 |
| Post Tax | \$0.00 |
| Loans | |
| Post Tax | \$660.00 |
| Service Credit Purchase | |
| Pre Tax | \$0.00 |
| Post Tax | \$0.00 |
| Total Withholding Reported | \$1,351.44 |
| Excess Withholdings | |

| NYSLRS Accepted: | |
|-----------------------------|-----------|
| Total Days Accepted | 252.00 |
| Contributions | |
| Pre Tax | \$691.44 |
| Post Tax | \$0.00 |
| Loans | |
| Post Tax | \$660.00 |
| Service Credit Purchase | |
| Pre Tax | \$0.00 |
| Post Tax | \$0.00 |
| Total Withholdings Accepted | \$1351.44 |

Comments

Errors and Warnings Count

| Message | Type | Count |
|---|---------|-------|
| Pre Tax Service Credit Purchase Payment is less than what is due. | Warning | 1 |

I agree the submission of this Employer Report.
 7/1/2022 9:18:24 AM
 CS052919@EROL

Submit

SALS Payroll Account
T&A Warrant for Payment TA22-14
 Authorized Expenditures as Approved: 7/11/2022

Dated 7/12/2022

| <u>Vou #</u> | <u>Claimant</u> | <u>Account</u> | <u>Amount</u> | <u>Check #</u> |
|--------------|-----------------------------|-----------------------------------|-------------------------|----------------|
| 26 | AFLAC | | | |
| | | TA32C · AFLAC Dental | 85.20 | 2086 |
| | Total AFLAC | | <u>85.20</u> | |
| 27 | NYS Health Insurance | | | |
| | | TA20A · Health Insurance | 18,613.09 | 2087 |
| | Total NYS Health Insurance | | <u>18,613.09</u> | |
| 28 | SALS Employee | | | |
| | | TA30 · UnReimbursed Medical - 125 | 174.23 | 2088 |
| | Total SALS Employee | | <u>174.23</u> | |
| TOTAL | | | <u><u>18,872.52</u></u> | |

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

| | |
|----------------------|---|
| Plan name | NEW YORK STATE DEFERRED COMPENSATION PLAN |
| Plan number | 0045420001 |
| Pay Center | SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP) |
| Submission date | 07-12-2022 |
| Submission time | 2:40:57 PM |
| Pay date | 07-15-2022 |
| Payment amount | \$1,632.06 |
| Debit ACH account | THE ADIRONDACK TRUST CO |
| Bank routing number | ****2884 |
| Bank account number | ***2565 |
| Debit account type | Checking |
| Debit ACH draft date | 07-14-2022 |

SALS Payroll Account
T&A Warrant for Payment TA22-15
Authorized Expenditures as Approved: 7/25/2022

Dated 7/26/2022

| <u>Vou #</u> | <u>Claimant</u> | <u>Account</u> | <u>Amount</u> | <u>Check #</u> |
|--------------|---------------------|-----------------------------------|---------------|----------------|
| 29 | SALS Employee | | | |
| | | TA30 · UnReimbursed Medical - 125 | 174.23 | |
| | Total SALS Employee | | 174.23 | 2089 |
| TOTAL | | | 174.23 | |

Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

| | |
|----------------------|---|
| Plan name | NEW YORK STATE DEFERRED COMPENSATION PLAN |
| Plan number | 0045420001 |
| Pay Center | SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP) |
| Submission date | 07-26-2022 |
| Submission time | 12:25:13 PM |
| Pay date | 07-29-2022 |
| Payment amount | \$1,632.06 |
| Debit ACH account | THE ADIRONDACK TRUST CO |
| Bank routing number | *****2884 |
| Bank account number | ***2565 |
| Debit account type | Checking |
| Debit ACH draft date | 07-28-2022 |