

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For January 2025

General Fund - January 2025		
Approved	Warrant #	Amount
1/7/2025	2025-1	\$ 90,000.00
1/7/2025	2025-2	\$ 19,454.40
1/7/2025	PAY#1-2025	\$ 43,486.92
1/21/2025	2025-3	\$ 84,071.04
1/21/2025	PAY#2-2025	\$ 68,706.32
		<u>\$ 305,718.68</u>

Trust & Agency - January 2025		
Approved	Warrant #	Amount
1/2/2025	ACH-NYS Ret (Dec)	\$ 1,035.52
1/7/2025	TA25-1	\$ 294.81
1/7/2025	ACH-NYS DC	\$ 2,066.19
1/21/2025	TA25-2	\$ 27,815.17
1/21/2025	ACH-NYS DC	\$ 2,066.19
		<u>\$ 33,277.88</u>

Employee Benefits - January 2025		
Date	Warrant #	Amount
1/23/2025	FSA 11/29 - 12/27/24	\$ 624.16
		<u>\$ 624.16</u>

Southern Adirondack Library System
Warrant for Payment 2025-1
 Authorized Expenditures as Approved: 1/3/2025

Date 1/7/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
1	BRL - Horicon Free Public Library			
		A491c · NYS Grant In Aid	20,000.00	15081
	Total BRL - Horicon Free Public Library		<u>20,000.00</u>	
2	CHT - Town of Chester Public Library			
		A491c · NYS Grant In Aid	20,000.00	15082
	Total CHT - Town of Chester Public Library		<u>20,000.00</u>	
3	Galway Public Library-V			
		A491c · NYS Grant In Aid	30,000.00	15083
	Total Galway Public Library-V		<u>30,000.00</u>	
4	JBG - Town of Johnsbury Library			
		A491c · NYS Grant In Aid	20,000.00	15084
	Total JBG - Town of Johnsbury Library		<u>20,000.00</u>	
TOTAL			<u><u>90,000.00</u></u>	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2025-2
Authorized Expenditures as Approved: 1/6/2025

Date 1/7/2025

Vou #	Claimant	Account	Amount	Check #
5	Arnoff Moving & Storage			
		A433A · Delivery	11,294.04	
	Total Arnoff Moving & Storage		11,294.04	15086
6	Davis Vision			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	15087
7	Jeffords			
		A437 · Professional Fees	505.50	
	Total Jeffords		505.50	15088
8	National Grid			
		A450 · Utilities	2,588.51	
	Total National Grid		2,588.51	15089
9	Paychex, Inc.			
		A437 · Professional Fees	564.05	
	Total Paychex, Inc.		564.05	15090
10	ShelterPoint Life Insurance Company			
		A90558 · NYS Disability Insurance	3,872.48	
	Total ShelterPoint Life Insurance Company		3,872.48	15091
11	Verizon Wireless			
		A431 · Telecommunications	76.02	
	Total Verizon Wireless		76.02	15092
12	VISA			
		A203 · Equipment	-66.99	
		A438 · Membership	420.00	
		A411 · Electronic Materials	35.99	
		A203 · Equipment	38.99	
		A435 · Travel & CE - Employee & Board	28.00	
	Total VISA		455.99	15093
13	WB Mason Co., Inc.			
		A430 · Supplies	7.99	15094
	Total WB Mason Co., Inc.		7.99	
TOTAL			19,454.40	

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TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#1-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 43,486.92	
Net Payroll	TA10		27,581.77
Deferred Compensation 457	TA17		2,019.94
ROTH 457	TA17A		46.25
NYS Empl Retire.Contribution	TA18		386.58
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		1,227.37
NYS Income Tax	TA21		1,787.31
Federal Income Tax	TA22		4,041.84
Income Executions	TA23		
Social Security	TA26		5,965.70
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.92
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			33,194.24 .141
Check # 15085	Total	\$ 43,486.92	1/7/2025 5,181.46 .142
<u>Expense</u>		<u>Total</u>	<u>2,128.37 .144</u>
FICA	9030.8	2,982.85	40,504.07
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$43,486.92

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-3
Authorized Expenditures as Approved: 1/17/2025

Date 1/21/2025

Vou #	Claimant	Account	Amount	Check #
14	Adirondack Health & Safety N.E., LLC			
		A435 · Travel & CE - Employee & Board	900.00	
	Total Adirondack Health & Safety N.E., LLC		900.00	15095
15	Allerdice Building Supply			
		A452 · Building Maint. & Repair	22.77	
	Total Allerdice Building Supply		22.77	15096
16	Arnoff Moving & Storage			
		A433A · Delivery	7,952.02	
	Total Arnoff Moving & Storage		7,952.02	15097
17	Casella Waste Services			
		A452 · Building Maint. & Repair	64.21	
	Total Casella Waste Services		64.21	15098
18	Commissioner of Finance			
		A450 · Utilities	40.00	
		A450 · Utilities	124.94	
	Total Commissioner of Finance		164.94	15099
19	DeSignore			
		A435 · Travel & CE - Employee & Board	9.17	
	Total DeSignore		9.17	15100
20	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		33.00	15101
21	FedEx			
		A433 · Postage and Shipping	57.51	
		A433 · Postage and Shipping	12.80	
	Total FedEx		70.31	15102
22	FirstLight Fiber			
		A431 · Telecommunications	992.38	
	Total FirstLight Fiber		992.38	15103
23	Grasshopper Gardens, Inc.			
		A452 · Building Maint. & Repair	1,625.00	
	Total Grasshopper Gardens, Inc.		1,625.00	15104
24	MVLS/SALS Joint Automation Project			
		A445-2 · Mbr Lib Purchases	623.29	
		A410M · Software	255.00	
		A445-JA · Joint Automation Fees-01	42,131.96	
		A445-2 · Mbr Lib Purchases	109.95	
	Total MVLS/SALS Joint Automation Project		43,120.20	15105
25	NYCON, Inc.			
		A437 · Professional Fees	1,137.50	
	Total NYCON, Inc.		1,137.50	15106

Southern Adirondack Library System
Warrant for Payment 2025-3
 Authorized Expenditures as Approved: 1/17/2025

<u>You #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
26	OverDrive			
		A491B · County Aid	6,159.80	
		A445-1 · MembLib E-Content Contribution	21,250.00	
	Total OverDrive		<u>27,409.80</u>	15107
27	PULISDO-V			
		A438 · Membership	400.00	
	Total PULISDO-V		<u>400.00</u>	15108
28	Staples, Inc.			
		A452 · Building Maint. & Repair	26.38	
		A430 · Supplies	27.40	
		A430 · Supplies	10.51	
		A430 · Supplies	11.75	
		A203 · Equipment	41.00	
	Total Staples, Inc.		<u>117.04</u>	15109
29	WB Mason Co., Inc.			
		A430 · Supplies	-30.00	
		A430 · Supplies	82.70	
	Total WB Mason Co., Inc.		<u>52.70</u>	15110
TOTAL			<u><u>84,071.04</u></u>	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#2-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 68,706.32	
Net Payroll	TA10		27,632.67
Deferred Compensation 457	TA17		2,019.94
ROTH 457	TA17A		46.25
NYS Empl Retire.Contribution	TA18		388.61
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		26,373.88
NYS Income Tax	TA21		1,790.35
Federal Income Tax	TA22		4,048.41
Income Executions	TA23		
Social Security	TA26		5,976.05
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.92
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			33,194.24 .141
Check # 15111	Total	\$ 68,706.32	1/21/2025 5,249.17 .142
<u>Expense</u>		<u>Total</u>	<u>2,128.37 .144</u>
FICA	9030.8	2,988.03	40,571.78
HOSPITALIZATION	9060.8	25,146.51	
RETIREMENT ARREARS			

\$43,559.81

Paychex Cash Req'd

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location	50780 S ADIRONDACK LIBRARY SYSTEM	Report Date	12/31/2024	Report Format	Enhanced	Return to Dashboard
Report ID	202412507801	Report Status	Posted	Report Type	Regular	

Report Summary

Employer Reported:

Total Days Reported	247.86
Total Earnings Reported	\$78,064.04
Contributions	
Pre Tax	\$745.52
Post Tax	\$0.00
Loans	
Post Tax	\$290.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholding Reported	\$1,035.52
Excess Withholdings	

NYSLRS Accepted:

Total Days Accepted	247.86
Contributions	
Pre Tax	\$745.52
Post Tax	\$0.00
Loans	
Post Tax	\$290.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholdings Accepted	\$1035.52

Comments

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 1/2/2025 10:04:50 AM CS052919@EROL

SALS Payroll Account
T&A Warrant for Payment TA25-1
 Authorized Expenditures as Approved: 1/3/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
1	NYCON, Inc.			
		TA32D · NYCON Dental	80.89	2214
	Total NYCON, Inc.		<u>80.89</u>	
2	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2215
	Total SALS Employee		<u>213.92</u>	
TOTAL			<u><u>294.81</u></u>	

Date 1/7/2025

 Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

[+] Feedback

Debit for	Debit amount
Salary Reduction	\$2,019.94
Roth Contribution	\$46.25
Total of debits	\$2,066.19
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	01-07-2025
Submission time	2:46:25 PM
Pay date	01-10-2025
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	01-10-2025

SALS Payroll Account
T&A Warrant for Payment TA25-2
 Authorized Expenditures as Approved: 1/17/2025

Date 1/21/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
3	NYS Health Insurance			
		TA20A · Health Insurance	27,601.25	2216
	Total NYS Health Insurance		<u>27,601.25</u>	
4	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2217
	Total SALS Employee		<u>213.92</u>	
TOTAL			<u><u>27,815.17</u></u>	

 Authorized Signature

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FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$2,019.94
Roth Contribution	\$46.25
Total of debits	\$2,066.19
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	01-21-2025
Submission time	2:33:51 PM
Pay date	01-24-2025
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	01-23-2025

[+] Feedback

SOUTHERN ADIRONDACK LIBRARY SYSTEM

22 WHITNEY PLACE

SARATOGA SPRINGS, NY 12866

(518) 584-7300 Fax (518) 587-5589

NYCON, Inc.-Group Employee Benefit Plan

272 Broadway

Albany, NY 12204

Company #268

Withdrawals for FSA Funding

Payroll date	Amount
11/29/2024	208.08
12/13/2024	208.08
12/27/2024	208.00
	<u>\$ 624.16</u>

AUTHORIZED SIGNATURE

ACH DATE 1/23/2025

DATE 2/4/2025

ACCOUNT CODE TA30 624.16