

SOUTHERN ADIRONDACK LIBRARY SYSTEM
FOR BOARD PERUSAL
Warrants & Payroll Expense For February 2025

General Fund - February 2025		
Approved	Warrant #	Amount
2/4/2025	2025-4	\$ 19,159.62
2/4/2025	PAY#3-2025	\$ 43,546.01
2/18/2025	2025-5	\$ 77,500.86
2/18/2025	PAY#4-2025	\$ 66,079.06
		\$ 206,285.55

Trust & Agency - February 2025		
Approved	Warrant #	Amount
2/3/2025	ACH-NYS Ret (Jan)	\$ 1,065.19
2/4/2025	TA25-3	\$ 356.36
2/4/2025	ACH-NYS DC	\$ 2,024.53
2/18/2025	TA25-4	\$ 24,071.46
2/18/2025	ACH-NYS DC	\$ 2,024.53
		\$ 29,542.07

Employee Benefits - February 2025		
Date	Warrant #	Amount
		\$ -

Southern Adirondack Library System
Warrant for Payment 2025-4
 Authorized Expenditures as Approved: 2/3/2025

Date 2/4/2025

Vou #	Claimint	Account	Amount	Check #
30	Davis Vision			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	15113
31	Jeffords			
		A437 · Professional Fees	500.12	
	Total Jeffords		500.12	15114
32	National Grid			
		A450 · Utilities	4,171.64	
	Total National Grid		4,171.64	15115
33	NYCON, Inc.			
		A90898 · Other Employee Benefits	58.50	
	Total NYCON, Inc.		58.50	15116
34	NYCON, Inc.			
		A437 · Professional Fees	175.00	
	Total NYCON, Inc.		175.00	15117
35	NYLA			
		A438 · Membership	2,804.00	
	Total NYLA		2,804.00	15118
36	NYSID			
		A452 · Building Maint. & Repair	54.92	
	Total NYSID		54.92	15119
37	OverDrive			
		A491B · County Aid	2,911.72	
		A491B · County Aid	3,420.25	
		A491B · County Aid	3,540.16	
	Total OverDrive		9,872.13	15120
38	Paychex, Inc.			
		A437 · Professional Fees	826.55	
	Total Paychex, Inc.		826.55	15121
39	Pitney Bowes Bank Inc. Reserve Account			
		A433 · Postage and Shipping	400.00	
	Total Pitney Bowes Bank Inc. Reserve Account		400.00	15122
40	Staples, Inc.			
		A430 · Supplies	86.94	
	Total Staples, Inc.		86.94	15123
41	Verizon Wireless			
		A431 · Telecommunications	76.02	
	Total Verizon Wireless		76.02	15124
42	VISA			
		A203 · Equipment - CREDIT MEMO	-232.99	
		A411 · Electronic Materials	35.99	
		A438 · Membership	100.00	
		A430 · Supplies	132.99	
	Total VISA		35.99	15125

Southern Adirondack Library System
Warrant for Payment 2025-4
Authorized Expenditures as Approved: 2/3/2025

<u>You #</u>	<u>Claimint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
43	WB Mason Co., Inc.			
		A430 · Supplies	7.99	
	Total WB Mason Co., Inc.		7.99	15126
TOTAL			19,159.62	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#3-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 43,546.01	
Net Payroll	TA10		28,080.37
Deferred Compensation 457	TA17		1,978.28
ROTH 457	TA17A		46.25
NYS Empl Retire.Contribution	TA18		386.92
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		613.69
NYS Income Tax	TA21		1,823.87
Federal Income Tax	TA22		4,125.16
Income Executions	TA23		
Social Security	TA26		6,061.31
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.92
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			33,194.24 .141
Check # 15112	Total	\$ 43,546.01	2/4/2025 5,192.75 .142
<u>Expense</u>		<u>Total</u>	<u>2,128.37 .144</u>
FICA	9030.8	3,030.65	40,515.36
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$43,546.01

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2025-5
Authorized Expenditures as Approved: 2/18/2025

Date 2/18/2025

Vou #	Claimant	Account	Amount	Check #
44	Allerdice Building Supply			
		A452 · Building Maint. & Repair	76.07	
	Total Allerdice Building Supply		<u>76.07</u>	15129
45	Arnoff Moving & Storage			
		A433A · Delivery	11,294.04	
	Total Arnoff Moving & Storage		<u>11,294.04</u>	15130
46	Casella Waste Services			
		A452 · Building Maint. & Repair	64.21	
	Total Casella Waste Services		<u>64.21</u>	15131
47	Dallas			
		A435 · Travel & CE - Employee & Board	36.84	
		A435 · Travel & CE - Employee & Board	31.08	
	Total Dallas		<u>67.92</u>	15132
48	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		<u>33.00</u>	15133
49	FirstLight Fiber			
		A431 · Telecommunications	993.22	
	Total FirstLight Fiber		<u>993.22</u>	15134
50	MVLS/SALS Joint Automation Project			
		A495 · Technology Grant	13,070.55	
		A445-JA · Joint Automation Fees-01	42,131.96	
		A445-2 · Mbr Lib Purchases	726.80	
	Total MVLS/SALS Joint Automation Project		<u>55,929.31</u>	15135
51	Niche Academy			
		A497 · CE for Member Libraries	5,834.95	
	Total Niche Academy		<u>5,834.95</u>	15136
52	NYCON, Inc.			
		A90898 · Other Employee Benefits	350.00	
	Total NYCON, Inc.		<u>350.00</u>	15137
53	OverDrive			
		A411 · Electronic Materials	382.57	
		A491B · County Aid	2,475.57	
	Total OverDrive		<u>2,858.14</u>	15138
TOTAL			<u><u>77,500.86</u></u>	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#4-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 66,079.06	
Net Payroll	TA10		28,005.91
Deferred Compensation 457	TA17		1,978.28
ROTH 457	TA17A		46.25
NYS Empl Retire.Contribution	TA18		384.21
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		23,243.93
NYS Income Tax	TA21		1,820.21
Federal Income Tax	TA22		4,122.67
Income Executions	TA23		
Social Security	TA26		6,047.52
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		213.84
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			33,194.24 .141
Check # 15128	Total	\$ 66,079.06	2/18/2025 5,102.47 .142
<u>Expense</u>		<u>Total</u>	<u>2,128.37 .144</u>
FICA	9030.8	3,023.74	40,425.08
HOSPITALIZATION	9060.8	22,630.24	
RETIREMENT ARREARS			

\$43,448.82

Paychex Cash Req'd

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location	50780 S ADIRONDACK LIBRARY SYSTEM	Report Date	01/31/2025	Report Format	Enhanced	Return to Dashboard
Report ID	202501507801	Report Status	Posted	Report Type	Regular	

Report Summary

Employer Reported:		NYSLRS Accepted:	
Total Days Reported	248.14	Total Days Accepted	248.14
Total Earnings Reported	\$81,075.85		
Contributions		Contributions	
Pre Tax	\$775.19	Pre Tax	\$775.19
Post Tax	\$0.00	Post Tax	\$0.00
Loans		Loans	
Post Tax	\$290.00	Post Tax	\$290.00
Service Credit Purchase		Service Credit Purchase	
Pre Tax	\$0.00	Pre Tax	\$0.00
Post Tax	\$0.00	Post Tax	\$0.00
Total Withholding Reported	\$1,065.19	Total Withholdings Accepted	\$1,065.19
Excess Withholdings			

Comments:

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 2/3/2025 1:08:17 PM ~~XXXXXXXXXX~~

SALS Payroll Account
T&A Warrant for Payment TA25-3
 Authorized Expenditures as Approved: 2/3/2025

Date 2/4/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
5	NYCON, Inc.			
		TA32D · NYCON Dental	142.44	2218
	Total NYCON, Inc.		<u>142.44</u>	
6	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.92	2219
	Total SALS Employee		<u>213.92</u>	
TOTAL			<u><u>356.36</u></u>	

 Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

[+] Feedback

Debit for	Debit amount
Salary Reduction	\$1,978.28
Roth Contribution	\$46.25
Total of debits	\$2,024.53
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	02-04-2025
Submission time	10:45:47 AM
Pay date	02-07-2025
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	02-06-2025

SALS Payroll Account
T&A Warrant for Payment TA25-4
 Authorized Expenditures as Approved: 2/14/2025

Date 2/18/2025

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
7	NYS Health Insurance			
		TA20A · Health Insurance	23,857.62	2220
	Total NYS Health Insurance		<u>23,857.62</u>	
8	SALS Employee			
		TA30 · UnReimbursed Medical - 125	213.84	2221
	Total SALS Employee		<u>213.84</u>	
TOTAL			<u><u>24,071.46</u></u>	

 Authorized Signature

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FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$1,978.28
Roth Contribution	\$46.25
Total of debits	\$2,024.53
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	02-18-2025
Submission time	4:03:25 PM
Pay date	02-21-2025
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	02-21-2025

[+] Feedback