

**SOUTHERN ADIRONDACK LIBRARY SYSTEM**

**FOR BOARD PERUSAL**  
**Warrants & Payroll Expense For Dec 2025**

General Fund - Dec 2025			Trust & Agency - Dec 2025		
Approved	Warrant #	Amount	Approved	Warrant #	Amount
12/8/2025	2025-32	\$ 66,913.84	12/8/2025	ACH-NYS DC 12-12	\$ 426.90
12/8/2025	2025-33	\$ 12,950.00	11/24/2025	ACH-NYS Ret (Nov)	\$ 836.04
12/8/2025	PAY#25-2025	\$ 61,613.13	12/8/2025	TA25-25	\$ 24,106.60
12/22/2025	2025-34	\$ 28,755.02	12/22/2025	ACH-NYS DC 12-26	\$ 426.90
12/22/2025	PAY#26-2025	\$ 40,450.00	12/22/2025	TA25-26	\$ 1,428.50
		<hr/> <u>\$ 210,681.99</u>	12/22/2025	ACH-NYS Ret (Dec)	\$ 846.20
					<hr/> <u>\$ 28,071.14</u>

Employee Benefit - Dec 2025			
Date	Approved	Warrant #	Amount
			<hr/> <u>\$ -</u>

**Southern Adirondack Library System**  
**Warrant for Payment 2025-32**

**Authorized Expenditures as Approved: 12/08/2025**

12/8/2025

Vou #	Claimant	Account	Amount	Check #
	Arnoff Moving & Storage			
		A433A Delivery	10,408.62	
401	<b>Total for Arnoff Moving &amp; Storage</b>		<b>\$10,408.62</b>	15498
	Kim Bolan			
		A435 Travel & CE - Employee & Board	342.58	
402	<b>Total for Kim Bolan</b>		<b>\$342.58</b>	15499
	FirstLight Fiber			
		A431 Telecommunications	1,002.32	
403	<b>Total for FirstLight Fiber</b>		<b>\$1,002.32</b>	15500
	Ingram Library Services			
		A410E Correctional Facilities:WCF Books	403.91	
404	<b>Total for Ingram Library Services</b>		<b>\$403.91</b>	15501
	Jeffords			
		A437 Professional Fees	500.12	
405	<b>Total for Jeffords</b>		<b>\$500.12</b>	15502
	MVLS/SALS Joint Automation Project			
		A445-JA Joint Automation Fees-01	42,131.96	
		A445-2 Mbr Lib Purchases	325.90	
		A445-2 Mbr Lib Purchases	148.43	
		A445-2 Mbr Lib Purchases	233.98	
		A445-2 Mbr Lib Purchases	1,865.00	
406	<b>Total for MVLS/SALS Joint Automation Project</b>		<b>\$44,705.27</b>	15503
	National Grid			
		A450 Utilities		
			2,583.01	
407	<b>Total for National Grid</b>		<b>\$2,583.01</b>	15504
	OverDrive			
		A445-1 Member Library E-Content Contribution	5,912.87	
408	<b>Total for OverDrive</b>		<b>\$5,912.87</b>	15505
	Overhead Door Co. of Glens Falls, Inc.			
		A452 Building Maintainence and Repair	360.00	
409	<b>Total for Overhead Door Co. of Glens Falls, Inc.</b>		<b>\$360.00</b>	15506
	Priority One Payroll, LLC			
		A437 · Professional Fees	386.40	
410	<b>Total for Priority One Payroll, LLC</b>		<b>\$386.40</b>	ACH 11/27/25
	Staples, Inc.			
		A430 Supplies	223.03	
411	<b>Total for Staples, Inc.</b>		<b>\$223.03</b>	15507
	Verizon Wireless			
		A431 Telecommunications	76.02	
412	<b>Total for Verizon Wireless</b>		<b>\$76.02</b>	15508
	WB Mason Co., Inc.			
		A430 Supplies	9.69	
413	<b>Total for WB Mason Co., Inc.</b>		<b>\$9.69</b>	15509
		<b>TOTAL</b>	<b>\$66,913.84</b>	

Authorized Signature

**Southern Adirondack Library System**  
**Warrant for Payment 2025-33**  
**Authorized Expenditures as Approved: 12/08/2025**

Date 12/08/2025

<b>Vou #</b>	<b>Claimant</b>	<b>Account</b>	<b>Amount</b>	<b>Check #</b>
414	<b>Baker, Elaine</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Baker, Elaine		<u>1,110.00</u>	15510
415	<b>Bowen, Nancy-V</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Bowen, Nancy-V		<u>1,110.00</u>	15511
416	<b>Bunse, Barbara</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Bunse, Barbara		<u>1,110.00</u>	15512
417	<b>Dallas, Sara</b>	A90608 · Employee Health Insurance	<u>740.00</u>	
	Total Dallas, Sara		<u>740.00</u>	15513
418	<b>Hanley, Mary</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Hanley, Mary		<u>1,110.00</u>	15514
419	<b>Leonelli, Elayne</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Leonelli, Elayne		<u>1,110.00</u>	15515
420	<b>Martz, Jill</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Martz, Jill		<u>1,110.00</u>	15516
421	<b>Meier, Miriam</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Meier, Miriam		<u>1,110.00</u>	15517
422	<b>O'Connor, Edward M.</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total O'Connor, Edward M.		<u>1,110.00</u>	15518
423	<b>Orton, Catherine</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Orton, Catherine		<u>1,110.00</u>	15519
424	<b>Phillips, Norma</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Phillips, Norma		<u>1,110.00</u>	15520
425	<b>Robinson, Diane</b>	A90608 · Employee Health Insurance	<u>1,110.00</u>	
	Total Robinson, Diane		<u>1,110.00</u>	15521
<b>TOTAL</b>			<b><u>12,950.00</u></b>	

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 Authorized Signature

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#25-2025

	Acct.#	Debit	Credit
Cash	TA200	\$ 61,613.13	
Net Payroll	TA10		26,366.46
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empty Retire.Contribution	TA18		347.02
NYS Empty Retire.Arrears	TA18A		
NYS Empty Retire.Loans	TA18B		71.00
Group Insurance	TA20A		22,804.22
NYS Income Tax - EE	TA21		1,742.71
Federal Income Tax - EE	TA22		4,187.13
Income Executions	TA23		
Social Security	TA26		5,490.68
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		

To set up payroll for period

Including employer's social security, hospitalization and disability.

Check # 154797	Total	\$ 61,613.13	12/8/2025	30,216.25	.141
<u>Expense</u>			<u>Total</u>	4,946.33	.142
FICA	9030.8	2,745.34		2,128.37	.144
HOSPITALIZATION	9060.8	21,576.84		37,290.95	
RETIREMENT ARREARS					

\$40,036.29

Priority One Cash Req'd

**Southern Adirondack Library System**

**Warrant for Payment 2025-34**

**Authorized Expenditures as Approved: 12/22/2025**

12/23/2025

Vou #	Claimant	Account	Amount	Check #
	B&T			
		A410E Correctional Facilities:WCF Books	563.45	
426	<b>Total for B&amp;T</b>		<b>\$563.45</b>	15523
	Casella Waste Services			
		A452 · Building Maint. & Repair	68.06	
427	<b>Total for Casella Waste Services</b>		<b>\$68.06</b>	15524
	Electronic Office Products			
		A439 Equipment Maintenance & Repair	49.25	
428	<b>Total for Electronic Office Products</b>		<b>\$49.25</b>	15525
	Hartford			
			3,383.00	
429	<b>Total for Hartford</b>		<b>\$3,383.00</b>	15526
	Ingram Library Services			
		A410E Correctional Facilities:WCF Books	115.91	
430	<b>Total for Ingram Library Services</b>		<b>\$115.91</b>	15527
	NYCON, Inc.			
		A438 · Membership	2,000.00	
431	<b>Total for NYCON, Inc.</b>		<b>\$2,000.00</b>	15528
	NYLA			
		A438 · Membership	3,013.00	
432	<b>Total for NYLA</b>		<b>\$3,013.00</b>	15529
	OverDrive			
		A445-1 Member Library E-Content Contribution	4,227.74	
		A445-1 Member Library E-Content Contribution	1,233.80	
		A445-1 Member Library E-Content Contribution	532.33	
		A445-1 Member Library E-Content Contribution	2,156.45	
		A445-1 Member Library E-Content Contribution	4,180.83	
		A411 · Electronic Materials	695.72	
433	<b>Total for OverDrive</b>		<b>\$13,026.87</b>	15530
	Priority One Payroll, LLC			
		A437 · Professional Fees	141.40	
434	<b>Total for Priority One Payroll, LLC</b>		<b>\$141.40</b>	ACH 12/11/25
	ShelterPoint Life Insurance Company			
			4,022.36	
435	<b>Total for ShelterPoint Life Insurance Company</b>		<b>\$4,022.36</b>	15531
	VISA			
		A410M Software	203.75	
		A410E Correctional Facilities:WCF Books	260.71	
		A450 · Utilities	1,907.26	
436	<b>Total for VISA</b>		<b>\$2,371.72</b>	15532
			<b>\$28,755.02</b>	

Authorized Signature

**SALS Payroll Account**  
**T&A Warrant for Payment TA25-26**  
**Authorized Expenditures as Approved: 12/22/25**

<b>Vou #</b>	<b>Claimant</b>	<b>Account</b>	<b>Amount</b>	<b>Date 12/23/2025</b>	<b>Check #</b>
49	NYCON, Inc. - TA	TA32D NYCON Dental	90.56		
	<b>Total for NYCON, Inc. - TA</b>		<b>90.56</b>		2264
50	SALS Employee	TA30 · UnReimbursed Medical - 125	75.00		
	<b>Total SALS Employee</b>		<b>75.00</b>		2265
51	NYS Deferred Comp Plan	TA17 - NYS Deferred Compensation	426.90		
	<b>Total NYS Deferred Comp Plan</b>		<b>426.90</b>		ACH 12/26/25
52	NYS Retirement	TA18 NYS Retirement	694.04		
		TA18B NYS Retirement Loans	142.00		
53	<b>Total Retirement</b>		<b>836.04</b>		
	<b>TOTAL</b>		<b>1,428.50</b>		

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 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-08-2025
Submission time	1:04:26 PM
Pay date	12-12-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-12-2025

[+] Feedback

Location	50780	S ADIRONDACK LIBRARY SYSTEM	Report Date	11/30/2025	Report Format	Enhanced	<a href="#">Return to Dashboard</a>
Report ID	202512507801		Report Status	Posted	Report Type	Regular	

## Report Summary

<b>Employer Reported:</b>	<b>NYSLRS Accepted:</b>
Total Days Reported	228.57
Total Earnings Reported	\$74,581.90
Contributions	
Pre Tax	\$694.04
Post Tax	\$0.00
Loans	
Post Tax	\$142.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholding Reported	\$836.04
Excess Withholdings	
	Comments

## Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report.

12/1/2025 11:07:53 AM



**SALS Payroll Account**  
**T&A Warrant for Payment TA25-25**  
**Authorized Expenditures as Approved: 12/08/2025**

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Date 12/08/2025</u>	<u>Check #</u>
47	NYS Health Insurance	TA20A · Health Insurance	24,031.60		
	<b>Total NYS Health Insurance</b>		<b>24,031.60</b>		2262
48	SALS Employee	TA30 · UnReimbursed Medical - 125	75.00		
	<b>Total SALS Employee</b>		<b>75.00</b>		2263
	<b>TOTAL</b>		<b>24,106.60</b>		

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Authorized Signature



**Nationwide®**

Contact us at 1-877-496-1630 or [NRSPlan@nationwide.com](mailto:NRSPlan@nationwide.com).

## FastPay

### Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-22-2025
Submission time	1:58:20 PM
Pay date	12-26-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-26-2025

[+] Feedback

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#26-2025

	Acct.#	Debit	Credit
Cash	TA200	\$ 40,450.00	
Net Payroll	TA10		27,022.44
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empty Retire.Contribution	TA18		357.18
NYS Empty Retire.Arrears	TA18A		
NYS Empty Retire.Loans	TA18B		71.00
Group Insurance	TA20A		613.69
NYS Income Tax - EE	TA21		1,809.80
Federal Income Tax - EE	TA22		4,361.75
Income Executions	TA23		
Social Security	TA26		5,641.00
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		

To set up payroll for period

Including employer's social security, hospitalization and disability.

Check #15522	Total	\$ 40,450.00	12/23/2025	30,216.25	.141
<u>Expense</u>			<u>Total</u>	5,284.88	.142
FICA		9030.8	<u>2,820.50</u>	2,128.37	.144
HOSPITALIZATION		9060.8	<u>-</u>	37,629.50	
RETIREMENT ARREARS					
					<b>\$40,450.00</b>

Priority One Cash Req'd

Location	50780	S ADIRONDACK LIBRARY SYSTEM	Report Date	12/31/2025	Report Format	Enhanced	<a href="#">Return to Dashboard</a>
Report ID	202512507802		Report Status	Posted	Report Type	Regular	

## Report Summary

<b>Employer Reported:</b>	
Total Days Reported	230.71
Total Earnings Reported	\$74,920.45
Contributions	
Pre Tax	\$704.20
Post Tax	\$0.00
Loans	
Post Tax	\$142.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
Total Withholding Reported	\$846.20
Excess Withholdings	
<b>NYSLRS Accepted:</b>	
Total Days Accepted	230.71
Contributions	
Pre Tax	\$704.20
Post Tax	\$0.00
Loans	
Post Tax	\$142.00
Service Credit Purchase	
Pre Tax	\$0.00
Post Tax	\$0.00
<b>Total Withholdings Accepted</b>	<b>\$846.20</b>

Comments

## Errors and Warnings Count

Message	Type

 I agree the submission of this Employer Report.

12/23/2025 12:11:14 PM

