

# SOUTHERN ADIRONDACK LIBRARY SYSTEM

## FOR BOARD PERUSAL

### Warrants & Payroll Expense For Dec 2025

General Fund - Dec 2025		
Approved	Warrant #	Amount
12/8/2025	2025-32	\$ 66,913.84
12/8/2025	2025-33	\$ 12,950.00
12/8/2025	PAY#25-2025	\$ 61,613.13
12/22/2025	2025-34	\$ 28,755.02
12/22/2025	PAY#26-2025	\$ 40,450.00
		<u>\$ 210,681.99</u>

Trust & Agency - Dec 2025		
Approved	Warrant #	Amount
12/8/2025	ACH-NYS DC 12-12	\$ 426.90
11/24/2025	ACH-NYS Ret (Nov)	\$ 836.04
12/8/2025	TA25-25	\$ 24,106.60
12/22/2025	ACH-NYS DC 12-26	\$ 426.90
12/22/2025	TA25-26	\$ 1,428.50
12/22/2025	ACH-NYS Ret (Dec)	\$ 846.20
		<u>\$ 28,071.14</u>

Employee Benefit - Dec 2025		
Date		
Approved	Warrant #	Amount
		<u>\$ -</u>

**Southern Adirondack Library System**  
**Warrant for Payment 2025-32**  
**Authorized Expenditures as Approved: 12/08/2025**

12/8/2025

<b>You #</b>	<b>Claimant</b>	<b>Account</b>	<b>Amount</b>	<b>Check #</b>
	Arnoff Moving & Storage			
		A433A Delivery	10,408.62	
401	<b>Total for Arnoff Moving &amp; Storage</b>		<b>\$10,408.62</b>	15498
	Kim Bolan			
		A435 Travel & CE - Employee & Board	342.58	
402	<b>Total for Kim Bolan</b>		<b>\$342.58</b>	15499
	FirstLight Fiber			
		A431 Telecommunications	1,002.32	
403	<b>Total for FirstLight Fiber</b>		<b>\$1,002.32</b>	15500
	Ingram Library Services			
		A410E Correctional Facilities:WCF Books	403.91	
404	<b>Total for Ingram Library Services</b>		<b>\$403.91</b>	15501
	Jeffords			
		A437 Professional Fees	500.12	
405	<b>Total for Jeffords</b>		<b>\$500.12</b>	15502
	MVLS/SALS Joint Automation Project			
		A445-JA Joint Automation Fees-01	42,131.96	
		A445-2 Mbr Lib Purchases	325.90	
		A445-2 Mbr Lib Purchases	148.43	
		A445-2 Mbr Lib Purchases	233.98	
		A445-2 Mbr Lib Purchases	1,865.00	
406	<b>Total for MVLS/SALS Joint Automation Project</b>		<b>\$44,705.27</b>	15503
	National Grid			
		A450 Utilities	2,583.01	
407	<b>Total for National Grid</b>		<b>\$2,583.01</b>	15504
	OverDrive			
		A445-1 Member Library E-Content Contribution	5,912.87	
408	<b>Total for OverDrive</b>		<b>\$5,912.87</b>	15505
	Overhead Door Co. of Glens Falls, Inc.			
		A452 Building Maintenance and Repair	360.00	
409	<b>Total for Overhead Door Co. of Glens Falls, Inc.</b>		<b>\$360.00</b>	15506
	Priority One Payroll, LLC			
		A437 - Professional Fees	386.40	
410	<b>Total for Priority One Payroll, LLC</b>		<b>\$386.40</b>	ACH 11/27/25
	Staples, Inc.			
		A430 Supplies	223.03	
411	<b>Total for Staples, Inc.</b>		<b>\$223.03</b>	15507
	Verizon Wireless			
		A431 Telecommunications	76.02	
412	<b>Total for Verizon Wireless</b>		<b>\$76.02</b>	15508
	WB Mason Co., Inc.			
		A430 Supplies	9.69	
413	<b>Total for WB Mason Co., Inc.</b>		<b>\$9.69</b>	15509
		<b>TOTAL</b>	<b>\$66,913.84</b>	

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Authorized Signature

Monday, December 08, 2025 09:02 AM GMT-05:00

**Southern Adirondack Library System**  
**Warrant for Payment 2025-33**  
**Authorized Expenditures as Approved: 12/08/2025**

Date 12/08/2025

<b>Vou #</b>	<b>Claimant</b>	<b>Account</b>	<b>Amount</b>	<b>Check #</b>
<b>414</b>	<b>Baker, Elaine</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Baker, Elaine		1,110.00	15510
<b>415</b>	<b>Bowen, Nancy-V</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Bowen, Nancy-V		1,110.00	15511
<b>416</b>	<b>Bunse, Barbara</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Bunse, Barbara		1,110.00	15512
<b>417</b>	<b>Dallas, Sara</b>			
		A90608 · Employee Health Insurance	740.00	
	Total Dallas, Sara		740.00	15513
<b>418</b>	<b>Hanley, Mary</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Hanley, Mary		1,110.00	15514
<b>419</b>	<b>Leonelli, Elayne</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Leonelli, Elayne		1,110.00	15515
<b>420</b>	<b>Martz, Jill</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Martz, Jill		1,110.00	15516
<b>421</b>	<b>Meier, Miriam</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Meier, Miriam		1,110.00	15517
<b>422</b>	<b>O'Connor, Edward M.</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total O'Connor, Edward M.		1,110.00	15518
<b>423</b>	<b>Orton, Catherine</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Orton, Catherine		1,110.00	15519
<b>424</b>	<b>Phillips, Norma</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Phillips, Norma		1,110.00	15520
<b>425</b>	<b>Robinson, Diane</b>			
		A90608 · Employee Health Insurance	1,110.00	
	Total Robinson, Diane		1,110.00	15521
<b>TOTAL</b>			<b>12,950.00</b>	

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Authorized Signature

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#25-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 61,613.13	
Net Payroll	TA10		26,366.46
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		347.02
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		22,804.22
NYS Income Tax - EE	TA21		1,742.71
Federal Income Tax - EE	TA22		4,187.13
Income Executions	TA23		
Social Security	TA26		5,490.68
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,216.25 .141
Check # 154797	Total	\$ 61,613.13	12/8/2025 4,946.33 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,745.34	37,290.95
HOSPITALIZATION	9060.8	21,576.84	
RETIREMENT ARREARS			

\$40,036.29

Priority One Cash Req'd

# Southern Adirondack Library System

## Warrant for Payment 2025-34

Authorized Expenditures as Approved: 12/22/2025

12/23/2025

Vou #	Claimant	Account	Amount	Check #
	B&T			
		A410E Correctional Facilities:WCF Books	563.45	
426	<b>Total for B&amp;T</b>		<b>\$563.45</b>	15523
	Casella Waste Services			
		A452 · Building Maint. & Repair	68.06	
427	<b>Total for Casella Waste Services</b>		<b>\$68.06</b>	15524
	Electronic Office Products			
		A439 Equipment Maintenance & Repair	49.25	
428	<b>Total for Electronic Office Products</b>		<b>\$49.25</b>	15525
	Hartford			
			3,383.00	
429	<b>Total for Hartford</b>		<b>\$3,383.00</b>	15526
	Ingram Library Services			
		A410E Correctional Facilities:WCF Books	115.91	
430	<b>Total for Ingram Library Services</b>		<b>\$115.91</b>	15527
	NYCON, Inc.			
		A438 · Membership	2,000.00	
431	<b>Total for NYCON, Inc.</b>		<b>\$2,000.00</b>	15528
	NYLA			
		A438 · Membership	3,013.00	
432	<b>Total for NYLA</b>		<b>\$3,013.00</b>	15529
	OverDrive			
		A445-1 Member Library E-Content Contribution	4,227.74	
		A445-1 Member Library E-Content Contribution	1,233.80	
		A445-1 Member Library E-Content Contribution	532.33	
		A445-1 Member Library E-Content Contribution	2,156.45	
		A445-1 Member Library E-Content Contribution	4,180.83	
		A411 · Electronic Materials	695.72	
433	<b>Total for OverDrive</b>		<b>\$13,026.87</b>	15530
	Priority One Payroll, LLC			
		A437 · Professional Fees	141.40	
434	<b>Total for Priority One Payroll, LLC</b>		<b>\$141.40</b>	ACH 12/11/25
	ShelterPoint Life Insurance Company			
			4,022.36	
435	<b>Total for ShelterPoint Life Insurance Company</b>		<b>\$4,022.36</b>	15531
	VISA			
		A410M Software	203.75	
		A410E Correctional Facilities:WCF Books	260.71	
		A450 · Utilities	1,907.26	
436	<b>Total for VISA</b>		<b>\$2,371.72</b>	15532
			<b>\$28,755.02</b>	

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Authorized Signature

**SALS Payroll Account**  
**T&A Warrant for Payment TA25-26**  
**Authorized Expenditures as Approved: 12/22/25**

				Date 12/23/2025
<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
49	NYCON, Inc. - TA			
		TA32D NYCON Dental	90.56	
	<b>Total for NYCON, Inc. - TA</b>		90.56	2264
50	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	<b>Total SALS Employee</b>		75.00	2265
51	NYS Deferred Comp Plan			
		TA17 - NYS Deferred Compensation	426.90	
	<b>Total NYS Deferred Comp Plan</b>		426.90	ACH 12/26/25
52	NYS Retirement			
		TA18 NYS Retirement	694.04	
		TA18B NYS Retirement Loans	142.00	ACH 1/5/25
53	<b>Total Retirement</b>		836.04	
TOTAL			<u>1,428.50</u>	

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Authorized Signature



# Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-08-2025
Submission time	1:04:26 PM
Pay date	12-12-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-12-2025

[+] Feedback

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 11/30/2025 Report Format Enhanced [Return to Dashboard](#)  
Report ID 202512507801 Report Status Posted Report Type Regular

Report Summary

Employer Reported:

Total Days Reported 228.57  
Total Earnings Reported \$74,581.90  
Contributions  
Pre Tax \$694.04  
Post Tax \$0.00  
Loans  
Post Tax \$142.00  
Service Credit Purchase  
Pre Tax \$0.00  
Post Tax \$0.00  
Total Withholding Reported \$836.04  
Excess Withholdings

NYSLRS Accepted:

Total Days Accepted 228.57  
Contributions  
Pre Tax \$694.04  
Post Tax \$0.00  
Loans  
Post Tax \$142.00  
Service Credit Purchase  
Pre Tax \$0.00  
Post Tax \$0.00  
Total Withholdings Accepted \$836.04

Comments

Errors and Warnings Count



Message	Type

☒ I agree the submission of this Employer Report.

12/1/2025 11:07:53 AM

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Submit



**SALS Payroll Account**  
**T&A Warrant for Payment TA25-25**  
**Authorized Expenditures as Approved: 12/08/2025**

				Date 12/08/2025
<u>Vou #</u>	<u>Claimaint</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
47	NYS Health Insurance			
		TA20A · Health Insurance	24,031.60	
	<b>Total NYS Health Insurance</b>		24,031.60	2262
48	SALS Employee			
		TA30 · UnReimbursed Medical - 125	75.00	
	<b>Total SALS Employee</b>		75.00	2263
TOTAL			<u><u>24,106.60</u></u>	

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Authorized Signature



# Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-22-2025
Submission time	1:58:20 PM
Pay date	12-26-2025
Payment amount	\$426.90
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-26-2025

[+] Feedback

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#26-2025

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,450.00	
Net Payroll	TA10		27,022.44
Deferred Compensation 457	TA17		426.90
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		357.18
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		71.00
Group Insurance	TA20A		613.69
NYS Income Tax - EE	TA21		1,809.80
Federal Income Tax - EE	TA22		4,361.75
Income Executions	TA23		
Social Security	TA26		5,641.00
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		75.00
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		71.24
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			30,216.25 .141
Check #15522	Total	\$ 40,450.00	12/23/2025 5,284.88 .142
<u>Expense</u>		<u>Total</u>	2,128.37 .144
FICA	9030.8	2,820.50	37,629.50
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

**\$40,450.00**

Priority One Cash Req'd

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 12/31/2025 Report Format Enhanced [Return to Dashboard](#)  
Report ID 202512507802 Report Status Posted Report Type Regular

Report Summary

Employer Reported:

Total Days Reported 230.71  
Total Earnings Reported \$74,920.45  
Contributions  
Pre Tax \$704.20  
Post Tax \$0.00  
Loans  
Post Tax \$142.00  
Service Credit Purchase  
Pre Tax \$0.00  
Post Tax \$0.00  
Total Withholding Reported \$846.20  
Excess Withholdings

NYSLRS Accepted:

Total Days Accepted 230.71  
Contributions  
Pre Tax \$704.20  
Post Tax \$0.00  
Loans  
Post Tax \$142.00  
Service Credit Purchase  
Pre Tax \$0.00  
Post Tax \$0.00  
Total Withholdings Accepted \$846.20

Comments

Errors and Warnings Count



Message	Type

☒ I agree the submission of this Employer Report.

12/23/2025 12:11:14 PM



Submit