

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For December 2024

General Fund - December 2024		
Approved	Warrant #	Amount
12/10/2024	2024-32	\$ 131,508.10
12/10/2024	PAY#25-2024	\$ 65,760.45
12/23/2024	2024-33	\$ 11,530.20
12/23/2024	2024-34	\$ 92,679.04
12/23/2024	PAY#26-2024	\$ 42,052.76
		<u>\$ 343,530.55</u>

Trust & Agency - December 2024		
Approved	Warrant #	Amount
11/1/2024	ACH-NYS Ret (Nov)	\$ 1,558.17
12/10/2024	TA24-25	\$ 24,032.79
12/10/2024	ACH-NYS DC	\$ 1,945.99
12/23/2024	TA24-26	\$ 208.08
12/23/2024	ACH-NYS DC	\$ 1,945.99
		<u>\$ 29,691.02</u>

Employee Benefits - December 2024		
Date	Warrant #	Amount
		<u>\$ -</u>

Southern Adirondack Library System
Warrant for Payment 2024-32
 Authorized Expenditures as Approved: 12/9/2024

Date 12/10/2024

Vou #	Claimant	Account	Amount	Check #
429	AFSCO Fence Supply Co., Inc.			
		A452 · Building Maint. & Repair	1,560.00	
	Total AFSCO Fence Supply Co., Inc.		1,560.00	15030
430	Arnoff Moving & Storage			
		A433A · Delivery	11,294.17	15031
		A433A · Delivery	10,180.03	15032
	Total Arnoff Moving & Storage		21,474.20	
431	B&T			
		A410E · WCF Books	46.14	
	Total B&T		46.14	15033
432	Delsignore Blacktop Paving Inc.			
		A452 · Building Maint. & Repair	99,234.00	
	Total Delsignore Blacktop Paving Inc.		99,234.00	15034
433	FirstLight Fiber			
		A431 · Telecommunications	991.88	
	Total FirstLight Fiber		991.88	15035
434	Hargadon			
		A435 · Travel & CE - Employee & Board	149.00	
	Total Hargadon		149.00	15036
435	Helenek, Richard			
		A452 · Building Maint. & Repair	474.99	
	Total Helenek, Richard		474.99	15037
436	Jeffords			
		A437 · Professional Fees	491.97	
	Total Jeffords		491.97	15038
437	National Grid			
		A450 · Utilities	1,554.88	
	Total National Grid		1,554.88	15039
438	OverDrive			
		A445-1 · MembrLib E-Content Contribution	1,871.92	
		A445-1 · MembrLib E-Content Contribution	2,598.67	
	Total OverDrive		4,470.59	15040
439	Paychex, Inc.			
		A437 · Professional Fees	564.05	
	Total Paychex, Inc.		564.05	15041
440	Pitney Bowes Inc			
		A439 · Equipment Maintenance & Repair	89.97	
	Total Pitney Bowes Inc		89.97	15042
441	Staples, Inc.			
		A430 · Supplies	5.67	
		A430 · Supplies	17.30	
		A203 · Equipment	28.46	
	Total Staples, Inc.		51.43	15043

Southern Adirondack Library System
Warrant for Payment 2024-32
Authorized Expenditures as Approved: 12/9/2024

You #	Claimant	Account	Amount	Check #
442	Technical Building Services, Inc.			
		A452 · Building Maint. & Repair	250.24	
	Total Technical Building Services, Inc.		<u>250.24</u>	15044
443	Verizon Wireless			
		A431 · Telecommunications	76.02	
	Total Verizon Wireless		<u>76.02</u>	15045
444	WB Mason Co., Inc.			
		A430 · Supplies	7.99	
	Total WB Mason Co., Inc.		<u>7.99</u>	15046
445	WEX BANK			
		A471 · Automotive - Fuel	20.75	
	Total WEX BANK		<u>20.75</u>	15047
TOTAL			<u><u>131,508.10</u></u>	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#25-2024

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 65,760.45	
Net Payroll	TA10		27,441.43
Deferred Compensation 457	TA17		1,916.28
ROTH 457	TA17A		29.71
NYS Empl Retire.Contribution	TA18		371.13
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		23,824.71
NYS Income Tax	TA21		1,768.44
Federal Income Tax	TA22		4,037.52
Income Executions	TA23		
Social Security	TA26		5,916.14
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		208.08
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			31,979.02 .141
Check # 15029	Total	\$ 65,760.45	12/10/2024 4,948.19 .142
<u>Expense</u>		<u>Total</u>	<u>2,050.46 .144</u>
FICA	9030.8	2,958.07	38,977.67
HOSPITALIZATION	9060.8	23,824.71	
RETIREMENT ARREARS			

\$41,935.74

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2024-33
Authorized Expenditures as Approved: 12/18/2024

Date 12/23/2024

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
446	Baker, Elaine			
		A90608 · Employee Health Insurance	1,048.20	15048
	Total Baker, Elaine		1,048.20	
447	Bowen, Nancy-V			
		A90608 · Employee Health Insurance	1,048.20	15049
	Total Bowen, Nancy-V		1,048.20	
448	Bunse, Barbara			
		A90608 · Employee Health Insurance	1,048.20	15050
	Total Bunse, Barbara		1,048.20	
449	Hanley, Mary			
		A90608 · Employee Health Insurance	1,048.20	15051
	Total Hanley, Mary		1,048.20	
450	Leonelli, Elayne			
		A90608 · Employee Health Insurance	1,048.20	15052
	Total Leonelli, Elayne		1,048.20	
451	Martz, Jill			
		A90608 · Employee Health Insurance	1,048.20	15053
	Total Martz, Jill		1,048.20	
452	Meier, Miriam			
		A90608 · Employee Health Insurance	1,048.20	15054
	Total Meier, Miriam		1,048.20	
453	O'Connor, Edward M.			
		A90608 · Employee Health Insurance	1,048.20	15055
	Total O'Connor, Edward M.		1,048.20	
454	Orton, Catherine			
		A90608 · Employee Health Insurance	1,048.20	15056
	Total Orton, Catherine		1,048.20	
455	Phillips, Norma			
		A90608 · Employee Health Insurance	1,048.20	15057
	Total Phillips, Norma		1,048.20	
456	Robinson, Diane			
		A90608 · Employee Health Insurance	1,048.20	15058
	Total Robinson, Diane		1,048.20	
TOTAL			11,530.20	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2024-34
 Authorized Expenditures as Approved: 12/23/2024

Date 12/23/2024

Vou #	Claimant	Account	Amount	Check #
457	Allerdice Building Supply			
		A452 · Building Maint. & Repair	70.54	
	Total Allerdice Building Supply		70.54	15060
458	Beck			
		A435 · Travel & CE - Employee & Board	205.02	
	Total Beck		205.02	15061
459	Borden			
		A435 · Travel & CE - Employee & Board	190.75	
	Total Borden		190.75	15062
460	Casella Waste Services			
		A452 · Building Maint. & Repair	64.21	
	Total Casella Waste Services		64.21	15063
461	Connell			
		A435 · Travel & CE - Employee & Board	234.50	
	Total Connell		234.50	15064
462	Cowin			
		A435 · Travel & CE - Employee & Board	272.69	
	Total Cowin		272.69	15065
463	Dallas			
		A435 · Travel & CE - Employee & Board	27.67	
		A435 · Travel & CE - Employee & Board	98.56	
	Total Dallas		126.23	15066
464	Electronic Office Products			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		33.00	15067
465	Goodman			
		A435 · Travel & CE - Employee & Board	187.60	
	Total Goodman		187.60	15068
466	Grasshopper Gardens, Inc.			
		A452 · Building Maint. & Repair	1,625.00	
	Total Grasshopper Gardens, Inc.		1,625.00	15069
467	Hartford			
		A90408 · Workers Compensation	3,780.00	
	Total Hartford		3,780.00	15070
468	Kuhr			
		A435 · Travel & CE - Employee & Board	341.03	
	Total Kuhr		341.03	15071
469	MVLS/SALS Joint Automation Project			
		A445-2 · Mbr Lib Purchases	22.89	
		A445-2 · Mbr Lib Purchases	249.00	
		A445-2 · Mbr Lib Purchases	32,115.00	
		A445-2 · Mbr Lib Purchases	1,384.00	
		A445-2 · Mbr Lib Purchases	548.00	

Southern Adirondack Library System
Warrant for Payment 2024-34
Authorized Expenditures as Approved: 12/23/2024

You #	Claimant	Account	Amount	Check #
		A445-2 · Mbr Lib Purchases	84.50	
		A445-2 · Mbr Lib Purchases	325.90	
		A445-JA · Joint Automation Fees-01	40,872.76	
	Total MVLS/SALS Joint Automation Project		75,602.05	15072
470	NYCON, Inc.			
		A438 · Membership	1,500.00	
	Total NYCON, Inc.		1,500.00	15073
471	NYSID			
		A452 · Building Maint. & Repair	439.25	
		A452 · Building Maint. & Repair	198.00	
	Total NYSID		637.25	15074
472	OverDrive			
		A445-1 · MembLib E-Content Contribution	2,169.00	
		A445-1 · MembLib E-Content Contribution	2,182.89	
		A411 · Electronic Materials	394.08	
		A411 · Electronic Materials	350.24	
		A445-1 · MembLib E-Content Contribution	2,148.28	
		A411 · Electronic Materials	4.92	
	Total OverDrive		7,249.41	15075
473	Shaginaw, Tom			
		A435 · Travel & CE - Employee & Board	69.68	
	Total Shaginaw, Tom		69.68	15076
474	Shapiro			
		A435 · Travel & CE - Employee & Board	289.44	
	Total Shapiro		289.44	15077
475	Smith, Colleen			
		A435 · Travel & CE - Employee & Board	13.94	
	Total Smith, Colleen		13.94	15078
476	Taylor			
		A435 · Travel & CE - Employee & Board	134.00	
	Total Taylor		134.00	15079
477	WB Mason Co., Inc.			
		A430 · Supplies	-30.00	
		A430 · Supplies	82.70	
	Total WB Mason Co., Inc.		52.70	15080
TOTAL			92,679.04	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#26-2024

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 42,052.76	
Net Payroll	TA10		27,526.90
Deferred Compensation 457	TA17		1,916.28
ROTH 457	TA17A		29.71
NYS Empl Retire.Contribution	TA18		374.39
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		
NYS Income Tax	TA21		1,772.99
Federal Income Tax	TA22		4,044.63
Income Executions	TA23		
Social Security	TA26		5,932.77
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		208.08
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			31,979.02 .141
Check # 15059	Total	\$ 42,052.76	12/23/2024 5,056.89 .142
<u>Expense</u>		<u>Total</u>	<u>2,050.46 .144</u>
FICA	9030.8	2,966.39	39,086.37
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$42,052.76

Paychex Cash Req'd

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location	50780 S ADIRONDACK LIBRARY SYSTEM	Report Date	11/30/2024	Report Format	Enhanced	Return to Dashboard
Report ID	202411507801	Report Status	Posted	Report Type	Regular	

Report Summary

Employer Reported:		NYSLRS Accepted:	
Total Days Reported	372.86	Total Days Accepted	372.86
Total Earnings Reported	\$117,259.11		
Contributions		Contributions	
Pre Tax	\$1,123.17	Pre Tax	\$1,123.17
Post Tax	\$0.00	Post Tax	\$0.00
Loans		Loans	
Post Tax	\$435.00	Post Tax	\$435.00
Service Credit Purchase		Service Credit Purchase	
Pre Tax	\$0.00	Pre Tax	\$0.00
Post Tax	\$0.00	Post Tax	\$0.00
Total Withholding Reported	\$1,558.17	Total Withholdings Accepted	\$1558.17
Excess Withholdings			

Comments

Errors and Warnings Count		
Message	Type	Count
Post Tax Service Credit Purchase Payment is less than what is due.	Warning	1

I agree the submission of this Employer Report. 12/2/2024 9:45:02 AM CS052919@EROL

SALS Payroll Account
T&A Warrant for Payment TA24-25
 Authorized Expenditures as Approved: 12/9/2024

Date 12/10/2024

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
47	NYS Health Insurance			
		TA20A · Health Insurance	23,824.71	2211
	Total NYS Health Insurance		<u>23,824.71</u>	
48	SALS Employee			
		TA30 · UnReimbursed Medical - 125	208.08	2212
	Total SALS Employee		<u>208.08</u>	
TOTAL			<u><u>24,032.79</u></u>	

 Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$1,916.28
Roth Contribution	\$29.71
Total of debits	\$1,945.99
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-10-2024
Submission time	11:24:00 AM
Pay date	12-13-2024
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-12-2024

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA24-26
Authorized Expenditures as Approved: 12/23/2024

Date 12/23/2024

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
49	SALS Employee			
		TA30 · UnReimbursed Medical - 125	208.08	2213
	Total SALS Employee		<u>208.08</u>	
TOTAL			<u><u>208.08</u></u>	

Authorized Signature

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$1,916.28
Roth Contribution	\$29.71
Total of debits	\$1,945.99
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	12-23-2024
Submission time	3:05:05 PM
Pay date	12-27-2024
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	12-26-2024

[+] Feedback