

SOUTHERN ADIRONDACK LIBRARY SYSTEM

FOR BOARD PERUSAL

Warrants & Payroll Expense For April 2024

General Fund - April 2024		
Approved	Warrant #	Amount
4/1/2024	2024-9	\$ 16,533.46
4/1/2024	PAY#7-2024	\$ 44,618.56
4/16/2024	2024-10	\$ 59,033.31
4/16/2024	PAY#8-2024	\$ 70,601.83
4/30/2024	2024-11	\$ 50,000.00
4/30/2024	2024-12	\$ 27,469.07
4/30/2024	PAY#9-2024	\$ 44,688.76
		<u>\$ 312,944.99</u>

Trust & Agency - April 2024		
Approved	Warrant #	Amount
4/1/2024	ACH-NYS Ret (Mar)	\$ 1,397.72
4/1/2024	TA24-7	\$ 447.68
4/1/2024	ACH-NYS DC	\$ 1,919.24
4/16/2024	TA24-8	\$ 27,510.49
4/16/2024	ACH-NYS DC	\$ 1,919.24
4/30/2024	TA24-9	\$ 412.07
		<u>\$ 33,606.44</u>

Southern Adirondack Library System
Warrant for Payment 2024-9
 Authorized Expenditures as Approved: 4/1/2024

Date 4/1/2024

Vou	Claimant	Account	Amount	Check #
90	Arnoff Moving & Storage			
		A433A · Delivery	10,931.30	
	Total Arnoff Moving & Storage		<u>10,931.30</u>	14666
91	Dallas			
		A435 · Travel & CE - Employee & Board	49.85	
	Total Dallas		<u>49.85</u>	14667
92	Davis Vision			
		A90608 · Employee Health Insurance	99.22	
	Total Davis Vision		<u>99.22</u>	14668
93	Jeffords			
		A437 · Professional Fees	467.98	
	Total Jeffords		<u>467.98</u>	14669
94	Mediation Matters			
		A497 · CE for Member Libraries	375.00	
	Total Mediation Matters		<u>375.00</u>	14670
95	National Grid			
		A450 · Utilities	1,870.93	
	Total National Grid		<u>1,870.93</u>	14671
96	OverDrive			
		A491B · County Aid	1,986.67	
	Total OverDrive		<u>1,986.67</u>	14672
97	Paychex, Inc.			
		A437 · Professional Fees	525.29	
	Total Paychex, Inc.		<u>525.29</u>	14673
98	Smith, Colleen			
		A435 · Travel & CE - Employee & Board	13.07	
	Total Smith, Colleen		<u>13.07</u>	14674
99	Staples, Inc.			
		A430 · Supplies	24.99	
		A452 · Building Maint. & Repair	60.44	
	Total Staples, Inc.		<u>85.43</u>	14675
100	Verizon Wireless			
		A431 · Telecommunications	76.02	
	Total Verizon Wireless		<u>76.02</u>	14676
101	WB Mason Co., Inc.			
		A430 · Supplies	-30.00	
		A430 · Supplies	82.70	
	Total WB Mason Co., Inc.		<u>52.70</u>	14677
TOTAL			<u><u>16,533.46</u></u>	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#7-2024

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 44,618.56	
Net Payroll	TA10		28,859.61
Deferred Compensation 457	TA17		1,889.53
ROTH 457	TA17A		29.71
NYS Empl Retire.Contribution	TA18		558.79
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		195.00
Group Insurance	TA20A		624.46
NYS Income Tax	TA21		1,847.54
Federal Income Tax	TA22		4,095.11
Income Executions	TA23		
Social Security	TA26		6,208.72
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		208.08
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
		34,765.56	.141
Check # 14665	Total	\$ 44,618.56	4/1/2024
		4,698.18	.142
<u>Expense</u>		<u>Total</u>	<u>2,050.46</u>
FICA	9030.8	3,104.36	.144
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$44,618.56

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2024-10
 Authorized Expenditures as Approved: 4/15/2024

Date 4/16/2024

Vou #	Claimant	Account	Amount	Check #
102	Arnoff Moving & Storage	A433A · Delivery	-283.68	
		A433A · Delivery	10,945.30	
		Total Arnoff Moving & Storage	10,661.62	14678
103	Casella Waste Services	A452 · Building Maint. & Repair	228.46	
		Total Casella Waste Services	228.46	14679
104	Electronic Office Products	A439 · Equipment Maintenance & Repair	33.00	
		Total Electronic Office Products	33.00	14680
105	FirstLight Fiber	A431 · Telecommunications	984.37	
		Total FirstLight Fiber	984.37	14681
106	Freudenberger	A435 · Travel & CE - Employee & Board	1,288.72	
		Total Freudenberger	1,288.72	14682
107	MVLS/SALS Joint Automation Project	A445-JA · Joint Automation Fees-01	40,872.76	
		A445-2 · Mbr Lib Purchases	113.43	
		A445-2 · Mbr Lib Purchases	249.00	
		A445-2 · Mbr Lib Purchases	324.61	
		Total MVLS/SALS Joint Automation Project	41,559.80	14683
108	NYCON, Inc.	A90898 · Other Employee Benefits	58.50	
		Total NYCON, Inc.	58.50	14684
109	OverDrive	A491B · County Aid	2,174.57	
		A491B · County Aid	2,036.28	
		Total OverDrive	4,210.85	14685
110	WB Mason Co., Inc.	A430 · Supplies	7.99	
		Total WB Mason Co., Inc.	7.99	14686
TOTAL			59,033.31	

 Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#8-2024

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 70,601.83	
Net Payroll	TA10		28,801.74
Deferred Compensation 457	TA17		1,889.53
ROTH 457	TA17A		29.71
NYS Empl Retire.Contribution	TA18		556.84
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		195.00
Group Insurance	TA20A		26,677.95
NYS Income Tax	TA21		1,847.19
Federal Income Tax	TA22		4,095.11
Income Executions	TA23		
Social Security	TA26		6,198.67
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		208.08
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			34,765.56 .141
Check # 14687	Total	\$ 70,601.83	4/16/2024
			4,632.96 .142
<u>Expense</u>		<u>Total</u>	<u>2,050.46 .144</u>
FICA	9030.8	3,099.36	41,448.98
HOSPITALIZATION	9060.8	26,053.49	
RETIREMENT ARREARS			

\$44,548.34

Paychex Cash Req'd

Southern Adirondack Library System
Warrant for Payment 2024-11
Authorized Expenditures as Approved: 4/26/2024

Date 4/30/2024

You #	Claimant	Account	Amount	Check #
111	Bolton Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14688
	Total Bolton Free Library-V		<u>5,000.00</u>	
112	CPH			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14689
	Total CPH		<u>5,000.00</u>	
113	Fort Edward Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	2,490.00	14690
	Total Fort Edward Free Library-V		<u>2,490.00</u>	
114	Greenwich Free Library-V			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14691
	Total Greenwich Free Library-V		<u>5,000.00</u>	
115	IND			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14692
	Total IND		<u>5,000.00</u>	
116	LGL			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14693
	Total LGL		<u>5,000.00</u>	
117	LKG			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14694
	Total LKG		<u>5,000.00</u>	
118	Mechanicville District Public Library-V			
		A491CC · Facilities Upg. Challenge Grant	4,600.00	14695
	Total Mechanicville District Public Library-V		<u>4,600.00</u>	
119	RDL			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14696
	Total RDL		<u>5,000.00</u>	
120	SLM			
		A491CC · Facilities Upg. Challenge Grant	5,000.00	14697
	Total SLM		<u>5,000.00</u>	
121	SVL Schuylerville Public Library			
		A491CC · Facilities Upg. Challenge Grant	2,910.00	14698
	Total SVL Schuylerville Public Library		<u>2,910.00</u>	
TOTAL			<u><u>50,000.00</u></u>	

 Authorized Signature

Southern Adirondack Library System
Warrant for Payment 2024-12
Authorized Expenditures as Approved: 4/29/2024

Date 4/30/2024

Vou #	Claimant	Account	Amount	Check #
122	Allerdice Building Supply			
		A452 · Building Maint. & Repair	6.99	
	Total Allerdice Building Supply		6.99	14700
123	Arnoff Moving & Storage			
		A433A · Delivery	10,945.30	
	Total Arnoff Moving & Storage		10,945.30	14701
124	Commissioner of Finance			
		A450 · Utilities	140.98	
	Total Commissioner of Finance		140.98	14702
125	Davis Vision			
		A90608 · Employee Health Insurance	99.22	
	Total Davis Vision		99.22	14703
126	National Grid			
		A450 · Utilities	1,434.38	
	Total National Grid		1,434.38	14704
127	Newsela, Inc.			
		A495 · Technology Grant	1,000.00	
	Total Newsela, Inc.		1,000.00	14705
128	OverDrive			
		A491B · County Aid	1,955.49	
	Total OverDrive		1,955.49	14706
129	Paychex, Inc.			
		A437 · Professional Fees	553.14	
	Total Paychex, Inc.		553.14	14707
130	Staples, Inc.			
		A430 · Supplies	42.69	
	Total Staples, Inc.		42.69	14708
131	Upstate Agency, LLC			
		A454 · Insurance	9,687.50	
	Total Upstate Agency, LLC		9,687.50	14709
132	VISA			
		A413 · Serials	35.99	
		A410M · Software	215.99	
		A435 · Travel & CE - Employee & Board	1,298.70	
	Total VISA		1,550.68	14710
133	WB Mason Co., Inc.			
		A430 · Supplies	-30.00	
		A430 · Supplies	82.70	
	Total WB Mason Co., Inc.		52.70	14711
TOTAL			27,469.07	

Authorized Signature

TRUST & AGENCY FUND
Journal Entry for Set Up of Payroll

PAY#9-2024

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 44,688.76	
Net Payroll	TA10		28,945.87
Deferred Compensation 457	TA17		1,916.28
ROTH 457	TA17A		29.71
NYS Empl Retire.Contribution	TA18		560.75
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		145.00
Group Insurance	TA20A		624.46
NYS Income Tax	TA21		1,848.67
Federal Income Tax	TA22		4,089.23
Income Executions	TA23		
Social Security	TA26		6,218.70
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		208.08
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		102.01
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			34,765.56 .141
Check #14699	Total	\$ 44,688.76	4,763.40 .142
<u>Expense</u>		<u>Total</u>	<u>2,050.46 .144</u>
FICA	9030.8	3,109.34	41,579.42
HOSPITALIZATION	9060.8		
RETIREMENT ARREARS			

\$44,688.76

Paychex Cash Req'd



Thomas P. DiNapoli
State Comptroller

NYSLRS Website • Account Homepage

Help Contact Us

You are signed in as Colleen E Smith. [Sign out](#)

Last Login: 03/20/2024 03:07 PM

Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location: 50780 S ADIRONDACK LIBRARY SYSTEM Report Date: 03/31/2024 Report Format: Enhanced [Return to Dashboard](#)

Report ID: 202404507801 Report Status: Posted Report Type: Regular

Report Summary

Employer Reported:		NYSLRS Accepted:	
Total Days Reported	260.00	Total Days Accepted	260.00
Total Earnings Reported	\$82,441.42		
Contributions		Contributions	
Pre Tax	\$1,007.72	Pre Tax	\$1,007.72
Post Tax	\$0.00	Post Tax	\$0.00
Loans		Loans	
Post Tax	\$390.00	Post Tax	\$390.00
Service Credit Purchase		Service Credit Purchase	
Pre Tax	\$0.00	Pre Tax	\$0.00
Post Tax	\$0.00	Post Tax	\$0.00
Total Withholding Reported	\$1,397.72	Total Withholdings Accepted	\$1,397.72
Excess Withholdings			

Comments:

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 4/1/2024 10:31:10 AM **XXXXXXXXXX**

[Search by Employee](#)

[Proper Withholdings](#)

[Member Contribution Rates](#)

[Plan/SCP Deduction Notification](#)

First 1-5 of 65 Last

Post Tax Service Credit Payments	Action

First 1-5 of 79 Last

Error Details

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SALS Payroll Account
T&A Warrant for Payment TA24-7
 Authorized Expenditures as Approved: 3/29/2024

Date 4/1/2024

You #	Claimant	Account	Amount	Check #
12	NYCON, Inc.			
		TA32D · NYCON Dental	239.60	2175
	Total NYCON, Inc.		<u>239.60</u>	
13	SALS Employee			
		TA30 · UnReimbursed Medical - 125	208.08	2176
	Total SALS Employee		<u>208.08</u>	
TOTAL			<u><u>447.68</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$1,889.53
Roth Contribution	\$29.71
Total of debits	\$1,919.24
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-01-2024
Submission time	3:06:47 PM
Pay date	04-05-2024
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-04-2024

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA24-8
 Authorized Expenditures as Approved: 4/12/2024

Date 4/16/2024

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
14	NYS Health Insurance			
		TA20A · Health Insurance	27,302.41	2177
	Total NYS Health Insurance		<u>27,302.41</u>	
15	SALS Employee			
		TA30 · UnReimbursed Medical - 125	208.08	2178
	Total SALS Employee		<u>208.08</u>	
TOTAL			<u><u>27,510.49</u></u>	

 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Debit for	Debit amount
Salary Reduction	\$1,889.53
Roth Contribution	\$29.71
Total of debits	\$1,919.24
Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-16-2024
Submission time	2:35:32 PM
Pay date	04-19-2024
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-18-2024

[+] Feedback

SALS Payroll Account
T&A Warrant for Payment TA24-9
 Authorized Expenditures as Approved: 4/26/2024

Date 4/30/2024

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
16	NYCON, Inc.			
		TA32D · NYCON Dental	203.99	2179
	Total NYCON, Inc.		<u>203.99</u>	
17	SALS Employee			
		TA30 · UnReimbursed Medical - 125	208.08	2180
	Total SALS Employee		<u>208.08</u>	
TOTAL			<u><u>412.07</u></u>	

 Authorized Signature