

**SOUTHERN ADIRONDACK LIBRARY SYSTEM**

**FOR BOARD PERUSAL**

**Warrants & Payroll Expense For April 2023**

General Fund - April 2023		
<b>Approved</b>	<b>Warrant #</b>	<b>Amount</b>
4/3/2023	2023-8	\$ 28,260.92
4/4/2023	2023-9	\$ 12,000.00
4/3/2023	PAY#7-2023	\$ 40,399.37
4/17/2023	2023-10	\$ 58,466.52
4/17/2023	PAY#8-2023	\$ 62,923.78
		<u>\$ 202,050.59</u>

Trust & Agency - April 2023		
<b>Approved</b>	<b>Warrant #</b>	<b>Amount</b>
4/3/2023	ACH-NYS Ret (Mar)	\$ 1,370.29
4/3/2023	TA23-7	\$ 385.09
4/3/2023	ACH-NYS DC	\$ 1,771.07
4/12/2023	TA23-8	\$ 23,917.20
4/18/2023	ACH-NYS DC	\$ 1,771.07
		<u>\$ 29,214.72</u>

**Southern Adirondack Library System**  
**Warrant for Payment 2023-8**  
 Authorized Expenditures as Approved: 4/3/2023

Date 4/4/2023

Vou #	Claimant	Account	Amount	Check #
93	<b>Arnoff Moving &amp; Storage</b>			
		A433A · Delivery	9,537.68	
	Total Arnoff Moving & Storage		9,537.68	14121
94	<b>Davis Vision</b>			
		A90608 · Employee Health Insurance	89.82	
	Total Davis Vision		89.82	14122
95	<b>Grasshopper Gardens, Inc.</b>			
		A452 · Building Maint. & Repair	270.00	
		A452 · Building Maint. & Repair	540.00	
	Total Grasshopper Gardens, Inc.		810.00	14123
96	<b>Jeffords</b>			
		A437 · Professional Fees	466.90	
	Total Jeffords		466.90	14124
97	<b>MVLS/SALS Joint Automation Project</b>			
		A445-2 · Mbr Lib Purchases	198.50	
		A445-2 · Mbr Lib Purchases	421.86	
	Total MVLS/SALS Joint Automation Project		620.36	14125
98	<b>National Grid</b>			
		A450 · Utilities	2,857.94	
	Total National Grid		2,857.94	14126
99	<b>OverDrive</b>			
		A491B · County Aid	1,318.55	
	Total OverDrive		1,318.55	14127
100	<b>Paychex, Inc.</b>			
		A437 · Professional Fees	495.97	
	Total Paychex, Inc.		495.97	14128
101	<b>Pitney Bowes Global Financial Services</b>			
		A439 · Equipment Maintenance & Repair	45.00	
	Total Pitney Bowes Global Financial Services		45.00	14129
102	<b>SHI International Corp</b>			
		A495 · Technology Grant	2,212.38	
		A495 · Technology Grant	8,490.00	
	Total SHI International Corp		10,702.38	14130
103	<b>Technical Building Services, Inc.</b>			
		A452 · Building Maint. & Repair	337.00	
	Total Technical Building Services, Inc.		337.00	14131
104	<b>VISA</b>			
		A413 · Serials	26.84	
		A435 · Travel & CE - Employee & Board	637.32	
		A410M · Microsoftware	294.08	
	Total VISA		958.24	14132
105	<b>WB Mason Co., Inc.</b>			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	

**Southern Adirondack Library System**  
**Warrant for Payment 2023-8**  
 Authorized Expenditures as Approved: 4/3/2023

Vou #	Claimant	Account	Amount	Check #
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	
	Total WB Mason Co., Inc.		21.08	14133
<b>TOTAL</b>			<b><u>28,260.92</u></b>	

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 Authorized Signature

**Southern Adirondack Library System**  
**Warrant for Payment 2023-9**  
 Authorized Expenditures as Approved: 4/4/2023

Date 4/4/2023

Vou #	Claimant	Account	Amount	Check #
<b>106</b>	<b>Argyle Free Library-V</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total Argyle Free Library-V		1,500.00	14135
<b>107</b>	<b>BUR</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total BUR		1,500.00	14136
<b>108</b>	<b>CPH</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total CPH		1,500.00	14137
<b>109</b>	<b>GLE</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total GLE		1,500.00	14138
<b>110</b>	<b>IND</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total IND		1,500.00	14139
<b>111</b>	<b>LKG</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total LKG		1,500.00	14140
<b>112</b>	<b>Mechanicville District Public Library-V</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total Mechanicville District Public Library-V		1,500.00	14141
<b>113</b>	<b>WAR</b>			
		A497 · CE for Member Libraries	1,500.00	
	Total WAR		1,500.00	14142
<b>TOTAL</b>			<b>12,000.00</b>	

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 Authorized Signature

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#7-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 40,399.37	
Net Payroll	TA10		25,893.52
Deferred Compensation 457	TA17		1,771.07
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		379.41
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		333.00
Group Insurance	TA20A		595.01
NYS Income Tax	TA21		1,652.10
Federal Income Tax	TA22		3,856.16
Income Executions	TA23		
Social Security	TA26		5,613.86
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		79.85
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			30,897.61 .141
Check # 14120	Total	\$ 40,399.37	4/4/2023 4,713.70 .142
<u>Expense</u>		<u>Total</u>	<u>1,981.12 .144</u>
FICA	9030.8	2,806.94	37,592.43
HOSPITALIZATION	9060.8	-	
RETIREMENT ARREARS			

\$40,399.37

Paychex Cash Req'd

**Southern Adirondack Library System**  
**Warrant for Payment 2023-10**  
**Authorized Expenditures as Approved: 4/17/2023**

Date 4/18/2023

Vou #	Claimant	Account	Amount	Check #
114	<b>Allerdice Building Supply</b>			
		A430 · Supplies	25.98	
	Total Allerdice Building Supply		<u>25.98</u>	14144
115	<b>Argyle Free Library-V</b>			
		A497 · CE for Member Libraries	280.00	
	Total Argyle Free Library-V		<u>280.00</u>	14145
116	<b>Arnoff Moving &amp; Storage</b>			
		A433A · Delivery	10,709.42	
	Total Arnoff Moving & Storage		<u>10,709.42</u>	14146
117	<b>Casella Waste Services</b>			
		A452 · Building Maint. & Repair	220.41	
	Total Casella Waste Services		<u>220.41</u>	14147
118	<b>Corinth Free Library-V</b>			
		A497 · CE for Member Libraries	140.00	
	Total Corinth Free Library-V		<u>140.00</u>	14148
119	<b>Dallas</b>			
		A435 · Travel & CE - Employee & Board	387.80	
	Total Dallas		<u>387.80</u>	14149
120	<b>Electronic Office Products</b>			
		A439 · Equipment Maintenance & Repair	33.00	
	Total Electronic Office Products		<u>33.00</u>	14150
121	<b>FirstLight Fiber</b>			
		A431 · Telephone	977.77	
	Total FirstLight Fiber		<u>977.77</u>	14151
122	<b>Freudenberger</b>			
		A435 · Travel & CE - Employee & Board	385.00	
	Total Freudenberger		<u>385.00</u>	14152
123	<b>Midwest Tape</b>			
		A436 · MARC Records	225.60	
	Total Midwest Tape		<u>225.60</u>	14153
124	<b>MVLS/SALS Joint Automation Project</b>			
		A445-2 · Mbr Lib Purchases	319.99	
		A445-2 · Mbr Lib Purchases	284.99	
		A445-JA · Joint Automation Fees-01	40,046.53	
	Total MVLS/SALS Joint Automation Project		<u>40,651.51</u>	14154
125	<b>NYCON, Inc.</b>			
		A90898 · Other Employee Benefits	78.00	
	Total NYCON, Inc.		<u>78.00</u>	14155
126	<b>OverDrive</b>			
		A491B · County Aid	2,327.70	
		A491B · County Aid	1,102.34	
	Total OverDrive		<u>3,430.04</u>	14156

**Southern Adirondack Library System**  
**Warrant for Payment 2023-10**  
 Authorized Expenditures as Approved: 4/17/2023

Vou #	Claimant	Account	Amount	Check #
127	SHI International Corp			
		A495 · Technology Grant	60.35	
		A495 · Technology Grant	588.43	
	Total SHI International Corp		<u>648.78</u>	14157
128	Staples, Inc.			
		A430 · Supplies	18.98	
		A430 · Supplies	19.86	
		A430 · Supplies	56.86	
		A430 · Supplies	148.44	
	Total Staples, Inc.		<u>244.14</u>	14158
129	WB Mason Co., Inc.			
		A430 · Supplies	-6.00	
		A430 · Supplies	-6.00	
		A430 · Supplies	7.99	
		A430 · Supplies	16.54	
		A430 · Supplies	16.54	
	Total WB Mason Co., Inc.		<u>29.07</u>	14159
<b>TOTAL</b>			<u><u>58,466.52</u></u>	

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 Authorized Signature

TRUST & AGENCY FUND  
Journal Entry for Set Up of Payroll

PAY#8-2023

	<u>Acct.#</u>	<u>Debit</u>	<u>Credit</u>
Cash	TA200	\$ 62,923.78	
Net Payroll	TA10		25,909.35
Deferred Compensation 457	TA17		1,771.07
ROTH 457	TA17A		
NYS Empl Retire.Contribution	TA18		380.04
NYS Empl Retire.Arrears	TA18A		
NYS Empl Retire.Loans	TA18B		333.00
Group Insurance	TA20A		23,096.80
NYS Income Tax	TA21		1,652.94
Federal Income Tax	TA22		3,858.20
Income Executions	TA23		
Social Security	TA26		5,617.14
Disability Insurance	TA27		
Annuity 403 (b)	TA29		
URM Med FSA	TA30		225.39
DDC Child Care	TA31		
AFLAC Cancer	TA32A		
AFLAC Accident	TA32B		
NYCON Dental	TA32C		79.85
AFLAC DBL	TA33		
AFLAC Life Ins.	TA33A		
To set up payroll for period			
Including employer's social security, hospitalization and disability.			
			30,897.61 .141
Check # 14143	Total	\$ 62,923.78	4/18/2023
			4,734.70 .142
<u>Expense</u>		<u>Total</u>	<u>1,981.12 .144</u>
FICA	9030.8	2,808.56	37,613.43
HOSPITALIZATION	9060.8	22,501.79	
RETIREMENT ARREARS			

\$40,421.99

Paychex Cash Req'd



Post Submission Process

Report Summary | Report Details | Warnings | New Hire Summary

Location 50780 S ADIRONDACK LIBRARY SYSTEM Report Date 03/31/2023 Report Format Enhanced [Return to Dashboard](#)  
 Report ID 202303507801 Report Status Posted Report Type Regular

Report Summary

Employer Reported:

Total Days Reported 247.07  
 Total Earnings Reported \$75,090.36  
 Contributions  
     Pre Tax \$704.29  
     Post Tax \$0.00  
 Loans  
     Post Tax \$666.00  
 Service Credit Purchase  
     Pre Tax \$0.00  
     Post Tax \$0.00  
 Total Withholding Reported \$1,370.29  
 Excess Withholdings

NYS LRS Accepted:

Total Days Accepted 247.07  
 Contributions  
     Pre Tax \$704.29  
     Post Tax \$0.00  
 Loans  
     Post Tax \$666.00  
 Service Credit Purchase  
     Pre Tax \$0.00  
     Post Tax \$0.00  
 Total Withholdings Accepted \$1370.29

Comments

Errors and Warnings Count

Message	Type

I agree the submission of this Employer Report. 4/3/2023 9:16:09 AM CS052919@EROL

Submit

**SALS Payroll Account**  
**T&A Warrant for Payment TA23-7**  
 Authorized Expenditures as Approved: 4/3/2023

Date 4/4/2023

Vou #	Claimant	Account	Amount	Check #
14	NYCON, Inc.			
		TA32D · NYCON Dental	159.70	
	Total NYCON, Inc.		<u>159.70</u>	2125
15	SALS Employee			
		TA30 · UnReimbursed Medical - 125	225.39	
	Total SALS Employee		<u>225.39</u>	2126
<b>TOTAL</b>			<u><b>385.09</b></u>	

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 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

# FastPay

## Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-04-2023
Submission time	11:16:26 AM
Pay date	04-07-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-06-2023

[+] Feedback

**SALS Payroll Account**  
**T&A Warrant for Payment TA23-8**  
 Authorized Expenditures as Approved: 4/12/2023

<u>Vou #</u>	<u>Claimant</u>	<u>Account</u>	<u>Amount</u>	<u>Check #</u>
16	<b>NYS Health Insurance</b>			
		TA20A · Health Insurance	23,691.81	2127
	Total NYS Health Insurance		<u>23,691.81</u>	
17	<b>SALS Employee</b>			
		TA30 · UnReimbursed Medical - 125	225.39	2128
	Total SALS Employee		<u>225.39</u>	
<b>TOTAL</b>			<u><u>23,917.20</u></u>	

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 Authorized Signature



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

# FastPay

## Payroll detail payment submission

Plan name	NEW YORK STATE DEFERRED COMPENSATION PLAN
Plan number	0045420001
Pay Center	SOUTHERN ADIRONDACK LIBRARY SYSTEM (DCP)
Submission date	04-18-2023
Submission time	3:10:54 PM
Pay date	04-21-2023
Payment amount	\$1,771.07
Debit ACH account	THE ADIRONDACK TRUST CO
Bank routing number	*****2884
Bank account number	***2565
Debit account type	Checking
Debit ACH draft date	04-20-2023

[+] Feedback