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COMPLETE

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Page 1: GRANT OBJECTIVE

Q1

Contact Info

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Library	Waterford Public Library
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Q2

What are the goals and objectives of your project?

The Waterford Public Library ("The Library") is 130-years old this year, and as such, has a myriad of small problems demanding repair that crop up each year. Of special concern this year is a large bump in the floor near the library's public access computers due to some water damage, that staff and patrons alike have been tripping over. Due to its location, patrons with mobility issues, scooters, or wheelchairs, have a very hard time navigating around the Large Print section of the library. Should the library receive this grant, half of the award will go toward repairing this floor bump by employing the Krug Group to remove and dispose of the damaged ceramic tile in that area, fill in the hole with self-leveling concrete, and replace the old carpet tile with additional tile the library has on hand. The second issue of note is the parking lot. The hard winter we had worsened many of the existing cracks in the asphalt, and the parking lot itself hasn't been painted in over a decade, leaving the parking spaces very difficult to see. This becomes a problem during larger library events as many attendees park in multiple spaces taking up too much room, simply because it is hard to make out where the parking spaces are. The Library has parking available both in front of and behind the building. However, due to the deterioration of the paint color, many of our patrons do not even realize that parking in front of the building is an option. Repainting over the existing lines will open up more parking spaces for our patrons in anticipation of Spring and Summer programming.

Q3

How will this project change the library building?

The project itself will not substantially change the library building. We are not redoing the parking lot, only repainting existing lines and filling in damage to the asphalt. Likewise, the area next to the public access computers will not change the library in any way other than to level out the floor and eliminate a substantial tripping hazard.

Q4

How will this project benefit your patrons?

As discussed in the first answer above, the damaged floor next to the public access computers has been an area that has caused some safety concerns. Additionally, the safety measures (such as signage) that we have put out to identify the problem area has further reduced the navigability of the space, especially for those with mobility issues. Fixing that problem will open up the space again while completely eliminating the tripping hazard. In the parking lot, repainting the lines will improve visibility of the parking lot and building, and will help patrons use the lot effectively.

Q5

What is the timeline for the project?

Both projects are not expected to take much time. The parking lot crack fill and repainting can be done in a day, and the floor project is estimated to take 5-7 days. As both projects are high priority, we expect to complete them within a month should our grant application be approved.

Page 2: Project Assessment

Q6

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

We keep a door count which will help us gauge whether more people are using the library after the repairs are made (though increase in patronage could be the result of many factors). Additionally, we will note whether more people use the computers next to the current damaged area of the floor, and whether or not the parking spaces in front of the building are used after the lines are repainted. Qualitatively, given that our project is mostly concerned with repairing problems, we will be judging the program's success by the feedback we receive from patrons. Do they find the library easier to use? Are they happy with the increased visibility in the parking lot? Is the Large Print section easier to navigate, and are more patrons inclined to peruse that section now that the floor is repaired?

Page 3: File Uploads

Q7

Upload WALK-THROUGH NARRATIVE

Fusco%20Walk-Through.pdf (78.7KB)

Q8

Upload PROJECT BUDGET

Budget%20Doc%20Combine.pdf (711.6KB)

Q9

Upload PHOTO DOCUMENTATION

Photos.pdf (5.4MB)

Q10

Upload LONG RANGE PLAN OF SERVICE

Library-Strategic-Plan.docx (148.8KB)

WALK-THROUGH NARRATIVE
2025 SALS CONSTRUCTION CHALLENGE GRANT APPLICATION
March 17, 2025

On March 17, 2025, I, Chloe Whittaker, Executive Director of the Waterford Public Library, conducted a walk-through of the building with Phillip (“Phil”) Fusco, a lifelong Waterford Resident. Phil is a regular patron of the Waterford Library and also volunteers his time at other Waterford institutions such as the Waterford Historical Museum and Cultural Center (WHMCC), and St. Mary’s Catholic School of Waterford. He is a well-known community member, senior citizen, and library advocate, and thus a perfect person to discuss the future of the library with on this walk-through.

Phil utilizes the library on a weekly basis. He comes in to use our computers, print out documents, and check out books and DVDs. On our walkthrough, he made frequent note of the friendliness and helpfulness of staff. Most of our staff know our regular patrons by name, and point out resources and materials that our regulars might be interested in. We greet everyone at the door, and offer any assistance needed. Phil made special note of the fact that we have large posted signage to make it easy for our patrons to locate what they need. The library is located in an old railroad station and is essentially one long room, so it can be difficult to assign spaces to different needs. Our “quiet” section for example, is in the far back of the building, but that does not mean that sound doesn’t carry over. However, the windows dotted around the space give the library a constant source of sun, and we allow patrons to bring in snacks and beverages while they enjoy the library. While the library has a small tea section, Phil said he would love a coffee bar should the library ever be able to financially support the acquisition and maintenance of one. Our candy assortment at the check-out desk got a special shout-out. He also continuously pushed for more programs and services in collaboration with other community organizations to increase foot traffic and get more people interested in library offerings.

Externally, the library tends to look essentially the same over the course of the year, with some seasonal changes such as flower boxes in the windows during the summer. Phil is very familiar with how much maintenance older buildings need, and said that maintaining a safe and accessible physical space is fundamental to the community being able to take advantage of library services. As someone who uses the public computers frequently, he is excited that we are finally going to be able to repair the flooring and eliminate the tripping hazard. In his words, it is important to continuously repair the building so that it “doesn’t fall apart” and we can continue to offer our patrons the services and materials they require. Phil also mentioned that if we were able to repaint the parking lot, he would find it easier to find parking, and that the building as a whole would look fresher and more appealing from the outside, potentially attracting new patrons.

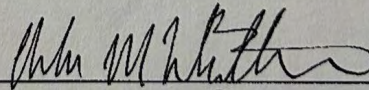
**Southern Adirondack Library System
2025 Challenge Grant Application**

Budget: \$4,700

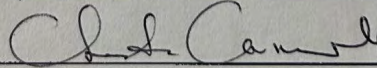
In the "details" column, provide information on the item being budgeted for in this category.

Category	Project Funds Requested	In-Kind/Matching	Total	Details
Purchased Services	\$2,000 - Floor \$2,700 - Parking Lot		\$4,700	Repaint lines in parking lot, crack fill where necessary. Repair flooring near PACs (quotes attached)
Equipment			-	
Materials/Supplies			-	
Personnel			-	
CE Program Registration			-	
Travel			-	
Total	\$ -	\$ -	\$ 4,700.00	

Library Director Signature:



Board President Signature:



Date: 3/17/2025

Submit all documents as PDFs through our online application portal.

Hand-written applications will not be accepted.

ESTIMATE

Prepared For



Waterford Public Library
117 Third Street
Waterford , NY 12188
(518) 237-0891

The Krug Group Corporation

PO Box 933
Latham, NY 12110
Phone: (518) 376-1951
Email: jkrug@thekruggroup.net

Estimate # 115
Date 03/04/2025

Description	Rate
Floor Repair -Remove approximately 6x6-8x8 area or carpet tile only. -Included in scope: Removal of lifted ceramic tile and disposal. -Install self leveling concrete to top of ceramic tile. -Supply release and bonding agent along with adhesive to install customer supplied carpet tile. -Price includes all labor, material and disposal. -Job can be started with 7 business days of signing of the contract.	\$2,000.00
Subtotal	\$2,000.00
Total	\$2,000.00

By signing this document, the customer agrees to the services and conditions outlined in this document. A Finance charge of 2% per month will be charged on unpaid balances. In the event of delinquency I agree to pay finance charges , attorney fees, costs and disbursements necessary to affect collection. All material is guaranteed to be as specified. All work to be completed in a workmanlike authorized manor according to standard practices. Any alterations or deviation from above specifications involving additional costs will be executed only upon written change orders, and will become an additional cost to the owner above the estimate. All agreements contingent upon strikes, accidents, or if a contract is not accepted within 30 days of contract date, or delays beyond our control. ***Owner responsibility to carry fire, tornado and other necessary insurance pertaining to the address listed above, covering described scope above.*** Our employees are fully covered by workman compensation insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

PAYMENT

Please reference invoice number on payment.

Waterford Public Library



"From Old and Cracked to Rich and Black"

QUOTE

PRESTIGE SEALCOATING, LLC.
5 McDonald Lane, Rensselaer, NY 12144
518-477-6123 ALSO FAX
Droma27@aol.com

FEBRUARY 26, 2025

**TO CHLOE WHITAKER, DIRECTOR
WATERFORD PUBLIC LIBRARY
CELL:518-821-3705 LNLN:518-237-0891
EML: watpublibrary@gmail.com**

SALESPERSON		PAYMENT TERMS
ERIC	WWW.PRESTIGE-SEALCOATING.COM	Due Upon Completion

DESCRIPTION
DEERY HOT RUBBERIZED CRACK FILL (DOT APPROVED)
STRIPING ONLY – FRANKLIN TRAFFIC PAINT– FOLLOWING EXISTING LINES & COLOR

SUBTOTAL	
SALES TAX	
TOTAL	2700.00

1 Year Warranty on Labor & Materials.

To accept this quotation, sign here and return: _____

Thank you for your business!



