

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
MONTHLY BUDGET REPORT - JULY 2022**

Budget Item	2022 Adopted Budget	2021 Encumb & 2022 Amendments	2022 Budget	Monthly Expense	Cash Reimb.	Year to Date Expenses	Encumbr.	Variance to Amended Budget
Personnel - Regular:								
SALARIES	519,844	11,806.00 ^	531,650.00	71,594.60	(31,586.56)	304,659.13		226,990.87
BENEFITS	340,518	(1,793.00) ^	338,725.00	23,213.85	(13,369.74)	108,490.04		230,234.96
Maintenance & Operation - Regular:								
EQUIPMENT	10,000.00		10,000.00	661.09		3,628.51		6,371.49
BOOKS	6,000.00		6,000.00			2,241.57		3,758.43
MICROSOFTWARE	1,500.00		1,500.00			2,057.09		(557.09)
SERIALS	600.00		600.00	19.99		238.93		361.07
SUPPLIES	7,000.00		7,000.00	505.49	(18.00)	2,091.95		4,908.05
TELEPHONE	8,400.00		8,400.00	936.12	(147.70)	5,275.81		3,124.19
POSTAGE	1,000.00		1,000.00	655.86		1,167.94		(167.94)
DELIVERY SERVICE	227,936.00	8,452.00 ^	236,388.00	8,369.85		125,630.16		110,757.84
PUBLICITY & PRINTING	2,000.00		2,000.00			0.00		2,000.00
TRAVEL & CONT. ED.	25,000.00		25,000.00	2,468.99		10,139.77		14,860.23
PROFESSIONAL FEES	20,000.00		20,000.00	1,202.83	(659.40)	13,129.13		6,870.87
MEMBERSHIP DUES	8,000.00		8,000.00	2,889.00		7,598.85		401.15
OFFICE REPAIR & MAINT.	6,000.00		6,000.00	206.05		689.05		5,310.95
UTILITIES	15,000.00		15,000.00	2,151.97	(874.20)	9,324.48		5,675.52
BUILDING MAINTENANCE	25,000.00		25,000.00	196.48	(450.00)	17,707.34		7,292.66
INSURANCE	12,000.00		12,000.00			631.00		11,369.00
AUTOMOTIVE	5,000.00		5,000.00	1,587.08	(196.56)	1,520.76		3,479.24
DEBT INTEREST	-		0.00			43.69		(43.69)
Grants to Member Libraries/Other, Designated:								
CASH GRANT - CLD AID	104,190.00		104,190.00			5,487.36		98,702.64
CBA BOOKS	65,881.00		65,881.00			0.00		65,881.00
LLSA GRANT MBR. LIB.	102,259.00		102,259.00	110,696.00		110,696.00		(8,437.00)
COUNTY AID	88,500.00		88,500.00	11,500.00		101,502.99		(13,002.99)
YOUTH GRANT	-		0.00			1,159.00		(1,159.00)
NYS COORDINATED OUTREACH GRANT	12,900.00		12,900.00	50.00		5,738.41		7,161.59
NYS LOVE YOUR LIBRARY GRANT	0.00		0.00	49.73		2,520.94		(2,520.94)
NYS GRANT-IN-AID *	-		0.00			80,000.00		(80,000.00)
MAT'LS.-CORR.FACILITIES	10,676.00		10,676.00	2,625.85		5,121.98		5,554.02
MAT'LS.-CO. JAILS	2,748.00		2,748.00	145.56		145.56		2,602.44
MARC RECORDS FOR CATALOG	8,000.00		8,000.00	304.80		2,238.00		5,762.00
PUB. LIB. SYSTEM AUTOMATION	70,488.00		70,488.00	37,085.02		37,085.02		33,402.98
TECHNOLOGY GRANT	91,463.00		91,463.00			14,243.13		77,219.87
LIB.SERVICES SEED CHALLENGE GRANT	-		0.00			0.00		0.00
FACILITIES UPGRADE CHALLENGE GRANT	50,000.00		50,000.00			42,910.00		7,090.00
CONTINUING EDUCATION CHALLENGE	10,000.00		10,000.00			0.00		10,000.00
AUTOMATION FEES	483,718.00		483,718.00			222,510.12		261,207.88
TOTAL	2,341,621.00	18,465.00	2,360,086.00	279,116.21	(47,302.16)	1,247,623.71	0.00	1,112,462.29
OPEN/CLOSE PETTY CASH			0.00					
MBR.LIBRARY CONTRIBUTION E-CONTENT			0.00	7,377.97		(14,813.33)		
MBR. LIBRARY PURCHASES FOR REIMB.			0.00	34,408.92	(2,732.20)	23,930.66		
	<u>2,341,621.00</u>	<u>18,465.00</u>	<u>2,360,086.00</u>	<u>320,903.10</u>	<u>(50,034.36)</u>	<u>1,256,741.04</u>	<u>0.00</u>	<u>1,112,462.29</u>

* Grant-in-Aid received from Carrie Woerner 12/10/21

^ Amendment approved 3/15/2022

SOUTHERN ADIRONDACK LIBRARY SYSTEM - GENERAL FUND INCOME STATEMENT

	<u>Adopted 2022 Budget</u>	<u>Amend- ments</u>	<u>Amended 2022 Budget</u>	<u>Received July 2022</u>	<u>Received YTD</u>	<u>Variance to Budget</u>
Income, General Fund						
State Aid Undesignated:						
Population	306,060.00		306,060.00	1,009,356.00	1,009,356.00	(703,296.00)
Square Miles	261,631.00		261,631.00		0.00	261,631.00
Counties	92,141.00		92,141.00		0.00	92,141.00
LSSA	81,846.00		81,846.00	79,320.00	87,505.00	(5,659.00)
Book Reimbursal	221,405.00		221,405.00		0.00	221,405.00
Coordinated Outreach	81,948.00		81,948.00		0.00	81,948.00
Correctional Facilities	19,828.00		19,828.00		0.00	19,828.00
Supplemental Aid	139,973.00		139,973.00	147,615.00	147,615.00	(7,642.00)
Subtotal	1,204,832.00		1,204,832.00	1,236,291.00	1,244,476.00	(39,644.00)
State Aid, Designated:						
Public Lib. System Automation	70,488.00		70,488.00		0.00	70,488.00
CLD Aid (Crandall)	104,190.00		104,190.00		0.00	104,190.00
Central Book Aid (Crandall)	65,881.00		65,881.00		0.00	65,881.00
LLSA (Member Libraries)	102,259.00		102,259.00	99,621.00	109,847.00	(7,588.00)
Correctional Facilities	10,676.00		10,676.00		0.00	10,676.00
Inter-Institutional (Co. Jails)	2,748.00		2,748.00		0.00	2,748.00
Grant-in-Aid		80,000.00 ^	80,000.00		0.00	80,000.00
NYS Construction Grant			0.00		0.00	0.00
Adult Literacy Grant 19/20/21	4,607.00		4,607.00		461.00	4,146.00
Family Literacy Grant 19/20/21	8,293.00		8,293.00		830.00	7,463.00
CARES Act					0.00	
Subtotal	369,142.00		449,142.00	99,621.00	111,138.00	338,004.00
Other Designated Aid:						
Co. Aid to Member Libraries	88,500.00		88,500.00	11,500.00	66,500.00	22,000.00
County Youth and SCAC	-		0.00		1,159.00	(1,159.00)
Subtotal	88,500.00		88,500.00	11,500.00	67,659.00	20,841.00
Other Income:						
From General Reserve	483,718.00	(61,534.00)	422,184.00		0.00	422,184.00
Automation Fees	182,628.00		182,628.00	16,679.91	295,505.10	(112,877.10)
Bank Interest	2,400.00		2,400.00	90.54	582.05	1,817.95
Other Income*	10,400.00		10,400.00		7,036.80	3,363.20
Subtotal	679,146.00		617,612.00	16,770.45	303,123.95	314,488.05
TOTAL	2,341,620.00	18,466.00	2,360,086.00	1,364,182.45	1,726,396.95	633,689.05

CASH - JANUARY 1, 2022	2,284,844.14
ACTUAL 2022 YTD INCOME	1,726,396.95
PETTY CASH ON HAND	
ACTUAL 2022 YTD EXPENDITURES	(1,256,741.04)
CASH IN BANK - End of Month	<u>2,754,500.05</u>

* Other Income Includes		
	<u>This Month</u>	<u>YTD</u>
Prior year expense		4,687.77
Sale of Equipment		0.00
Misc.- copies, etc.		0.00
Insurance -dividend		1,757.26
Fines		240.77
Grants		0.00
Donations		351.00
	<u>-</u>	<u>7,036.80</u>

TREASURER'S REPORT

July 31, 2022

GENERAL FUND

BALANCE, BEGINNING OF MONTH \$ 1,661,186.34

RECEIPTS DURING MONTH

Automation fees	16,679.91	
State Aid: Basic Aid NYS FY22-23	1,009,356.00	
State Aid: Supplemental Aid NYS FY22-23	147,615.00	
State Aid: LLSA 90% NYS FY22-23	99,621.00	
State Aid: LSSA 90% NYS FY22-23	79,320.00	
County Aid: Hamilton	11,500.00	
Interest	90.54	
Reimbursed salaries	31,586.56	
Reimbursed retirement	5,685.58	
Reimbursed FICA	2,402.70	
Reimbursed FSA	67.90	
Reimbursed health insurance	5,213.56	
Reimbursed supplies - W.B. Mason credit memos	18.00	
Reimbursed internet/telephone	147.70	
Reimbursed professional fees	659.40	
Reimbursed utilities	874.20	
Reimbursed building maintenance & repair	450.00	
Reimbursed automotive mileage Honda Pilot	196.56	
Reimbursed member library purchases	2,732.20	
		<u>1,414,216.81</u>
		<u>3,075,403.15</u>

DISBURSEMENTS DURING MONTH

Transfer to payroll account	94,593.63	
Other disbursements	226,309.47	320,903.10
		<u>320,903.10</u>

BALANCE, END OF MONTH \$ 2,754,500.05

RECONCILIATION OF BALANCE:

Adirondack Trust Co. - NOW account	4,014.45	
Saratoga National Bk.&Trust Co. - NOW account	1,000.00	
Saratoga National Bk.&Trust Co.- Money Market Savings .10%	\$ 2,749,485.60	
Total as above		<u>\$ 2,754,500.05</u>

TRUST & AGENCY FUND (Payroll account)

BALANCE, BEGINNING OF MONTH \$ 17,655.67

TRANSFERS FROM GENERAL FUND 94,593.63

AFLAC PREMIUM REFUND DEPOSIT 20.89

112,270.19DISBURSEMENTS DURING MONTH 109,030.50BALANCE, END OF MONTH - Adirondack Trust checking \$ 3,239.69**TRUST & AGENCY FUND (Employee benefit plan)**

BALANCE, BEGINNING OF MONTH \$ 5,507.72

EMPLOYEE WITHHOLDINGS DEPOSITED 348.46

5,856.18

EMPLOYEE EXPENDITURES REIMBURSED 365.00BALANCE, END OF MONTH - Adirondack Trust checking \$ 5,491.18