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COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, February 06, 2024 12:42:48 PM
Last Modified: Wednesday, February 14, 2024 11:17:27 AM
Time Spent: Over a day
IP Address: 24.103.213.226

Page 1

Q1

Contact Info

Name	Caitlin Johnson
Library	Schuylerville Public Library
Email Address	cjohnson@sals.edu
Phone Number	5186956641

Q2

What are the goals and objectives of your project?

Based on our Strategic Planning goal of sustainability and making environmentally-sound facility decisions, our Library would like to install an Electric Vehicle (EV) Charging Station in our parking lot for public use. The station would potentially attract new library users and people from out of town to our location. It would also help to encourage electric vehicle usage, decreasing environmental strain. With this SALS Challenge grant, we hope to offset some of the costs of the installation. The overall cost of the 1- dual port EV station would be \$17,465.75. Livingston Energy Group, who provided the quote, would then apply for a utility grant on our behalf, eliminating approximately \$10,800 from the costs. The remaining \$6,665.75 would be the responsibility of the Library. It is for this Library portion, that we are applying for a SALS Construction Challenge Grant. Livingston Energy's quote includes full installation, the hardware, 5 years of software and networking, and 5 years of full maintenance on the whole system. The station would be set up to charge users a minimal fee for use, so the Library would not have additional costs associated with the new service.

Q3

How will this project change the library building?

The project will not change the library building itself, but will add a new outdoor service. The charging port would be located approximately in the middle of our row of parking spaces and would be positioned to allow several nearby parking spots to reach it. This location is in keeping with the Library's long-range building goals. The station's position would allow usage of the Library's wireless internet service as well, for those waiting for their vehicle to charge.

Q4

How will this project benefit your patrons?

Patrons will have access to a low-cost EV charging station in an area that does not have many options for this service. For patrons who have electric vehicles, this installation will make their library trips more convenient. For non-patrons, this service will introduce new people to our facility and potentially create new library users. This addition would also benefit the community at large by allowing more consumers and visitors to come to our downtown area and discover all that Schuylerville has to offer, allowing our Library to assist in economic development.

Q5

What is the timeline for the project?

We anticipate beginning this project by mid to late February 2024, once we submit our grant application to SALS for consideration. Installation has been estimated by the contractors to take only three days, with minimal interruption to library operations.

Page 2: Project Assessment

Q6

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

We will be able to view usage statistics on the EV Charging Station. We can also look at increases to new library patrons.

Page 3: File Uploads

Q7

Upload WALK-THROUGH NARRATIVE

Construction%20Walkabout%20Narrative%202024.pdf (56.8KB)

Q8

Upload PROJECT BUDGET

Link%20to%20submit%20app.docx (11.8KB)

Q9

Upload PHOTO DOCUMENTATION

Photos.pdf (129KB)

Q10

Upload LONG RANGE PLAN OF SERVICE

2020-2025%20Strategic%20Plan.pdf (231.8KB)

Southern Adirondack Library System 2022 Challenge Grant Application

Budget:

In the "details" column, provide information on the item being budgeted for in this category.

Category	Project Funds Requested	In-Kind/Matching	Total	Details
Purchased Services			-	
Equipment	5,000.00	12,465.75	17,465.75	In-Kind: \$1665.75 funded by the Library and \$10,800 funded by National Grid incentive
Materials/Supplies			-	
Personnel			-	
CE Program Registration			-	
Travel			-	
Total	\$ 5,000.00	\$ 12,465.75	\$ 17,465.75	

Library Director Signature:

Carlin Johnson

Board President Signature:

[Signature]

Date:

2/13/24

Submit all documents as PDFs through our online application portal.

Hand-written applications will not be accepted.



Client Name/Site: Schuylerville Public Library - 52 Ferry St, Schuylerville, NY 12871

EV Charging Station Project Proposal
Sourcewell Vendor Contract
#042221-LIV -Livingston Charge Port Electric Vehicle Equipment

12/15/2022

Item & Scope	Qty	Total Amount
Empire MakeReady Package CP 203 (7.6kW) dual port station with 5 year standard warranty, and 5 years of networking and software included (Not including options for pedestals, wall mounts, and retractors). Make-ready infrastructure solutions included.	1	\$17,014.00
Mounting Pedestal 4"x4"x57" Universal Pedestal, 4"x4"x57" (Incl. Hardware) for mounting 1-2 stations/ports.	1	\$451.75

Total Project Value **\$ 17,465.75**

Estimated Utility Grant **\$ (10,800.00)**

Funding programs may be used to cover portions of applicable project costs.

Utility Provider: National Grid

Estimated Client Portion **\$ 6,665.75**

- Client approves and authorizes Livingston to conduct site assessment and confirm feasibility for most economical installation.
- Client must approve confirmed project following site assessment.
- This client portion is due 30 days post installation completion.

Approval Following Site Assessment

Caitlin Johnson 12/15/22
 Client Signature Date

CG 12/15/22
 Client Initials (After Sitewalk) Date

Will DeRive 12-15-22
 Livingston Signature (After Sitewalk) Date

National Grid 51702-14119
 Electric Utility Provider and Account # (For Each Site)
 + 47102-14121

Schuylerville Public
 DBA (For Each Site) Library

90-0986587
 EIN (For Each Site)

Site assessment is authorized to confirm this project estimate, and parties agree to proceed with the project according to the terms in the Livingston Service Agreement. All numbers presented represent the expected project maximum costs and are governed by Sourcewell Contract #042221-LIV. Any changes will require the client's acceptance by signature. Both parties reserve the right to cancel without penalty at any time prior to the commencement of work. Client will support Livingston in the provision of required documents related to funding awards. Upon project confirmation, Customer shall grant Livingston permission to use the Customer's name and logo in relation to this project and funding program.

Construction Walkabout Narrative – originally used in 2023 Construction Challenge grant application

Schuylerville Public Library

We asked a regular patron and former volunteer, Mary Jones, to complete the customer service walkabout in December 2022. She is retired, a voracious reader and often comes in just to chat with staff or attend a program. Her responses were all very positive. She praised the friendliness of the staff, comfort, wayfinding signs, and organization of the library. Mary said that the proposed EV Charging Station would “bring in patrons that do not know the library is here,” and that “we are here to help and stay up to date with the times.” She would love to see a café added to the library someday as well, so that she can come to socialize with her friends and still feel connected to the library community.

