

Return this form by email to
the New York State Library at:
MINSTAN@nysed.gov

Variance Request Form



Commissioner's Regulation 90.2 - Standards for Registration of Public, Free Association and Indian Libraries

Instructions: Use this form to request a variance from the requirements of Commissioner's Regulations 90.2, Standards for Registration of Public, Free Association and Indian Libraries (effective January 1, 2021). **If the library is not in compliance with one or more of these Standards, request a variance on a separate form for each standard with which the library fails to comply.** The Library Director, the Library Board President, the System Director and the System Board President sign each variance request form. Attach any information that will strengthen the request. The library system submits all variance request forms to Library Development. No variance granted by Library Development shall be deemed to relieve a public, free association or Indian library of any obligation imposed by any other provision of federal or state law.

1. Library Information (Name of library, contact person, phone number)

Stillwater Public Library
Sara Kipp
518-664-6255

2a. Request for Variance from Standard Number: 8C

b. What is current status? (Please attach explanation.)

3. Circumstances Over Which the Library Has No Control That Are Barriers to Compliance. Explain in detail on a separate sheet the circumstances that prevent the library from meeting this standard of service as set forward in *Commissioner's Regulations 90.2*. Attach documentation to demonstrate that the library has no control over the circumstances.

4. Plan for Compliance. Describe in detail on a separate sheet the library's plan for meeting this requirement before December 31st of this year. **(Please attach documentation.)**

Sara Kipp 10/31/24
Library Director Date

Heather O'Neil 10/31/24
Library Board President Date

System Comment and Review: Variance request

may be approvable may not be approvable
(Please include explanation.)

Newly renovated library completed in 2023.

This variance request was reviewed at the November 19, 2024 meeting of the Board of Trustees of
(Month/Day)
the Southern Adirondack Library System System.

System Director

Date

System Board President

Date

FOR SED USE ONLY: Variance request is approvable; Variance granted until: _____
(Month/Day/Year)

Variance request is not approvable because:

Reviewed By: _____



If the light's on, we're home...

STILLWATER PUBLIC LIBRARY

Monday through Friday 9:00am - 7:00pm
Saturday 9:00am - 2:00pm

518.664.6255 (p)
518.664.6826 (f)
STLIB@SALS.EDU

712 Hudson Avenue
Stillwater, NY 12170

31 October 2024

8 - 8c Shelving

Circumstances under which the library has no control that are barriers to compliance:

The Stillwater Public Library was housed in a building built in 1874, purchased in 1959, with an addition built in 1979. Our collection was severely limited by our capacity to store items.

Plan for compliance:

In November 2023 we completed renovation of a former factory to use as a new library space. We are now in complete compliance. Our shelving is not only adequate in number but spaced to allow full accessibility.