

#9

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
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Page 1

### Q1

Contact Info

Name	<b>Rebecca Brown</b>
Library	<b>Bancroft Public Library</b>
Email Address	<b>rebeccab@nycap.rr.com</b>
Phone Number	<b>518 854-3899</b>

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### Q2

What are the goals and objectives of your project?

The Grant would be used to hire an architectural firm which has agreed to design plans for expansion of the library into an adjacent space in the library building for the grant amount requested.

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### Q3

How will this project change the library building?

The project would not change the footprint of the building, but would greatly increase the square footage accessible for use by the library and community.

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### Q4

How will this project benefit your patrons?

This project would open up many more possibilities for use of the library building. The space being considered has great potential, and initial discussions about possible uses indicate a flexible layout, which would present multiple options for its use would be of great benefit.

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**Q5**

What is the timeline for the project?

We have worked with this architect on past NYS Construction grants, so he is already familiar with the building. Nevertheless, depending on his availability to begin, and after an initial brainstorming meeting and closer inspection of the space, we would expect to have plans we can use within two or three months.

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Page 2: Project Assessment

**Q6**

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

Success of the project would be determined by the reactions of the Board, Directors, staff, patrons, passers by, and the Community at large when shown the architect's created designs--i.e., by the feedback received and discussions generated when the designs are shared, displayed, promoted for use in a future endeavor. The Board has been very happy with the architect's past performance, and would be confident of a practical, efficient, well-considered product for this historic building, a product which would hopefully garner community support for implementation of the plans.

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Page 3: File Uploads

**Q7**

Upload WALK-THROUGH NARRATIVE

**Bancroft%20Public%20Library%20Walk-Through%20Narrative.pdf (104.2KB)**

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**Q8**

Upload PROJECT BUDGET

**BPL--Challenge%20Grant%20Budget.pdf (196KB)**

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**Q9**

Upload PHOTO DOCUMENTATION

**BPL%20Challenge%20Grant%20App--Before%20Photos.pdf (979.9KB)**

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**Q10**

Respondent skipped this question

Upload LONG RANGE PLAN OF SERVICE

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## Southern Adirondack Library System 2022 Challenge Grant Application

Budget: Bancroft Public Library

In the "details" column, provide information on the item being budgeted for in this category.

Category	Project Funds Requested	In-Kind/Matching	Total	Details
<b>Purchased Services</b>	\$5,000.00		5,000.00	Architectural services
<b>Equipment</b>			-	
<b>Materials/Supplies</b>			-	
<b>Personnel</b>			-	
<b>CE Program Registration</b>			-	
<b>Travel</b>			-	
<b>Total</b>	\$ 5,000.00	\$ -	\$ 5,000.00	

Library Director Signature: *Lori Stokem*

Board President Signature: *Edward A. Donoghue*

Date: 3/29/2024

Submit all documents as PDFs through our online application portal.

Hand-written applications will not be accepted.

February 1, 2024

Mr. Edward A. Donoghue  
President, Board of Trustees  
Bancroft Public Library  
181 S. Main St  
PO Box 478  
Salem, NY 12865

384 Broadway  
Albany, NY 12207  
518.449.5440 tel  
518.449.5828 fax

64 Fulton Street  
Suite 402  
New York, NY 10038  
212.619.4881 tel  
212.619.4882 fax

[www.jgwaarchitects.com](http://www.jgwaarchitects.com)

Dear Ed,

We understand that the Library wishes to extend the current library space into the unused fire department bays at the west side of the building.

We propose to prepare a basic schematic design for this work consisting of a floor plan and outline specifications. After the documents are completed and approved by the Library, they can be submitted to your granting agency for funding. Once construction funding is secured, the drawings and specifications that can be used to contract with a builder to carry out the work can be completed under a separate contract.

John G. Waite, FAIA  
Douglas G. Bucher  
(1947-2023)  
Clay S. Palazzo,  
AIA, LEED AP  
Nancy A. Rankin,  
AIA, LEED AP

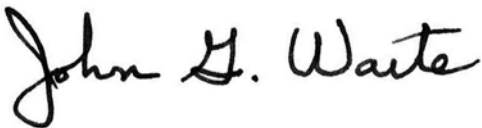
We propose to undertake the preparation of the drawings for a fee of \$5,000. Only architectural services will be provided for this fee. No engineering (MEP) will be provided.

William J. Brandow  
Shannon E. Brown,  
AIA  
Chelle M. Jenkins  
Matthew K. Scheidt,  
AIA, LEED AP

Matthew Scheidt, who has been responsible for the previous work on the Library, will be project manager for the Bancroft Library project.

Katherine A. Onufer,  
AIA, CDT, CSI  
(1980-2020)

Sincerely,



John G. Waite, FAIA

Bancroft Public Library  
2024 SALS Challenge Grant Application

Walk-Through Results: Bancroft Library needs more space.

The walk-through was conducted with Lori Stokem, our Library Director, and her Deputy, Karen Hickland.

I chose Lori and Karen because there is no one more “informed” about the difficulties of accommodating a high volume of patron traffic, of all ages, than they—a testament to the welcoming, vibrant environment they have created here.

I imagine there is also no one who has put in more casual and focused attention on imagining what could be done if they had more space.

Their suggestions were practical—one or two small study rooms, big secure storage closets, better access to basement storage. They would also appreciate using some of the space for sequestered storage for rubbish containers and yard equipment with controlled, secure egress to the outside space. And finally, the adult stacks could be moved to the new space allowing the juvenile stacks and space to be expanded within view of the circulation desk, limiting the need for more staff.

These preliminary ideas are greatly appreciated and we look forward to seeing how the architect would reorganize and reimagine the overall space while utilizing the new.

Bancroft Public Library Challenge Grant Application—Before Photos











