

# SALS Board of Trustees Meeting

Feb 15, 2022 . 12:51 PM . ID: 937486453

## Transcript

00:00 - 00:02

**Jordan Hornstein**

Conference will now be recorded.

00:04 - 00:06

**Jordan Hornstein**

Is there any public comments?

00:06 - 00:18

**Jordan Hornstein**

And if there is none, ask somebody to make the motion unless there's to approve the meeting from January minutes of the meeting, from January 18th.

00:18 - 00:21

**Jordan Hornstein**

And unless anybody wants to comment on.

00:24 - 00:31

**Jordan Hornstein**

Ok if there are no comments or Corrections then would somebody make the motion to approve the meeting minutes kheraj?

00:32 - 00:35

**Jordan Hornstein**

Ok and would somebody second that motion?

00:35 - 00:36

**Jordan Hornstein**

Christine.

00:36 - 00:37

**Jordan Hornstein**

Thank you.

00:37 - 00:38

**Jordan Hornstein**

So all in favor.

00:41 - 00:42

**Jordan Hornstein**

Any opposed?

00:44 - 00:45

**Jordan Hornstein**

Any abstentions?

00:46 - 00:47

**Jordan Hornstein**

Thank you.

00:47 - 00:53

**Jordan Hornstein**

And move on to the Treasurer's Report and monthly budget reports from January.

00:54 - 01:07

**Robert Jeffords**

Ok before I do the actual Treasurer's report, I've got a couple of comments regarding the audit and the end of year 20 21 the audits done.

01:08 - 01:17

**Robert Jeffords**

We're waiting for the actual final, um, audit reports and also the financial statements.

01:17 - 01:21

**Robert Jeffords**

I have drafts of them, and we've approved the drafts.

01:21 - 01:32

**Robert Jeffords**

Now they have to be quality control, checked at the CPA firm, and then we will get the actual bound version for everybody on the board.

01:32 - 01:43

**Robert Jeffords**

Um, Colleen came in right at the very end of the year as everybody knows, she was only with us about a month before, a month and a half before the audit actually hit.

01:43 - 01:54

**Robert Jeffords**

And she did a phenomenal job of jumping in and actually jumping in with both feet right into the ring of fire, right at the end of the year.

01:54 - 01:57

**Robert Jeffords**

And I know it was kind of a frustrating time for her.

01:57 - 02:10

**Robert Jeffords**

And, but things are beginning to calm down, and we're moving forward, and she has a smile on her face, and she's not jumping over desks and everything else to try to get things done at this point.

02:11 - 02:16

**Robert Jeffords**

And just so you kind of understand how well the audit went as usual.

02:17 - 02:33

**Robert Jeffords**

I have a copy of the opinion, which you will all get the official version of, probably at next month's for next month's meeting, But also in June, the CPA's will come and actually do a presentation to the board.

02:34 - 02:38

**Robert Jeffords**

But I'll read you the section on the opinion.

02:38 - 02:52

**Robert Jeffords**

It says, we have audited the accompanying statements of the Southern Adirondack Library system, which comprise the statements of cash, receipts, and disbursements of the General Fund, trusted agency Fund for the years ended December 31, 2021 and 2020.

02:53 - 02:57

**Robert Jeffords**

And the related notes to the financials, financial statements, in our opinion.

02:58 - 03:08

**Robert Jeffords**

The financial statements referred to in, the first paragraph, presents fairly, in all material respects, the cash, receipts and disbursements of this other net around library system.

03:08 - 03:17

**Robert Jeffords**

Four years ended December 31, 101.05 20, in accordance with the cash basis of accounting, as described in Note one.

03:17 - 03:20

**Robert Jeffords**

So we got a full, clean opinion.

03:20 - 03:26

**Robert Jeffords**

And I know that's not, that's not unusual, but I wanted to just bring everybody up to date on that.

03:27 - 03:34

**Robert Jeffords**

The other thing is, is Sarah had asked about Reserves, four, on this coming year.

03:35 - 03:45

**Robert Jeffords**

And our cash position is actually 205th, almost 252,000 higher, as of the first of the year versus the first of 2021.

03:45 - 03:47

**Robert Jeffords**

So we're in good shape.

03:47 - 03:56

**Robert Jeffords**

Now, part of that money is a timing thing with Carrie Warner grant, which you're all aware of, which was around 205.

03:56 - 04:03

**Robert Jeffords**

It was exactly 105,080 of which has been disbursed to the member libraries in the month of January.

04:03 - 04:08

**Robert Jeffords**

It will be doing a budget amendment for that.

04:09 - 04:14

**Robert Jeffords**

We'll probably wait until after we finished the first quarter so that we know what other, and we can do a whole bunch of them all at one time.

04:15 - 04:23

**Robert Jeffords**

Um, so that is good news on your budget, monthly budget analysis report.

04:23 - 04:29

**Robert Jeffords**

You will see an item part way down on the expense page, 480,000.

04:30 - 04:37

**Robert Jeffords**

And that's the 80,000 that was disbursed to the individual member libraries by Carrie from the Cary Werner money.

04:37 - 04:43

**Robert Jeffords**

So I wanted to point those two things out, which are a little unusual, but it's all because we didn't know we were getting the money.

04:43 - 04:45

**Robert Jeffords**

And it came in in mid december.

04:45 - 04:49

**Robert Jeffords**

And actually, we didn't know we had the money until we saw it in our bank account.

04:50 - 04:55

**Robert Jeffords**

So there was no way we could get the checks out in the month of December for the libraries.

04:56 - 05:06

**Robert Jeffords**

Now the regular Treasurer's report, we started off the month of January with \$2,284,844.

05:07 - 05:18

**Robert Jeffords**

We had income receipts coming in of around 31,000, and we spent \$267,489, so we ended up with two million.

05:18 - 05:20

**Bob Odess**

\$48,154.

05:21 - 05:25

**Robert Jeffords**

Oh, that's a good example of why we need reserves.

05:25 - 05:31

**Robert Jeffords**

We have enough reserves to almost cover a whole year, and I don't want us to go below 6 or 7 months.

05:32 - 05:35

**Robert Jeffords**

Because we don't get our state aid.

05:35 - 05:39

**Robert Jeffords**

Our first state aid normally comes in in the month of July, and we would.

05:40 - 05:40

**Bob Odess**

Have to borrow.

05:40 - 05:44

**Robert Jeffords**

Some money temporarily if we, you know, get those reserves down too low.

05:45 - 05:51

**Robert Jeffords**

If there's any questions or comments about any of my remarks, I'd be happy to answer them now.

05:52 - 05:55

**sara dallas**

Bob, a gentle note.

05:56 - 06:03

**sara dallas**

The money we received money from Carrie Warner, as well as Assemblymen, Matt Simpson.

06:04 - 06:07

**sara dallas**

And the 25,000 was earmarked for sales.

06:08 - 06:08

**Robert Jeffords**

It.

06:08 - 06:09

**sara dallas**

Wasn't all her money.

06:16 - 06:19

**Jordan Hornstein**

Any other questions for Bob?

06:21 - 06:28

**Jordan Hornstein**

Ok, then if there are no questions, would somebody like to make the motion to approve the Treasurer's report.

06:29 - 06:33

**Jordan Hornstein**

Russ: thank you and Sue, you're seconding all in favor.

06:36 - 06:37

**Jordan Hornstein**

Any opposed?

06:39 - 06:41

**Jordan Hornstein**

And then he abstentions.

06:43 - 06:44

**Jordan Hornstein**

Thank you.



06:46 - 06:49

**Jordan Hornstein**

We'll move on to the Director's Report.

06:52 - 06:53

**Jordan Hornstein**

Sarah?

06:59 - 07:00

**sara dallas**

I've been doing this for two years.

07:00 - 07:06

**sara dallas**

And I still can't mute and unmute myself graciously N Agilely.

07:07 - 07:11

**sara dallas**

There is no agile to my mouse techniques.

07:12 - 07:20

**sara dallas**

We have a new phone system and I'm speaking with Christine earlier today.

07:21 - 07:23

**sara dallas**

I was talking to you through my computer.

07:24 - 07:27

**sara dallas**

I was it a clearer tone.

07:27 - 07:28

**sara dallas**

I don't know.

07:28 - 07:42

**sara dallas**

But we now have a Voice over IP phone system and our old antiquated phone system that we had limping along is now recycled.

07:42 - 07:55

**sara dallas**

So you can reach me through my sal's phone number, as well as all of the sales staff, um, without having to rely on people's cell phone numbers.

07:57 - 08:04

**sara dallas**

Every year, sales sends out a survey to measure our use, value, and satisfaction of services.

08:04 - 08:06

**sara dallas**

Is the final.

08:06 - 08:19

**sara dallas**

We're gonna collect until February 18th, and as of yesterday, 95 people responded and they are a good mixture of directors, staff, and trustees.

08:21 - 08:28

**sara dallas**

And once we have a chance to review the results, the executive summary and a link to the survey, will be shared with everyone.

08:29 - 08:34

**sara dallas**

It will be added to our annual report, and it'll be posted to our website.

08:35 - 08:40

**sara dallas**

We use this, very, we use the results very carefully.

08:40 - 08:51

**sara dallas**

We review it, we determine next year's services and budget allocations based on what we learn from the survey results.

08:52 - 08:54

**sara dallas**

It's an evaluation of how we're doing.

08:55 - 09:06

**sara dallas**

Um, under New Business, we were going to look at the cells annual report for 2021, but the state opened the portal late last week.

09:06 - 09:10

**sara dallas**

And we have until April first to submit it.

09:10 - 09:18

**sara dallas**

So, at the next board meeting in March, we'll review the cells annual report.

09:18 - 09:27

**sara dallas**

Right now, Colleen and Pamela are working with the member libraries on their annual reports.

09:28 - 09:35

**sara dallas**

They held a party to talk about the annual report with the member library directors and interested trustees.

09:36 - 09:53

**sara dallas**

They had a great attendance and Pamela and Coleen are now getting how many hundreds of questions a day, but a good number, which is great that the people are asking the questions before they submit it.

09:53 - 09:58

**sara dallas**

So that makes the review of it much cleaner and simpler and faster.

09:59 - 10:03

**sara dallas**

So kudos to Pamela and Colleen for jumping in.

10:03 - 10:05

**sara dallas**

I also want to thank the ...

10:05 - 10:15

**sara dallas**

Staff and the sales staff for getting the different statistical numbers needed, again, to help the libraries complete their annual reports.

10:18 - 10:23

**sara dallas**

We need to talk about the cells' annual meeting.

10:23 - 10:26

**sara dallas**

We have decided that it be a virtual meeting.

10:27 - 10:32

**sara dallas**

If the executive order is lifted, we'll figure that out down the way.

10:33 - 10:36

**sara dallas**

I think Pamela will pay.

10:36 - 10:37

**sara dallas**

Pamela, please.

10:38 - 10:43

**sara dallas**

Can you hop in, what was the final, um, information shared with the Marriott.

10:45 - 10:53

**sara dallas**

If we canceled the on-site meeting at the mary-anne today, we need to pay \$1500.

10:54 - 11:04

**sara dallas**

Um, they have offered to extend it to next year but they're asking for a one thousand dollars down payment now.

11:05 - 11:14

**sara dallas**

Non-refundable, if we cancel next year, there would be, we canceled it early enough.

11:14 - 11:16

**sara dallas**

There would be an additional 500.

11:17 - 11:26

**sara dallas**

So, when I look at it, it makes sense to me, if we think we might possibly do it on site next year, too.

11:27 - 11:35

**sara dallas**

Pay them one thousand dollar, has it because we have to pay 1500 regardless if we cancel it.

11:35 - 11:39

**sara dallas**

Now, So we painted one thousand dollars passionate.

11:40 - 11:42

**sara dallas**

I'll hold the space for it for that.

11:42 - 11:46

**sara dallas**

I think it's the third Tuesday of May in 20 23.

11:49 - 11:51

**sara dallas**

So later on, thank you, Pamela.

11:51 - 12:08

**sara dallas**

So later on in the meeting, we just need to get a board approval to pay the thousand dollars, cancel it, and rescheduled for May of 2022, 23, 20 23 because we're in 20 22, even though I'm still back in 20 19.

12:09 - 12:10

**sara dallas**

But that's just me.

12:12 - 12:14

**sara dallas**

So if we can add that mm hmm.

12:14 - 12:18

**Barbara Taylor**

So can I So we haven't given them any money at this point, right?

12:18 - 12:19

**sara dallas**

Correct track.

12:20 - 12:22

**Barbara Taylor**

Ok, just verify that thank you.

12:23 - 12:35

**sara dallas**

The second thing we'll need to decide upon is whether we're going to hold the meeting at 6 or seven PM or hold it in the afternoon.

12:35 - 12:39

**sara dallas**

We had better attendance when it was in the evening.

12:40 - 12:45

**sara dallas**

And this year we do have already a speaker.

12:46 - 12:48

**sara dallas**

Her name is Deborah Caldwell Stone.

12:49 - 12:54

**sara dallas**

She's the Director of the ALA's Office of Intellectual Freedom.

12:54 - 13:02

**sara dallas**

And she's quoted in just about every article I've read regarding book banning and censorship.

13:03 - 13:06

**sara dallas**

I'm recommending we do it at seven.

13:07 - 13:09

**sara dallas**

But ultimately, it's up to you.

13:11 - 13:16

**sara dallas**

Ah, talk about people who are jumping in.

13:16 - 13:27

**sara dallas**

Feet first, besides Coleen, Pamela has been absolutely fabulous, and she has scheduled virtual meetings with all of our legislators.

13:28 - 13:35

**sara dallas**

Um, and this year, nyala's asking us to do it a little differently, to have fewer people involved.

13:37 - 13:45

**sara dallas**

And the sales staff will be meeting in a few days to work up the content.

13:45 - 13:51

**sara dallas**

I think a lot of it will be based on bringing back the construction aid.

13:51 - 13:55

**sara dallas**

It went from 34 million down to 14 million.

13:55 - 14:04

**sara dallas**

And, in a nutshell, it goes from a million dollars to, dispersed among all of our member library buildings to about 390,000.

14:06 - 14:20

**sara dallas**

Among all of our member library buildings and I know some libraries have big projects in the works, Stillwater comes to mind as they're renovating the building just down the block from them.

14:22 - 14:28

**sara dallas**

The other thing I wanted to share is that we can continue to hold virtual meetings.



14:29 - 14:34

**sara dallas**

The Governor has extended the State of emergency through March 16th.

14:34 - 14:41

**sara dallas**

Sel remote meetings are still allowed until next month at this time.

14:42 - 14:53

**sara dallas**

It all depends on the pandemic but I'm hoping that she and the legislature think about allowing virtual meetings because we have better attendance.

14:53 - 15:00

**sara dallas**

It's great for sustainability and that carbon footprint of driving your car.

15:00 - 15:13

**sara dallas**

Jordan, I'm thinking you almost two hours in each direction, it just we have better attendance when it's this way and we don't have to worry about canceling due to a snow storm.

15:15 - 15:19

**sara dallas**

But I'm not sure if the groundhog's saw his shadow or not.

15:20 - 15:32

**sara dallas**

Um, so the Nebula Advocacy Day is on March first and Harry Warner has asked that we meet on a different day because she'd like to meet with us.

15:32 - 15:39

**sara dallas**

So since it's virtual, we're going to be meeting a few days after the scheduled advocacy day.

15:41 - 15:49

**sara dallas**

Um, I'm also participating in the ALA National Advocacy Day, and that too is virtual.

15:49 - 15:57

**sara dallas**

I don't have to fly to Washington, DC, and, um, uh, that should be interesting, as well.

16:00 - 16:01

**sara dallas**

Please save the date.

16:02 - 16:04

**sara dallas**

Whole, did somebody want to say something?

16:06 - 16:08

**sara dallas**

Please save the date.

16:08 - 16:20

**sara dallas**

Cole Adams, who is an attorney, will present a 90 minute program on collection challenges, book challenges in the Library.

16:20 - 16:23

**sara dallas**

It's going to be geared to smaller, rural libraries.

16:24 - 16:29

**sara dallas**

It's going to be geared towards staff, friends, and trustees.

16:29 - 16:43

**sara dallas**

I'll be sending out more information on that, but it's March 11th at 2 30, and it's

called, Keeping Calm, Cool, and Collected to Get That Pun Collection collect, anyway.

16:44 - 16:46

**sara dallas**

This is the height of my humor.

16:49 - 16:56

**sara dallas**

Any sales trustee, who would like a sow's e-mail address, please let me know.

16:56 - 17:01

**sara dallas**

We've worked with one of the sales trustees to get a sales e-mail address.

17:02 - 17:10

**sara dallas**

I think it was painless and this is a way that you can separate self's business from your own personal business.

17:10 - 17:19

**sara dallas**

We can't offer it to all of the member library trustees, but it is open to sal's trustees, and MPLS trustees.

17:20 - 17:23

**sara dallas**

System trustees Do you have any questions of me?

17:24 - 17:33

**sara dallas**

Oh, I guess I should say that my term as an executive board member of the American Library Association begins after annual, in June.

17:33 - 17:35

**sara dallas**

It's a three year commitment.

17:35 - 17:47

**sara dallas**

And I am definitely going to step down from some of the committee work that I'm doing, um, so that I can balance everything much better.

17:47 - 17:51

**sara dallas**

Um, I'm going into, Oh, my goodness.

17:51 - 17:54

**sara dallas**

Have I lost a link to a virtual meeting mode?

17:54 - 17:56

**sara dallas**

I'm sure some of you are feeling that as well.

17:57 - 17:59

**sara dallas**

And that's the end of my oral report.

18:00 - 18:01

**sara dallas**

Any questions?

18:05 - 18:08

**sara dallas**

Russ, there is really nothing to report, I think, with Jay.

18:08 - 18:09

**sara dallas**

We haven't met.

18:10 - 18:21

**Russ**

I just, I just direct people to, uh, the middle pages of your report, which gives you an update from last month on all the things that have been happening with technology

and shelves.

18:21 - 18:30

**Russ**

And I, this is a very rare occasion, but I also would just would just add an amendment to something you said.

18:30 - 18:32

**Russ**

You said March first.

18:32 - 18:39

**Russ**

I think the Advocacy Day is on March second normal normal normal lobbying gays or Tuesday, but I believe it's on Wednesday.

18:41 - 18:43

**sara dallas**

You're absolutely absolutely right, Russ.

18:44 - 18:53

**sara dallas**

After I said that, I realized that March first is the National Advocacy Day and march second is the State Advocacy Day.

18:53 - 18:56

**sara dallas**

Thanks for that really important catch.

18:57 - 18:59

**sara dallas**

Now I'd like to turn it over to Jack.

19:01 - 19:04

**sara dallas**

And he's going to talk about technology.

19:05 - 19:05

**jack**

Good afternoon.

19:06 - 19:13

**jack**

So Sarah asked me to do a bit of a show and tell of some of the things we've been working on, and I'm going to share my screen here for a second.

19:24 - 19:26

**jack**

And one of the projects I started.

19:31 - 19:32

**jack**

There we go.

19:32 - 19:39

**jack**

Maybe about how chiefs was it right before the pandemic, or maybe a year and a half ago, was a program that we're calling Tech after Lunch.

19:39 - 19:49

**jack**

And I had a lot of fun looking at Bento boxes, and the idea for Tech After Lunch is that it's kinda like this, right?

19:49 - 19:49

**jack**

It's technology.

19:49 - 19:58

**jack**

But we kind of have a little fun while we're doing it and try and make it something that people want to attend, and not something they're frightened of attending.

19:58 - 20:01

**jack**

So, so what is tech after lunch?

20:02 - 20:10

**jack**

It's sort of a relaxing idea, of, we're gonna look at some of the technology we use that sells or that libraries use in their day-to-day work.

20:11 - 20:19

**jack**

The first 30 minutes are just sort of like a demonstration of like going through it and just looking at some of the features, describing what it is.

20:20 - 20:32

**jack**

And then maybe there's a 10, 15, 20, or 30 minute hands-on workshop where we actually work with the piece of technology and try and explore it and make people feel a little bit comfortable with it.

20:33 - 20:35

**jack**

So we try and make it casual, and relaxed.

20:35 - 20:46

**jack**

So I want people to feel like they found some new comfort level with the tool and that they're able to ask questions that they might not feel comfortable asking in a larger group setting.

20:46 - 20:51

**jack**

So, we, I've had many people asked, Can you record these sessions, so we can view them later.

20:51 - 21:05

**jack**

And I don't record them, because I want, There are, there are different set of virtual workshops, where it's very, they're meant to be intimate and not viewed on YouTube

by lots of people later.

21:05 - 21:09

**jack**

So I've had people reach out and say, Hey, can you record this?

21:09 - 21:19

**jack**

And I say, explain to them, No, we don't record it for the reasons I mentioned, but then I usually follow up and do like a one-on-one session with anyone who's really interested in that sort of topic.

21:20 - 21:24

**jack**

The other part about this is that it helps libraries meet the minimum standards.

21:24 - 21:35

**jack**

So each library is intended to provide library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long range plan of service.

21:35 - 21:42

**jack**

So, it's, uh, beneficial, in that we're sort of, helping libraries, but it also meets one of the needs for the minimum standards.

21:44 - 21:45

**jack**

So I sort of mentioned this, we go through the why.

21:45 - 21:50

**jack**

We use the technology, and then we go through the how and then we try and make it hands-on.

21:53 - 21:59

**jack**



So, some of the examples we've done in previous months where we took a live.

21:59 - 22:02

**jack**

Look at OneDrive, we talked about the basics of it.

22:02 - 22:04

**jack**

You know what are, what are cloud Documents?

22:05 - 22:08

**jack**

How can you access your OneDrive account through your sales e-mail?

22:09 - 22:12

**jack**

What are the benefits of using this product?

22:12 - 22:13

**jack**

Like the why?

22:13 - 22:16

**jack**

Why would you want to use this, and why is it important that you know how to use this?

22:17 - 22:19

**jack**

We did a how to Use.

22:19 - 22:26

**jack**

So we sort of did a tutorial of everyone signing into OneDrive and we had, maybe I don't know, maybe 15 to 20 people in the in the workshop.

22:26 - 22:31

**jack**

And we're all just basically sharing documents with each other working on the same document together.

22:33 - 22:36

**jack**

And just seeing what kinds of documents you can't share.

22:36 - 22:50

**jack**

So I think that was really beneficial because it's a product that especially during the pandemic when people are working remotely is really allowed library staff to share their working documents with there, fellow co-workers.

22:51 - 22:59

**jack**

And then to follow up on that one, we went into Google Drive and why you would, why you would use Google Drive when you have OneDrive.

22:59 - 23:02

**jack**

So we looked at some of the examples why we would use that.

23:02 - 23:14

**jack**

We looked at how to connect your sales account, and your Gmail account, so that you could share documents that way and access them with your sales e-mail account.

23:15 - 23:19

**jack**

One of the big ones that we, that sort of came up during that session was Google Forms.

23:19 - 23:29

**jack**

Everyone wanted to know how to do a Google Form and collects information on it's people signing up for a program, people wanting to give recommendations for books.

23:29 - 23:31

**jack**

So that was a little bit of a surprise.

23:31 - 23:43

**jack**

And if you'll see, in the future, ideas, there's one section that's just Google Forums, because it turns out that people are really interested in that, especially when they found out they could embed them in their website, or embed them in their calendar events.

23:45 - 23:56

**jack**

We've also looked at libbie, and I'll do a little instructional showcase of how one of the things we use during the delivery, libbie Tech after lunch program.

23:56 - 24:07

**jack**

And we've done a couple of ones on WordPress, just because almost every library in our system uses WordPress, and WordPress is constantly changing, their copped slightly updating things.

24:07 - 24:11

**jack**

So, And library staff is turning over, as well.

24:11 - 24:23

**jack**

So, even if it's just simple things on how to put a post, how to get access to your pages, you know how to update your hours, they're sort of re-occurring trainings.

24:23 - 24:35

**jack**

But it also allows for people attending those workshops to ask questions, and we find out where people are struggling And it also allows them to help each other and sort of form form friendships and that way.

24:35 - 24:38

**jack**

So there's a couple of things we're thinking about for futures.

24:39 - 24:42

**jack**

It looks like my screen stop sharing there, didn't it?

24:55 - 24:57

**jack**

I was going to show you.

25:03 - 25:06

**jack**

It looks like I can share any longer.

25:07 - 25:15

**jack**

Well, the fun part that you were gonna get to see was I was going to show you that we've, one of the things we do with Libby is we've connected our, our phone to the desktop.

25:15 - 25:22

**jack**

So we can show how to do everything on a mobile device directly into the presentation.

25:22 - 25:29

**jack**

So we're showing them how to go to the Google App Store and download and install it, actually, on the device.

25:29 - 25:33

**jack**

So we get to, they get to share my screen, but get to see how it looks on a phone device.

25:34 - 25:35

**jack**

And then we can sort of create.

25:36 - 25:39

**jack**

So, my food, an Android phone, so we show the Android phone.

25:39 - 25:47

**jack**

Then we show how to do it on an i-phone, and then we show how to do it on, if, if you have neither of those and you just want to view it on the web.

25:47 - 25:51

**jack**

So we try and hit as many points as possible.

25:51 - 26:06

**jack**

And another part of this, tech after lunch is showing people where they can get support within the sales website, and where that will lead them to get support further on.

26:06 - 26:13

**jack**

So for a lot of people using, like, electronic devices to download e-books, there's so many different devices.

26:13 - 26:20

**jack**

And then when someone comes into the library with a Kobo or a nook or a Kindle, each process is different.

26:20 - 26:24

**jack**

So we wanted to sort of bacon a spot where people know to go.

26:24 - 26:36

**jack**

So you go to the sales website for this, will lead you to these other places, where you'll find the information on how to, how to access content with different devices and how to provide support for different devices.

26:37 - 26:40

**jack**

So I guess that's all I can really show you at the moment.

26:40 - 26:44

**jack**

But if anybody has any questions, if not, that's tech after lunch.

26:46 - 26:48

**jack**

Bento box is not provided.

26:51 - 27:04

**sara dallas**

Jack, you did that on purpose just to show that technology glitches can happen even to the experts, and Jack showed you how you just keep on going, as if nothing happened at all.

27:04 - 27:05

**sara dallas**

Thanks, Jack.

27:06 - 27:06

**jack**

Thank you, sir.

27:09 - 27:09

**Jordan Hornstein**

Thank you both.

27:10 - 27:15

**Jordan Hornstein**

Um, shall we move on, or is there anything else anybody would like to ask?

27:17 - 27:23

**Jordan Hornstein**

Then I'm going to just see if I couldn't pose this a bit.

27:23 - 27:30

**Jordan Hornstein**

Ok, Jack's is it possible to remove the, uh, it's in the screen.

27:34 - 27:44

**Jordan Hornstein**

If not, that's all right, and we'll move on to committee reports, and first, audit and finance, Recce anything.

27:45 - 27:45

**Russ**

Nothing?

27:46 - 27:48

**Jordan Hornstein**

Ok, the building.

27:49 - 27:50

**Jordan Hornstein**

Christine.

27:50 - 27:53

**Jordan Hornstein**

Yeah, yeah, you're muted.

27:57 - 28:03

**Christine Connell**

Oh, OK, so, um, do we need a motion to accept a Director's Report?

28:05 - 28:06

**Jordan Hornstein**

Um.

28:07 - 28:08

**Jordan Hornstein**

No.

28:09 - 28:09

**Christine Connell**

Oh, OK.

28:10 - 28:24

**Christine Connell**

So, Sarah actually spoke to a few of the items on the building report about phone system, and about the um, New York State construction money getting cut and hopefully some of it will get restored.

28:24 - 28:40

**Christine Connell**

The two other items is that, we did have a plumber come in to fix some problems in, uh, ladies room sink, and there was a bounce that were leaking, and then there was also a ...

28:40 - 28:41

**Christine Connell**

Conjecture.

28:42 - 28:49

**Christine Connell**

The second item is the sales construction grant, um, which is \$50,000.

28:52 - 28:59

**Christine Connell**

When we should have all of the information out to people in the next couple of months, we'll give people a 6 to 8 week lead time.

29:00 - 29:07

**Christine Connell**



Each library can submit an application for up to \$5000 in in grants.

29:08 - 29:12

**Christine Connell**

So we don't have dates yet, but that's coming, and that's my report.

29:13 - 29:14

**Jordan Hornstein**

Thank you.

29:14 - 29:15

**Jordan Hornstein**

Anybody have any questions?

29:17 - 29:18

**Jordan Hornstein**

There are none.

29:18 - 29:21

**Jordan Hornstein**

We'll move on to Bylaws committee, recce, anything.

29:23 - 29:23

**Jordan Hornstein**

Thank you.

29:24 - 29:27

**Jordan Hornstein**

Central library, aide and services.

29:29 - 29:31

**Jordan Hornstein**

All right, is there anybody from that committee?

29:32 - 29:34

**Jordan Hornstein**

Then, I guess there's nothing to.

29:34 - 29:35

**margaret shapiro**

Report yet?

29:36 - 29:36

**margaret shapiro**

Yeah, I think, I.

29:37 - 29:37

**Jordan Hornstein**

Think I'm.

29:37 - 29:38

**margaret shapiro**

Fair that committee.

29:40 - 29:40

**Jordan Hornstein**

And no, there's.

29:40 - 29:41

**margaret shapiro**

No report.

29:42 - 29:42

**Jordan Hornstein**

Thank you.

29:43 - 29:46

**Jordan Hornstein**

County aid co-ordinators, anything to report?

29:49 - 29:54

**Jordan Hornstein**

Ok, library services, no.

29:54 - 29:54

**Carol Kuhr**

Nothing.

29:55 - 29:56

**Jordan Hornstein**

Thank you.

29:57 - 29:58

**Jordan Hornstein**

Personnel.

30:02 - 30:02

**Jordan Hornstein**

Ok.

30:03 - 30:05

**Jordan Hornstein**

And finally, trustee nominating.

30:06 - 30:07

**Jordan Hornstein**

Where we do.

30:07 - 30:15

**Jordan Hornstein**

We have a need, though, right, For people watch in both Washington and Hamilton boundaries.

30:16 - 30:17

**Jordan Hornstein**

Is that correct doing?

30:17 - 30:18

**Elaine Cowin**

Yes.

30:18 - 30:20

**Elaine Cowin**

And I believe Sarah just mentioned Warren County as well.

30:21 - 30:23

**Jordan Hornstein**

Oh, I'm sorry, I missed that.

30:24 - 30:27

**Jordan Hornstein**

So we had sent.

30:27 - 30:29

**Elaine Cowin**

Me before the meeting so.

30:29 - 30:33

**sara dallas**

It's It's Washington, and pardon me, pardon me.

30:33 - 30:42

**sara dallas**

Pardon me, It's Washington County and it's Hamilton County, are those amateur?

30:42 - 30:43

**Jordan Hornstein**

Also Warren County.

30:45 - 30:46

**sara dallas**

Sizing down.

30:47 - 30:48

**sara dallas**

Stepping down.

30:50 - 30:55

**sara dallas**

I will double double double check, I don't want to give the incorrect information.

30:55 - 31:07

**sara dallas**

I thought it was Warren County and Hamilton County, but that would be, I know it's definitely Hamilton County, because Nancy isn't going to go for a second.

31:07 - 31:09

**sara dallas**

And Bob, Bob, it's you, isn't it?

31:10 - 31:22

**sara dallas**

It's Washington County, Bob has served us with us for 10 years, and we don't want to see you go, unless the, the law changes.

31:23 - 31:23

**Bob Odess**

Yeah.

31:23 - 31:37

**Jordan Hornstein**

Ok, so, so, and those of you who may, we able to reach out to people in those two counties that keep your minds open and see if there's somebody who might be interested in.

31:37 - 31:37

**Bob Odess**

Stepping in.

31:39 - 31:42

**Jordan Hornstein**

Is there any unfinished business to talk about?

31:44 - 31:50

**Jordan Hornstein**

If not, then we have two items to approve under new business.

31:50 - 31:58

**Jordan Hornstein**

There's the signing of the management representation letter which was enclosed.

31:58 - 32:00

**Jordan Hornstein**

Anybody have any questions about that?

32:01 - 32:03

**Jordan Hornstein**

Or any comments, then.

32:04 - 32:04

**Russ**

Moved.

32:05 - 32:08

**Jordan Hornstein**

So you're making the motion, would somebody like to second the motion?

32:10 - 32:14

**Jordan Hornstein**

Ok, so SUSE hand first all in favor.

32:16 - 32:20

**Jordan Hornstein**

Any opposed and any abstentions?

32:21 - 32:27

**Jordan Hornstein**

Then we'll move on to Item C because B has been put off until March.

32:27 - 32:31

**Jordan Hornstein**

And that's to approve the time scheduled for the annual meeting.

32:31 - 32:37

**Jordan Hornstein**

And Sarah has now suggest o'clock for the meetings that right there.

32:38 - 32:41

**Jordan Hornstein**

And so is there any discussion about that.

32:41 - 32:44

**Jordan Hornstein**

Anybody want to offer another time?

32:44 - 32:49

**Jordan Hornstein**

If not, then would somebody like to make a motion to accept the May meeting as seven o'clock.

32:50 - 32:55

**Jordan Hornstein**

I see Bob and Carroll's Seconding all in favor.

32:57 - 32:59

**Jordan Hornstein**

Be opposed to us.

33:00 - 33:03

**Jordan Hornstein**

And are there any abstentions?

33:05 - 33:05

**Jordan Hornstein**

Thank You.

33:06 - 33:07

**sara dallas**

Jordan.

33:07 - 33:13

**sara dallas**

Jordan can do another motion to approve Paying the thousand dollars to the.

33:14 - 33:24

**Jordan Hornstein**

Units Is there any discussion that The Thousand dollars to and that's to as a deposit for next year 20, 23.

33:25 - 33:28

**Jordan Hornstein**

Um, Any discussion about that then?

33:29 - 33:32

**Jordan Hornstein**

If yes, you're making the motion.

33:32 - 33:32

**Russ**

No.

33:32 - 33:44

**Russ**

I just had a question for I guess shera uh the It's the it's your feeling that this has to hold our place for next year.

33:45 - 33:46

**sara dallas**

Caressed.

33:46 - 33:52

**Russ**



Ok, and And Does it what is the effect on the current year?

33:52 - 33:54

**Russ**

Do we have to pay anything for the current year?

33:54 - 34:02

**sara dallas**

Know, if we just cancel completely as of today, it would cost us \$1500.

34:03 - 34:07

**sara dallas**

If we pay a thousand, they hold it for next year.

34:09 - 34:10

**Russ**

Ok, sounds good.

34:11 - 34:15

**Jordan Hornstein**

So it's a, it's, it's a gamble but it seems to be a wise gamble.

34:16 - 34:20

**Jordan Hornstein**

Would somebody like to make the motion to do that?

34:20 - 34:26

**Jordan Hornstein**

Yeah, Janet, I saw your hand first and Christine, you're seconding the motion.

34:26 - 34:32

**Jordan Hornstein**

So yes, thank you and all in favor of the Thousand Dollar Deposit.

34:34 - 34:35

**Jordan Hornstein**

Any opposed?

34:37 - 34:39

**Jordan Hornstein**

And are there any abstentions?

34:41 - 34:41

**Jordan Hornstein**

Thank you.

34:43 - 34:46

**Jordan Hornstein**

During your counselor part, is there any?

34:48 - 34:50

**Jordan Hornstein**

I guess not.

34:50 - 34:52

**Jordan Hornstein**

And announcements.

34:53 - 35:02

**Jordan Hornstein**

I'd like to just remind people that, in by May, I, we will need a nominating committee.

35:03 - 35:12

**Jordan Hornstein**

Last year, we wound up only with one person saying they'd beyond the committee if they were now, you know, if there was a need.

35:13 - 35:26

**Jordan Hornstein**

So, would if you would take a chance some time and if you go to the south site or if you have it at home, you can check the the nominating committees job.

35:26 - 35:28

**Jordan Hornstein**

You can check what the officers must do.

35:29 - 35:35

**Jordan Hornstein**

But in May, we need a nominating committee And, in June, we will be voting on new officers.

35:35 - 35:41

**Jordan Hornstein**

So, I know there are people who are interested, but everybody should take a look at what the officers duties.

35:43 - 35:54

**Jordan Hornstein**

And hopefully, we'll have what we need by May, so that people interested could start submitting their interest to the committee.

35:55 - 35:58

**Jordan Hornstein**

Is there anything else anybody would like to say?

35:59 - 36:05

**Jordan Hornstein**

Ok, then would somebody like to make a motion to conclude this meeting?

36:08 - 36:13

**Jordan Hornstein**

Ok, Margaret, so you heard first the Elaine, I saw your hand right after.

36:13 - 36:20

**Jordan Hornstein**

So all in favor of ending this meeting any opposed?

36:21 - 36:23

**Jordan Hornstein**

And are there any abstentions?

36:24 - 36:31

**Jordan Hornstein**

Then thank you all and we will gather again in yes, rescue you have anything, or you waving.

36:31 - 36:31

**Russ**

Goodbye.

36:34 - 36:34

**Jordan Hornstein**

So.