

SALS Board Meeting
October 21, 2025 at 1 p.m.
At the System Service Center and Virtually via Zoom

Minutes

The regular meeting of the Southern Adirondack Library System was held October 21, 2025, at the System Service Center and via Zoom, and brought to order at 1:00 p.m. with President Carol Kuhr presiding.

1. Call to order
2. Roll Call

Present in-person were: Mmes. Beck, Crocker, DeVries, Goodman, Lindner, Partello, and Shapiro; and Messrs. Hornstein and Shaginaw. Present via Zoom was member Debbie Warnock. Also present in-person were Bob Jeffords, SALS Treasurer; Jack Scott, Outreach & Technology Consultant, Pamela DelSignore, SALS Finance & Administration Manager; and Lisa Christopher, System Services Support Coordinator. Present via Zoom was Kim Bolan, SALS Executive Director; Jill Ryder, SALS Assistant Director & Collection Management Consultant; Warren County trustee nominee Noelle McCrum, and Raquette Lake community member Nancy Grosselfinger.

3. Adoption of the Agenda

Ms. Kuhr asked if there were any comments or corrections to the adoption of the October 21, 2025 agenda. Having none, Ms. Beck moved to adopt the agenda, seconded by Ms. Lindner. Ayes: all; Nays: None; Abstentions: None.

4. Approval of Board Meeting Minutes of September 16, 2025

Ms. Kuhr asked if there were any comments or corrections to the minutes of the September 16, 2025 meeting. Having none, Ms. Partello moved, seconded by Ms. Shapiro to approve the minutes of the September 16, 2025 meeting. Ayes: all; Nays: None; Abstentions: None.

5. Treasurer's Report and Monthly Budget Reports for September 2025

Mr. Jeffords reviewed the September Treasurer's and Monthly Budget Reports. Ms. Kuhr asked for an explanation of the Central Library Aid. After Ms. Kuhr's question was answered, receipt of the September reports was acknowledged and filed for audit. (Copy attached to the Official Minutes).

6. Executive Director's Report

Ms. Bolan's report included the following:

- Ms. Bolan has visited 13 member libraries over the past several weeks, and is setting a goal to meet with the remaining libraries by the end of December.
- The Director's Council will begin sharing a report to the board date TBD in 2026.

- Baker & Taylor, a long-time vendor, is closing. Jill Ryder, SALS Assistant Director & Collection Management Consultant, is working with member libraries to get set up with other vendors, such as Ingram.
- Jack Scott, Outreach & Technology Consultant, noted the success of the Big Read and visit from author Mary Roach on October 8.
- At the end of September, Ms. Bolan attended New York Alliance of Library Systems (NYALS) and was able to meet with other system directors. Ms. Bolan encouraged everyone to review the [NYALS Advocacy Plan](#) and next steps. Save the dates for 2026 were mentioned, including Advocacy Day which will be on February 3, 2026 and Spring on the Hill on May 19, 2026.
- Ms. Bolan will be highlighting member libraries in a member library spotlight. This month, Ballston Community Public Library 2026 budget vote recently passed and Susan Rollings, director of Indian Lake, recently received an award, and a few patron quotes from 2025 summer reading were included.
- Starting this month, Ms. Bolan and SALS staff will be including a monthly statistical report.
- A special JA Council meeting was held October 8. The JA project agreement between SALS and Mohawk Valley is progressing, as is the job description, posting, and other work preparing for hiring the new JA Project Manager in 2026 due to Michele Largeteau's retirement

7. Board Committee Reports

Executive Committee (Kuhr, Carol): The committee met in October, and will begin to meet quarterly for long-term planning. Kim Bolan is in the process of finding a new attorney for SALS, and will be assisting in reviewing bylaws and existing committees.

Trustee Nominating (J. Lindner, chair): This year's nominee being put forward is Noelle McCrum (Warren County, 2026-2030). Ms. Kuhr asked if there were any comments or questions for Ms. McCrum. Having none, Ms. Beck moved to appoint Ms. McCrum as a new trustee for Warren County, seconded by Ms. Crocker. Ayes: all; Nays: None; Abstentions: None.

8. Unfinished Business

The board discussed The Queensbury Hotel as a potential location for the 2026 Annual Trustees Meeting. More will be presented to the board in November.

9. New Business

- Approve JA 2025 budget amendments: Ms. Bolan outlined the amendments to the board. Mr. Hornstein moved to approve the amendments, seconded by Mr. Shaginaw. Ayes: all; Nays: None; Abstentions: None.
- Approve SALS 2026 Proposed Budget: The board discussed tabling approving the 2026 budget until the budget has been shared with SALS directors, and to instead vote on the budget in the November 18 meeting. Ms. Crocker moved, seconded by Ms. Becker. Ayes: all; Nays: None; Abstentions: None.
- Approve Member Library Variances
 - Fort Edward Free Library: Mr. Shaginaw moved, seconded by Ms. Lindner. Ayes: all; Nays: None; Abstentions: None.
 - Hudson Falls Free Library: Ms. Partello moved, seconded by Ms. Shapiro. Ayes: All; Nays: None; Abstentions: None.

10. Announcements

Ms. Bolan reminded everyone about the Saratoga Springs Diamond Jubilee Celebration on October 24.

11. Public Comment

Nancy Grosselfinger of Raquette Lake asked about the board's use of data collection, and how that could be used to inform decision making regarding budgeting. Ms. Grosselfinger also asked for the consequences of trustees not completing trustee training.

12. Other Business

Ms. Bolan reviewed the updated Trustee Training webpage on the SALS website, including two upcoming trainings that can be used for the trustee education requirement.

13. Adjournment

The meeting was adjourned at 2:08pm.

Next SALS Board Meeting: November 18, 2025, at 1:00 p.m. at the SALS Service Center.