

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE □ SARATOGA SPRINGS NY 12866-4596
(518) 584-7300 □ FAX (518) 587-5589

SALS Board Meeting □ **November 21, 2023** at 1 p.m.
At the System Service Center and Virtually via Zoom

AGENDA

1. Announcements

2. Public Comment

3. *Approval of Board Meeting Minutes from October 17, 2023: ([LINK to minutes](#)):

4. *Treasurer's Report and Monthly Budget Reports for October ([LINK to reports](#)) and Warrants 2023-28 through 2023-32 and TA23-20 through TA23-22 ([LINK to warrants](#)):

5. Director's Report ([LINK to report](#)):

- A. Joint Automation Report: Included in Director's Report
- B. Other:

6. Committee Reports:

- A. Audit & Finance (J. Lindner, chair):
- B. Building (C. Connell, chair):
- C. Bylaws Committee (J. Hornstein, chair):
- D. Central Library Aid and Services (M. Shapiro, chair)
- E. County Aid Coordinators (Vineyard, Connell, Goodman, Cowin):
- F. Library Services (C. Kuhr, chair):
- G. Personnel (J. Lindner, chair):
- H. Trustee Nominating: (J. Hornstein, chair):

7. Unfinished Business:

- A. SALS' Parking Lot Estimates: On hold until spring when weather will allow repaving

8. New Business:

- A. *Approve Letter of Engagement from UHY, LLP
- B. *SALS Anti-Harassment – Sexual Harassment Policy ([LINK](#)) and Complaint Form for Reporting Sexual Harassment ([LINK](#)) for the board's consideration and possible approval
- C. Handbook for Library Trustees of New York State 2024
- D. *Approve Sara Dallas to attend SSL 2024 Conference in Lake Placid on May 16-18, 2024
- E. Hamilton and Saratoga County Nominations for 2024 annual meeting
- F. *Approve Minimum Standard Variance Request Forms:
 - i) Stillwater Public Library 8a ([LINK](#)) and 8c ([LINK](#))
 - ii) Fort Edward Free Library ([LINK](#))
 - iii) Hudson Falls Free Library Association ([LINK](#))

9. Director's Council Report:

10. Announcements:

* Items so marked are action items

Next SALS Board Meeting: **January 16th, 2024**, at 1:00 p.m. at SALS Service Center.