

# SOUTHERN ADIRONDACK LIBRARY SYSTEM

22 WHITNEY PLACE • SARATOGA SPRINGS NY 12866-4596  
(518) 584-7300 ☐ FAX (518) 587-5589

SALS Board Meeting • **November 17, 2009** at 1 p.m.  
at the System Service Center

## MINUTES

The regular meeting of the Southern Adirondack Library System was held on Tuesday, November 17, 2009 at the System Service Center and brought to order at 1:02 p.m. with President Arnold Elman presiding.

Present were: Mmes. Gold, Helms, Hoover, Nemer, and Smith and Mssrs. Elman, Jeffords, Mays, and Mosher. Also present were: Sara Dallas, Director at SALS, Laura Fisher, Director at Mechanicville District Public Library, Deborah M. Jones, SALS Board trustee appointee, and Christine McDonald, Director at Crandall Public Library.

Absent with prior notice were: Ms. Payne and Mr. Pepper.

Dr. Elman welcomed Deborah M. Jones and Dale Nemer, and asked everyone to introduce themselves.

1. **Approval of Board Meeting Minutes of October 20, 2009:** It was pointed out that according to "*Robert's Rules of Order*," it is not necessary to make and second a motion to approve minutes if the minutes have previously been distributed to the Board. Dr. Elman asked if there were any changes or corrections to the minutes of the October 20, 2009 meeting. Hearing none, he declared the minutes approved as presented.
2. **Treasurer's Report and Monthly Budget Reports for October; warrants:** Mr. Jeffords noted that SALS received 2008 New York State Aid in 2009 in the amount of \$231,279. Mr. Jeffords moved, seconded by Mr. Mays, to move \$100,000 from the General Fund to the Capital Fund. Motion carried. Ms. Hoover moved, seconded by Mrs. Smith, to acknowledge receipt of the October Treasurer's Report and Monthly Budget Report, and that they be filed for audit. Motion carried. Warrants 2009-33 through 2009-37, A09-19 through A09-20, and TA09-23 through TA09-24 were available for Board perusal (Copy attached to the Official Minutes).
3. **Director's Report:** ( in addition to the written report mailed out with the board packets)
  - A. **Joint Automation Report:** JA met on Tuesday, November 10<sup>th</sup>. The SALS Board will need to approve the 2010 JA Budget. JA has new auditors.

The Polaris 3.5 update went well. JA staff is working through some minor issues with Crandall self-checks and reports for the member libraries.

Cassie, a time management and print control software program, continues to be installed in more libraries. Cassie replaces Cybrarian.

- B. **Other:** It was discovered that the Bancroft Public Library in Salem was never granted a charter by the New York State Education Department.. It was registered by the State Education Department in 1889. It will cost \$100 to file for a charter. Mrs. Smith moved, seconded by Mrs. Helms, that SALS pay the \$100 fee so Bancroft Public Library can file for a charter. Motion carried. More information will follow.

Congratulations to the Town of Indian Lake Public Library and the Cambridge Public Library on being recognized as 3 Star Libraries (*Library Journal*, 11/15/2009). This is a rating system using the levels of service provided as reported in the Annual Reports submitted to Library Development every year. New York leads the country with 37 Star Libraries.

Mrs. Dallas and Joe Mattie from Library Development visited three libraries; Malta Branch of the Women's Round Lake Improvement Society Library, Hudson Falls Free Library, and Bancroft Public Library in Salem.

The SALS Long Range Plan will need to be revised soon. Due to the precarious State funding, Mrs. Dallas cannot recommend new services. SALS offers four services to its membership:

- (1) JA and JA Support (with support from MVLS and its members).
- (2) Physical delivery of materials among libraries and resource sharing.
- (3) Acquisitions, Cataloging, and Processing of materials
- (4) Continuing Education and Consulting

Outreach and services to the Jails and Prisons are mandated services with categorical State Aid.

Crandall Public Library has generously offered a funding distribution of Warren County Aid if the Aid is cut as reported. Copies of the proposed distribution were handed out. Ms. McDonald, Director at Crandall Public Library, Rick Leonelli, President of the Board of Trustees at Crandall Public Library, Marie Ellsworth, Director at Caldwell-Lake George Library, and Cynthia Hedger, Director at Hadley-Luzerne Public Library went to the Warren County meeting in response to the proposed funding cuts in Warren County Aid. No decision has been made as yet.

The remaining \$260,835 funding from New York State may be received at the end of December.

Bernie Margolis is the New York State Librarian. He has been attending other System Board meetings.

E-mail was received from JT Stewart with Wired-not, regarding library interest in participating in stimulus broadband/grant funds. Computer workstations with internet access would be installed in libraries located in the Adirondack Park at no cost to the libraries. It is not clear what will be expected of libraries and library staff.

Josh Cohen, Executive Director at the Mid-Hudson Library System, has asked Mrs. Dallas to be part of a panel discussion on December 2<sup>nd</sup> to talk about how SALS provides library services to its members.

Google settlement—not grant Google an exclusive set of rights or results in one entity gaining control over access to and distribution of the world's largest digital database of books. The settlement must result in the creation of a true digital library that grants all researchers full access. Congress must retain the exclusive authority granted by the US Constitution to set copyright policy.

Claudia Hayes of Clifton Park-Halfmoon Public Library and former member of the Joint Automation Council, died earlier today of cancer.

4. **Committee Reports:**

A. Audit & Finance:

B. Building: Mr. Mays reviewed the estimates received to convert the existing side door (by the parking lot) to a handicapped accessible door. The committee recommends the estimate received from Commercial Door Specialties with additional electrical work to be performed by Rich Helenek. Motion carried.

C. Bylaws Committee:

D. Central Library Aid and Services:

E. County Aid Coordinators: Saratoga County--Verbal word was received that agencies that received Saratoga County funding in 2009 will see funding in 2010.

F. Library Services:

G. Personnel:

H. Trustee Nominating:

5. **Unfinished Business:** Mr. Jeffords moved, seconded by Mrs. Gold, that the JA budget be approved as proposed. Motion carried.

6. **New Business:**

A. Resignation of Russell DeFonce: Dr. Elman noted that he had received a letter of resignation from Russell DeFonce, representing Hamilton County. Mr. DeFonce's resignation was accepted with regret.

B. Appointment of Deborah Jones to fill vacancy until May, 2010: Mr. Jeffords moved, seconded by Ms. Hoover, to appoint Deborah M. Jones of Long Lake, Hamilton County to fill Mr. DeFonce's vacancy until May, 2010. Motion carried.

C. PLA National Conference: Dr. Elman noted that the PLA National Conference would be in Portland, Oregon in March, 2010. It is recommended that one SALS Board member attend at SALS expense. An "Early Bird" reduced rate is available if registered by December 16<sup>th</sup>. The Conference lasts three days. Mr. Elman moved, seconded by Mrs. Helms, that SALS fund attendance of one SALS Board member transportation, conference, and expenses not to exceed \$1,000 to attend the PLA Conference in Portland, Oregon in March, 2010. Motion carried. Please contact Mrs. Dallas for more details.

7. **Director's Council Report:** Laura Fisher, Director at Mechanicville District Public Library, reported that the last Director's Council meeting was held at Raquette Lake Library. There are several new Directors, and everyone is getting to know each other. They had an opportunity to network. The next meeting will be January 13, 2010 at the Malta Branch of the Women's Round Lake Improvement Society Library.

8. **Announcements:** NYSALB Conference is April 30--May 1, 2010.

December 11<sup>th</sup> is the first anniversary of the new Crandall Public Library.

Dr. Elman declared the meeting adjourned at 1:52 p.m.

Respectfully submitted,

Nancy L. Bowen  
Recording Secretary