



CERTIFICATE OF DESIGNATION FOR SERVICE OF NOTICE OF CLAIM
 (Pursuant to Section 53 of the General Municipal Law)

Complete the form below and click the "Continue" button at the bottom of the screen to proceed to the filing preview screen where review the information entered prior to submitting the document for filing.

Public Corporation Name

*The name of the public corporation:

County

The principal location of the public corporation is in the county of:

*County

Address to Transmit Notice of Claim

The name, post office address and email address of an officer, person or designee, nominee or other agent-in-fact to which the Secretary of State shall transmit a copy of any Notice of Claim set the Secretary of State as the public corporation's agent is:

*Name

*Address1

Address2

*City

*State *Postal Code

*Email Address

*Confirm Email Address

Time Limit - maximum of 500 characters

The time limit for service of a Notice of Claim upon the public corporation is:

*Time Limit

Statutory Provisions - maximum of 4000 characters

Any statutory provisions uniquely pertaining to the public corporation and the commencement of an action or proceeding against it are as follows:

Vendor ID

The New York State Vendor Identification Number (Vendor ID) for the public corporation is:

Vendor ID

Note: Public corporations that do not have a Vendor ID issued by the Office of the State Comptroller will be contacted regarding issuance of a Vendor ID when fees for service of Notices of Claim available for distribution. The public corporation will not receive distributions of its share of fees for service of Notices of Claim until it has been assigned a Vendor ID.

Remittance Address

Distributions to the public corporation for its share of fees for service of Notices of Claim will be sent to the following Remittance Address:

*Name

*Address1

Address2

*City

*State *Postal Code

Note: The Remittance Address for public corporations with a Vendor ID must match the public corporation's Remittance Address in the New York State Vendor Management System. If the Remit Address provided does not match the address on file in the New York State Vendor Management System, the public corporation's share of fees cannot be distributed. To update the public corp Remittance Address on file in the New York State Vendor Management System the public corporation must access and update its vendor record at www.osc.state.ny.us.

Signature

Authorization By checking this box I affirm that the statements contained herein are true to the best of my knowledge, that I am authorized to sign this Certificate of Designation for Service of Notice of C that my name typed below constitutes my signature.

*Signer *Title of Signer LIBRARY DIRECTOR

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