

#7

INCOMPLETE

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Page 1

Q1

Contact Info

Name	Michelle Duell
Library	Mechanicville District Public Library
Email Address	mduell@sals.edu
Phone Number	15186644646

Q2

What are the goals and objectives of your project?

The goals of our project is to replace the boiler within the library with a more energy efficient boiler, lessening our footprint on the environment.

Q3

How will this project change the library building?

This project will update the heating system within the library, making it easier to control the temperature during the winter months.

Q4

How will this project benefit your patrons?

This project will benefit our patrons by ensuring that the library is heated at a consistent temperature, lowering the heating cost for the library, making way for budgeted money to be spent on materials and programs for the patrons.

Q5

What is the timeline for the project?

Project timeline will be to install new boiler end of February 2023.

Page 2: Project Assessment

Q6

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

Tools used to evaluate the program will be comparison of utility bills from 2022 to 2023, measuring the cost of savings to the cost of the new boiler to find our return on the investment.

Page 3: File Uploads

Q7

Respondent skipped this question

Upload WALK-THROUGH NARRATIVE

Q8

Respondent skipped this question

Upload PROJECT BUDGET

Q9

Respondent skipped this question

Upload PHOTO DOCUMENTATION

Q10

Respondent skipped this question

Upload LONG RANGE PLAN OF SERVICE

Southern Adirondack Library System 2022 Challenge Grant Application

Budget:

In the "details" column, provide information on the item being budgeted for in this category.

Category	Project Funds Requested	In-Kind/Matching	Total	Details
Purchased Services			-	
Equipment	5,000.00	6,785.00	11,785.00	New energy efficient boiler
Materials/Supplies			-	
Personnel			-	
CE Program Registration			-	
Travel			-	
Total	\$ 5,000.00	\$ 6,785.00	\$ 11,785.00	

Library Director Signature:

Michelle L. Quill

Board President Signature:

Margie Evans

Date:

3-24-23

Submit all documents as PDFs through our online application portal.

Hand-written applications will not be accepted.

March 22, 2023

Mechanicville District Public Library

Customer Service Walkabout

The Mechanicville District Public Library is seeking a Construction Grant in the amount of \$5,000 to help cover the cost of a new energy efficient boiler.

The customer service walkabout was performed by patron George Walko, who then met with Library Director Michelle Duell to discuss his experience.

George noted that the library is always very welcoming, with staff who are friendly and helpful. As George said when he walks thru the doors of the library he knows that the staff will have a book suggestion for him and are always eager to discuss events not only in the library, but also within the community. In the past George has needed help with information on how to download apps and the library staff are always at the ready to assist him.

As with every business or organization the rebuilding after COVID has been slow, but he witnessed a very busy and active library, where patrons were not worried to come to. George noted that the library was clean, well-organized and easy to navigate. During Mr. Walko's visit there was a program happening for the Senior citizens, many who had walkers and he noted that they had zero difficulty navigating the library. He noted that the library was very clean and well maintained.

In the area of the library being comfortable the only issue that George brought forth was the temperature of the building. He noted that at times when he comes to the library it is a little on the chilly side, while at other times he has come in and it is very warm.

The Mechanicville Library is seeking the Construction Grant to remedy the situation in air temperature, resulting in a more efficient boiler and better controls. This will ensure a more comfortable temperature in our library for our patrons, as well as result in lower energy bills for the library.

Our Vision

The Mechanicville District Public Library will be a premier community institution that anticipates and strives to meet the expectations of district residents through services and resources that meet current and future needs and are delivered by a knowledgeable and customer-oriented staff in facilities that are accessible, functional and welcoming.

Our Mission

Serving our community for learning, leisure, and life. The mission of the Mechanicville District Public Library is to ensure access to information for all, provide the resources and services for lifelong learning and enjoyment, offer space and opportunities for people to gather and connect, foster a love of reading in young and old alike, and enrich the quality of life in the community.

Our Long Range Plan

Goal 1

To Provide facilities that are accessible, functional and welcoming.

Objectives

- a.) Develop and implement a plan that addresses the need for space for the Young Adults of our community.
- b.) With the help of local experts, make improvements to existing landscaping and develop a plan for perpetual care.
- c.) Research and review energy efficiency and replacement plans for HVAC within the facility that will make it more cost effective.

Goal 2

To provide collections, programming, and services that meet the needs of district residents and institutions, promote literacy and education, and enhance the community's quality of life.

Objectives

- a.) Provide programs and conduct outreach targeted to children and young adults to encourage them to visit and utilize the library.
- b.) Host additional cultural and education programs with funding provided by outside sources.
- c.) Provide training to patrons on a regular basis regarding use of the library website, card catalog, and other library services.

Goal 3

To pursue and embrace library technologies that improve, enhance and/or expand services and programming for area residents and institutions.

Objectives

- a.) Provide additional technology classes for community members.

Goal 4

To build and sustain a professional staff that is knowledgeable and customer-oriented and is prepared to lead the library in pursuit of this vision, mission, goals, and objectives.

Objectives

- a.) Continue to review and update staff standards of conduct as found in the Policies and Procedures.
- b.) Present staff workshops addressing topics identified by Library Director and Staff.

Goal 5

To develop and execute a marketing plan that creates broad community awareness and support of the library's programs and services and the resources needed to carry out it's goals and objectives.

Objectives

- a.) Build a database of patron e-mails to expand electronic marketing opportunities
- b.) Establish a long-term marketing plan to expand fundraising for library services and programming.

c.) Periodically seek input from patrons, staff and community regarding library operations and direction through surveys, meetings and other means.

d.) Coordinate activities with and provide support to the Friends of the Library organization to maximize their success.





