

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE □ SARATOGA SPRINGS NY 12866-4596
(518) 584-7300 □ FAX (518) 587-5589

SALS Board Meeting □ **June 18, 2024** at 1 p.m.
At the System Service Center and Virtually via Zoom

AGENDA

1. **Announcements:**

A. *Introduction of Elected Board Members:* Elaine Cowin, Warren County and Thomas Shaginaw, Saratoga County.

2. **Public Comment**

3. **UHY, LLP – Presentation of SALS 2023 Independent Auditor’s Report:([LINK to report](#))**

4. ***Approve revisions to User Account Policy, Wireless Network Policy, Security Policy, Revised Security Description, and Revised JA Security Policy Addendum: ([Link to May JA draft minutes](#))**

5. ***Committee Assignments 2024-2025:([LINK to Assignments](#)); Approval of the Slate of Officers for 2024-2026:**

6. ***Approval of Board Meeting Minutes of April 16, 2024:([LINK to minutes](#)) and Annual Meeting, May 20 2024:([LINK to minutes](#))**

7. ***Treasurer’s Report and Monthly Budget Reports for April 2024:([LINK to report](#)) and May 2024: ([LINK to report](#)) Warrants 2024-9 through 2024-12 and TA24-7 through TA24-9:([LINK to warrants](#)) Warrants 2024-13 through 2024-14 and TA24-10 through TA24-11:([LINK to warrants](#))**

8. **Director’s Report:([LINK to report](#))**

A. *Other.*

9. **Committee Reports:**

A. *Audit & Finance (TBD, chair):*

B. *Building (C. Connell, chair):*

C. *Bylaws Committee (L. Goodman chair):*

D. *Central Library Aid and Services (M. Shapiro, chair):*

E. *County Aid Coordinators (Vineyard, Connell, Goodman, Cowin):*

F. *Library Services (E. Cowin, chair):*

G. *Personnel (L. Borden, chair):*

H. *Trustee Nominating: (E. Cowin, chair):*

10. Unfinished Business:

- A. *Approve SALS to apply for State Aid for Construction to replace the existing parking lot:

11. New Business:

- A. Amendment to SALS' charter to revise board membership and revision to bylaws.
- B. *Approve Saratoga County site for 2025 Annual Dinner Meeting and placing deposit.
- C. *Approve Placement of bank accounts:
 - a. Name Saratoga National Bank and Trust Company as depository of funds to be withdrawn with the signature of one of the following: President, Vice-President, Treasurer, or Secretary.
 - b. Name Adirondack Trust Company as depository of funds to be withdrawn with the signature of one of the following: President, Vice-President, Treasurer or Secretary; also that any one of the following be authorized to borrow funds: President, Vice-President, Treasurer or Secretary.
 - c. Designate Adirondack Trust as depository for AFLAC withholdings, which are to be withdrawn by the President, Vice-President, Treasurer, Secretary or an authorized FSA representative.
 - d. Authorize borrowing via credit cards by the President, Vice-President, Treasurer, or Secretary.
- D. *Set dates for Personnel, and Audit and Finance committee meetings:
- E. *Approve the following potential travel for SALS staff:
 - Sara Dallas and Erica Freudenberger to attend:
 - a. NYLA – November 6-9, 2024 Syracuse, NY
 - b. ARSL Conference – September 11-14, 2024 Springfield MA

 - Sara Dallas to attend:
 - c. ALA Executive Director Search August 4-8, 2024; Chicago, IL
 - d. Intellectual Freedom Summit September 16-18, 2024; Washington, DC
 - e. ALA Executive Board Meeting October 16-20, 2024; Chicago, IL
 - f. LLX January 22-Jan 27, 2025; Phoenix AZ
 - g. ALA Executive Board Meeting April 24-27, 2025; Chicago, IL
 - h. ALA Annual Conference – June 25- July 1, 2025; Philadelphia, PA
 - i. Intellectual Freedom Summit – September 16-18, 2024; Washington, DC
- F. *Designate The Post Star as official newspaper:

12. Director's Council Report:

13. Announcements:

* Items so marked are action items

Next SALS Board Meeting: **September 17, 2024**, at 1:00 p.m. at SALS Service Center.