

# SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting • **January 17, 2012** at 1 p.m.  
at the System Service Center

## MINUTES

The regular meeting of the Southern Adirondack Library System was held on Tuesday, January 17, 2012 at the System Service Center and brought to order at 1:00 p.m. with President Arnold Elman presiding.

Present were: Mmes. Gold, Helms, Hoover, McComb and Nemer, and Mssrs. Elman, Hornstein, Jeffords, Mays, and Plantier. Also present were: Sara Dallas, Director at SALS, Jennifer Ferriss, Automation Training & Support and Youth Services Consultant at SALS, Jill Martz, Administration and Finance Manager at SALS, and Kathy Naftaly, Assistant Director at Crandall Public Library.

Absent with prior notice were: Ms. Payne and Mr. Mosher.

1. **Approval of Board Meeting Minutes of November 15, 2011**: Dr. Elman asked if there were any changes, corrections or additions to the minutes of the November 15, 2011 Board meeting. Hearing none, he declared the minutes approved as distributed.
2. **Treasurer's Report and Monthly Budget Reports for November and December; warrants**: Mr. Jeffords briefly reviewed The November and December Treasurer's and Monthly Budget Reports. Ms. Hoover moved, seconded by Mr. Mays, that receipt of the November and December Treasurer's and Monthly Budget Reports be acknowledged, and that they be filed for audit. Motion carried. Warrants 2011-38 through 2011-47, TA11-23 through TA11-27 and A11-4 were available for Board perusal. (*Copy attached to the Official Minutes.*)
3. **Director's Report** (*in addition to the written report sent out with the Board packets and attached to the Official Minutes*):
  - A. *Other*: NYLA Library Lobby Day is Tuesday, March 6<sup>th</sup>. Appointments will be made with our legislators. Assembly member Robert Reilly is Chair of the Library Committee, and Senator Farley is Chair of the Senate Library Committee. Both have said that they will work to not cut libraries further, and begin the process of increased library revenue.

Michael Borges, NYLA Director, indicates that the Governor's budget includes Library Aid in the amount of \$79 million; the same as last year's final figure. At an all Systems retreat held over the summer, we learned about the power structure of the Assembly. The systems, working with the New York Library Association, will begin a library educational program with key Assembly members from NYC and some of the Assembly caucuses.

NYLA has negotiated with a legal firm to help library systems answer legal questions. Each public system is asked to send contribution for this statewide endeavor.

SALS will receive the \$14,763 remainder of last year's State Aid by January 23<sup>rd</sup>.

Alex Gutelius and Mrs. Dallas will be interviewed and be on Channel 13 at 6 a.m. on Channel 13 February 12<sup>th</sup>. Thanks to John Plantier for contacting them and asking them to promote libraries.

No word on Construction Grants as yet.

We are working on an a LSTA Grant for NY Trustee Training for a total of \$115,000. SALS will be the lead agency, and seven other systems will participate. SALS contribution is \$11,800. The Grant is due to DLD on March 7 and the project will be up and running by September.

The Trustee Nominating Committee is set and composed of Ernest Pollman from Indian Lake Public Library representing Hamilton County, Jean Clancy Botta from the Town of Ballston Community Library, representing Saratoga County, Hal Heusner from the Bolton Free Library, representing Warren County, and Mary Jane Connor from Easton Library, representing Washington County. Notices will be sent out in February asking for nominations. There will be an opening from Hamilton County and one from Washington County. Mrs. Gold has graciously agreed to have her name considered for a second five-year term.

- B. Joint Automation Report: MVLS has agreed to pass the JA Budget without the \$3,500 line item for Financial Services. A date to review the Agreement with MVLS has not been determined. A fee increase from \$.08 to \$.09 per cataloged item is contemplated for 2013. Circulation fees will remain at \$.10 per item.

Mrs. Dallas asked Mrs. Ferriss to report on the Director's Council meeting guidelines asking libraries to contribute 2% or \$1,000 (whichever is less) for downloadable audio books which is now called e-content. More libraries are using e-books and downloadable books. The current Joint Automation fee structure does not charge for e-content holdings or circulation. JA income could decrease since material budget monies are being moved to e-content. Harper Collins allows only 20 downloads per title then title must be re-purchased. Other publishers are withdrawing books from e-book listings. Mrs. Dallas is going to discuss this issue with publishers when at ALA.

Harry Dutcher, former Director at Saratoga Springs Public Library, died Thursday, January 12<sup>th</sup> at the age of sixty-six.

4. **Committee Reports:**

- A. Audit & Finance: MVLS has agreed to drop the \$3,500 line item for Financial Services from the proposed 2012 JA budget. Mrs. Gold moved, seconded by Mr. Jeffords, that SALS approved the revised proposed JA 2012 budget. Motion carried.

Mr. Jeffords moved, seconded by Mrs. Nemer, to approve the LSTA Grant application for Trustee Training. Motion carried.

Mrs. Dallas indicated that SALS Staff appreciates the Board's generosity.

- B. Building:
- C. Bylaws Committee:
- D. Central Library Aid and Services:
- E. County Aid Coordinators:
- F. Library Services:

G. Personnel:

H. Trustee Nominating: A letter will be sent out in February asking for nominations. Mrs. Gold has agreed to have her name considered for a second five-year term. A “Notice of Annual

Business Meeting” letter will be sent out in April with names of nominees and information on the Annual Meeting.

- i) Opening in Saratoga County (Cheryl Gold eligible for 2<sup>nd</sup> term)
- ii) Opening in Hamilton County (Julie Helms will have completed 2<sup>nd</sup> term)
- iii) Opening in Washington County (Bob Jeffords will have completed 2<sup>nd</sup> term)

5. **Unfinished Business**:

A. JA proposed 2012 budget: Mrs. Gold moved, seconded by Mr. Jeffords, that the revised proposed 2012 JA Budget be approved (without the \$3,500 line item for Financial Services). Motion carried.

B. Annual Meeting Ad hoc Committee: Mrs. Gold reported that the Committee discussed several ideas to increase attendance at SALS Annual Trustee meeting. Mrs. Gold suggested that each Board member call the Board Presidents in their respective counties and encourage attendance at SALS Annual Meeting. Lists of libraries, Board Presidents and phone numbers along with talking points will be provided.

The Committee recommends transferring \$1,500 from Consultant for Library Rebranding to Travel to assist in paying for the dinner of the library Board President or another Board designee to attend the Annual Trustee Meeting and to purchase e-readers and digital frames to be used as door prizes. The door prizes would be the property of the libraries, not the individuals, to assist the libraries in training the use of Overdrive and publicizing the activities in their libraries. Motion carried.

A “petting zoo” of electronic items, etc. will be set up for attendees to investigate, learn about, and observe.

6. **New Business**:

7. **Director’s Council Report**:

8. **Announcements**:

Respectfully submitted,

Nancy L. Bowen  
Recording Secretary