

# #12

**COMPLETE**

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## Q1

Contact Info

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Library	<b>Indian Lake Library</b>
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## Q2

What are the goals and objectives of your project?

1. To upgrade the library kitchenette so it is more energy efficient and useful.
  2. To purchase comfortable seating for our children's area, and to replace a table in our children's activity area.
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### Q3

How will this project change the library building?

Goal 1: By replacing the single kitchen unit with a small sink, a modern mini fridge (no freezer), and a countertop that will house an electric kettle for water, we will have a safer, more energy efficient space that saves money on utilities, and will not damage the library floor if the power goes out.

Our current kitchenette is a single unit with a sink, 2-burner stovetop, and a mini-fridge/freezer. These are the issues with the current situation:

1. The unit is not energy efficient technology: electric burners for stove; frost builds up in freezer at an alarming rate; the kitchen is a small space that is not efficiently utilized.
2. Some components don't work: 1 stove burner doesn't work; freezer door is broken from frost building up over the years.
3. Some components are not necessary: because we have a microwave, the stovetop is only used to heat water, so 2 burners are a waste of space; freezer is not needed and useless anyway.
4. When we have a prolonged power outage the freezer buildup melts all over the floor, making both a mold hazard and a mess to clean up.

A new mini fridge (with no freezer) will be a more efficient use of energy and slightly decrease our electric bill. No freezer to build up frost and then melt during a power outage will prevent mold risk and mess in the library. Replacing the stove with a counter top and a new, more efficient electric kettle will be safer and provide hot water for beverages when we have refreshments during programs, and hot water for craft projects and science experiments.

Goal 2: Purchasing new seating for the children's area will enhance the library's welcoming atmosphere and make more efficient use of space. Replacing the table in the children's activity area will make it more attractive because the table to be replaced has had its laminate re-glued poorly long ago. The replacement table will be bigger and provide more space necessary for activities.

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### Q4

How will this project benefit your patrons?

Goal 1: The kitchenette upgrades will allow our staff members to provide a more efficient place for storing and prepping refreshments for the programs our patrons enjoy. Cheaper utility bills by using more energy efficient appliances, even if not a huge savings, is still saving taxpayers money. Less mold risk will benefit the health of both patrons and staff members.

Goal 2: The purchase of more flexible, modular seating will provide patrons in our children's area a more comfortable library experience. Some attendees physically are not able to sit on the floor with their kids, or are uncomfortable trusting child chairs with adult bodies. More flexible seating allows more of our patrons (tots, teens, parents, and older family members) to enjoy the family programming the library provides.

**Q5**

What is the timeline for the project?

Goal 1: The removal of the current kitchenette and replacement with the new small sink, small countertop, and new mini fridge will also be done by our town's Building and Grounds crew. The supervisor estimates this as a 1 to 2-day job, once all of the components are purchased and to hand. The project could be completed by June 30.

This project will require touch up painting that may or not be done the same day as the project, depending on library hours. We try to paint during long weekends so smells dissipate before staff members and patrons use the building.

Goal 2: The purchase of modular seating and a new activities table will occur during the next few months depending on the amount of the grant. Since no special installation is required, it will be completed once the furniture arrives and is unpacked. The seats take as long as 20 weeks for delivery; likely arriving in early fall. The table is a 1 to 2 week delivery.

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Page 2: Project Assessment

**Q6**

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

Goal 1: A more efficient and useable kitchenette will make our staff members happier library workers. It is a space that is used daily out of necessity, but not joyfully. Whether for personal staff member use, or prepping for a program, a more efficient kitchen will streamline our library operations by just making kitchen tasks easier.

Goal 2: The modular seating purchase will be a success when we see more patrons of all ages lingering longer in the children's area for programs and visits because they are more comfortable physically. The children's table purchase will be successfully when we have more room to accommodate the numerous kids that visit the library for events and for independent exploration.

During summer and fall of 2024 library staff members will encourage patrons to complete a quick customer satisfaction survey when they visit that will track answers for us to tally at year's end. In addition to these construction goals, we have expansions to our summer reading programs, and we are entering the 2nd year of our monthly family fun events, and the 3rd of our multigenerational weekly summer game nights. All this growth is in keeping with our long-range goals, and we will use the data collected to see how well our facilities and programs are helping to achieve them.

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Page 3: File Uploads

**Q7**

Upload WALK-THROUGH NARRATIVE

**Indian%20Lake%20Library%202024%20Construction%20Grant%20Walk%20Through%20Narrative.pdf (64.4KB)**

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**Q8**

Upload PROJECT BUDGET

**IND%20Challenge%20Grant%20Application%20Budget.pdf (17.2KB)**

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**Q9**

Upload PHOTO DOCUMENTATION

**Photos%20for%20Indian%20Lake%20Library%202024%20Construction%20Grant.pdf (307.1KB)**

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**Q10**

Upload LONG RANGE PLAN OF SERVICE

**Indian%20Lake%20Plan%20of%20Service.pdf (125.9KB)**

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**Southern Adirondack Library System  
2022 Challenge Grant Application**

Budget:									
In the "details" column, provide information on the item being budgeted for in this category.									
<b>Category</b>	<b>Project Funds Requested</b>	<b>In-Kind/Matching</b>	<b>Total</b>	<b>Details</b>					
<b>Purchased Services</b>			-						
<b>Equipment</b>			-						
<b>Materials/ Supplies</b>	5,000.00	419.00	5,419.00	sink=\$180, faucet \$120, mini fridge=\$240, countertop=\$100, misc. plumbing supplies=\$50. kid's 30x60" table=\$330, 10 seating cubes=\$3200, shipping=\$395, 10 folding foam seats=\$699, shipping=\$105. Some costs are estimates (plumbing, shipping may change by time of order). In kind funds will be paid by the library.					
<b>Personnel</b>		480.00	480.00	Our Town Park & Rec kitchen remodel. The estimate is 2 employees a full day on the kitchen. 30.00/hour for total of 16 hours = 480.00 in labor					
<b>CE Program Registration</b>			-						
<b>Travel</b>			-						
<b>Total</b>	\$ 5,000.00	\$ 899.00	\$ 5,899.00						
Library Director Signature:		Susan Rollings							
Board President Signature:		Mary Jean Rathbun							
Date:		March 29th, 2024							
Submit all documents as PDFs through our online application portal.									
Hand-written applications will not be accepted.									

## **Indian Lake Library 2024 Construction Grant Walk-Through Narrative:**

The person who completed this survey is our local school's 1<sup>st</sup> grade teacher who grew up here in town, went to college to earn her teaching degrees, and returned to the area to teach first in Long Lake NY, then here in Indian Lake when a position became available. When she returned to Indian Lake, she brought a husband and is currently raising 2 young children with him.

Allison C.'s family are weekly visitors to our story times, and they attend the numerous children and family events the library holds. She walks her 1<sup>st</sup> grade class over to the library every other week to enjoy enrichment activities too. She has a strong belief in lifelong learning that she and her husband instill in their children.

For 3 decades Allison C. has experienced this library from several perspectives:

- As a former child and teen patron
- As a hometown resident who, after college, chose to return to where she grew up to both live and work
- An educator at our local school who uses this building with her classes
- A mother who uses the library with her family many times a month

Allison C.'s survey cites the welcoming atmosphere at the library, from both our staff members and our facility's improvements these past few years. As a patron who visits with her small children and her 1<sup>st</sup> grade class, she is familiar with the children's area, and is always willing to offer input about how programs are received, the layout of the room, and she readily offers feedback when asked "How could this be improved upon?" She is also familiar with the rest of the library building. She is very capable of using the Overdrive/Libby apps, Hoopla, and NovelNY databases, as well as borrowing materials from our building and library system's inter-library loans. She borrows materials for both personal use and for teaching.

As a frequent event attendee, Allison also is aware of seating in the children's room and how it is comfortable and appropriate for children, it can pose a challenge to less agile adults who may visit with young ones, whether the agility is due to visitor physicality, or just a lot of kid gear in tow. She has seen first-hand how some really well attended events can be a challenge given the few tables that are kid sized in the building. All in all, she feels the library is on the right track with physical improvements and her input is given with an eye toward a goal of a sustainable, more inclusive environment for everyone in our community. She specifically noted our improvements of the past few years have been excellent.

## Photos for Indian Lake Library 2024 Construction Grant



### Current Kitchen

The sink will be replaced with a 15x15 drop in sink.

The stovetop will be replaced by a butcherblock counter top and an electric kettle for heating water.

The mini fridge will be replaced by an energy efficient model without a freezer.

The cabinetry, drawers, and range hood will remain in place.



### Modular Seating Choices for the Children's Area

Short cubes are 14" x 14", the taller are 17" x 14" x 14". We would order 4 of each size in 4 different colors, and 2 rectangular seats 17" x 27" x 14" in two colors. They are sturdy, easy to clean, and movable.



**New table for the Children's Area**

The height is easily adjusted and it comes fitted with wheels as an option.



**More Seating Choices**

We would like to order 10  
They are intended for pre-school age through adults.

They have removeable covers that can be washed and fold flat when not in use.

Very portable our outside programs too.

