

SALS Board Meeting
February 17, 2026 at 1 p.m.
SALS' Service Center

Minutes

The regular meeting of the Southern Adirondack Library System was held February 17, 2026 at the System Service Center, and brought to order at 1:00 p.m. with President Carol Kuhr presiding.

1. Call to order
2. Roll Call

Present in-person were: Sue Beck, Heather Crocker, Eleanor DeVries, Laura Goodman, Jordan Hornstein, Secretary Janet Lindner, Noelle McCrum, Patricia Partello, Thomas Shaginaw, and Margaret Shapiro. SALS Staff present in-person were: SALS Executive Director Kim Bolan, Assistant Director Jill Ryder, Pamela DeSignore, SALS Finance & Administration Manager, and Lisa Christopher, SALS System Services Support Coordinator.

3. Adoption of the Agenda

President Carol Kuhr noted two additions to the agenda to be included under New Business: a motion to permit Executive Director Bolan to enter into a contract with Bonadio Group, and the inclusion of Committee Assignments and Committee Heads through June 2026. President Kuhr asked if there were any comments or corrections to the adoption of the February 17, 2026 amended agenda. Having none, N. McCrum moved to adopt the agenda as amended, seconded by T. Shaginaw. Ayes: all; Nays: None; Abstentions: None.

4. Approval of Board Meeting Minutes of January 20, 2026

President Kuhr asked if there were any comments or corrections to the minutes of the January 20, 2026 meeting. Having none, M. Shapiro moved, seconded by H. Crocker to approve the minutes of the January 20, 2026 meeting. Ayes: all; Nays: None; Abstentions: None.

5. Treasurer's Report and Monthly Budget Reports for January 2026

T. Shaginaw presented the Treasurer's Report and Monthly Budget Reports for January 2026, including an overview of an increase in professional services costs. President Kuhr asked if there were any questions regarding the Treasurer's Report. Receiving none, J. Lindner motioned to accept the Treasurer's Report and add to the minutes, seconded by P. Partello. Ayes: all; Nays: None; Abstentions: None.

6. Executive Director's Report

In addition to her written report, Executive Director Bolan shared she has one remaining member library visit (Whitehall Free Library) to be completed this month. Additionally, she presented at the Hudson Falls Free Library's Annual Meeting regarding trustee recruitment and has been providing one-on-one support to member directors on topics such as budgeting, hiring, and human resources. Some progress has been made regarding Polaris and Vega eContent issues holding up the roll out of Vega Discover, and progress has been made with the JA agreement. Advocacy Day was February 3, and Jack Scott, SALS' Outreach and Technology Consultant, attended and met with seven representatives. Executive Director Bolan shared that the SALS Annual Report Party took place February 13, and the Annual Survey has received 192 replies.

7. Board Committee Reports:

A. Audit & Finance (T. Shaginaw, chair)

T. Shaginaw identified additional professional services needed. A motion was made to increase professional services fees by \$40,360 (160%), as well as to allow Executive Director Bolan to purchase Directors and Officers (D&O) insurance not exceeding \$2,500. N. McCrum moved and was seconded by S. Beck. Ayes: all; Nays: None; Abstentions: None.

A motion was made to allow Executive Director Bolan to enter into a contract with Bonadio Group for accounting and financial services. N. McCrum moved seconded by T. Shaginaw. Ayes: all; Nays: None; Abstentions: None.

A motion was made to authorize the payment for budgeted expenditures that are within the approved annual budget without requiring a separate vote for each payment. T. Shaginaw moved and was seconded by J. Lindner. Ayes: all; Nays: None; Abstentions: None.

A motion was made to update SALS 2026 Budget to increase SALS contribution to JA by \$29,862 (from \$76,500 to \$106,362). T. Shaginaw moved and was seconded by M. Shapiro. Ayes: all; Nays: None; Abstentions: None.

B. Bylaws Committee (L. Goodman, chair)

The Bylaws Committee reviewed version 3 of the bylaws that includes a President, Vice President, Secretary, and Treasurer as officers. A motion was made to approve the new SALS bylaws as amended with the removal of Article XII – Related Organizations. J. Lindner moved seconded by J. Hornstein. Ayes: all; Nays: None; Abstentions: None.

A motion was made to appoint T. Shaginaw as Board Treasurer. J. Hornstein moved, seconded by M. Shapiro. Ayes: all; Nays: None; Abstentions: None.

C. Personnel Committee (J. Hornstein, chair)

J. Hornstein shared that Executive Director Bolan has fulfilled or exceeded all onboarding goals.

D. Annual Dinner Committee

L. Christopher shared that Executive Director Bolan signed the contract with the Queensbury Hotel and a deposit was made. A “Save the Date” email for the Annual Dinner will go out this month.

8. Unfinished Business:

A motion was made to update SALS 2026 Budget to increase SALS contribution to JA by \$29,862 (from \$76,500 to \$106,362). T. Shaginaw moved and was seconded by M. Shapiro. Ayes: all; Nays: None; Abstentions: None.

9. New Business:

L. Christopher shared the new online form to submit Trustee of the Year and Program of the Year nominations. The forms will be emailed this month. The Nomination Committee will meet next month.

President Kuhr shared the new committee assignments and committee chairs* through June 2026. M. Shapiro, T. Shaginaw*, H. Crocker, L. Goodman have been appointed to the Audit and Finance Committee; M. Shapiro*, J. Hornstein*, L. Lindner, and H. Crocker have been appointed to the Bylaws and Policies Committee; S. Beck, D.

Warnock, J. Hornstein, and J. Lindner have been appointed to the Personnel and Planning Committee; D. Warnock, P. Partello*, and N. McCrum will make up the Library Services Committee; P. Partello, E. DeVries, and L. Goodman will make up the Nominations Committee; and S. Beck, T. Shaginaw, N. McCrum, and E. DeVries will make up the Facilities Committee. A motion was made to accept the committee assignments. P. Partello moved seconded by L. Goodman. Ayes: all; Nays: None; Abstentions: None.

*Indicates Committee Chair

10. Report of the Director's Council

A. No report this month

11. Announcements

There were no announcements.

12. Public Comment

There was no public comment.

13. Other Business

14. **Executive Session**

M. Shapiro moved to enter into an Executive Session, seconded by S. Beck. Ayes: all; Nays: None; Abstentions: None. The Executive Session ended at 2:45pm on a motion from H. Crocker, seconded by N. McCrum. There were no actions taken in the Executive Session.

15. Adjournment

The meeting adjourned at 2:40pm on a motion from M. Shapiro, seconded by P. Partello. Ayes: all; Nays: None; Abstentions: None.

Next SALS Board Meeting: March 17, 2026 at 1:00pm at 1pm at the SALS Service Center.