

Return this form by email to
the New York State Library at:
MINSTAN@nysed.gov

Variance Request Form



Commissioner's Regulation 90.2 - Standards for Registration of Public, Free Association and Indian Libraries

Instructions: Use this form to request a variance from the requirements of Commissioner's Regulations 90.2, Standards for Registration of Public, Free Association and Indian Libraries (effective January 1, 2021). If the library is **not** in compliance with one or more of these Standards, request a variance on a separate form for **each** standard with which the library fails to comply. The Library Director, the Library Board President, the System Director and the System Board President sign each variance request form. Attach any information that will strengthen the request. The library system submits all variance request forms to Library Development. No variance granted by Library Development shall be deemed to relieve a public, free association or Indian library of any obligation imposed by any other provision of federal or state law.

1. **Library Information** (Name of library, contact person, phone number)

Fort Edward Free Library 23 East St. Ft. Edward, NY 12828
Victoria Plude / Library Manager

2a. Request for Variance from Standard Number: 12

b. What is current status? (Please attach explanation.)

3. **Circumstances Over Which the Library Has No Control That Are Barriers to Compliance.** Explain in detail on a separate sheet the circumstances that prevent the library from meeting this standard of service as set forward in *Commissioner's Regulations 90.2*. Attach documentation to demonstrate that the library has no control over the circumstances.

4. **Plan for Compliance.** Describe in detail on a separate sheet the library's plan for meeting this requirement before December 31st of this year. (Please attach documentation.)

Victoria Plude
Library Director
Date 10/30/24

James Donoh 10-30-24
Library Board President Date

System Comment and Review: Variance request

may be approvable may not be approvable
(Please include explanation.)

Library manager is actively pursuing an AA from SUNY Adirondack

This variance request was reviewed at the November 2024 meeting of the Board of Trustees of
(Month/Day)
the Southern Adirondack Library System System.

System Director

Date

System Board President

Date

FOR SED USE ONLY: ___ Variance request is approvable; Variance granted until: _____
(Month/Day/Year)

___ Variance request is not approvable because:

Reviewed By: _____

Fort Edward Free Library Association

23 East Street

Fort Edward, NY 12828

Date: October 31, 2024

1. Library Information: Fort Edward Free Library
Contact Person: Victoria Plude, Library Manager
Library Board President: Mr. James Donahue

2.a Request for Variance from Standard Number 12

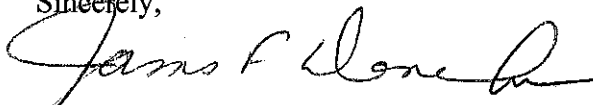
- b. Excuse of Default current status.

At this time, Victoria Plude is continuing her studies at SUNY Adirondack and is receiving support from the Southern Adirondack Library System along with all Fort Edward Free Library Trustees. Mrs. Plude has taken the required one course in the Spring Semester and one course in the Fall Semester each year until she completes her studies or retires, per the agreement with the Library development at the NYS Library. She completed the 2024 Spring Semester course Fundamentals of Nutrition with a final grade of a B- and her GPA at that time of 3.50.

The Fort Edward Free Library Board understands that all future library managers for the Fort Edward Free Library must meet minimum qualifications according to the population of the chartered service area and minimum standards for public libraries in New York State. The chartered service is the current minimum required educational level for a library manager of 60 credit hours of academic study at an approved college or university. She currently is taking College Health with her final exam to be taken this coming December. Upon completion of this course, she will have accumulated thirty college credit hours at SUNY ADK. Mrs. Plude will be speaking with an advisor at SUNY ADK. in December to discuss guidelines regarding types of work experience which may allow her to be eligible for added college credit hours.

The Fort Edward Free Library Board cannot reiterate enough how invaluable she is to our community. She has played a crucial role in fostering amicable relationships with library patrons, staff, local organizations, government officials, school administrators, educators and SALS staff. After 41 years in her career, she continues to inspire and implement new ideas, regenerating traditional methods to ensure the continued viability of our library. Her dedication and innovative spirit are vital to our ongoing success.

Sincerely,



James. F. Donahue Fort Edward Free Library Board President

Victoria Pluck

Academic Transcript

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	2.000	2.000	2.000	2.000	8.00	4.00
Cumulative:	23.000	23.000	23.000	23.000	83.00	3.60

See letter explaining 1 credit hour short for this semester but made up for just recently.

Unofficial Transcript

Term: Spring 2024

Academic Standing: Good Standing

Subject	Course Level	Title	Grade	Credit Hours	Quality Points	R
NTR	101	CR	Fundamentals of Nutrition	B-	3.000	8.10

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	3.000	3.000	3.000	3.000	8.10	2.70
Cumulative:	26.000	26.000	26.000	26.000	91.10	3.50

Unofficial Transcript

TRANSCRIPT TOTALS (ACC CREDIT) -Top-

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	26.000	26.000	26.000	26.000	91.10	3.50
Total Transfer:	0.000	0.000	0.000	0.000	0.00	0.00
Overall:	26.000	26.000	26.000	26.000	91.10	3.50

Unofficial Transcript

COURSES IN PROGRESS -Top-

Term: Fall 2024

Subject	Course Level	Title	Credit Hours
HED	103	CR College Health	3.000

RELEASE: 8.7.1

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points			
SPH	111	CR	Introduction to Public Speaking	A	3.000	12.00			
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				3.000	3.000	3.000	3.000	12.00	4.00
Cumulative:				9.000	9.000	9.000	9.000	30.00	3.33

Unofficial Transcript

Term: Spring 2021

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points			
PSY	101	CR	General Psychology	A	3.000	12.00			
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				3.000	3.000	3.000	3.000	12.00	4.00
Cumulative:				12.000	12.000	12.000	12.000	42.00	3.50

Unofficial Transcript

Term: Fall 2021

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points			
BUS	262	CR	Organizational Behavior	A	3.000	12.00			
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				3.000	3.000	3.000	3.000	12.00	4.00
Cumulative:				15.000	15.000	15.000	15.000	54.00	3.60

Unofficial Transcript

Term: Spring 2022

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points			
MUS	160	CR	History of Rock Music	B	3.000	9.00			
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				3.000	3.000	3.000	3.000	9.00	3.00
Cumulative:				18.000	18.000	18.000	18.000	63.00	3.50

Unofficial Transcript

Term: Spring 2023

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points			
BUS	102	CR	Principles of Management	A	3.000	12.00			
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				3.000	3.000	3.000	3.000	12.00	4.00
Cumulative:				21.000	21.000	21.000	21.000	75.00	3.57

Unofficial Transcript

Term: Fall 2023

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points
HED	104	CR	First Aid and Safety	A	2.000	8.00

Victoria Plude

Academic Transcript

Victoria H. Plude
Oct 25, 2024 10:38 am

This is not an official transcript. Courses which are in progress may also be included on this transcript.

Institution Credit Transcript Totals Courses in Progress

Transcript Data

STUDENT INFORMATION

Name : Victoria H. Plude
Birth Date: Feb 26, 1958

ID: [REDACTED]

Curriculum Information

Current Program

Undeclared
Campus: Queensbury Campus
Major: Undeclared
Advisor: Sheila Morton

***Transcript type:WEB WEB Transcript is NOT Official ***

DEGREES AWARDED

Sought: Undeclared Degree Date:

Curriculum Information

Primary Degree

Campus: Queensbury Campus
Major: Undeclared

INSTITUTION CREDIT -Top-

Term: Fall 2019

Academic Standing: Good Standing

Subject Course Level Title

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points
ENG	101	CR	Introduction to College Writing	B+	3.000	9.90
				Attempt Hours	Passed Hours	Earned Hours
				GPA	Quality Points	GPA
Current Term:					3.000	3.000
Cumulative:					3.000	3.000

Unofficial Transcript

Term: Spring 2020

Academic Standing: Good Standing

Subject Course Level Title

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points
ASL	101	CR	Elem American Sign Lang I	B-	3.000	8.10
				Attempt Hours	Passed Hours	Earned Hours
				GPA	Quality Points	GPA
Current Term:					3.000	3.000
Cumulative:					6.000	6.000

Unofficial Transcript

Term: Fall 2020

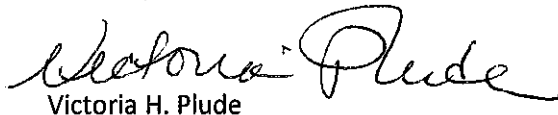
October 31, 2024

To Whom It May Concern at SALS and DLD:

This past Tuesday, October 22, 2024, Courtney Gifford from the Council for Prevention once again did a presentation in the course I am now taking with Mr. Daniel Dennett of College Health. She will be e-mailing everyone that attended this class presentation a certificate along with it showing an earned college credit of 1.000. Making this 2024 Fall Course 4.000 credit hours.

When I took the First Aid and Safety Course in the Fall of 2023, the course college credit was 2.000 and had I not had to miss the presentation that Courtney Gifford did in this class last year, I would have had 3.000 college credit hours. All in all, after my completion of this course in December, I will have a total of 30.000 college credit hours.

Sincerely,


Victoria H. Plude