



2009-2010

**Continuing Education Workshops
Events & Programs**

<p>June 11, 2009 10 am at SALS</p>	<p>Polaris Reports: Maximize your time and data collection with a few tips and tricks on how Polaris can work for you. Subscribing, find tool searches and monthly maintenance will be covered.</p>
<p>July 2009 Register for CPLA Planning and Management of Buildings</p>	<p>To register for the September CPLA workshop on Facilities, email jryder@sals.edu by August 14, 2009</p>
<p>August 6, 2009 9 am at SALS</p>	<p>Polaris PAC: Explore Polaris from the patron's point of view. Added value features, managing accounts, and how cataloging and</p>
<p>September 16, 2009 10 am-5 pm September 17, 2009 8:30 am-4:30 pm Saratoga Springs Public Library</p>	<p>CPLA Planning and Management of Buildings Workshop: Improve & update facilities management and planning skills to provide better access to library buildings and services by people of all ages and disabilities, presented by Cheryl Bryan.</p>
<p>October 2009 Date/Location TBD*</p>	<p>What's New in Polaris 3.5: Learn about the new features in the upcoming version of Polaris.</p>
<p>October 20, 2009 10 am Crandall Public Library</p>	<p>Fundraising 101: The 2nd annual Friends get together will feature a tour of the Crandall library and a workshop of best practices and fundraising basics presented by Rebekkah Smith-Aldrich.</p>
<p>December 7, 2009 8 am to 3:30 pm WSWHE BOCES</p>	<p>Best YA literature of 2009: Kathleen Odean, author and expert on children's books will present practical strategies for using the best of the newly published titles in schools and libraries. Program co-sponsored with WSWHE BOCES.</p>
<p>December 16, 2009 10 am at SALS</p>	<p>Polaris Technical Services: New staff or just need a refresher? With a few tips and tricks you can get materials ordered and on the shelf in no time. This is an introductory class on how to create purchase orders and how to make item records.</p>

*To Be Determined

<p>January 2010 Date TBD* 10 am at SALS</p>	<p>Polaris Circulation/Patron Registration: New staff or just need a refresher? With a few tips and tricks you can get patrons out the door in no time. Patron privacy, data entry conventions, fines & fees for</p>
<p>February 24, 2010 1/2 day workshop Location TBD*</p>	<p>Summer Reading Program Workshop: The annual hands on activities and performers showcase. Share ideas for this year's Summer Reading Program: "Make a Splash" and "Make Waves"</p>
<p>February 2010 Date and Location TBD*</p>	<p>Polaris Enhancement Requests: An opportunity to share tips and tricks about version 3.5 and to submit enhancements for a later version.</p>
<p>March 2010 Register for CPLA Technology</p>	<p>To register for the CPLA workshop on Technology, email jryder@sals.edu</p>
<p>April 28, 2010 10 am-5 pm April 29, 2010 8:30 am-4:30 pm Saratoga Springs Public Library</p>	<p>CPLA Management of Technology Workshop: Determine an appropriate role for technologies in the delivery of services in your library and be able to identify those technologies that will effectively support service delivery, presented by Michael Porter.</p>
<p>May 17, 2010</p>	<p>SALS 52nd Annual Meeting</p>



Ongoing: Call or email us to schedule assistance at SALS or in your library

Trustee Training Workshops are developed to meet your local need— Board and Director Roles and Responsibilities, Long Range and Strategic Planning, Fiscal Responsibilities, Staffing and more. Schedule an evening supper-and-a workshop at SALS or invite us to come to your library

Blogs as Websites New sites or adding new elements to existing sites

Action Plans CPLA and Gates



Certified Public Library Administrator (CPLA) workshops are offered by the Southern Adirondack Library System in partnership with the Public Library Association (PLA) and Adirondack Community College (ACC). The workshops are designed to be practical rather than theoretical and include interactive exercises and group work. SALS, PLA and ACC began offering two courses per academic year in the fall of 2007. Participants who complete a series of seven courses will receive a Certificate in Public Library Administration from ACC and/or PLA.



Continuing Education and Travel Grant: Remember to apply for up to \$325 per year per library for attendance at professional meetings and workshops and mileage to attend them.



State & National: ALA Chicago: **July 9-July 15, 2009**; Polaris Users Group Myrtle Beach, NC: **October 1-3 2009**; NYLA Niagara Falls: **October 14-17 2009**; PLA Portland, OR: **March 23-27 2010**; NYS Book Fair, Albany: **April 9-10 2010**

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