

00:00:06:20 - 00:00:37:06

Speaker 1

Good afternoon. There should be others joining us a little later. Before we get to the official monthly sales board meeting, we have to hold a conduct, a public hearing where we have a resolution to shift our meeting policy to allow for hybrid meetings, including the possibility in emergency situations for some members to attend virtually as long as we have a a quorum in person.

00:00:38:20 - 00:01:05:22

Speaker 1

You have board members have received two documents as part of their meeting packet, and the those documents have also been posted online. Right now, we're offering the opportunity for any members of the public who wish to comment. We'll wait a second or two. Is there any are there any members of the public that wish to comment on this resolution.

00:01:07:04 - 00:01:12:10

Speaker 2

Issue and.

00:01:25:16 - 00:01:36:09

Speaker 1

Seeing none? Are there any comments board members would like to make?

00:01:40:23 - 00:02:05:23

Speaker 1

Okay, I've seen none. This concludes we will close the public hearing and we will move on to the meeting where the resolution will come up for a vote board vote four on the new hybrid virtual meeting policy. Okay, I have I'm calling the meeting to order at 102.

00:02:07:24 - 00:02:47:11

Speaker 1

Our president, Jordan cannot be with us today. I'm filling in for him as vice president. First thing, is there any public comment? We are we are recording this meeting for the public. This is a still is a virtual meeting. Okay, sir, moving on. We have the presentation of the sales 2021 Independent Auditors report. I think we have some representatives of the auditing firm with us today.

00:02:48:22 - 00:02:56:13

Speaker 1

Would you like to. Would you like to give us a brief summary and respond to questions? Please?

00:02:57:15 - 00:03:27:24

Speaker 3

Hi, everybody. I'm Serena Kirkpatrick and this is Erin Hennessy and we are with you y LLP. Thank you again for inviting us back to audit the Southern Adirondack Library System. This, I believe, was my 17th audit of sales and every year it's a smooth process. So I wanted to say thank you very much to the staff at sales, specifically Colleen, Sarah and Bob for your assistance during the audit process.

00:03:28:23 - 00:03:42:10

Speaker 3

New to our audit team this year due to the retirement of Patrick dig in we have Eric Hennessy with us and he is the partner in charge of the audit. So I'll let Eric introduce himself and guide us into the presentation.

00:03:42:23 - 00:04:11:24

Speaker 4

Thanks, Rita. Hi, everybody. I'm assuming you said I'm Eric Hennessey. I'm a partner at u h y. I've been with the firm for a little over 20 years now, and I work with Sabrina this year on the audit of the Southern Adirondack Library System. We performed an audit of the financial statements in the Southern Adirondacks library system. These comprise the statements of cash receipts and disbursements of the general fund and the trust and agency funds.

00:04:12:14 - 00:04:37:01

Speaker 4

Now we issue an independent auditors report, which is on page one. It starts as a two page report. You'll notice that the report changed a little bit this year. There are some new auditing standards which changed the audit report and move some paragraphs around and add a few paragraphs on. The main changes are on page two of our report and it's basically just expanded.

00:04:37:03 - 00:04:59:16

Speaker 4

The auditors responsibility that we put in the report. Now you see the fund two, three. There's the bullets on the page, too. These are just some of the things that we do on our audit report, and it's just more transparency. And now they're actually communicated better. And the report. Now, our audit report isn't an unmodified report, which is a clean opinion.

00:04:59:24 - 00:05:22:06

Speaker 4

It's the highest level of opinion you can get. So it's great job on the part of Southern Adirondack Library System Management and the board, the basis of accounting. This is prepared on a cash basis of accounting, which is not generally accepted accounting principles. Now I'm just going to spend a minute on our audit process. We perform a risk based audit.

00:05:23:08 - 00:05:46:01

Speaker 4

So what that means is now during our planning phase of our audit, we assess the risks of material misstatement in the financial statements. And based on those risks, you know, we tailor our audit procedures to specifically respond to the risks that we identified. You know, part of that is getting an understanding of the internal control, you know, at the Southern Adirondack Library System.

00:05:46:06 - 00:06:04:01

Speaker 4

You know, we don't audit the internal control. We don't test the internal control. We get an understanding of that as part of our risk assessment and part of our planning procedures. And that just helps us. You know, we know that there is controls in place. It lowers our risk a little bit. But we do not test the controls.

00:06:04:01 - 00:06:06:01

Speaker 4

We do not issue an opinion on the controls.

00:06:08:10 - 00:06:20:02

Speaker 4

Does anybody have any questions on the audit report for the process for.

00:06:20:02 - 00:06:20:09

Speaker 2

Okay.

00:06:21:17 - 00:06:27:05

Speaker 4

Glen Serene is going to kind of go through your, you know, your financial statements in the notes to the financial statements.

00:06:27:09 - 00:06:54:03

Speaker 3

You I'm going to springboard off a lot, Eric said, about just having a better understanding of the internal controls of sales. Every year when we go out, we do two days of fieldwork right at the sales headquarters there in Saratoga. That includes a conference with Bob, Sarah and Colleen. And as you know, you had some turnover in Colleen's position this year with Diane departing and Colleen stepping in.

00:06:55:00 - 00:07:16:18

Speaker 3

I wanted to say that that was a smooth transition on our end. We really didn't have any hiccups, and Colleen was able to hit the ground running. So kudos to Sal staff on that. I'm going to go over a high level overview of the statements of cash receipts and disbursements for the general fund. You'll find that on page three of the financial statement package.

00:07:17:16 - 00:07:50:18

Speaker 3

And what this financial statement shows is the receipts and disbursements of sales for both 2021 and 2020. Overall, the total receipts for 2021 had increased 759,000 compared to 2020. There were two items of note that caused that increase, and that was state and federal aid. State aid had been held back in 2020 due to COVID 19. So the state held back some of the funding and sales had been received in the 2021 year instead of 2020.

00:07:51:14 - 00:08:27:08

Speaker 3

Also new for 2021 was federal aid and there was some cares act money, about \$40,000 that was received by sales which helped the organization

respond to COVID 19. Processes and procedures to for outreach, remember libraries and technical support. So overall, again, increase in cash receipts of about 759,000 compared to 2020. Moving on to disbursements, there was also an increase compared to 2020, about \$217,000.

00:08:27:15 - 00:08:52:02

Speaker 3

And most of that was in that general disbursements line that you'll see. And that covers a broad range of disbursements for styles, including like Central Library Aid. You guys had a new locks system put on the door system, automation, the cost of delivery of materials between member libraries. And then overall, for the general fund, there was a cash increase of about \$251,000.

00:08:52:17 - 00:09:15:17

Speaker 3

So that was a good year for sales and a lot of cash flow. Overall, cash balance at the end of the year was about \$2.2 million, and that was made up of checking accounts, petty cash and money market funds. You guys have a very healthy cash balance at the end of the year. You guys always try to maintain a conservative level of cash for operations in the future.

00:09:17:10 - 00:09:22:19

Speaker 3

Does anybody have any questions on the statement of cash, receipts and disbursements?

00:09:27:09 - 00:09:49:24

Speaker 3

One of the largest disbursements is for disbursements to the trust in agency funds. So on page four, you'll see the activity for the trust in the Agency Fund for 2021 and 2020. And cash gets transferred from the general Fund to Trust Agency to pay employees and related payroll taxes and benefits.

00:09:52:05 - 00:10:19:07

Speaker 3

And then moving on to the no disclosures. As Eric already mentioned, the organization presents the financial statements on the cash basis of accounting, which is not generally accepted accounting principles in the United States. No one is a summary of all the significant accounting policies for the organization. Note two describes the cash balances at December 31st, 2021 and 2020.

00:10:20:17 - 00:10:53:13

Speaker 3

Just an item of note that the 2020 cash balance at December 31st included some some certificates of deposits that were matured. Note three of the related party transactions and concentrations. As you're aware, you get reimbursed by the Joint Automation Council for some of the expenses. So that note details what those reimbursements contained due to timing of the receipt of the reimburse amounts by sales.

00:10:53:13 - 00:11:22:02

Speaker 3

The 2021 reimbursements were 11 months in, 2020 was 13 months. So when you compare those numbers, it's not quite a true comparison. And that's just due to the timing of the receipt. And then we also note that there is the contingency of COVID 19. We're transitioning, hopefully moving out of this pandemic phase. But obviously, COVID 19 had an impact on your funding for 2020.

00:11:22:02 - 00:11:36:03

Speaker 3

And it's always possible that that that aid could impact your funding going forward into the future. Does anybody have any questions for Eric or myself?

00:11:39:09 - 00:12:02:11

Speaker 1

Just just a comment, Serena. You mentioned the reserve fund and that we were being cautious about it. And that's due to the fact that sometimes our state aid can be as late as 6 to 8 months after when we're expecting it in the budget. I think that as far as I know, there's really no standard and the Comptroller unfortunately won't give us the standard.

00:12:02:11 - 00:12:12:05

Speaker 1

But most public agencies try to keep at least two or three months reserve work closer to a six month reserve, but that's on purpose.

00:12:12:05 - 00:12:37:17

Speaker 3

So yeah. And I think that kind of helped in your favor in 2020 because you had that 20% hold back from state aid because of COVID. So you guys were prepared in advance of need, which is always good. So yeah, I mean, I think, I mean, I don't know if you have any comment on that, but, you know, you guys try to do keep that healthy cash balance, but still try to assist the member libraries in their times of need as well.

00:12:39:05 - 00:13:04:24

Speaker 5

Yeah. Each year we've attempted to bring our balance down somewhat, although, as Russ said, we try to have at least six months because some years it's not unusual for the state to usually we get our most of our money in July, but it can go into the fall. And we've had, you know, as happened during COVID, that it swung over to the following year.

00:13:06:05 - 00:13:34:01

Speaker 5

And so far we've been fortunate that we've been able to keep our balances pretty high, even though we've increased some of the services that ourselves provides without, you know, charging our member libraries for them. And but we do have and will continue to have pretty healthy balances going forward. I do have one comment regarding Serena. You mentioned that it was 17 years that you've been doing sales.

00:13:34:01 - 00:14:04:08

Speaker 5

And I know that in the old days it was a problem. If you stayed with a CPA firm too long, they would feel that you were kind of an insider at that point. But could you I mean, I don't know the details of the quality control that you try has, but I know they have a very extensive oversight over the audit so that it's really not dependent upon one individual or two individuals that happen to be on staff doing the audit for several years.

00:14:05:02 - 00:14:05:15

Speaker 2

Sure.

00:14:05:15 - 00:14:09:09

Speaker 3

I can also kind of bring you a little bit of history too.

00:14:09:11 - 00:14:10:00

Speaker 2

Of.

00:14:10:21 - 00:14:39:19

Speaker 3

Even prior to you why? So I started with the Franklin Walker dig in in 2005, and at that point in time, the managing partner assigned to sales was George Walker. And he was with the firm obviously for many years. And then upon his retirement, that changed over to Patrick again. So from our perspective, that was like a change in the audit team, especially on the managing partner level.

00:14:40:11 - 00:15:09:08

Speaker 3

So that was another fresh set of eyes that was looking at the organization. And then upon our merger with UAH Y, we also have at UAH why being a larger firm, what's called our engagement quality review process. So not only does the work that myself and Meghan, my colleague, that comes out and does the testing and audit process on site with sales, it also gets reviewed by Erik.

00:15:09:15 - 00:15:32:01

Speaker 3

So again, he's a new person to review the audit and our work with you y and then it goes further on to our engagement quality review department in Albany who has is like a separate independent review and they go through and make sure that everything is up to our standards to make sure that we can issue a report.

00:15:32:23 - 00:15:57:18

Speaker 3

Also, throughout those years, I did take steps back away from the audit due to maternity leave, and we had other people throughout the years help assist on the audit. And it was again that change in auditor is that's how we managed it on our end change in the auditing partner, the addition

of the engagement quality review process with you each Y and then I took a couple of years off due to maternity leave.

00:15:59:03 - 00:16:25:21

Speaker 5

Thank you very much for that because I know that the board, you know, later in the year will be making a decision as to, you know, who we're going to hire for the audit for next year and, you know, this will give them a better perspective as to how even though we have this the basically the same name for the auditing firm that there are you no checks and balances there as far as, you know, being too closely related to the to the audit?

00:16:26:16 - 00:16:40:11

Speaker 4

Yes, absolutely. I mean, we have a rigorous quality control. You know, all processes mentioned. So it goes through multiple reviews. And I'm new to the engagement. So I had a fresh set of eyes on it this year. Also.

00:16:40:11 - 00:16:42:18

Speaker 2

Thank you.

00:16:44:12 - 00:16:49:18

Speaker 3

Does anybody else have any questions on it?

00:16:51:18 - 00:17:02:22

Speaker 1

Okay. Thank you very much, Eric. And thank you very much, serena. It's always good to get a positive report and know that we're on the right track as far as our operating procedures are concerned.

00:17:03:02 - 00:17:11:03

Speaker 3

Yep. And if anybody has any questions throughout the year, Colleen, Bob and Sara, they all have our contact information. And please feel free to reach out if you have any questions.

00:17:12:01 - 00:17:13:00

Speaker 1

Okay. Thank you.

00:17:13:07 - 00:17:14:14

Speaker 3

Thank you very much. Take care.

00:17:14:18 - 00:17:15:16

Speaker 4

Nice to meet you all.

00:17:17:05 - 00:17:27:03

Speaker 1

Okay. Before we go along with the agenda, could I ask there's several members that have their video turned off. Could you please turn your video on, please?

00:17:27:08 - 00:17:34:20

Speaker 3

This is Sue Beck. This is Sue Beck. Sorry to bother you, but I can't get my video on. I don't know why, but I am here to promise.

00:17:35:06 - 00:17:36:07

Speaker 1

All right. Very good.

00:17:36:20 - 00:17:42:11

Speaker 6

Ross, I turned mine off because I have got an unstable connection.

00:17:44:01 - 00:17:50:18

Speaker 1

Is. Is that professional or personal crash? So. All right. Anyhow, very good.

00:17:51:02 - 00:18:03:18

Speaker 3

Ross, before we move on, can we also ask who Chris is? Sue me. It's not Chris Connell. There's another Chris on. I don't know who that is.

00:18:04:09 - 00:18:08:13

Speaker 6

That's Chris Mandell from J.

00:18:09:00 - 00:18:11:21

Speaker 3

Welcome, Chris. Thank you.

00:18:13:05 - 00:18:15:08

Speaker 1

Okay, the next item on the agenda.

00:18:15:18 - 00:18:18:06

Speaker 6

We may disappear again. You'll know why I'm here.

00:18:18:14 - 00:18:18:23

Speaker 2

Right.

00:18:19:15 - 00:18:31:10

Speaker 1

Next. Next one on our agenda is the introduction, and I notice she's just as she disappeared from our screen. Oh, no, there's a Laura Goodman from Washington County. Welcome aboard.

00:18:32:03 - 00:18:32:19

Speaker 3
Thank you.

00:18:33:01 - 00:18:39:00

Speaker 1
Thank you for joining us. What's your what's your local association in the.

00:18:39:06 - 00:18:40:15

Speaker 3
Green Witch Free Library?

00:18:41:02 - 00:18:49:05

Speaker 1
Oh, okay. All right. Very good. My my daughter just was elected to school board Amy Foster.

00:18:49:21 - 00:18:50:17

Speaker 2
Oh, wonderful.

00:18:52:05 - 00:19:00:05

Speaker 1
I think all three of my grandchildren are heavy users of the Green Witch Library, too, so. Well, welcome aboard to you.

00:19:01:16 - 00:19:04:16

Speaker 2
Thanks very much.

00:19:04:20 - 00:19:12:00

Speaker 1
Now, this is kind of strange, but in Jordan's absence, I would ask, I guess.

00:19:12:19 - 00:19:13:16

Speaker 2
Sue, maybe.

00:19:15:18 - 00:19:16:19

Speaker 1
If she was still with.

00:19:16:19 - 00:19:17:01

Speaker 2
Us.

00:19:17:04 - 00:19:20:12

Speaker 3
Yes, sure. I'm right here. I'm not on video, but I'm here. Okay.

00:19:20:13 - 00:19:28:20

Speaker 1

Would you would you the the officer nominating committee met and advanced a slate of candidates. Could you tell us who those are?

00:19:29:12 - 00:19:41:13

Speaker 3

Yes, absolutely. The following slate. Four officers of Sal's board, Russ Wise as president, Carol Kerr as vice president, and Janet Linder as secretary.

00:19:42:24 - 00:19:49:20

Speaker 1

And I believe there's been a change, right, Carol and Janet, as I understand it, have agreed to swap.

00:19:50:06 - 00:19:50:23

Speaker 3

Okay.

00:19:51:24 - 00:19:52:18

Speaker 1

Is that correct?

00:19:53:03 - 00:19:53:22

Speaker 3

That's great.

00:19:54:10 - 00:20:13:11

Speaker 1

Yes. And and so Janet would be vice president and Carol would be secretary. Janet was secretary before. So actually, this works out worked out well as far as continuity is concerned. Are there any nominations from the floor.

00:20:15:17 - 00:20:19:23

Speaker 2

And state or local officials?

00:20:20:10 - 00:20:32:06

Speaker 1

Okay. Seeing none. Could I ask that the secretary cast one ballot for the slate, nominated by the office or nominated committee?

00:20:34:11 - 00:21:05:18

Speaker 1

Can I have a second? Yes, Chris or Chris will move it. Margaret, I'll second it. Thank you, Chris. Chris Kind of moves it. Margaret Second set. Any discussion? All those in favor. You can just simply raise your hand. And he opposed any abstentions. Okay, the motion carries. Welcome, everybody. And we hope that we will give you a good service that.

00:21:06:06 - 00:21:17:21

Speaker 6

Burt Ross, just before you go as officers, you're going to be needing to sign some paper and Pamela will be getting the paperwork to you.

00:21:18:21 - 00:21:22:01

Speaker 1

Right. Particularly with the bank accounts and whatnot. Yes.

00:21:23:04 - 00:21:25:18

Speaker 6

Sorry. I'm actually the one that's going to be giving you.

00:21:25:18 - 00:21:26:16

Speaker 3

The paperwork for the.

00:21:26:16 - 00:21:49:18

Speaker 6

Bank accounts. I've got that ready. Some of you we may need to do something special at a bank if you're new to account. Like Carol, at least the last time we did it, it's been several years. So I have to touch base with the banks and make sure they're policy. But you may need to show them your driver's license ID if you have to do anything in person, I'll let you know after I touch base with the bank.

00:21:49:19 - 00:21:51:23

Speaker 3

So you'll be hearing from me in the next few days and.

00:21:51:23 - 00:22:07:02

Speaker 6

We'll do it all via email and scanning if possible. If someone can't do that, then we'll have to mail it back to me and on to the next person. But we did that for one of the last corporate resolutions and it worked out. So you'll be hearing from me.

00:22:07:02 - 00:22:08:12

Speaker 2

So thanks.

00:22:08:22 - 00:22:09:17

Speaker 1

Thank you, Colleen.

00:22:09:21 - 00:22:10:10

Speaker 6

You're welcome.

00:22:11:01 - 00:22:36:12

Speaker 1

All right. And before we go on, I just want to want to say and hopefully we can relay these remarks to Jordan. The Jordan filled an unexpired term as president and then went on to a full term as president himself and then had an extra year because of the pandemic, in addition to the length of his service, is one of the easiest persons I've ever had to work with.

00:22:36:12 - 00:23:12:12

Speaker 1

He's intelligent. He's got a sense of humor. He most importantly, something that I taken to heart. He's wonderful as far as delegating authority and tasks to people and giving them plenty of room to do them and then checking in occasionally. So that's my definition of an excellent leader. He's been terrific, and I just hope we put in the minutes that we commend him for his years of service and for the fine job he did with being board president.

00:23:12:12 - 00:23:31:12

Speaker 1

Okay, so that's done. That's all right. The next thing on the agenda is the committee assignments and I'm going to ask Sarah, does this need to does this need a motion?

00:23:31:12 - 00:23:33:01

Speaker 6

I don't believe so.

00:23:33:11 - 00:23:59:07

Speaker 1

Okay. Because I think I think you've all been contacted as far as your committee assignments. I saw a lot of the responses you're all comfortable with, with where you are. So you have copies of the of the committee list and that I would you know, I would I would just ask you to keep in touch with your chair of your committee and that the chairs just keep in touch with me.

00:23:59:07 - 00:24:11:01

Speaker 1

If there's anything any help that you need or, you know, in any situation that comes up that you need to discuss before the next board meeting. So thank you all for agreeing to serve any.

00:24:11:01 - 00:24:11:19

Speaker 3

Excuse me.

00:24:11:19 - 00:24:13:14

Speaker 1

Russ Yes, go ahead, Margaret.

00:24:14:00 - 00:24:16:14

Speaker 3

Russ, I, I, it looks like on.

00:24:16:14 - 00:24:21:14

Speaker 6

The list that of the committees, I am not chair.

00:24:21:14 - 00:24:25:12

Speaker 3

Of Audit and Finance, but on the agenda.

00:24:25:12 - 00:24:28:16
Speaker 6
Today. So committee reports it.

00:24:28:16 - 00:24:29:16
Speaker 3
Says Margaret.

00:24:29:16 - 00:24:30:03
Speaker 6
SHAPIRO.

00:24:30:03 - 00:24:44:20
Speaker 3
CHAIR So am I chair or not? It should be Janet Lindner Oh good. So. Okay, thanks, Janet. All right. Thanks, everybody.

00:24:44:24 - 00:24:46:17
Speaker 1
All right, I'll change that as well.

00:24:46:17 - 00:24:55:13
Speaker 2
To get through.

00:24:56:07 - 00:25:26:09
Speaker 1
Okay. Moving along, we have two sets of board minutes. The first is the minutes from our April 19th meeting. Are there any corrections, additions, deletions that need to be made? And in the in the in the minutes a copy was sent to you, if you've had a chance to look them over sitting, then I'll entertain a motion to accept the meeting minutes of the meeting of April 19th.

00:25:27:05 - 00:25:59:22
Speaker 1
Thank you, Carol. Is there a second seconded by Chris? Any discussion? All those in favor signify the usual way, any opposed, any abstentions district? Just remembering that if you happen to miss a meeting, then just make sure the next time when the minutes come up to abstain from that meeting because you weren't president. All right. So the motion carries the next of the minutes of the annual meeting of May 16th.

00:26:00:07 - 00:26:23:16
Speaker 1
You've also had a chance to look over the copy and review that. Are there any additions, deletions, any changes that need to be made? Okay. Seeing an I'll entertain a motion to approve those. Janet seconded by Margaret. Any discussion? Okay. All in favor. Please signify.

00:26:24:15 - 00:26:25:09
Speaker 2
Wait, wait.

00:26:25:20 - 00:26:32:16

Speaker 6

I need to abstain because I was not present. There was a death in the family and I didn't make the meeting.

00:26:33:02 - 00:26:52:14

Speaker 1

Okay. All right. So Chris abstained. I was going to get to that. Thank you, Chris. No, no, that's fine. That's fine. Chris. Kyle abstained and he opposed. And one abstention. Okay, that takes care of the minutes. Now we move on to Robert and the Treasurer's report.

00:26:53:18 - 00:27:35:13

Speaker 5

Yes. In your in your package were both the April and the May Treasurer's reports and the Budget Variance Report and also the warrants for both months for you to look over. I'll start off with the April Treasurer's report. We started the beginning of April with a balance of \$1,961, 135 in the general fund we had disbursements of or receipts of \$167,753, and we spent 201,898.

00:27:35:24 - 00:28:25:13

Speaker 5

This is the time of year when we're spending a lot more money than what's coming in. Hopefully in the month of July we'll get our first checks from or transfers from the state of New York. So we ended the the month of April with \$1,926,990 in our operating accounts for the month of May. Obviously, we start out with the same balance that we ended the month of April and we had receipts of \$90,000, \$90,412, and we had expenditures for the month of 287,833, leaving us with a balance of \$1,729,568 at the end of May.

00:28:26:13 - 00:28:30:23

Speaker 5

Anyone who has any questions or comments, I'd be happy to try to answer.

00:28:33:13 - 00:28:34:16

Speaker 1

Any questions for Bob.

00:28:36:18 - 00:28:37:11

Speaker 2

Republicans.

00:28:37:11 - 00:28:47:04

Speaker 1

And it sounds like in spite of the delay in receiving the state funds that were still in pretty good shape as far as ongoing.

00:28:47:13 - 00:29:20:00

Speaker 5

Our balances are good. And just as a side note, with the Fed raising interest rates, I was in contact with our contact at Saratoga National Bank because they haven't actually raised their CD rates up yet. But I

anticipate that they probably will it as soon as they go enough. Above our money market rate, I'll begin to move some of those cash balances into the CDS laddered like we did when the when there was actually interest to be earned.

00:29:20:13 - 00:29:25:14

Speaker 5

So I'll keep you apprised of what it is that I'm doing with those.

00:29:25:14 - 00:29:47:17

Speaker 1

It's good to know that there are a few positive byproducts of the inflation rate. Okay. Any further questions for Bob comments? I just have one question. This was one thing I wasn't quite sure of as far as procedure. Do we need to vote on the Treasurer's report, sir?

00:29:48:05 - 00:29:49:05

Speaker 5

Yes. Yes, we do.

00:29:49:18 - 00:30:28:08

Speaker 1

Okay. Could ever. Could I have a motion? Why don't we take them separately? Could I have a motion to approve the April Treasurer's report? Nancy, seconded by Alain. Any further discussion? Okay. All in favor. The usual way. Any opposed? Any abstentions? Okay. The motion carries another treasurer's report for me. But I have a motion to approve. The Treasurer's report for May Carol, seconded by Janet.

00:30:28:15 - 00:30:46:23

Speaker 1

Any further discussion? All in favor signify by raising your hand, please. Any opposed? Any abstentions? Okay. Both motions. Carey Thank you very much, Bob. And some warrants?

00:30:51:01 - 00:31:07:20

Speaker 5

Yes. The warrants were in the packet for people to take a look at and they can see the details of what the money was spent on for the documents. Just it just get filed. You don't need to vote on.

00:31:07:20 - 00:31:10:11

Speaker 2

All right.

00:31:10:11 - 00:31:15:22

Speaker 1

Grabbing our director before she takes off on vacation. Sarah, could we have your director's report?

00:31:16:23 - 00:31:47:07

Speaker 6

I'm not exactly sure I'm going on vacation. I have seven days of day long meetings ahead of me. I'm going to need a vacation when I come back. But

thank you. Welcome, Laura, to the board. We're going to do an orientation later in the summer and I'll reach out with you with some details. And if any trustees would like a refresher, you're welcome to join the party.

00:31:48:02 - 00:32:15:17

Speaker 6

We'll see if it's going to be a virtual or face to face, because I don't believe I've ever seen cells. We'd love to show up our building. The governor, as you know, extended the executive order until July 14th, 2020. And it's like I'm looking at the link. I'm looking at the link, I'm looking at the link to see if it's been extended and they extended it when I was driving home.

00:32:15:24 - 00:32:51:01

Speaker 6

So you didn't have breaking news. The executive order has given us permission to well, not just us, but labor organizations that have to abide by open meeting laws as well as other things contained in the executive order to continue to meet as we are now. Virtually once the executive order is lifted, we're will be working on that later on.

00:32:51:01 - 00:33:38:21

Speaker 6

What we have in our packet today is a resolution to allow the sales board under certain circumstances to allow a trustee to attend virtually the difference between this upcoming change to the open meeting law and the executive order which allows us to meet virtually, is that once the executive order is lifted, we're going to have to have face to face meetings with at least seven trustees wherever we're holding the physical meeting, other trustees can join the meeting through the wonders of technology, and they can vote.

00:33:39:05 - 00:34:08:04

Speaker 6

But their their presence isn't considered part of the quorum does that. I don't know if I can even say does that make sense? But that's the way the law is written. If the governor continues to extend the executive order, we can continue to meet virtually and sell. Just to let you know we won't meet again face to face until September.

00:34:08:11 - 00:34:44:06

Speaker 6

And I don't know if the governor's going to extend the executive order through September. And I'm hoping we're on the other side of the pandemic and the executive order isn't necessary. Also, later in this board meeting, you're going to be asked to approve a New York state construction application to upgrade the current Meraki wireless routers or renew licenses for all but two members of member libraries.

00:34:45:10 - 00:35:16:03

Speaker 6

The Meraki routers are used to connect people to the internet. It's the router. You have routers in your home. These are more professional routers that can handle greater bandwidth and more people logging on the

way the state grant is written. It can only be used for the routers and the wiring and the licensing and. We can talk about that a little later in the meeting or if you have questions about it.

00:35:16:09 - 00:35:55:23

Speaker 6

Chris is here to answer questions, but maybe it's be more appropriate when we get to that part of the board meeting. There will be absolutely no cost to the member libraries back all back ten years ago, as Bob had said earlier, we were looking at ways to spend down our fund balance and it made sense at that time to bring in professional grade routers because the Internet was becoming one of the most important resources libraries were providing in their communities.

00:35:55:23 - 00:36:27:04

Speaker 6

So Chris Mandell, who was with the J. I staff, did research and found that something called Meraki was a really, really good router. And we really felt that libraries needed to provide access to the public. And this was the way the public could access the Internet in the parking lot, in the library, and in some libraries with houses very close.

00:36:27:11 - 00:36:35:19

Speaker 6

Maybe there were some additional people using the Internet, which is fine.

00:36:35:19 - 00:36:35:22

Speaker 2

But.

00:36:36:17 - 00:37:16:11

Speaker 6

The routers were really important when we suffered from COVID because it allowed people to still access libraries in the parking lots and in different areas so that the libraries were still providing service. But the reason we were doing it as a state construction grant for, two reasons. One, it would be a 5050 match, 50% from the cells coffers, 50% from the state through our grant allocations.

00:37:16:23 - 00:38:01:19

Speaker 6

The other thing that's really interesting about this is when we did it ten years ago, this wasn't an option. We couldn't have applied for it as well. We're thinking that the grant will be about \$80,000, give or take, so perhaps 40 from cells and 40 from the state of. There are some hoops we have to jump through because it is a state contract and are in that contract to state construction project and we need to get assurances from the South Board which will be voting on later today as well as each of the libraries that are participating.

00:38:01:19 - 00:38:30:00

Speaker 6

Adding some of the libraries will be getting licenses, some of them will be getting routers. And we're very, very fortunate to be working with Chris Mandell. Chris High, jump in as I get these things wrong. And Chris is also going to be working with, I believe, Adirondack Cabling to do whatever necessary wiring is need to be done. What did I forget?

00:38:30:00 - 00:38:48:06

Speaker 6

Chris? Chris you might be muted. Maybe Chris has nothing to say and I got it perfect, which I doubt. But anyway, Chris is here to answer questions if you have further.

00:38:48:06 - 00:38:49:01

Speaker 2

Questions.

00:38:49:01 - 00:39:06:19

Speaker 1

Or I just want I just wanted to say that Clifton Park Half Moon last night at our monthly meeting we passed the the approval to apply for part of the grant. You would ask each of the libraries that they needed a board resolution so to.

00:39:06:19 - 00:39:09:18

Speaker 6

Be part of the grant. Thank you. Thank you very much.

00:39:09:18 - 00:39:10:17

Speaker 1

Last night. Yep.

00:39:11:09 - 00:39:16:23

Speaker 6

Chris Now you look muted. Now the the little red thing is gone from your name.

00:39:17:11 - 00:39:20:10

Speaker 2

The icon, the problem. You should be able to hear that. Now.

00:39:20:19 - 00:39:33:20

Speaker 6

That fills me with confidence. The Chris is an integral part of our joint automation staff and he's just having computer issues to make me feel better for all the ones that I have every day. Chris, did I forget anything?

00:39:34:07 - 00:40:11:17

Speaker 5

No, you did very well. The Meraki system provides a wireless access to all the cells libraries and it also provides effects on the wireless usage or the annual reports. And it provides a centralized cloud based management where I can mitigate any problems or any issues that arise. It prevents one person from taking over the network. It's an enterprise

level system that you could use in a hotel, hospital, cruise ship or a public library.

00:40:11:17 - 00:40:44:07

Speaker 6

Thank you. So Chris and I and some others will be writing the grant, which we'll have to share with people in September when the sales board reviews the construction grants Carol. Russ, Jordan, Bob, Pamela, Colleen and I have been working behind the scenes with the R.A. delivery contract. We've had the service for three years and it's time to renew.

00:40:45:24 - 00:41:09:21

Speaker 6

So after some discussions, explanations, revisions, the contract is now at the sales attorney. We're waiting for him to review it and get back in later on. I'm going to ask the board to approve the contract in spirit as long as the attorney doesn't find any dealbreaker.

00:41:10:20 - 00:41:21:18

Speaker 1

I think I think for the purposes of the motion I would probably ask that we approve it pending our our attorney's review.

00:41:22:11 - 00:41:27:04

Speaker 6

Okay. That's a better way of stating it. Thanks, Russ. And just what.

00:41:27:13 - 00:41:31:20

Speaker 3

Do we need? Do I need to send the contract to all the board members?

00:41:33:16 - 00:41:34:17

Speaker 6

I'm sorry.

00:41:34:17 - 00:41:39:17

Speaker 3

Do I need to send the contract to the trustees? I don't know that everybody has seen it.

00:41:40:02 - 00:41:42:12

Speaker 6

I think it will after the.

00:41:42:19 - 00:41:46:02

Speaker 2

I don't.

00:41:46:02 - 00:42:12:12

Speaker 6

We can we don't know what the final form is. Yeah. Why don't you go ahead and send it. Pamela, that would be great. And just to let you know, sticker shock, there is an increase in the cost of both the gas and the

services because we pay a percentage of gas. Bob reviewed it and Bob, you can jump in at any time.

00:42:12:12 - 00:42:49:21

Speaker 6

And he said that we do have the funds to cover the contract and I just want to remind the board that every year we do our strategic plan and delivery is one of the top two services we provide to the members and for the members. So and Ana's has been stellar. They have been. It's a pleasure working with them, working with a professional moving company really moves our materials safely from site to site.

00:42:49:21 - 00:43:32:21

Speaker 6

I shared the template with you and the members member libraries regarding legally enforceable collection development policies. Cole will be. Her name is Stephanie Cole. Adams will be presenting a webinar in July and I recommend that if you have the time to come and listen it, it is consider continuing education. I'm currently working with other New York State Library leaders on the censorship and bookkeeping issues, and unfortunately, I'm afraid to say that there have been some incidences even here in the cell service area.

00:43:34:15 - 00:43:42:01

Speaker 6

The latest target of a library is Hide the Pride. That's a.

00:43:43:17 - 00:43:44:04

Speaker 2

Record of.

00:43:44:16 - 00:44:24:11

Speaker 6

People send emails saying that you need to hide the pride because as you know, June is pride month. So what I recommend to everyone and Deborah Caldwell Stone was our speaker at our annual dinner is that the message to people when they start questioning why we have materials that we do or programs that we do that while we believe we believe that while a specific book or program is not the right fit for a child.

00:44:24:20 - 00:44:25:08

Speaker 2

It does.

00:44:28:13 - 00:44:29:24

Speaker 3

This that you.

00:44:29:24 - 00:44:34:17

Speaker 2

Froze me last year. Sorry.

00:44:34:17 - 00:44:41:16

Speaker 1

Out here. She's four. I think she's frozen.

00:44:41:16 - 00:44:53:12

Speaker 2

That it happens. Is that I'm going.

00:44:53:18 - 00:44:55:05

Speaker 3

Back to recording.

00:44:58:14 - 00:45:01:02

Speaker 2

I'm just about done was.

00:45:01:02 - 00:45:25:11

Speaker 6

Sorry. That was the longest directors report ever um what what I was just saying is that we're seeing some censorship issues here and we're getting messages out and we're working on it statewide. The end of Ala annual.

I'll be a member of the ALA Executive Board.

00:45:25:23 - 00:45:26:11

Speaker 2

Just I'm.

00:45:26:14 - 00:45:59:13

Speaker 6

Really nervous about that and I will need to ask you the for permission to attend some meetings. And I have them listed in my direct written directors report. And just to let you know that I want to share your big shout out to the sales and staff for all of their work assisting our member libraries. It is truly a pleasure, pleasure, pleasure working with all of them.

00:45:59:19 - 00:46:22:00

Speaker 6

And you heard the auditor say that Colleen, was it was a very smooth transition for them. And we are annual reports are accepted and we're just cooking with gas. And it's just a pleasure working with such a dedicated group of people. And now Pamela.

00:46:22:24 - 00:46:23:05

Speaker 2

Gets.

00:46:23:08 - 00:46:36:24

Speaker 6

To share some information about the sales. Do you have any questions of me? Okay, take it away.

00:46:37:07 - 00:46:49:08

Speaker 2

All right. Preferably as we are after I have.

00:46:49:24 - 00:46:55:24

Speaker 3

Everybody able to see the sales delivery.

00:46:55:24 - 00:47:03:09

Speaker 2

Yes, yes. Thank you.

00:47:03:09 - 00:47:03:21

Speaker 3

Bless you.

00:47:04:05 - 00:47:09:19

Speaker 6

Thank you. I'll meet myself.

00:47:09:19 - 00:47:42:00

Speaker 3

How do I. There we go. So here you go. Sales and and the share Sharon online catalog and facilitate the interlibrary loan delivery among 61 libraries in our two systems so that Southern Adirondack and the Mohawk Valley Library system the interlibrary loan delivery also links sales and and VLS with the CDC and the CDC acts as a hub for these systems.

00:47:43:07 - 00:48:11:04

Speaker 3

The U. H. L. S system. Also the Upper Hudson Library system and beyond. So that's 98 public libraries in ten counties that are not in the deliveries or servicing. But wait, there's more. The CDC also links the Empire Library Delivery, which incorporates 15 local colleges and the New York State Library in Albany and the school library system delivery, which adds another 379 public school libraries.

00:48:11:13 - 00:48:16:17

Speaker 3

So if you're keeping track, that's 492 libraries.

00:48:16:17 - 00:48:17:19

Speaker 2

This is your chance.

00:48:18:17 - 00:49:02:22

Speaker 3

So here are a few stats from the school's 2021 annual report in regards to interlibrary loan. Because I've learned since I started in January that librarians love stats. On average, there are 149 deliveries per week in. 2021 we recorded 217,626 items borrowed and 227,968 items alone. That brings the total activity count to 445,594, which is up 26 and a half percent from 2020 of course, we all know what happened in 2020, but it demonstrates that delivery is on its way back to a full recovery.

00:49:02:22 - 00:49:29:13

Speaker 3

So how is all of this material getting around sales contracts and has for the last three years with are not moving in storage and Ana provides us with three friendly drivers three are not fans and three routes which serves every one of our member libraries plus two correctional facilities. Route one is Bobby Joe. He delivers to nine Southern Saratoga County libraries Monday through Friday.

00:49:30:01 - 00:50:00:24

Speaker 3

Route two is John. He services ten Northern Adirondack Libraries on Monday, Wednesday and Friday and Route three is Jeremy and he delivers to 18 Washington and Warren County libraries one day through Friday. He also does the two correctional facilities. As I stated earlier, that's 149 stops a week. But they don't just drive bands all over New York. They also sort all of the materials that are in transit to the libraries.

00:50:01:14 - 00:50:21:03

Speaker 3

Our drivers begin their day as early as 4 a.m. in the morning so that they can finish delivering and sorting during the South business hours. They begin their deliveries before most libraries are even open. It's also worth mentioning that our drivers represent sales and they've done an excellent job of building relationships with each of the libraries on their route.

00:50:22:08 - 00:50:59:22

Speaker 3

David Did you know that delivery services items other than just books, there's GED, schoolwork. We are currently assisting a mechanical student to complete her GED and her coursework is shared with her BOCES teachers through the sales delivery. Delivery distributes SUNY Adirondack catalogs to libraries schools. We distribute program fliers for libraries and local museums. The Library of Things also works through the delivery, and that might include items that the libraries borrow, such as Chromebooks, hotspot projectors and educational kits for their patrons.

00:51:00:13 - 00:51:28:14

Speaker 3

The JRA distributes their hardware to our member libraries through delivery. Member libraries use delivery to submit payments to sales. The summer reading program materials are distributed through delivery and the list goes on and on. So how are we doing? Well, in February, sent out the annual Sales System Use and Satisfaction Survey for 2021, and there were three specific questions on the survey for delivery in general.

00:51:29:07 - 00:51:57:03

Speaker 3

The first question was in general, how satisfied are you with delivery services your library receives compiles and of the 108, that object to answer for questions, 79.6% reported that they're very satisfied 30.89% reported somewhat satisfied, and 6.8% reported that they don't use delivery. The second question on the survey was how valuable and relevant are the delivery services to your library's efforts to serve your patrons?

00:51:57:18 - 00:52:41:22

Speaker 3

Of the 110 that opted to answer this question, 88.18% reported that delivery service is very valuable 5.45 reported somewhat valuable and 6.36% reported that they don't use the delivery service. And the final question, is there anything we can do to improve the delivery service? But of course, there's always room for improvement on the screener. A few of the feedback responses that we got from the survey SO in response to prompt notification if there will be delivery or be delays, I am the liaison between Sarnoff and our libraries and I check in with the drivers on a daily basis and act as fully as out between them in their libraries.

00:52:42:09 - 00:53:06:24

Speaker 3

Answering questions and making sure that everyone has what they need. The drivers and I also use text when they're on the road for any emergency or non-emergency communications. The other feedback is regards to the audio video bags. I communicate with the libraries and the drivers when bags are needed to circulate. And just recently, Coleen ordered a new lot of bags that should be arriving shortly.

00:53:07:16 - 00:53:27:24

Speaker 3

The drivers also try to carry extra bags and bins for the libraries in a pinch, the libraries let their drivers know that need materials. The libraries can offer some drivers. And finally, what are we doing right? The libraries seem to be mostly satisfied with the delivery since we contracted with aren't OP. And by the way, they love Bobby Joe.

00:53:28:02 - 00:53:56:03

Speaker 3

We hear that a lot, but they're also happy with the schedule communications and the speed in which materials arrive. One library put it very well on the survey. We have so many people who rely on us as a resource for materials from other libraries. The strong delivery service makes that a reality. So that concludes my delivery presentation. Does anybody have questions about delivery matters?

00:53:57:23 - 00:54:01:01

Speaker 2

Get back to me.

00:54:02:03 - 00:54:02:19

Speaker 3

You're welcome.

00:54:04:18 - 00:54:07:02

Speaker 1

Anything further from your report?

00:54:08:05 - 00:54:13:11

Speaker 2

Just yet? If you want to do that.

00:54:13:24 - 00:54:17:22

Speaker 3

I'm trying to get back to seeing all of your friendly faces.

00:54:19:20 - 00:54:20:21

Speaker 2

To see.

00:54:22:21 - 00:54:31:09

Speaker 6

For anything more from me. I think that concludes it. Anybody have any questions from for anyone? Chris.

00:54:32:04 - 00:54:32:12

Speaker 2

Me?

00:54:33:03 - 00:54:36:14

Speaker 6

Pamela. Colleen.

00:54:36:14 - 00:54:38:12

Speaker 2

Gill. The whole State.

00:54:39:14 - 00:54:57:18

Speaker 1

Pablos report pretty much jibes with the informal conversation when we took the break. As far as the importance of the service and how the library member libraries feel about it. All right, let's move along. The committee report. Audit and finance. Janet.

00:54:59:16 - 00:55:03:10

Speaker 6

Any report haven't done anything yet on that committee, but.

00:55:03:15 - 00:55:07:02

Speaker 1

Okay, so no report building. Chris Connell.

00:55:08:09 - 00:55:12:02

Speaker 6

Nothing other than what sara has already talked about about the router.

00:55:12:09 - 00:55:16:23

Speaker 2

Stuff. Okay, great.

00:55:16:23 - 00:55:31:15

Speaker 1

Jordan is not here, but i don't think other than our, you know, hybrid meetings policy, I don't I don't see any changes to the bylaws. Okay, so nothing there, Margaret? Anything from Central Library?

00:55:32:19 - 00:55:37:17

Speaker 2

No, no. Report. Okay.

00:55:37:17 - 00:55:48:24

Speaker 1

Before county aid coordinators, any. Any news or any reports. All right. Library services, Carol.

00:55:49:07 - 00:55:50:13

Speaker 6

Nothing to report now.

00:55:51:02 - 00:55:51:19

Speaker 2

Okay.

00:55:52:21 - 00:55:53:22

Speaker 1

Personnel. Janet.

00:55:54:13 - 00:55:57:11

Speaker 6

Nothing to report.

00:56:00:11 - 00:56:09:04

Speaker 1

Okay.

00:56:13:09 - 00:56:23:07

Speaker 1

As we we already approved the they the new trustees last. Last time. Yeah, we approved that at the annual meeting, right?

00:56:23:17 - 00:56:24:09

Speaker 2

Yes.

00:56:24:17 - 00:56:55:10

Speaker 1

Okay. So nothing from the trustee nominating. All right. Very good. All right. Let's move on to old business and you've heard the background and we've had some discussion informally and you've seen some of the background materials for the Chernoff contract renewal. So as Sara mentioned, this needs to be. This needs to be looked at by our attorney before we can we can do this finally.

00:56:56:24 - 00:57:28:15

Speaker 1

But I would entertain a motion for approving the art of contract renewal pending review by the sales attorney. Somebody like to make that motion. Okay, Nancy, is there a second seconded by Chris? Is there any discussion

at this point? Okay. She none will move to an immediate vote. All those in favor, any opposed? Any abstentions? Okay. The motion carries.

00:57:32:24 - 00:57:33:21

Speaker 2

The next item.

00:57:34:21 - 00:58:21:09

Speaker 1

We'll move on to no more unfinished business. New business here has spoken with Chris title with my hearty approval to be the to replace me as the J Council Representative from the shell's board. As you know, Chris has been on the board for several years. She is chair of our of our building committee and is was I understand I didn't realize this, but in a in a in a in an earlier in carnation was the J representative before.

00:58:21:09 - 00:58:48:18

Speaker 1

So she's somewhat familiar with with how it operates. And of course same as with me, she's also local, which means that she can get to both Saratoga Springs and to and to I don't know what they actually call it, whether it's Twinsburg or Guilderland, but the far side of Schenectady. So if I could have a motion, please, to appoint Christine Cordell as our representative to the J.

00:58:48:18 - 00:58:55:11

Speaker 1

Council. Okay, Susan. Second by Janet.

00:58:55:11 - 00:58:55:19

Speaker 2

Okay.

00:58:55:20 - 00:59:16:06

Speaker 1

Any discussion? All those in favor. And he opposed any abstentions. Okay. Thank you. And thank you, Chris, for agreeing to serve. If you have any you have any comments at this point or will you wait until your report next meeting?

00:59:17:13 - 00:59:18:21

Speaker 6

Yes, I'll wait. Thank you.

00:59:19:08 - 00:59:44:13

Speaker 1

Okay. Thank you, Chris. All right. Next you received in your package or as an email attachment, the the revised Charles COVID 19 Health and Safety Protocols of Sarah or Pamela. Would you like to speak quickly to what the changes were?

00:59:48:03 - 01:00:15:22

Speaker 6

I'm touching Pamela's mouth. I have to get used to this. It's just really for informational purposes. We've updated what we had done during the pandemic with some of the the the current protocols that we're following. We cleared some things up. So it's just some language and updating and it's just for your information.

01:00:15:22 - 01:00:41:04

Speaker 1

Okay. And I know many of the libraries have been going as the situation changes, many of the libraries have been going through the same thing. And I notice as, again, we did in our local library, I notice that you're you're referencing the community levels and county levels and and also with the guidance from the CDC, all of which can change from time to time.

01:00:41:15 - 01:00:54:16

Speaker 1

You're referencing that in several places. Are there any questions or comments by the board? Okay, then I'll entertain a motion to approve the response.

01:00:54:21 - 01:01:02:24

Speaker 6

It's it's just for information. You gave me the authority at the beginning to make the changes as necessary.

01:01:03:12 - 01:01:04:03

Speaker 2

Very good.

01:01:04:22 - 01:01:07:23

Speaker 1

Okay. Thank you, Sarah.

01:01:10:02 - 01:01:46:05

Speaker 1

All right. And then now we come to the the resolution, which we did, the public hearing on authorizing video conference and attendance and placement of recording equipment, basically, which would create hybrid situation if somebody had an illness or emergency that came up and was not able to attend as long as we had, as long as we had a quorum present, either virtually if we're still doing virtually or in person.

01:01:46:13 - 01:02:19:08

Speaker 6

Well, Russ, almost, if the executive order is in place, we could do it 100%, virtually. But once that's lifted, we have to have a face to face with a minimum of seven trustees here in this building and others can join remotely, virtually, without having to place their addresses in the public announcement.

01:02:21:15 - 01:03:14:20

Speaker 1

Okay. Would somebody like to offer this is a motion placed to approve this resolution? Margaret, is there a second seconded by Elaine? Okay. Any further discussion, questions or comments? Okay. All those in favor signify by the usual method. Any opposed? Any abstentions. Okay. The motion carries. All right. The next item on the new business is approval to apply for the New York State construction in terms of replacing wireless routers, licenses, etc., as was earlier explained by Cher during her report.

01:03:16:08 - 01:03:24:00

Speaker 1

Is there any discussion on this item? Okay. See? Yes, Chris.

01:03:24:00 - 01:03:27:02

Speaker 6

I probably have asked this question before.

01:03:27:02 - 01:03:30:24

Speaker 2

And in one ear and out the other, what is the.

01:03:30:24 - 01:03:38:15

Speaker 6

Anticipated total amount of construction grant money that sounds will be seeing and what is the approximate.

01:03:38:15 - 01:03:39:14

Speaker 2

Amount of money.

01:03:40:22 - 01:03:41:08

Speaker 6

For.

01:03:41:08 - 01:03:42:01

Speaker 2

The routers.

01:03:43:09 - 01:04:29:04

Speaker 6

The grant will cost up to \$80,000. We're still getting finalized numbers for the the wiring. So it would be \$40,000 of the state aid going towards this project. And it's around 380,000 368,000 system wide. But as soon as we're off the phone because they changed the population numbers, it used to be 396 396,000. But since they changed the census, I'll get you that exact number.

01:04:29:04 - 01:04:31:18

Speaker 6

It's a little bit less. That's a good question.

01:04:32:10 - 01:04:48:03

Speaker 1

But basically, Chris, that the split for our system, our system is 5050, 50 state and 50 cells, but that's 40, 40. But 50%. 50% is what I mean.

01:04:48:12 - 01:04:48:24

Speaker 2

Yes.

01:04:48:24 - 01:04:51:17

Speaker 6

Got it. Thank you.

01:04:51:17 - 01:05:03:24

Speaker 1

Okay. Any further questions or discussions? All those in favor of the question and a opposed any abstentions? Okay. The motion carries.

01:05:07:10 - 01:05:08:07

Speaker 2

Or.

01:05:09:00 - 01:05:12:23

Speaker 3

Is we didn't name who moved and who seconded.

01:05:14:05 - 01:05:17:03

Speaker 2

Equal time.

01:05:19:07 - 01:05:26:19

Speaker 1

I think Chris did you second that one. Who's who just seconded that motion. Oh Elaine did. Excuse me Elaine. Seconded.

01:05:27:00 - 01:05:27:09

Speaker 2

Okay.

01:05:28:14 - 01:05:32:13

Speaker 3

And do you know who made the motion?

01:05:32:13 - 01:05:43:17

Speaker 1

I believe it was Margaret. Did you make the motion?

01:05:43:17 - 01:05:46:02

Speaker 3

Many hands went up, so I wasn't sure. I'm sorry.

01:05:47:19 - 01:05:51:16

Speaker 2

I forgot. I said I made the motion based.

01:05:51:16 - 01:05:54:19

Speaker 3
Thank you.

01:05:59:14 - 01:06:25:05

Speaker 1

Okay. The next item, as Sara mentioned, she has been appointed to the OR voted into the National Council for away. Congratulations, Sara. And she will therefore need several times during the year to attend meetings in person. And so this would be approval as far as travel moneys for her to attend.

01:06:26:00 - 01:06:30:18

Speaker 6

Not necessarily travel monies but permission to attend.

01:06:31:05 - 01:06:34:02

Speaker 1

Ah, okay. Very good. That's even better.

01:06:34:10 - 01:06:37:12

Speaker 6

Well, it's, it's everything is 5050.

01:06:38:14 - 01:06:43:02

Speaker 1

So. Yeah. Okay. All right. Any questions or comments? Yes.

01:06:43:02 - 01:06:50:20

Speaker 2

Elaine in Arizona, I'm sorry.

01:06:50:20 - 01:06:52:02

Speaker 3

I was jumping the gun. I was just.

01:06:52:02 - 01:06:52:11

Speaker 6

Going to.

01:06:53:06 - 01:06:57:02

Speaker 2

So move be so.

01:06:58:09 - 01:07:14:02

Speaker 1

Oh, I get you. All right. I okay. All in favor. I need to post any abstentions. Okay. The motion carries.

01:07:14:16 - 01:07:24:09

Speaker 3

We need to second Elaine's motion to. We didn't second for motion.

01:07:24:09 - 01:07:25:11

Speaker 1

Seconded by Susan.

01:07:26:10 - 01:07:26:22

Speaker 3
Thank you.

01:07:27:16 - 01:07:39:19

Speaker 2
Thank you. The jury systems are reduced for and stay with me.

01:07:41:05 - 01:07:43:04

Speaker 1
Okay let's take the next because.

01:07:43:04 - 01:07:44:02

Speaker 2
The issue of.

01:07:46:02 - 01:08:08:22

Speaker 1
The officers change. We also designate where the depositories are going to be, where we're doing our business. These are fairly standard, but they still need board approval. I'll just go through them. One by one. Number one is name the Saratoga National Bank Trust Company is depository of funds to be withdrawn with the signature of one of the following.

01:08:08:22 - 01:08:15:00

Speaker 1
President. Vice President. Treasurer. Secretary, can I have a motion to that effect?

01:08:16:12 - 01:08:19:02

Speaker 2
You? Carol.

01:08:19:23 - 01:08:21:03

Speaker 1
Seconded by Laura.

01:08:21:20 - 01:08:47:22

Speaker 6
Russ, can I ask you a question? This is my first time needing to get a corporate resolution to pass on to the bank. And maybe Bob knows this. Besides the positions, isn't the bank looking for us to approve the people who are in those positions now? Because I have to supply this resolution to the banks with the signature cards so they already know that these are our four officers.

01:08:47:22 - 01:08:53:08

Speaker 6
Don't we need the people's names in the resolution or not?

01:08:53:19 - 01:09:18:13

Speaker 5

I don't know about the resolution, but you definitely need it. And the signature cards in the resolution that goes to the to the bank. So I would assume that it should be in our corporate resolution also.

01:09:18:13 - 01:09:18:23

Speaker 2
Thank you.

01:09:20:00 - 01:09:45:15

Speaker 6
So does that mean so the corporate resolution paper says so right around act on the date of the meeting held on this date, was it resolved that the following are hereby authorized and I list out the people's names and the names of their signatures. I'm just wondering if the resolution that they that I have to send along because they want the minutes I have to minutes along.

01:09:45:22 - 01:09:52:01

Speaker 6
Are they going to want the people's names here? And this hasn't happened in a few years. So Pamela found what had happened last and.

01:09:52:01 - 01:09:52:16

Speaker 3
Put it here.

01:09:53:00 - 01:10:11:16

Speaker 6
So maybe we're on the way it is. I just want to make sure we get it done correctly, because last time we had an issue where we actually do the resolution, it's it's this is an administrative thing. We'll just put in the names in the minutes because we already appointed that the officers are perfect. So we'll get to that.

01:10:11:24 - 01:10:12:15

Speaker 6
Thank you.

01:10:13:20 - 01:10:27:06

Speaker 1
Okay. So that would be the Saratoga National Bank and Trust Company. Any further discussion, all those in favor.

01:10:27:06 - 01:10:31:10

Speaker 6
Did he say that they're talking to National.

01:10:33:19 - 01:10:34:07

Speaker 1
Saratoga?

01:10:34:10 - 01:10:41:09

Speaker 6

Are you what are you doing? Number one, roster number two, are you doing F1 or F2?

01:10:41:09 - 01:10:42:21

Speaker 1

Rus F1.

01:10:46:23 - 01:10:47:01

Speaker 2

We.

01:10:47:02 - 01:10:51:03

Speaker 6

Did. We're up to F2.

01:10:51:03 - 01:10:51:10

Speaker 2

Which is.

01:10:51:11 - 01:10:56:16

Speaker 1

F1. We are voting on them separately right now.

01:10:56:17 - 01:11:01:19

Speaker 3

This one, it's commotion as Bettman seconded.

01:11:01:19 - 01:11:05:03

Speaker 6

We're now we're on to number two, the Adirondack Trust.

01:11:05:11 - 01:11:06:07

Speaker 1

We did. We vote.

01:11:06:20 - 01:11:07:03

Speaker 2

No.

01:11:07:23 - 01:11:08:23

Speaker 1

We didn't vote on it.

01:11:08:23 - 01:11:09:05

Speaker 2

Yeah.

01:11:09:13 - 01:11:47:06

Speaker 1

Okay Okay. You know, I. I have to stop and think myself. I might lose, though. I pretty much remember we didn't vote. So all in favor of of F1 Saratoga National Bank and trust company signify the usual way and anybody opposed any pensions. Okay F to name the Adirondack Trust Company

as depository of funds to be withdrawn with the signature of one of the following President Vice, President, Treasurer, Secretary.

01:11:47:17 - 01:12:40:18

Speaker 1

Also that any one of the following be authorized to borrow funds. President, Vice President, Treasurer, or of course, names to be inserted of the current officers. Is there a motion to approve that? Margaret seconded by Carol Any discussion? All those in favor, any opposed, any abstentions? Okay. The motion carries f three designate Adirondack Trust as to positive depository for health equity wage works, FSA withholdings, which are to be withdrawn by the President, Vice President, Treasurer or secretary or an authorized FSA representative.

01:12:40:18 - 01:12:41:14

Speaker 1

Is there a motion.

01:12:42:11 - 01:12:45:24

Speaker 2

To the request?

01:12:46:00 - 01:12:50:00

Speaker 1

Is there a second?

01:12:50:00 - 01:12:52:23

Speaker 2

Susan Margaret.

01:12:52:23 - 01:13:42:03

Speaker 1

Okay. Any discussion, any questions about this one? Okay. All those in favor, any opposed, any abstentions? Okay, the motion carries and then finally f four authorize borrowing via credit cards by the President, Vice President, Treasurer, or Secretary. Okay. Could I have a motion, Chris and a second? Janet. Okay, any discussion? Any questions? All those in favor, any opposed, any abstentions?

01:13:42:20 - 01:13:59:15

Speaker 1

Okay. The motion carries. Thank you. Thank you for your patience. Okay. Is there any other new business? Okay. Seen none. Is there a director's council report?

01:13:59:15 - 01:14:00:04

Speaker 2

Okay.

01:14:00:24 - 01:14:14:07

Speaker 1

And any further announcements? Okay. Our next meeting our next scheduled meeting is Monday, September 20th, at 7 p.m..

01:14:15:06 - 01:14:16:11

Speaker 6

No, no.

01:14:18:00 - 01:14:21:24

Speaker 3

That's my error already at 100.

01:14:21:24 - 01:14:25:17

Speaker 1

You know what that is? That's the annual meeting at 1 p.m..

01:14:26:22 - 01:14:27:11

Speaker 2

Very good.

01:14:27:21 - 01:14:29:10

Speaker 6

And well, we'll know.

01:14:30:05 - 01:14:30:08

Speaker 2

At.

01:14:30:10 - 01:14:31:04

Speaker 1

1 p.m..

01:14:31:10 - 01:14:37:02

Speaker 6

And we'll know the format whether it's going to be face to face.

01:14:37:02 - 01:14:42:15

Speaker 2

Or zoom over to the meeting.

01:14:43:03 - 01:14:56:04

Speaker 1

I know that over the summer. Pamela, Colleen, Erica, Sara, you'll be giving us you'll be keeping us up to date with whatever's happening over the summer.

01:14:56:10 - 01:14:57:00

Speaker 6

Well done.

01:14:58:05 - 01:14:59:15

Speaker 3

Is it Monday or Tuesday?

01:14:59:16 - 01:15:01:14

Speaker 6

It's Tuesday, the 20th.

01:15:02:05 - 01:15:02:10

Speaker 2

Okay.

01:15:03:06 - 01:15:26:06

Speaker 6

And I just want to say, with your permission, it's in the motion to for the state grant. I need to change the wording. It should read upgrade the routers, not replace. Just to let you know I'm going to change it to say upgrade the routers set of replacing.

01:15:26:16 - 01:15:27:02

Speaker 2

To the.

01:15:27:02 - 01:15:28:05

Speaker 1

Change in language.

01:15:28:21 - 01:15:29:13

Speaker 2

For the.

01:15:29:13 - 01:15:33:19

Speaker 1

People who voted for the resolution. All right. Seen on that would be fine, sir.

01:15:33:21 - 01:15:37:14

Speaker 2

Thank you.

01:15:37:14 - 01:15:44:16

Speaker 1

Okay. Any other any other comments? Questions? Everybody have a wonderful summer.

01:15:45:03 - 01:16:12:20

Speaker 6

Oh, one last thing, Russ. In July or August, the Audit and Finance Committee will need to meet as well as the personnel needs to meet. We're going to be working on a budget, Colleen, Bob and I. And once we have a draft, we'll share it with the Finance Committee, then we'll meet to discuss it and then also meet with the personnel committee.

01:16:13:20 - 01:16:16:21

Speaker 6

And everybody is welcome to join these committee meetings.

01:16:17:23 - 01:16:18:21

Speaker 2

Can you.

01:16:19:11 - 01:16:35:21

Speaker 1

Okay. Thank you all. Thank you. Sarah, Pamela, Colleen, stay well. Enjoy your summer. Keep in touch. Right. If you get work and hang by your thumbs, as Bob and Ray used to say.

01:16:35:21 - 01:16:38:21

Speaker 6

I thank you all.