

# #16

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Monday, March 31, 2025 11:45:04 AM  
**Last Modified:** Monday, March 31, 2025 11:57:16 AM  
**Time Spent:** 00:12:11  
**IP Address:** 74.67.9.104

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## Page 1: GRANT OBJECTIVE

### Q1

#### Contact Info

Name	<b>Andrea Simmons</b>
Library	<b>Ballston Spa Public Library</b>
Email Address	<b>asimmons@sals.edu</b>
Phone Number	<b>(518) 885-5022</b>

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### Q2

What are the goals and objectives of your project?

Ballston Spa Public Library would like to hire Butler, Rowland, Mays Architects to draw up three renderings of the library's new construction phase. These renderings will help illustrate the next phase, an ADA compliant stairway and new lobby. With these interior and exterior renderings, BSPL hopes this will attract foundation money via grants. Without the renderings it's challenging to express the project fully.

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### Q3

How will this project change the library building?

The renderings will illustrate the next phase of our master plan. Once the money is secured, this phase will replace a steep staircase with an ADA compliant staircase and enhanced lobby.

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### Q4

How will this project benefit your patrons?

Currently it's very hard for one person to go up the stairs as another person is heading down the stairs. Furthermore, this phase will incorporate a newly erected lower lobby. Currently patrons have two doors to enter the library from the parking lot. This situation confuses patrons. A lobby will solve that problem. These renderings will illustrate the project so patrons and potential funders understand the scope and importance of the project. The new ADA compliant stairway will help those with mobility issues safely enter the library.

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**Q5**

What is the timeline for the project?

Once Butler, Rowland Mays Architects are contacted and the request for the renderings have been submitted, BSPL should receive the finished product within a few months.

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Page 2: Project Assessment

**Q6**

EVALUATION: What tools will you use to evaluate the program quantitatively (i.e. statistics)? What tools will you use to measure the program's success qualitatively?

The library will be able to access the success by how many grants and donations we're able to receive. The renderings will be able to tell the "story" of the needed addition.

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Page 3: File Uploads

**Q7**

Upload WALK-THROUGH NARRATIVE

**BSPL%20Challenge%20Grant%20Narrative%202025.pdf (54.8KB)**

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**Q8**

Upload PROJECT BUDGET

**SKM\_C454e25032911230.pdf (234.3KB)**

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**Q9**

Upload PHOTO DOCUMENTATION

**BSPL%20Challenge%20Grant%202025%20Pictures.pdf (2.9MB)**

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**Q10**

Upload LONG RANGE PLAN OF SERVICE

**Community-Based-Plan-of-Service-Approved-Version.pdf (491.3KB)**

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## **Ballston Spa Public Library Challenge Grant 2025: Narrative**

Ballston Spa Public Library Director, Andrea Simmons, met with library patron, Cathy Gibson. She is not only a patron but is a part of the library's Grants Committee. Andrea chose to collaborate with her because she is familiar with the building as a patron, and knows the ins and outs of the Master Plan.

They discussed areas of need. They mainly focused on items that were needed to finish off the reading room and local history room, but learned there was money earmarked to purchase such items as a tv and new microfilm machine.

It was determined that architectural renderings of Phase 1B would be crucial in moving forward with fundraising efforts. This phase comprises of a rear ADA staircase and lobby. It's a phase where it may be difficult for potential funders to visualize the importance of such a project. Interior and exterior renderings would help illustrate the scope of the project. In addition to showing the renderings to foundations and other funders, the library will make them available to the public. This will create excitement and public buy-in.

## Southern Adirondack Library System 2025 Challenge Grant Application

Budget: Ballston Spa Public Library- Architectural Renderings

In the "details" column, provide information on the item being budgeted for in this category.

Category	Project Funds Requested	In-Kind/Matching	Total	Details
Purchased Services	\$4,200.00	-	\$4,200.00	Three architectural renderings
Equipment			-	
Materials/Supplies			-	
Personnel			-	
CE Program Registration			-	
Travel			-	
<b>Total</b>	\$ 4,200.00	\$ -	\$ 4,200.00	

Library Director Signature:

Andrea H. Simmons

Board President Signature:

Andrea H. Simmons

Date:

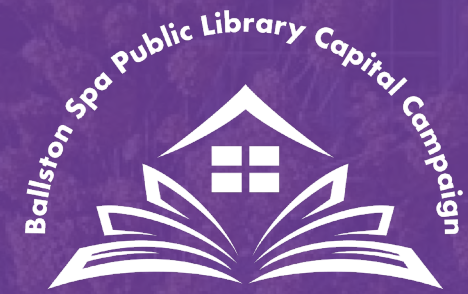
3/28/25

Submit all documents as PDFs through our online application portal.

Hand-written applications will not be accepted.

# FUNDING OUR FUTURE

brick by brick and book by book



# Ballston Spa Public Library



# Conceptual Master Plan Phase 1B

Existing Ballston Spa Public Library  
21 Milton Avenue  
Ballston Spa, NY

Not to Scale



LOWER FLOOR



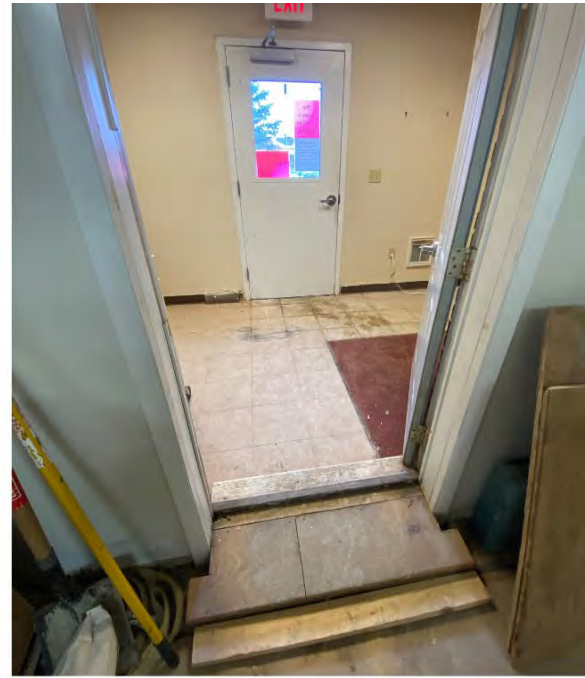
MAIN FLOOR

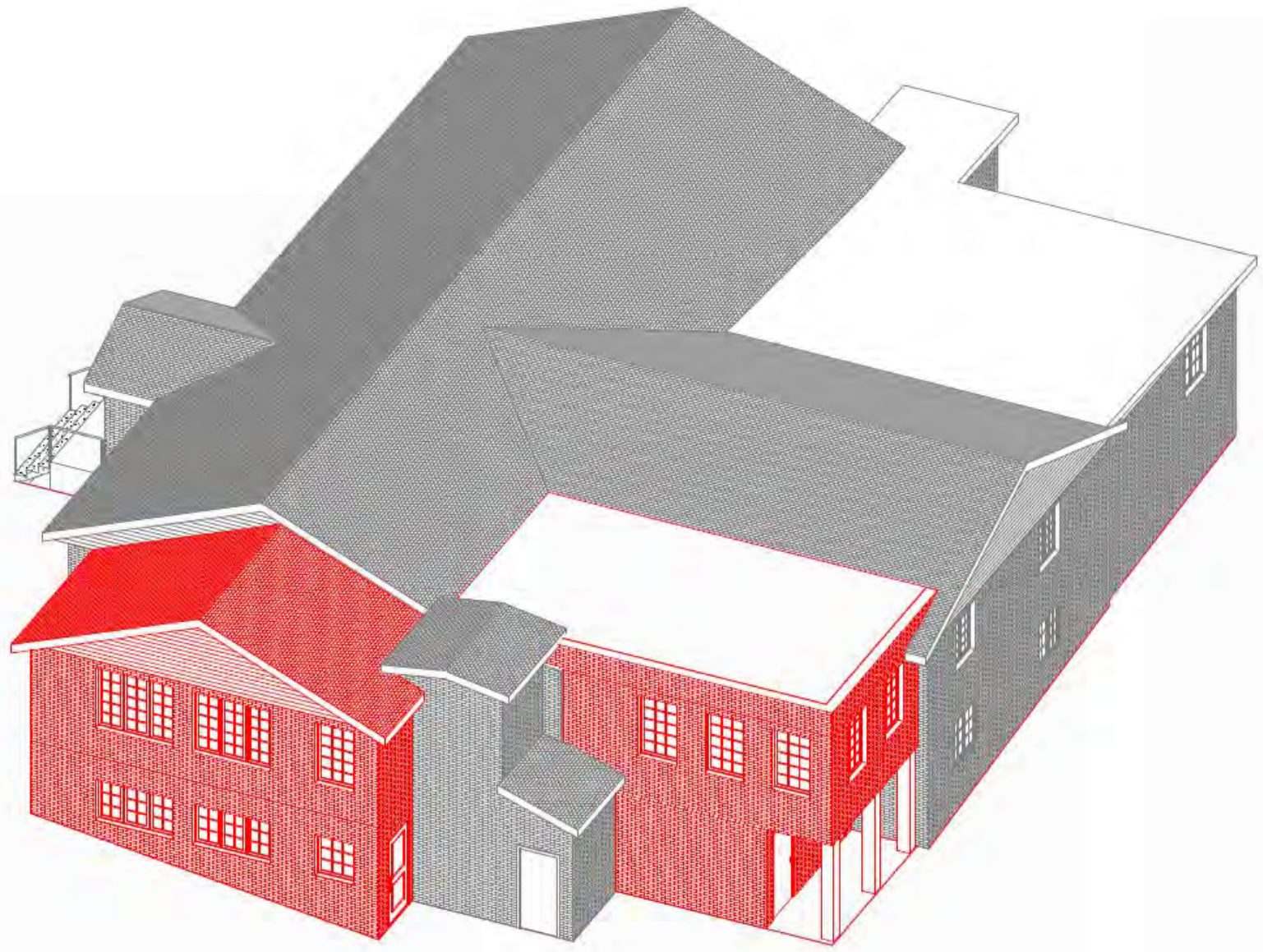


**Phase 1B** (our second phase of construction) involves an entry addition, as part of a larger renovation, modernizing the 1950's Library to better meet the needs of all of our patrons.

This new entry is focused on removing/and or remediating the physical obstacles that make it challenging for patrons to access the library.

Currently, none of the library's three entrances are compliant with the Americans with Disabilities Act. We aim to transform the entrances so that all patrons can easily navigate coming into the building and using the spaces to feel both welcomed and oriented.





# Existing Floor Plan

Existing Ballston Spa Public Library  
21 Milton Avenue  
Ballston Spa, NY

Not to Scale



LOWER FLOOR



MAIN FLOOR



# Conceptual Master Plan Floor plans at full buildout

Existing Ballston Spa Public Library  
21 Milton Avenue  
Ballston Spa, NY

Not to Scale



LOWER FLOOR



MAIN FLOOR

