

SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting • **April 21, 2009** at 1 p.m.
at the System Service Center

MINUTES

The regular meeting of the Southern Adirondack Library System was held on Tuesday, April 21, 2009 at the System Service Center and brought to order at 1:00 p.m. with Acting President Arnold Elman presiding.

Present were: Mmes. Gold, Helms, Hoover, Payne, and Smith, and Mssrs. Elman, Mays, and Mosher. Also present were: Laura Fisher, Director at Mechanicville District Public Library, Christine McDonald, Director at Crandall Public Library, Sara Dallas, Director at SALS, and Jill Martz, Administrative Assistant at SALS.

Absent with prior notice were: Mssrs. DeFonce, Jeffords, and Pepper.

Dr. Elman opened the meeting with a tribute and moment of silence for Dick Merrill, SALS Board President, who passed away unexpectedly on March 9, 2009. He noted that a donation in Mr. Merrill's memory had been sent to Crandall Public Library.

1. **Approval of Board Meeting Minutes of February 17, 2009:** Mrs. Smith moved, seconded by Mrs. Gold, that the minutes of the February 17th meeting be approved as distributed. Motion carried.

1. **Treasurer's Report and Monthly Budget Reports for February and March; warrants:** Mrs. Martz briefly reviewed the Treasurer's and Monthly Budget Reports for February and March. There being no questions, Mrs. Helms moved, seconded by Ms. Hoover, that receipt of the February and March Treasurer's and Monthly Budget Reports be acknowledged, and that they be filed for audit. Motion carried. Warrants 2009-4 through 2009-7, A09-2 through A09-5, and TA09-4 through TA09-7 were available for Board perusal. (Copy of Warrant list attached to the Official Minutes).

2. **Director's Report:**
 - A. **Joint Automation Report:** Michele Largeteau, Chris Mundell, Jennifer Ferriss and Mrs. Dallas visited the new Malta Branch of the Round Lake Library. Computers, Networks, wireless, security, and opening day collections were among the topics of discussion.
 - B. **Other:** SALS new phone system from Northeast Information Systems was installed April 3rd. Staff is learning and adjusting to the new system.

We are waiting to hear about the full effect of the State funding cuts. DLD has not posted Aid charts as yet. Construction Grant funds have been received.

The Women's Round Lake Improvement Society Library at Round Lake has a new Director, Carol Sheffer. Ms. Sheffer is also the President of the Public Library Association, and was the Deputy Director of the Queens Library.

At one time, CDLC, UHLS, MVLS and SALS used the same delivery service. UHLS left the current vendor last year. MVLS will leave the vendor in mid April.

We are in discussion with Allstate Insurance regarding a red 1975 Dodge pickup truck with plates registered to SALS involved in a hit and run in Maspeth, Queens. SALS has never owned this vehicle, and our insurance carrier is in arbitration with Allstate.

We are applying for funds to replace the servers under the Recovery Act.

The Consumer Protection Act regarding lead in children's books will probably be annulled shortly.

The information and invitations for the Annual Meeting are in the mail.

3. **Committee Reports:**

A. Audit & Finance:

- i) \$13,000 needs to be transferred from the General Fund to the Equipment line for the new phone system.

B. Building:

- i) The Construction Grant for new roof was approved. Our attorney was consulted, and since SALS is a library system, going out for bids is not necessary.

C. Bylaws Committee:

D. Central Library Aid and Services:

E. County Aid Coordinators:

F. Library Services:

- i) 2008 Library Program of the Year Awards—Mrs. Helms, as Chairperson of the Library Services Committee, recommends awarding the 2008 Library Program of the Year Awards to Corinth Free Library for *Living on the Edge* and Mechanicville District Public Library for *Mechanicville Losers*. Motion carried.

G. Personnel:

- i) 2008 Library Trustee of the Year Awards—Mrs. Smith, as Chairperson of the Personnel Committee, recommends awarding the 2008 Library Trustee of the Year Awards to *Richard "Dick" Merrill*---Crandall Public Library and *Thomas Mellon*---Stillwater Free Library. Motion carried.

H. Trustee Nominating: The Notice of Annual Business Meeting went out with the invitations to the Annual Dinner. The Trustee Nominating Committee will be putting forth the following candidates:

- i) Saratoga County: Arnold Elman has completed his first five year term, and is willing to be considered for a second term.
- ii) Warren County: Ms. Dale Nemer to complete Dick Merrill's term to expire May, 2011

4. **Unfinished Business:**

A. Approval of JA Budget Amendments: tabled until the June meeting.

B. SALS Annual Meeting: The Annual Meeting and dinner will be held at the Queensbury Hotel in Glens Falls. Crandall Public Library will provide tours of the new library prior to the meeting. David Bendekovic from Polaris will present a program on "The Secret of Success."

5. **New Business:**

A. Approval of SALS New Phone System: Mr. Mays moved, seconded by Ms. Payne, to move \$13,000 from the Capital Fund to the General Fund (Equipment Line) for the new phone system. Motion Carried.

- B. SALS New Roof: Mrs. Smith moved, seconded by Mrs. Gold, to increase SALS budget by \$135,000 and transfer from the Capital Fund \$63,000 and \$9,000 from the General Fund for SALS new roof. Motion carried. \$7,000 will go back to the general reserve when monies are received from the State.

Total Budget amendments:

\$13,000 for Telephone
\$63,000 for Roof

Increase the budget as follows:

Income:

Transfer from Capital Fund -	\$76,000
NYS Construction Aid -	63,000
Draw from General Reserve -	9,000
Total	\$148,000

Expense:

Increase:	
Equipment -	\$ 13,000
Building Maint. -	135,000
Total	\$148,000

- C. Approval of Gates Opportunity Online Hardware Grant-Phase II: Miss Hoover moved, seconded by Mrs. Smith, that Phase II of the Gates Opportunity Online Hardware Grant be approved. Motion carried.
- D. Approval of LSTA Service Improvement Invitational Grant—Year 2: Mrs. Smith moved, seconded by Mrs. Gold, that year 2 of the LSTA Service Improvement Invitational Grant be approved. Motion carried.

6. **Director’s Council Report:**

- 7. **Announcements:** Miss Hoover moved, seconded by Mr. Mays, that the meeting be adjourned. Motion carried. Meeting adjourned at 1:37 p.m.

Respectfully submitted,

Nancy L. Bowen
Recording Secretary