

SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting ■ **April 21, 2020**, at 1:00 PM
at SALS Service Center, held via GoToMeeting

MINUTES

The regular meeting of the Southern Adirondack Library System was held Tuesday, April 21, 2020, at the System Service Center, held via GoToMeeting and brought to order at 1:00 PM. with President Jordan Hornstein presiding.

Present were: Mmes. Seifts, Connell, Kuhr, Borden, Lindner, Cowin, McComb and Nemer and Messrs. Hornstein, Odess and Wise. Also present were: Sara Dallas, SALS Director; Bob Jeffords, SALS Treasurer; Cindy Mirra SALS System Services Support Representative; Jill Ryder, SALS Assistant Director & Collection Management Consultant; Jack Scott, SALS Technology & Community Youth Services Librarian; Sharon Shyne, Library Clerk; and Dianne Winter, SALS Finance & Administration Manager.

Absent were: Messr. Plantier.

1. **Public Comment**: No comment.
2. ***Approval of Board Meeting Minutes of March 17, 2020** (enclosure):

Mr. Hornstein asked if there were any additions, corrections, or deletions to the minutes of the March 17, 2020, Board meeting. Ms. Borden moved, seconded by Ms. Nemer, to approve the minutes of the March 17, 2020, SALS Board meeting as distributed. Motion carried.

3. ***Treasurer's Report and Monthly Budget Reports for March 2020 (attached); warrants** (available at meeting):

Mr. Jeffords reviewed the March 2020 Treasurer's and Monthly Budget Reports. Ms. Nemer moved, seconded by Mr. Wise, that receipt of the March reports be acknowledged and filed for audit. Motion carried. Warrants 2020-7 through 2020-8 and TA20-6 through TA20-7 were shared via email before the meeting and displayed during the meeting on screen for Board perusal. (*Copy attached to the Official Minutes.*)

4. **Director's Report** (see attached):

Mrs. Dallas thanked the SALS staff for the work they are doing remotely. Erica Freudenberger and Jack Scott have been updating coronavirus pandemic information, library closings among other timely articles www.sals.edu for library staff, trustees and the public.

Currently there are over 5,561 items outstanding in the delivery process. The items are in the SALS building and at the member libraries. Mrs. Dallas shared that she, Cindy Mirra, Jill Ryder, Eric Trahan of MVLS, Sharon O'Brien of MVLS, Sue Rokos of MVLS will meet remotely to discuss ways to restart the delivery once we are allowed back to work.

Since libraries closed their physical doors, SALS and member library staff have been working to provide better access to e-content. People can now sign up for library cards online to borrow overdrive materials. Overdrive is the vendor that supplies downloadable audiobooks and eBooks.

Mrs. Dallas shared there are 5,562 unique users (up 32% from this time last year). There were 26,635 checkouts (up 32%). In addition, there are 13,693 holds which is up 77%. The most informative statistic is new users are up 285% (1,216). The top three genres being borrowed are fiction, thriller, and literature. Keeping up with the demand is a challenge.

Mrs. Dallas reported that since March 16, \$11,587 was spent purchasing econtent (276 titles and 344 items were purchased). Many thanks to Fort Edward, Greenwich, Mechanicville, Waterford, Salem, Schuylerville, Long Lake, Crandall, Johnsburg and Lake Pleasant for donating additional funds to the consortium purchases.

The New York State budget did pass and has library funding for 2020-2021 at \$94,100,000. That is a 3% decrease from last year. Governor Cuomo has the authority to make budget amendments three times throughout the year (April 30th, June 30th, and December 31st). It is hoped that library basic aid and supplemental operating Aid, which SALS relies on, will be released in the first payment. Other aid, otherwise known as Categorical Aid will be released later. Mrs. Dallas thanked Dianne Winter for her dedicated hard work in getting out the reports in order for this to happen.

Mrs. Dallas asked the Board to consider holding a virtual meeting in May to have the Annual meeting so that the membership could continue to elect new trustees, present awards and reports.

NY State Aid for Construction was reduced to 14 million dollars state-wide.

Joint Automation Report:

Mr. Wise stated that due to the coronavirus pandemic the JA Council has not met.

Other: None.

5. **Committee Reports:**

- A. Audit & Finance (R. Wise, chair): No report.
- B. Building (C. Connell, chair): Mrs. Dallas reported that two staff members are going into the SALS building sporadically and one staff member every two weeks. The building is secure.
- C. Bylaws (R. Wise, chair): No report.
- D. Central Library (D. Nemer, chair): No report.
- E. County Aid Coordinators (Seifts, Connell, Odess, Plantier): No report.
- F. Library Services (C. Kuhr, chair): No report.
- G. Personnel (L. Borden, chair): Ms. Borden conveyed how much she appreciates the SALS staff for all their hard work during this Pandemic.
- H. Trustee Nominating (D. Nemer, chair): No report

6. **Unfinished Business:** None.

7. **New Business:**

- A. *Replace SALS Locks: No action.
- B. *Other: No action.

8. **Director's Council Report:** No report.

9. **Announcements**: None.

Ms. Connell moved, Mr. Wise seconded, to adjourn the meeting. Adjourned 1:28 PM.

Respectfully Submitted,

Cindy Mirra

* Items so marked are action items