

# SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting □ **April 19, 2022** at 1 p.m.  
held virtually via GoToMeeting

## Minutes

The regular meeting of the Southern Adirondack Library System was held Tuesday, April 19, 2022, at the System Service Center, held via GoToMeeting and brought to order at 1:00 p.m. with President Jordan Hornstein presiding.

Present were: Mmes. Beck, Borden, Connell, Kuhr, Lindner, Seifts, Shapiro, and Taylor; and Messrs. Hornstein, Odess and Wise. Also present were: Sara Dallas, SALS Director; Bob Jeffords, SALS Treasurer; Jill Ryder, SALS Assistant Director & Collection Management Consultant; Jack Scott, SALS Technology & Community Youth Services Librarian; Colleen Smith, SALS Finance & Administration Manager; Pamela DelSignore, SALS System Services Support Assistant; Isaac Pulver – Director, Saratoga Springs Public Library; Kristel Guimara – Director, CVW Long Lake Public Library.

Absent with prior notice was: Mmes. Cowin.

**1. Public Comment:** No Comment.

**2. \*Approval of Board Meeting Minutes of March 15, 2022** (enclosure)

Mr. Hornstein asked if there were any additions, corrections, or deletions to the minutes of the March 15, 2022 Board meeting. Mr. Odess moved, seconded by Ms. Connell, to approve the minutes of the March 15, 2022 SALS Board meeting as distributed. Ayes: All; Nays: None; Abstentions: None. Motion carried.

**3. \*Treasurer's Report and Monthly Budget Reports for March** (enclosure):

**Warrants 2022-8 through 2022-9 and TA22-5 through TA22-6** (enclosure):

Mr. Jeffords reviewed the Treasurer's and Monthly Budget Reports. Ms. Borden moved, seconded by Ms. Shapiro, to ensure that receipt of the March report is acknowledged and filed for audit. (Copy attached to the Official Minutes.) Ayes: All; Nays: None; Abstentions: None. Motion carried.

**4. Director's Report** (see attached):

Mrs. Dallas reported that due to excellent advocacy, library aid to libraries was increased in the final State Budget. State aid is now \$99.6mm, more than expected. State construction aid was restored to \$34mm. As soon as the budget figures are finalized by DLD, Mrs. Dallas said she will share the numbers with the board.

The side door (near the parking lot and restrooms) sometimes fails to close completely. Three companies were asked for estimates to repair the door. The estimates range from \$3,000 - \$3,500.

The boiler was inspected and TBS needs to come in and make some adjustments before the next heating season. An appointment is being scheduled.

The SALS Building Committee met before the April board meeting to discuss the Construction Challenge grants. The committee's recommendations will be discussed later in the board meeting.

SALS has begun renegotiating with Arnoff, our delivery courier. SALS is looking at routes, costs and CPI, as we move forward with the vendor. Mrs. Dallas reiterated that delivery is the most valued and used service by our members.

The Washington County Correctional Facility has hired a full-time librarian and service to the institution will begin again.

Notice for the SALS Annual Meeting has been sent out. The agenda will be sent out by the end of this work week. Deborah Caldwell-Stone, Director of the ALA Office for Intellectual Freedom will be our presenter. She will talk about the latest trend of book censorship, and we will have time for questions. Nancy Grosselfinger has emailed Mrs. Dallas that she would like to run for the SALS board for Hamilton County. Mrs. Dallas has shared information with her regarding nominations from the floor.

In the budget bill, there was a temporary revision to the Open Meeting Law. Mrs. Dallas is working with the SALS attorney and others to get resolution language to allow trustees to attend virtually due to extraordinary circumstances. However, at least 7 trustees must attend the face-to-face meeting (SALS quorum). The June meeting will be face-to-face, unless the executive order is extended. Ms. Borden asked, in addition to the language for extraordinary circumstances, do we also need a policy to allow hybrid meetings? Mrs. Dallas responded that the motion would allow it and further noted that this is only good for two years.

Mrs. Dallas thanked Pamela for her work that was completed since her written report. Pamela has repaired the broken links for the New York Library Trustees Online and has worked with the member libraries to ensure we have spare keys to the libraries.

Colleen and Mrs. Dallas have revised the Reopening and Continuity of Operations Plan document reflecting the changes to the COVID protocol. SALS follows Saratoga County, New York State and CDC guidelines.

Mrs. Dallas urged everyone to join Unite Against Book Bans <https://uniteagainstbookbans.org/> . This is a national initiative to empower readers everywhere to stand together in the fight against censorship. 71% of voters on both sides of the aisle are opposed to efforts to remove books from public libraries. 67% of voters oppose efforts to remove books from school libraries.

SALS wishes Mary Hanley much happiness – she retired last week and she will be missed by the SALS/JA staff as well as the member libraries.

A. *Joint Automation Report:* No report.

B. Other: Summer Reading: Jack Scott reported on the Summer Reading program. This year’s theme is An Ocean of Possibilities. Each library receives trainings/workshops, posters and access to the CSLP manual. Why Summer Reading? Summer Slide / Pandemic Slide, Reading for Enjoyment, Learning is Fun. Jack teamed up with 9 other library systems to provide two virtual programs for summer reading meant to give libraries ideas. One was for Children’s Programing and other was for Teens. Jack shared a few comments from the 2021 Summer Reading program survey results. Lastly Jack shared that this year, to further the water theme of Oceans of Possibilities, SALS is organizing a Water Test Kit for the libraries.

**5. Committee Reports:**

A. Audit & Finance (R. Wise, chair): No report.

B. Building (C. Connell, chair): After review of the 2022 Construction Grant applications, the committee recommended approval of all 9 libraries. The Board voted to approve the committee recommendations for each application.

<i>Argyle: \$5,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Ballston Spa: \$5,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Bolton: \$5,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Cambridge: \$5,000</i>	Ayes: All; Nays: None; Abstentions: Bob Odess.
<i>CP/Halfmoon: \$5,000</i>	Ayes: All; Nays: None; Abstentions: Russ Wise.
<i>Glens Falls: \$4,250</i>	Ayes: All; Nays: None; Abstentions: Margaret Shapiro.
<i>Granville: \$4,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Greenwich: \$5,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Schuylerville: \$5,000</i>	Ayes: All; Nays: None; Abstentions: None.
<i>Waterford: \$4,660</i>	Ayes: All; Nays: None; Abstentions: Christine Connell.

C. Bylaws Committee (R. Wise, chair): No report.

D. Central Library Aid and Services (M. Shapiro, chair): No report.

E. County Aid Coordinators (Seifts, Connell, Odess, Cowin): No report.

F. Library Services (C. Kuhr, chair): No report.

G. Personnel (L. Borden, chair): No report.

H. Trustee Nominating: (E. Cowin, chair): Mr. Hornstein stated that the Trustee Nominating committee is putting forth Laura Goodman and Nancy Seifts as nominees and noted there will be a possible nominee from the floor (Nancy Grosselfinger of Hamilton County).

Ayes: All; Nays: None; Abstentions: None.

**6. Unfinished Business:**

A. Officer Nominating Committee: Trustees Russ Wise, Barbara Taylor and Sue Beck volunteered to serve on this committee. They will have a slate of officers and will share it before the June SALS Board meeting.

B. \*Washington and Hamilton County nominations (Elaine Cowen Chair): see above

C. Officer openings of the SALS board are President, Vice President and Secretary: Mr. Hornstein asked that anyone interested in an officer’s position to please make it known to the Officer Nominating Committee. Ms. Lindner has agreed to serve a second term as secretary, Mr. Wise put his name forward to serve as President.

- D. Annual SALS Board of Trustees Meeting: The Annual meeting will be held virtually on May 16<sup>th</sup> at 7:00pm.
- E. \*Approve SALS Trustee Construction Challenge Grants

**7. New Business:**

- A. \*Arnoff contract renewal: contract renewal is in progress.

**8. Director’s Council Report**: No report.

**9. Announcements:**

Jack Scott reported that we will be moving to a Zoom meeting for the Annual Meeting. Jack extended his assistance to any board members needing help to set up Zoom.

Mr. Hornstein adjourned the meeting at 1:46 pm.

Respectfully Submitted,  
Pamela DelSignore

\* Items so marked are action items

Next SALS Board Meeting: **May 16<sup>th</sup>, 2022**, at 7:00 p.m. at SALS Service Center, held via Zoom.