

SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting • **April 17th, 2018** at 1:00 p.m.
at the System Service Center

MINUTES

The regular meeting of the Southern Adirondack Library System was held on Tuesday, April 17, 2018, at the System Service Center and brought to order at 1:00 p.m. with President Jordan Hornstein presiding.

Present were Mmes. Borden, McComb, Connell, Lindner, Seifts, and Payne, and Messrs. Hornstein, Wise, Odess, and Plantier. Also present were: Sara Dallas, Director at SALS; Bob Jeffords, SALS Treasurer; Cindy Mirra, SALS System Services Support Representative; Dianne Winter, Financial Clerk & Administrative Assistant at SALS; Jack Scott, Technology & Community Youth Services Librarian at SALS; Jill Ryder Collection Management Consultant and Assistant Director at SALS and Kathy Naftaly, Director of Crandall Public Library. Excused absence: Mmes. Nemer, Messrs. Mays.

1. **Public Comment:** No comments
2. **Approval of Board Meeting Minutes of March 27, 2018:** Mr. Hornstein asked if there were any additions, corrections, or deletions to the minutes of the March 27, 2018, Board meeting. Ms. Connell moved, seconded by Ms. Borden, to approve the minutes of the March 27, 2018, SALS Board meeting as distributed. Ayes: All; Nays: None. Motion carried.
3. **Treasurer's Report and Monthly Budget Report for March; warrants:** Mr. Jeffords reviewed the March Treasurer's report. Mr. Wise moved, seconded by Ms. Payne that receipt of the March reports is acknowledged and filed for audit. Motion carried. Warrants 2018-7 through 2018-9 and TA18-6 through TA18-7 were available for Board perusal. (*Copy attached to the Official Minutes*).
4. **Director's Report** (*in addition to the written report sent out with the Board Meeting packets*):

A. *Joint Automation Report:* No report

B. *Other:*

Mrs. Dallas reported that Bernie Margolis, the State Librarian passed away. She will be sending a card from the Board and the SALS staff.

Mrs. Dallas attended the Caldwell Lake George Annual Dinner held at the Holiday Inn in Lake George. There were 60 people advocating for Libraries.

Mrs. Dallas has been elected for a second term as ALA Councilor at Large.

Mrs. Dallas and Mrs. Ryder are going to Utica, NY tomorrow and Thursday for RIPL training. It is outcome measures lead by leaders in this area from Colorado.

Dianne Winter continues to work with the contractors. The meeting room and the Directors office ceiling work may be done by June. Some of the damaged windows are under warranty and will be replaced along with new windows on the north side of the building.

Erica Freudenberger is the SALS administrator for SALS Facebook page. Mrs. Dallas sent around a print out of a meme that Mrs. Freudenberger posted which has gone viral with over 1.2 million views.

Mrs. Dallas shared that a member library had an issue with a money gift made to their library. Mrs. Dallas conveyed the importance of having a board approved gift and donation policy in all libraries.

5. Committee Reports:

- A. Audit & Finance: Mr. Wise reported that a vote will be needed for a Budget Amendment in salary and benefits under New Business. The budget amendment would add \$6,000. \$5,000 for salaries and \$1,000 for benefits.
- B. Building: No report
- C. Bylaws Committee: No report.
- D. Central Library Aid and Services: No report.
- E. County Aid Coordinators: Mrs. Dallas reported that some money has come in and checks will be cut.
- F. Library Services: Ms. Borden reported there were nine applicants for the Library Program of the Year. All programs were worthy. Ms. Borden, for the committee, recommends the Mechanicville District Public Library's *Farmer's Market/Community Garden Program* be the Library Program of the Year Award winner.
- G. Personnel: Mr. Hornstein speaking on behalf of Mr. Mays stated that they had no recommendations for Trustee Of the Year.
- H. Trustee Nominating: Mrs. Dallas reported that Carol Kuhr will be on the ballot to represent Washington County. Janet Lindner will be on the ballot for Saratoga County. Elaine Cowin will be on the ballot for Warren County.

6. Unfinished Business: None.

7. New Business:

- A. Annual Meeting: Mr. Wise moved, Ms. Payne seconded, to offer one \$500 and two \$250 Continuing Education Scholarships for prizes at the Annual meeting. Motion carried.

Other: Ms Payne moved, seconded by Mr. Wise that SALS continue to subsidize one Trustee from each member library to attend the Annual meeting. Motion carried.

Mr. Wise moved that for 2019 a professional development grant for Continuing Education be approved. Ayes: All; Nays: None. Motion carried.

- B. Approve Library Trustee of the Year: Mr. Odess moved, seconded by Ms. Lindner, that the Mechanicville District Public Library's *Farmer's Market/Community Garden Program* be the Library Program of the Year Award winner. Ayes: All; Nays: None. Motion carried.
- C. Approve Library Trustee of the Year: No action necessary
- D. Mrs. Dallas reported that Ms. Lindner has graciously volunteered to serve on the Board as Secretary. Ms. Connell moved, seconded by Ms. Payne, to accept Ms. Lindner for Secretary of SALS Board. Motion carried.

- E. Mr. Hornstein moved, seconded by Ms. McComb, to approve Resolutions for the Annual Meeting recognizing Mr. Mays for twelve years of service and Ms. Payne for ten years.
- F. Approve Conference Attendance: No action necessary.
- G. Mr. Wise moved that the Budget Amendment be approved, seconded by Ms. McComb. Motion carried.

8. Director's Council Report: No report.

9. Announcements: None.

Ms. Payne moved, seconded by Ms. Borden to adjourn the meeting. Motion carried. The meeting was adjourned at 1:43 p.m.

Respectfully submitted,

Cindy Mirra
Recording Secretary