

SOUTHERN ADIRONDACK LIBRARY SYSTEM
22 WHITNEY PLACE • SARATOGA SPRINGS NY 12866-4596
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SALS Board Meeting □ **April 15, 2025** at 1 p.m.
At the System Service Center and Virtually via Zoom

AGENDA

1. Announcements:

- A. **Accept the resignation of board member Elaine Cowin*
- B. **Approve Heather Crocker to serve on the SALS board until the election held on May 19, 2025 at the Annual Dinner Meeting.*
- C. **Approve Eleanor DeVries to serve on the SALS board until the election held on May 19, 2025 at the Annual Dinner Meeting.*

2. Public Comment:

3. *Approval of Board Meeting Minutes from February 18, 2025: ([link to minutes](#))

4. *Treasurer's Report and Monthly Budget Reports for February: ([link to reports](#))

- *Treasurer's Report and Monthly Budget Reports for March:** ([link to reports](#))
- Warrants 2025-4 through 2025-5 and TA25-3 through TA25-4:** ([link to warrants](#))
- Warrants 2025-6 through 2025-8 and TA25-5 through TA25-6:** ([link to warrants](#))
- SALS' 2024 Draft Independent Auditor's Report:** ([link to report](#))

5. Director's Report: ([link to report](#))

- A. *Joint Automation Report:* Included in Director's Report (see attached).
- B. *Other:* Review of 2024 Satisfaction Survey Results ([link to summary](#))

6. Committee Reports:

- A. *Audit & Finance (T. Shaginaw, chair):*
- B. *Building (C. Connell, chair):* Recommendations for 2025 SALS Construction Challenge Grant Awards.
- C. *Bylaws Committee (L. Goodman, chair):*
- D. *Central Library Aid and Services (M. Shapiro, chair)*
- E. *County Aid Coordinators (Connell, TBD, TBD, Goodman):*
- F. *Library Services (TBD, chair):* Recommendations for 2024 Program of the Year Awards.
- G. *Personnel (L. Borden, chair):* Recommendations for 2024 Trustee of Year Awards.
- H. *Trustee Nominating: (J. Lindner, chair):* This year's nominees being put forward are:
Jordan Hornstein (Hamilton County) Term 2025-2029
Heather Crocker (Saratoga County) Term 2025-2027
Patricia Partello (Saratoga County) Term 2025-2030
Eleanor DeVries (Washington County) Term 2025-2030
Debbie Warnock (Washington County) Term 2025-2028
Margaret Shapiro (Warren County) 2025-2030
- I. *Director Search (M. Shapiro, chair):*

7. Unfinished Business:

- A. SALS Courier Service - Review for Proposal: Contract with current service ends June 27, 2025.

8. New Business:

- A. *Approve Resolutions for the Annual Meeting recognizing Linda Borden and Christine Connell for ten years of service.
- B. *Annual Meeting: Approve subsidizing one Trustee at \$30 from each member library to attend the Annual meeting.
- C. *Approve 2024 Program of the Year Awards as recommended by the Library Services Aid Committee.
- D. *Approve 2024 Trustee of the Year Awards as recommended by the Personnel Committee.
- E. *Approve the 2025 SALS Construction Challenge Grant Awards as recommended by the Building Committee.
- F. *Review and accept the 2024 SALS Annual Report: ([link to report](#))
- G. *Approve revised Director Job Description:
- H. *Approve Director Search Brochure:
- I. Review revised MVLS/SALS Joint Automation Agreement:
- J. Review revised Member Library Joint Automation Agreement:
- K. Review new Polaris contract:
- L. *Approve permission for The Beagle School to utilize SALS parking lot:
- M. *Approve the SALS Director's appointment of Jack Scott as Outreach and Technology Consultant as of March 13, 2025.
- N. *Approve signing of management representation letter: ([Link to follow](#))
- O. Approve proposed 2025 SALS Budget amendments: ([Link to proposal](#))
- P. Consider scheduling a special May board meeting:

9. Director's Council Report:

10. Announcements:

Next SALS Board Meeting: **May 19, 2025**, at 5:00 p.m. at Saratoga National Golf Club.

* Items so marked are action items