

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2022 - 2024 BUDGETS - PROPOSED**

<b>Income, General Fund</b>	<b>2022 Budget (Full Funding cut 4.42%)</b>	<b>Approved 2023 Budget (Full Funding cut 4.42%)^</b>	<b>Proposed Amended 2023 Budget (Full Funding cut 4.21%)#</b>	<b>Proposed 2024 Budget (Full Funding cut 4.21%)</b>
<b>NYS Public Library System Aid, General:</b>				
1 Basic Aid	1,009,356	1,009,356 #	1,011,582	1,011,582
2 Supplemental Operating Aid	147,615	147,615 #	147,941	147,941
3 LSSA (Local Services Support Aid)	88,134	88,134 #	88,328	88,328
<b>NYS Public Library System Aid, Categorical:</b>				
4 Coordinated Outreach	100,162	100,162 #	100,383	100,383
5 Central Library Services Aid (Crandall)	180,787	180,787 #	181,185	181,185
6 LLSA (Local Library Services Aid)	110,691	110,691 #	110,936	110,936
7 Correctional Facilities	31,642	31,642 #	31,712	31,712
8 Inter-Institutional (Co. Jails)	3,029	3,029 #	3,094	3,094
9 Love Your Library Grant	4,246	-	6,000	
<b>Subtotal</b>	<b>1,675,662</b>	<b>1,671,416</b>	<b>1,681,161</b>	<b>1,675,161</b>
<b>NYS Public Library System Aid, Special:</b>				
10 NYS Grant-In-Aid	80,000	-	30,000	-
11 Library Construction Aid			38,133	
<b>Subtotal</b>	<b>80,000</b>	<b>-</b>	<b>68,133</b>	<b>-</b>
<b>Total</b>	<b>1,755,662</b>	<b>1,671,416</b>	<b>1,749,294</b>	<b>1,675,161</b>
<b>Other Designated Aid:</b>				
12 Federal Aid			17,000	-
13 Co. Aid to Member Libraries	81,500	101,500	101,500	101,500
14 County Youth Grant	1,159	1,159 *	1,500	1,500
15 Other Grant Funding				
<b>Subtotal</b>	<b>82,659</b>	<b>102,659</b>	<b>120,000</b>	<b>103,000</b>
<b>Other Income:</b>				
16 Automation Fees	445,020	480,558	480,558	490,473
17 From General Reserve	18,247	235,195 #	272,883	255,558
18 Bank Interest	2,400	2,400	2,400	10,000
19 Other Income	10,400	10,400 *	69,900	4,500
<b>Subtotal</b>	<b>476,067</b>	<b>728,554</b>	<b>825,741</b>	<b>760,531</b>
<b>TOTAL</b>	<b>\$ 2,314,388</b>	<b>\$ 2,502,628</b>	<b>\$ 2,695,035</b>	<b>\$ 2,538,692</b>

^ Approved 10/18/2022

\* Amendments approved 6/20/2023

# Proposed amendments 9/19/2023

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2022 - 2024 BUDGETS - PROPOSED**

		Amended 2022 Budget Full Funding cut 4.42%	Approved 2023 Budget (Full Funding cut 4.42%)^	Proposed Amended 2023 Budget (Full Funding cut 4.21%)#	Proposed 2024 Budget (Full Funding cut 4.21%)
<b>Expenditures - General Fund</b>					
<b>Personnel</b>					
20	Salaries	531,650	554,436	554,436	569,994
21	Benefits - Active Staff	237,014	261,457	261,457	257,956
22	Benefits - Retirees	101,711	118,591	118,591	122,926
	<b>Subtotal</b>	<b>870,375</b>	<b>934,484</b>	<b>934,484</b>	<b>950,876</b>
<b>Maintenance &amp; Operation</b>					
23	Equipment	10,000	10,000 *	81,210	10,000
24	Books/e-content, SALS	6,000	6,000 *	23,936	6,000
25	Software	1,500	1,500 *	2,400	4,000
26	Serials	600	600	600	600
27	Supplies	7,000	7,000 *	9,000	7,000
28	Telephone & Internet	8,400	9,400	9,400	10,820
29	Postage & Shipping	1,000	1,000	1,000	1,500
30	Publicity & Printing	2,000	2,000 *	3,500	2,000
31	Travel and Continuing Education	25,000	25,000	25,000	25,000
32	Professional Fees	20,000	20,000	20,000	20,000
33	Delivery Service	236,388	285,649	285,649	290,830
34	Membership	8,000	8,000	8,000	10,000
35	Equipment Repair & Maintenance	6,000	6,000	6,000	6,000
36	Utilities	15,000	17,000	17,000	17,000
37	Building Repair & Maintenance	25,000	25,000	25,000	25,000
38	Insurance	12,000	12,000 *	16,000	17,000
39	Automotive	5,000	5,000	5,000	5,000
	<b>Subtotal</b>	<b>388,888</b>	<b>441,149</b>	<b>538,695</b>	<b>457,750</b>
<b>Grants to Member Libraries/Other, Designated:</b>					
40	CLSA, Crandall	104,190	180,787 #	181,185	181,185
41	Books, CBA, Crandall	65,881	-	-	-
42	LLSA, Member Libraries	102,259	110,691 #	110,936	110,936
43	County Aid, Member Libraries	81,500	101,500 #	101,500	101,500
44	County Youth Grants & SCAC	-	1,120 *	1,500	1,500
45	NYS Love Your Library Grant	-	- *#	6,813	-
46	NYS Adult Literacy Grant (Coordinated Outreach)	4,607	-	-	-
47	NYS Family Literacy Grant (Coordinated Outreach)	8,293	-	-	-
48	NYS Grant-In-Aid	-	-	-	-
49	Materials, Correctional Facilities	10,676	11,075 #	11,099	11,099
50	Materials, County Jails	2,748	3,029 #	3,094	3,094
51	Public Library System Automation	70,488	73,119 #	73,279	73,279
	<b>Subtotal</b>	<b>450,642</b>	<b>481,321</b>	<b>489,406</b>	<b>482,593</b>
<b>Grants to Member Libraries/Other, Undesignated:</b>					
52	Marc Records for catalog	8,000	6,000	6,000	6,000
53	Technology Grants	91,463	99,116 *	134,616	91,000
54	Library Service Seed Challenge Grant for Mbr.Lib.	-	-	-	-
55	Facility Upgrade Challenge for Mbr.Lib.	50,000	50,000 *	50,001	50,000
56	Continuing Education Challenge Grant for Mbr. Lib.	-	-	-	-
57	Grant Funded Projects	-	-	-	-
58	CE for Member Libraries	10,000	10,000 *#	61,275	10,000
	<b>Subtotal</b>	<b>159,463</b>	<b>165,116</b>	<b>251,892</b>	<b>157,000</b>
59	Mbr. Lib. Purchases for reimbursement	-	-	-	-
60	Automation Fees	445,020	480,558	480,558	490,473
	<b>TOTAL</b>	<b>\$ 2,314,388</b>	<b>\$ 2,502,629</b>	<b>\$ 2,695,035</b>	<b>\$ 2,538,692</b>

Encumbrances carry over to next year  
Add to General Reserve-less encumbr.

^ Approved 10/18/2022

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2021 - 2024 BUDGETS**

**Income - General Fund - Notes 2024**

<b>State Aid, General</b>		<b>Full funding is based on 2020 Census.</b>
1	Basic Aid	Per Capita formula aid \$1.62 per capita (367,655); Square Miles formula aid \$67 per square mile (4,226 sq mi); Annual formula aid \$25,000/county (4); Automation formula aid 2.93827% of per capita amount, min \$76,500 (pass through to Joint Automation Project)
2	Supplemental Operating Aid	\$39,000 per system, 10.94% of Basic Aid
3	LSSA (Local Services Support Aid)	.31¢ per capita of unserved population (48,271), 2/3 of LLSA
<b>State Aid, Categorical</b>		
4	Coordinated Outreach	\$43,000 + .13¢ per capita (367,655)
5	Central Library Services Aid	.32¢ per capita (367,655) (pass through to Central Library: Crandall Public Library)
6	LLSA (Local Library Services Aid)	.31¢ per capita, Minimum \$1,500, Formula equity to 2001 LLSA level (pass through to member libraries)
7	Correctional Facilities	\$9.25 per inmate (varies based on prison population)
8	Inter-Institutional (County Jails)	\$175,000 statewide; apportioned by ratio, based on number of incarcerated individuals per facility (pass through to County Jails)
9	Love Your Library Fund Aid	Occasional aid, supports Summer Reading
<b>State Aid, Special</b>		
10	Grant-In-Aid	Special legislative aid
11	Library Construction Aid	
<b>Other Designated Aid</b>		
12	Federal Aid	none expected
13	County Aid to Member Libraries	Pass through to membership in Warren and Hamilton Co.; and Saratoga Co. for OverDrive
14	County Youth Grant	Pass through to membership, Saratoga County only
15	Other Grant Funds	SALS Award funds, program-specific grant funds.
<b>Other Income</b>		
16	Automation Fees	Estimated fee income from member library rebilling for Joint Automation fees
17	From General Reserve	
18	Bank Interest	Estimated for FY2024
19	Other Income	Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2021 - 2024 BUDGETS**

**Expenditures - General Fund - Notes 2024**

	<b>Personnel</b>	
20	Salaries	
21	Benefits - Active Staff	Includes: Health & Vision Insurance, NYS Retirement, Social Security/Medicare, Workers Comp., Disability and FSA Admin. Costs.
22	Benefits - Retirees	Health insurance and Medicare Part B reimbursement
	<b>Maintenance &amp; Operation</b>	
23	Equipment	Replacement of computers, printers, etc.
24	Books	Materials for the professional collection and eBooks
25	Microsoftware	Upgrades or renewals
26	Serials	Subscriptions for staff use
27	Supplies	Developed based upon expenditures in 2022-2023
28	Telephone	Upgraded VoIP system
29	Postage	Developed based upon expenditures in 2022-2023
30	Publicity/Printing	Developed based upon expenditures in 2022-2023
31	Travel and Cont Ed - Employee and Board	Mileage, virtual and physical conference expenses, trustee travel and mileage reimbursement, annual meeting costs
32	Professional Fees	Audit, attorney, payroll service, treasurer fees
33	Delivery Service	Delivery service among system, membership, and MVLS
34	Membership	Memberships with NYLA, CDLC, NYCON, PULISDO, etc.
35	Equipment Repair & Maintenance	Developed based upon past expenditures
36	Utilities	Developed based upon past expenditures
37	Building Repair & Maintenance	Developed based upon expenditures in 2022-2023
38	Insurance	Developed based upon expenditures in 2022-2023
39	Automotive	Developed based upon expenditures in 2022-2023
	<b>Grants to Member Libraries/Other, Designated:</b>	
40	CLSA Aid	Pass through to Crandall. Includes funds to purchase reference materials for Central Library/Overdrive platform, ancestry.com
41	CBA Books	Now included in CLSA Aid
42	LLSA Member Libraires	Local Library Services Aid - Pass through to members
43	County Aid	Pass through to membership in Warren and Hamilton Co.; Saratoga Co. for OverDrive
44	County Youth Grants	Pass through to members (Saratoga County)
45	NYS Love Your Library Grant	First received in 2022
46	NYS Adult Literacy Grant	Now included in Coordinated Outreach Aid
47	NYS Family Literacy Grant	Now included in Coordinated Outreach Aid
48	NYS Grant-In-Aid	Member item allocations - may be pass through to members
49	Materials, Correctional Facilities	Support for and pass through to Correctional Facilities
50	Materials, County Jails	Pass through to County Jails
51	Public Library System Automation	Pass through to Joint Automation Project
	<b>Grants to Member Libraries/Other</b>	
52	MARC records for catalog	Purchase MARC records to help alleviate members' staff time
53	Technology Grant	System support for Joint Automation Project and SkyRiver
54	Library Service Seed Challenge Grant for Mbr.Lib.	Discontinued
55	Facility Upgrade Challenge for Mbr.Lib.	Member Libraries apply for grants at maximum \$5,000 to upgrade their facility in preparation for State Aid for Library Construction application.
56	Continuing Education Challenge Grant for Mbr. Lib.	Discontinued. Funds reallocated for System to bring in speakers, trainers, for all member libraries
57	Grant Funded Projects	SALS Award funds, program-specific grant funds.
58	Continuing Education for Member Libraries	System to bring in speakers, trainers, etc. to benefit all member libraries
59	Mbr. Lib. Purchases for reimbursement	Expenditures on behalf of member libraries that are fully reimbursed by member libraries
60	Automation Fees	Estimated fees paid for members for Joint Automation costs