

**Proposed Budget Amendments –
For Consideration at October 15, 2024 SALS Board of Trustees Meeting**

Budget **income** accounts to be adjusted. Total increase of **\$97,797**:

INCOME ADJUSTMENTS	Reason for Change	Original Budget	Amended Budget
Basic Aid	Increased NYS Aid	1,011,582	1,051,255
Supplemental Aid	Increased NYS Aid	147,941	153,743
LSSA	Increased NYS Aid	88,328	91,965
Coordinated Outreach	Increased NYS Aid	100,383	104,320
Central Library Services Aid (CLSA)	Increased NYS Aid	181,185	188,291
LLSA	Increased NYS Aid	110,936	115,286
Correctional Facilities Aid	Increased NYS Aid	31,712	32,956
Inter-Institutional Aid	Increased NYS Aid	3,094	3,311
Love Your Library	Increased NYS Aid	0	2,831
		1,675,161	1,743,958
Interest	Higher yield from CD investments	10,000	39,000
		1,685,161	1,782,958

From General Reserve: Increase by **\$30,448** (from \$255,558 to \$286,006)

Budget **expense** accounts to be adjusted. Total increase of **\$128,245**:

EXPENDITURE ADJUSTMENTS	Reason for Change	Original Budget	Amended Budget
Books/Print Materials	Budgeted eBooks moved to Electronic Materials	6,000	1,000
Electronic Materials (new code)	Budgeted \$6,400 transferred from other lines	0	6,450
Serials	Budgeted \$400 moved to Electronic Materials	600	200
Professional Fees	Legal fees, HR Consultant-Employee Handbook revision	20,000	35,000
Building Maint. & Repair	Parking lot repair (\$99,234; 50% reimb by NYS in 2025)	25,000	124,234
Insurance	Cover actuals	17,000	18,000
Central Library Services Aid (CLSA)	Increased pass-thru due to higher NYS Aid	181,185	188,291
LLSA	Increased pass-thru due to higher NYS Aid	110,936	115,286
Love Your Library	Increased pass-thru due to higher NYS Aid	0	2,831
Correctional Facilities Aid	Increased pass-thru due to higher NYS Aid	11,099	12,202
Inter-Institutional Aid	Increased pass-thru due to higher NYS Aid	3,094	3,311
Public Library System Automation Aid (part of Basic Aid)	Increased pass-thru due to higher NYS Aid	73,279	76,500
MARC Records	Consolidated services into Technology Grant line	6,000	133
Technology Grant	Budgeted \$1,000 moved to Electronic Materials	91,000	90,000
		545,193	673,438

Income:

- **New York State Aid:** Total increase of **\$68,797** to reflect actual State Aid. Budgeted based on last year's NY State Aid, but SALS received more funding this year.
- **Interest:** Increase by **\$29,000** to reflect interest income from CD investments.

Expense:

- **Books/Print Materials:** Move \$5,000 to new budget account code, Electronic Materials. Separating print and electronic materials aligns with NYS Annual Reporting.
- **Electronic Materials:** New account code. \$5,000 transferred from Books, \$1000 transferred from Technology Grant, \$400 transferred from Serials. Additional \$50 budgeted to cover increased Post Star Online cost.
- **Serials:** \$400 moved to Electronic Materials. Print serials only included here.
- **Professional Fees:** Increase by \$15,000. Of this, \$5867 was moved from MARC Records expense line because that budgeted service is no longer purchased. Increases due to unbudgeted legal fees and HR consultation for Employee Handbook revision.
- **Building Maintenance & Repair:** Increase by \$99,234 for parking lot repairs. Expect to receive 50% in NYS Construction Aid in 2025.
- **Insurance:** Increase by \$1,000 to cover actuals.
- **CLSA, LLSA, Love Your Library, Correctional Facilities Aid, Inter-Institutional Aid (Jails), Public Library System Automation Aid:** Increases to pass-thru funds due to higher state aid received.
- **MARC Records:** Consolidated services for electronic materials cataloging.
- **Technology Grant:** Move \$1,000 to Electronic Materials for Newsela online database for member libraries.

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
2022 - 2024 BUDGETS**

	Final 2022 Budget (Full Funding cut 4.42%)	Amended 2023 Budget (Full Funding cut 4.21%)	Approved 2024 Budget (Full Funding cut 4.21%) [^]	Amended 2024 Budget (Full Funding cut 0.45%)*
Income, General Fund				
NYS Public Library System Aid, General:				
1 Basic Aid	1,009,356	1,011,582	1,011,582	1,051,255
2 Supplemental Operating Aid	147,615	147,941	147,941	153,743
3 LSSA (Local Services Support Aid)	87,505	88,328	88,328	91,965
NYS Public Library System Aid, Categorical:				
4 Coordinated Outreach	100,162	100,383	100,383	104,320
5 Central Library Services Aid (Crandall)	180,787	181,185	181,185	188,291
6 LLSA (Local Library Services Aid)	109,847	110,936	110,936	115,286
7 Correctional Facilities	31,642	31,712	31,712	32,956
8 Inter-Institutional (Co. Jails)	3,029	3,094	3,094	3,311
9 Love Your Library Grant	4,246	6,000		2,831
Adult Lit and Family Lit (Final Year)	1,291			
Subtotal	1,675,480	1,681,161	1,675,161	1,743,958
NYS Public Library System Aid, Special:				
10 NYS Grant-In-Aid	50,000	30,000	-	-
11 Library Construction Aid		38,133		
Subtotal	50,000	68,133	-	-
Total	1,725,480	1,749,294	1,675,161	1,743,958
Other Designated Aid:				
12 Federal Aid		17,000	-	-
13 Co. Aid to Member Libraries	81,500	101,500	101,500	101,500
14 County Youth Grant	2,279	1,500	1,500	-
15 Other Grant Funding				
Subtotal	83,779	120,000	103,000	101,500
Other Income:				
16 Automation Fees	510,195	480,558	490,473	490,473
17 From General Reserve		272,883	255,558	286,006
18 Bank Interest	993	2,400	10,000	39,000
19 Other Income	7,771	69,900	4,500	4,500
Subtotal	518,959	825,741	760,531	819,979
TOTAL	\$ 2,328,218	\$ 2,695,035	\$ 2,538,692	\$ 2,665,437

[^] Approved 10/17/2023

* Proposed 10/15/2024

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
2022 - 2024 BUDGETS**

		Final 2022 Budget Full Funding cut 4.42%	Amended 2023 Budget (Full Funding cut 4.21%)	Approved 2024 Budget (Full Funding cut 4.21%)^	Amended 2024 Budget (Full Funding cut 0.45%)*
Expenditures - General Fund					
Personnel					
20	Salaries	524,008	554,436	569,994	569,994
21	Benefits - Active Staff	209,214	261,457	257,956	257,956
22	Benefits - Retirees	103,352	118,591	122,926	122,926
	Subtotal	836,575	934,484	950,876	950,876
Maintenance & Operation					
23	Equipment	4,908	81,210	10,000	10,000
24	Books, SALS	20,393	23,936	6,000	1,000
25	Electronic Materials				6,450
26	Software	2,924	2,400	4,000	4,000
27	Serials	339	600	600	200
28	Supplies	4,717	9,000	7,000	7,000
29	Telephone & Internet	9,194	9,400	10,820	10,820
30	Postage & Shipping	1,168	1,000	1,500	1,500
31	Publicity & Printing	-	3,500	2,000	2,000
32	Travel and Continuing Education	11,724	25,000	25,000	25,000
33	Professional Fees	17,819	20,000	20,000	35,000
34	Delivery Service	240,376	285,649	290,830	290,830
35	Membership	10,388	8,000	10,000	10,000
36	Equipment Repair & Maintenance	1,310	6,000	6,000	6,000
37	Utilities	20,452	17,000	17,000	17,000
38	Building Repair & Maintenance	24,123	25,000	25,000	124,234
39	Insurance	9,539	16,000	17,000	18,000
40	Automotive	1,612	5,000	5,000	5,000
	Subtotal	380,985	538,695	457,750	574,034
Grants to Member Libraries/Other, Designated:					
41	CLSA, Crandall	180,787	181,185	181,185	188,291
42	Books, CBA, Crandall				
43	LLSA, Member Libraries	110,696	110,936	110,936	115,286
44	County Aid, Member Libraries	81,500	101,500	101,500	101,500
45	County Youth Grants & SCAC	2,279	1,500	1,500	-
46	NYS Love Your Library Grant	3,433	6,813	-	2,831
47	Coordinated Outreach Grant	13,960	-	-	-
48		-	-	-	-
49	NYS Grant-In-Aid	105,000	-	-	-
50	Materials, Correctional Facilities	10,025	11,099	11,099	12,202
51	Materials, County Jails	1,604	3,094	3,094	3,311
52	Public Library System Automation	73,118	73,279	73,279	76,500
	Subtotal	582,402	489,406	482,593	499,921
Grants to Member Libraries/Other, Undesignated:					
53	Marc Records for catalog	3,628	6,000	6,000	133
54	Technology Grants	94,122	134,616	91,000	90,000
55	Library Service Seed Challenge Grant for Mbr.Lib.	-	-		
56	Facility Upgrade Challenge for Mbr.Lib.	42,910	50,001	50,000	50,000
57	Continuing Education Challenge Grant for Mbr. Lib.	-			
58	Grant Funded Projects	-			
59	CE for Member Libraries	3,008	61,275	10,000	10,000
	Subtotal	143,668	251,892	157,000	150,133
60	Mbr. Lib. Purchases for reimbursement	10,220			
61	Automation Fees	445,020	480,558	490,473	490,473
	TOTAL	\$ 2,398,870	\$ 2,695,035	\$ 2,538,692	\$ 2,665,437