

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2020 - 2022 BUDGETS**

|                                | <b>Final 2020<br/>Budget Full<br/>Funding cut<br/>7.845% less<br/>20% holdback</b> | <b>Amended<br/>2021 Budget -<br/>Restored<br/>FY20 + Full<br/>Funding cut<br/>7.859%</b> | <b>Approved<br/>2022 Budget<br/>Full Funding<br/>cut 7.859%^</b> | <b>Amended<br/>2022 Budget*</b> |                     | <b>Amended<br/>2022 Budget<br/>Full Funding<br/>cut 4.42%**</b> |
|--------------------------------|--|--|--|---------------------------------|---------------------|---|
| <b>Income, General Fund</b>    |  |  |  |                                 |                     |   |
| <b>State Aid Undesignated:</b> |  |  |  |                                 |                     |   |
| 1                              | Population   | 245,476  | 367,325  | 306,060                         | 306,060             | ** 569,275  |
| 2                              | Square Miles   | 208,742  | 314,003  | 261,631                         | 261,631             | ** 271,382  |
| 3                              | Counties   | 73,724   | 110,585  | 92,141                          | 92,141              | ** 95,580   |
| 4                              | LSSA (2/3 of LLSA +\$ .31 x unserved pop.)   | 58,864   | 96,472   | 81,846                          | 81,846              | ** 88,134   |
| 5                              | Book Reimbursal  | 177,150  | 265,725  | 221,405                         | 221,405             | ** -  |
| 6                              | Coordinated Outreach   | 65,568   | 98,352   | 81,948                          | 81,948              | ** 100,162  |
| 7                              | Correctional Facilities  | 15,958   | 23,937   | 19,828                          | 19,828              | ** 20,567   |
| 8                              | Supplementary Aid  | 111,994  | 167,992  | 139,973                         | 139,973             | ** 147,615  |
|                                | <b>Subtotal</b>  | <b>957,475</b>   | <b>1,444,390</b>   | <b>1,204,832</b>                | <b>1,204,832</b>    | <b>1,292,715</b>  |
| <b>State Aid, Designated*:</b> |  |  |  |                                 |                     |   |
| 9                              | Public Lib. System Automation  | 56,399   | 84,598   | 70,488                          | 70,488              | ** 73,119   |
| 10                             | CLD Aid (Crandall)   | 83,364   | 125,048  | 104,190                         | 104,190             | ** 180,787  |
| 11                             | Central Book Aid (Crandall)  | 52,712   | 79,068   | 65,881                          | 65,881              | ** -  |
| 12                             | LLSA (\$.31 x pop.chartered to serve)  | 73,392   | 120,283  | 102,259                         | 102,259             | ** 110,691  |
| 13                             | Correctional Facilities  | 8,449  | 12,674   | 10,676                          | 10,676              | ** 11,075   |
| 14                             | Inter-Institutional (Co. Jails)  | 2,321  | 3,482  | 2,748                           | 2,748               | ** 3,029  |
| 15                             | NYS Grant-In-Aid   | -  | -  | -                               | 80,000              | ** 80,000   |
| 16                             | NYS Adult Literacy Grant 20/21/22  | 3,695  | 5,438  | 4,607                           | 4,607               | ** -  |
| 17                             | NYS Family Literacy Grant 20/21/22   | 6,653  | 9,788  | 8,293                           | 8,293               | ** -  |
| 18                             | NYS Love Your Library Grant  | -  | -  | -                               | -                   | ** 4,246  |
|                                | <b>Subtotal</b>  | <b>286,985</b>   | <b>440,380</b>   | <b>369,143</b>                  | <b>449,143</b>      | <b>462,947</b>  |
| <b>Other Designated Aid*:</b>  |  |  |  |                                 |                     |   |
| 19                             | Co. Aid to Member Libraries  | 101,500  | -  | 88,500                          | 88,500              | ** 81,500   |
| 20                             | Other Grant Funds  | -  | -  | -                               | -                   | ** -  |
| 21                             | County Youth   | 1,120  | -  | -                               | -                   | ** 1,159  |
|                                | <b>Subtotal</b>  | <b>102,620</b>   | <b>-</b>   | <b>88,500</b>                   | <b>88,500</b>       | <b>82,659</b>   |
| <b>Other Income:</b>           |  |  |  |                                 |                     |   |
| 22                             | Automation Fees  | 458,859  | 498,229  | 483,718                         | 483,718             | ** 445,020  |
| 23                             | From General Reserve   | -  | -  | 182,628                         | 121,094             | ** 18,247   |
| 24                             | Bank Interest  | 23,617   | 2,400  | 2,400                           | 2,400               | ** 2,400  |
| 25                             | Other Income   | 28,885   | 10,400   | 10,400                          | 10,400              | ** 10,400   |
|                                | <b>Subtotal</b>  | <b>511,361</b>   | <b>511,029</b>   | <b>679,146</b>                  | <b>617,612</b>      | <b>476,067</b>  |
|                                | <b>TOTAL</b>   | <b>\$ 1,858,441</b>  | <b>\$ 2,395,799</b>  | <b>\$ 2,341,620</b>             | <b>\$ 2,360,086</b> | <b>\$ 2,314,388</b>   |

^ Approved 10/19/2021

\* Amendment approved 3/15/2022

\*\* Amendment approved 9/20/2022

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2020 - 2022 BUDGETS**

|  | <b>Final 2020<br/>Budget Full<br/>Funding cut<br/>7.845% less<br/>20% holdback</b> | <b>Amended<br/>2021 Budget -<br/>Restored<br/>FY20 + Full<br/>Funding cut<br/>7.859%^</b> | <b>Approved<br/>2022 Budget<br/>Full Funding<br/>cut 7.859%^</b> | <b>Amended<br/>2022 Budget*</b> | <b>Amended<br/>2022 Budget<br/>Full Funding<br/>cut 4.42%**</b> |
|--|--|---|--|---------------------------------|---|
| <b>Expenditures - General Fund</b>                     |  |   |  |                                 |   |
| <b>Personnel</b>                                       |  |   |  |                                 |   |
| 28   | Salaries   | 478,636   | 513,434  | 519,844 *                       | 531,650   |
| 29   | Benefits - Active Staff  | 225,414   | 220,030  | 238,807 *                       | 237,014   |
| 30   | Benefits - Retirees  | 76,430  | 81,308   | 101,711                         | 101,711   |
|  | <b>Subtotal</b>  | <b>780,480</b>  | <b>814,773</b>   | <b>860,361</b>                  | <b>870,375</b>  |
| <b>Maintenance &amp; Operation</b>                     |  |   |  |                                 |   |
| 31   | Equipment  | 5,127   | 8,000  | 10,000                          | 10,000  |
| 32   | Books/e-content, SALS  | 3,099   | 6,000  | 6,000                           | 6,000   |
| 33   | Microsoftware  | 1,026   | 1,500  | 1,500                           | 1,500   |
| 34   | Serials  | 202   | 600  | 600                             | 600   |
| 35   | Supplies   | 4,000   | 6,000  | 7,000                           | 7,000   |
| 36   | Telephone  | 4,603   | 6,000  | 8,400                           | 8,400   |
| 37   | Postage  | 747   | 1,000  | 1,000                           | 1,000   |
| 38   | Publicity & Printing   | 981   | 1,000  | 2,000                           | 2,000   |
| 39   | Travel and Continuing Education  | 14,460  | 15,000   | 25,000                          | 25,000  |
| 40   | Professional Fees  | 18,021  | 20,000   | 20,000                          | 20,000  |
| 41   | Delivery Service   | 174,518   | 231,121  | 227,936 *                       | 236,388   |
| 42   | Membership   | 6,041   | 8,000  | 8,000                           | 8,000   |
| 43   | Equipment Repair & Maintenance   | 3,733   | 6,000  | 6,000                           | 6,000   |
| 44   | Utilities  | 10,475  | 15,000   | 15,000                          | 15,000  |
| 45   | Building Repair & Maintenance  | 16,064  | 25,000   | 25,000                          | 25,000  |
| 46   | Insurance  | 9,956   | 12,000   | 12,000                          | 12,000  |
| 47   | Automotive   | (142)   | 5,000  | 5,000                           | 5,000   |
|  | <b>Subtotal</b>  | <b>272,910</b>  | <b>367,221</b>   | <b>380,436</b>                  | <b>388,888</b>  |
| <b>Grants to Member Libraries/Other, Designated:</b>   |  |   |  |                                 |   |
| 48   | CLD Aid, Crandall  | 83,364  | 125,048  | 104,190                         | 104,190   |
| 49   | Books, CBA, Crandall   | 52,712  | 79,068   | 65,881                          | 65,881  |
| 50   | LLSA, Member Libraries   | 73,392  | 120,283  | 102,259                         | 102,259   |
| 51   | County Aid, Member Libraries   | 101,500   | -  | 88,500                          | 88,500 **   |
| 52   | County Youth Grants & SCAC   | -   | -  | -                               | -   |
| 53   | NYS Adult Literacy Grant 20/21/22  | 4,733   | 5,438  | 4,607                           | 4,607   |
| 54   | NYS Family Literacy Grant 20/21/22   | 8,536   | 9,788  | 8,293                           | 8,293   |
| 55   | NYS Grant-In-Aid   | 13,000  | -  | -                               | -   |
| 56   | Materials, Correctional Facilities   | 2,026   | 12,674   | 10,676                          | 10,676  |
| 57   | Materials, County Jails  | 2,332   | 3,482  | 2,748                           | 2,748   |
| 58   | Public Library System Automation   | 56,399  | 84,598   | 70,488                          | 70,488  |
|  | <b>Subtotal</b>  | <b>397,993</b>  | <b>440,380</b>   | <b>457,643</b>                  | <b>450,643</b>  |
| <b>Grants to Member Libraries/Other, Undesignated:</b> |  |   |  |                                 |   |
| 59   | Marc Records for catalog   | 4,487   | 8,000  | 8,000                           | 8,000   |
| 60   | Technology   | 114,038   | 116,535  | 91,463                          | 91,463  |
| 61   | Library Service Seed Challenge Grant   | 21,916  | -  | -                               | -   |
| 62   | Facility Upgrade Challenge Grant   | 58,623  | 50,000   | 50,000                          | 50,000  |
| 63   | Continuing Education Challenge Grant   | 2,464   | 10,000   | -                               | -   |
| 64   | Grant Funded Projects  | -   | -  | -                               | -   |
| 65   | CE for Member Libraries  | -   | -  | 10,000                          | 10,000  |
|  | <b>Subtotal</b>  | <b>201,528</b>  | <b>184,535</b>   | <b>159,463</b>                  | <b>159,463</b>  |
| 66   | Mbr. Lib. Purchases for reimbursement  | 9,320   | -  | -                               | -   |
| 67   | Automation Fees  | 486,382   | 498,229  | 483,718                         | 445,020 **  |
|  | <b>TOTAL</b>   | <b>\$ 2,148,614</b>   | <b>\$ 2,305,137</b>  | <b>\$ 2,341,620</b>             | <b>\$ 2,314,388</b>   |
| Encumbrances carry over to next year                   |  |   |  |                                 |   |
| Add to General Reserve-less encumbr.                   |  |   |  |                                 |   |
|  |  | <b>\$ (290,172)</b>   | <b>\$ 90,662</b>   | <b>\$ -</b>                     | <b>\$ (0)</b>   |

^ Approved 10/19/2021

\* Amendment approved 3/15/2022

\*\* Amendment approved 9/20/2022

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2020 - 2022 BUDGETS**

**Income General Fund - Notes 2022**

|    |                                  |   |
|----|----------------------------------|---|
|    | <b>State Aid Undesignated</b>    | <b>Full funding based on 2010 Census. Proposed 2022 cut of 7.859% from full funding. No change from NYS FY21-22 budget.</b>                     |
| 1  | Population                       | Formula aid \$.94/capita (353,366)  |
| 2  | Square Miles                     | Formula aid \$67/square mile x 4,226 square miles   |
| 3  | Counties                         | \$25,000 per county   |
| 4  | LSSA                             | Local Services Support Aid - 2/3 of LLSA + \$.31 x unserved population (47,752)   |
| 5  | Book Reimbursal                  | Formula aid \$.68/capita  |
| 6  | Coordinated Outreach             | Formula aid \$43,000 + \$.13/capita (353,366)   |
| 7  | Correctional Facilities          | Varies based on prison population. Formula aid \$9.25/inmate + Hold Harmless \$11,461   |
| 8  | Supplementary Aid                | Formula Aid   |
|    | <b>State Aid Designated</b>      |   |
| 9  | Public Library System Automation | Pass through to Joint Automation Project  |
| 10 | CLD Aid                          | Pass through to Crandall \$.32/capita (353,366)   |
| 11 | Central Book Aid                 | Pass through to Crandall for purchase of reference materials for Central Library  |
| 12 | LLSA                             | Local Library Services Aid. Pass through to member libraries at \$.31/capita chartered service area minimum \$1,500 with Full Funding           |
| 13 | Correctional Facilities          | Pass through to Correctional Facilities for library materials   |
| 14 | Inter-Institutional (Co. Jails)  | Pass through to County Jails, varies based on population.   |
| 15 | NYS Grant-In-Aid                 | None expected 2022. March 2021 amendment to recognize Grant-in-Aid received from Assemblywoman Woerner in December 2021; disbursed January 2022 |
| 16 | NYS Adult Literacy Grant         | 2019 - 2022 Program Cycle. \$5,000 per year with Full Funding.  |
| 17 | NYS Family Literacy Grant        | 2019 - 2022 Program Cycle. \$9,000 per year with Full Funding.  |
|    | <b>Other Designated Aid</b>      |   |
| 18 | Co. Aid to Member Libraries      | Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive.  |
| 19 | Other Grant Funds                | SALS Award funds, program-specific grant funds. Nothing budgeted for 2022.  |
| 20 | County Youth                     | Pass through to membership, Saratoga County only. None expected in 2022.  |
|    | <b>Other Income</b>              |   |
| 21 | Automation Fees                  | Estimated Fee income from member library rebilling for Joint Automation fees  |
| 22 | From General Reserve             | \$182,628 spent down in FY 2022.  |
| 23 | Bank Interest                    | Estimated for FY 2022   |
| 24 | Other Income                     | Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.   |

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2020 - 2022 BUDGETS**

**Expenditures - General Fund - 2022 Notes**

| <b>Personnel</b>                                     |  |   |
|--|--|---|
| 28   | Salaries   | Staffing change from two administrative positions to 1.5 administrative positions after retirements. 3% raise proposed for current staff. March 2021 amendment to reflect change in Library Clerk position due to retirement.       |
| 29   | Benefits - Active Staff                            | Includes: Health & Vision Insurance (12% increase), NYS Retirement, Social Security/Medicare, Workers Comp., Disability and AFLAC Admin. Costs. March 2021 amendment to reflect change in Library Clerk position due to retirement. |
| 30   | Benefits - Retirees                                | Health insurance and Medicare Part B reimbursement of \$148.50/month 2021 rate. Additional retiree in 2022.   |
| <b>Maintenance &amp; Operation</b>                   |  |   |
| 31   | Equipment  | Replacement of computers, printer.  |
| 32   | Books  | Materials for the professional collection and ebooks.   |
| 33   | Microsoftware                                      | Upgrades to current software, gotomeeting software, etc.  |
| 34   | Serials  | Subscriptions for staff use   |
| 35   | Supplies   | Developed based upon expenditures in 2020/2021  |
| 36   | Telephone  | Increased cost for transition to VOIP system  |
| 37   | Postage  | Developed based upon expenditures in 2020/2021  |
| 38   | Pub/Printing                                       | Developed based upon expenditures in 2020/2021  |
| 39   | Travel and Cont Ed                                 | Mileage, virtual and physical conference expenses, trustee travel and mileage reimbursement, annual meeting costs.  |
| 40   | Professional Fees                                  | Audit, attorney, payroll service (Paychex), Treasurer fees  |
| 41   | Delivery Service                                   | Delivery service among system, membership, and MVLS. March 2021 amendment to reflect increased contractor rates.  |
| 42   | Membership   | Memberships with NYLA, CDLC, NYCON, and Saratoga County Chamber of Commerce.  |
| 43   | Equipment repair/maint.                            | Developed based upon expenditures in 2020/2021  |
| 44   | Utilities  | Developed based upon expenditures in 2020/2021  |
| 45   | Building Repair & Maintenance                      | Developed based upon expenditures in 2020/2021  |
| 45b  |  |   |
| 46   | Insurance  | Developed based upon expenditures in 2020/2021  |
| 47   | Automotive   | Developed based upon expenditures in 2020/2021  |
| <b>Grants to Member Libraries/Other, Designated:</b> |  |   |
| 48   | CLD Aid  | Pass through to Crandall  |
| 49   | CBA Books  | Pass through to Crandall to purchase reference materials for Central Library/ Overdrive platform, ancestry.com  |
| 50   | LLSA Member Libraires                              | Local Library Services Aid - Pass through to members  |
| 51   | County Aid   | Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive.  |
| 52   | County Youth Grants                                | Pass through to members (Saratoga Co. only). None expected in 2022.   |
| 53   | NYS Adult Literacy Grant                           | Funding for Adult Literacy programs   |
| 54   | NYS Family Literacy Grant                          | Funding for Family Literacy programs  |
| 55   | NYS Grant-In-Aid                                   | Member item allocations - pass through to members if any  |
| 56   | Materials, Correctional Facilities                 | Pass through to Correctional Facilities   |
| 57   | Materials, County Jails                            | Pass through to County Jails  |
| 58   | Public Library System Automation                   | Pass through to Joint Automation Project  |
| <b>Grants to Member Libraries/Other</b>              |  |   |
| 59   | MARC records for catalog                           | Purchase MARC records to help alleviate members' staff time -SkyRiver, Midwest and emarc express  |
| 60   | Technology Grant                                   | System support for Joint Automation Project and renewal of HeritageQuest.   |
| 61   | Library Service Seed Challenge Grant for Mbr.Lib.  | Discontinued  |
| 62   | Facility Upgrade Challenge for Mbr.Lib.            | Member Libraries apply for grants at maximum \$5,000 to upgrade their facility in preparation for State Aid for Library Construction application.   |
| 63   | Continuing Education Challenge Grant for Mbr. Lib. | Discontinued. Funds reallocated for System to bring in speakers, trainers, for all member libraries.  |
| 64   | Grant Funded Projects                              | SALS Award funds, program-specific grant funds. Nothing budgeted for 2022.  |
| 65   | Continuing Education for Member Libraries          | System to bring in speakers, trainers, etc. to benefit all member libraries.  |
| 66   | Mbr. Lib. Purchases for reimbursement              | None for 2020-2022  |
| 67   | Automation Fees                                    | Estimated expense for fees paid for members for Joint Automation costs  |