

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2018 - 2020 BUDGETS**

<u>Income, General Fund</u>	<b>Final 2018 Budget Full Funding cut 5.46%</b>	<b>Approved 2019 Budget Full Funding cut 5.4554%+</b>	<b>Amended 2019 Budget Full Funding cut 5.4554%*</b>	<b>Proposed 2020 Budget Full Funding cut 5.408%</b>
<b>State Aid Undesignated:</b>				
1 Population	314,288	314,043	314,043	314,201
2 Square Miles	267,904	268,456	268,456	268,590
3 Counties	94,618	94,545	94,545	94,592
4 LSSA (2/3 of LLSA +\$ .31 x unserved pop.)	83,877	83,877	83,877	83,919
5 Book Reimbursal	227,357	227,180	227,180	227,294
6 Coordinated Outreach	84,086	84,086	84,086	84,128
7 Correctional Facilities	20,464	20,345	20,345	20,356
8 Supplementary Aid	143,624	143,624	143,624	143,696
<b>Subtotal</b>	<b>1,236,218</b>	<b>1,236,156</b>	<b>1,236,156</b>	<b>1,236,776</b>
<b>State Aid, Designated*:</b>				
9 Public Lib. System Automation	72,383	72,327	72,327	72,363
10 CLD Aid (Crandall)	106,908	106,908	106,908	106,962
11 Central Book Aid (Crandall)	67,600	67,599	67,599	67,633
12 LLSA (\$.31 x pop.chartered to serve)	104,578	104,578	104,578	104,630
13 Correctional Facilities	10,836	10,955	10,955	10,960
14 Inter-Institutional (Co. Jails)	2,603	2,603	2,603	3,210
15 NYS Grant-In-Aid	161,000	-	-	-
16 NYS Construction Aid	12,406	-	-	-
17 NYS Adult Literacy Grant 18/19	-	-	-	-
18 NYS Family Literacy Grant 18/19	-	-	-	-
17 NYS Adult Literacy Grant 19/20	469	-	-	4,730
18 NYS Family Literacy Grant 19/20	8,501	-	-	8,513
<b>Subtotal</b>	<b>547,284</b>	<b>364,970</b>	<b>364,970</b>	<b>379,001</b>
<b>Other Designated Aid*:</b>				
19 Co. Aid to Member Libraries	89,140	88,500	88,500	88,500
20 County Youth	-	1,100	1,100	1,100
<b>Subtotal</b>	<b>89,140</b>	<b>89,600</b>	<b>89,600</b>	<b>89,600</b>
<b>Other Income:</b>				
21 Automation Fees	443,825	470,753	470,753	486,173
22 From General Reserve	117,725	213,363	234,389	279,997
23 Bank Interest	2,423	2,400	2,400	2,400
24 Other Income	47,282	10,400	10,400	10,400
<b>Subtotal</b>	<b>611,256</b>	<b>696,916</b>	<b>717,943</b>	<b>778,970</b>
<b>TOTAL</b>	<b>\$ 2,483,898</b>	<b>\$ 2,387,642</b>	<b>\$ 2,408,668</b>	<b>\$ 2,484,347</b>

+ Approved 10/16/2018

\* Approved 1/15/2019

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2018 - 2020 BUDGETS**

<b>Expenditures - General Fund</b>	<b>Final 2018 Budget Full Funding cut 5.46%</b>	<b>Approved 2019 Budget Full Funding cut 5.4554%+</b>	<b>Amended 2019 Budget Full Funding cut 5.4554%*</b>	<b>Proposed 2020 Budget Full Funding cut 5.408%</b>
<b>Personnel</b>				
28 Salaries	469,807	504,950	504,950	523,963
29 Benefits - Active Staff	204,832	242,348	242,348	250,218
30 Benefits - Retirees	77,517	86,000	86,000	81,307
<b>Subtotal</b>	<b>752,156</b>	<b>833,299</b>	<b>833,299</b>	<b>855,487</b>
<b>Maintenance &amp; Operation</b>				
31 Equipment	1,828	10,000	10,000	10,000
32 Books/e-content, SALS	7,935	6,000	6,000	6,000
33 Microsoftware	811	1,500	1,500	1,500
34 Serials	456	600	600	600
35 Supplies	5,223	7,000	7,000	7,000
36 Telephone	4,440	6,000	6,000	6,000
37 Postage	891	1,000	1,000	1,000
38 Publicity & Printing	1,478	2,000	2,000	2,000
39 Travel and Continuing Education	30,816	35,000	35,000	35,000
40 Professional Fees	14,565	45,000	45,000	70,000
41 Delivery Service	202,013	219,420	219,420	222,986
42 Membership	7,138	6,500	6,500	8,000
43 Equipment Repair & Maintenance	3,876	6,000	6,000	6,000
44 Utilities	12,233	14,000	14,000	15,000
45 Building Repair & Maintenance	42,356	25,000	25,000	25,000
45b NYS Construction	117,036	-	-	-
46 Insurance	8,869	12,000	12,000	12,000
47 Automotive	1,510	5,000	5,000	5,000
<b>Subtotal</b>	<b>463,473</b>	<b>402,020</b>	<b>402,020</b>	<b>433,086</b>
<b>Grants to Member Libraries/Other, Designated:</b>				
48 CLD Aid, Crandall	106,908	106,908	106,908	106,962
49 Books, CBA, Crandall	67,600	67,599	67,599	67,633
50 LLSA, Member Libraries	104,578	104,578	104,578	104,630
51 County Aid, Member Libraries	89,140	88,500	88,500	88,500
52 County Youth Grants & SCAC	1,120	1,100	1,100	1,100
53 NYS Adult Literacy Grant 17/18	4,288	-	-	-
54 NYS Family Literacy Grant 17/18	7,630	-	-	-
53 NYS Adult Literacy Grant 18/19	146	-	4,533	-
54 NYS Family Literacy Grant 18/19	-	-	8,421	-
53 NYS Adult Literacy Grant 19/20	-	-	-	4,730
54 NYS Family Literacy Grant 19/20	-	-	-	8,513
55 NYS Grant-In-Aid	147,000	-	-	-
56 Materials, Correctional Facilities	4,845	10,955	18,299	10,960
57 Materials, County Jails	2,581	2,603	3,331	3,210
58 Public Library System Automation	72,383	72,327	72,327	72,363
<b>Subtotal</b>	<b>608,218</b>	<b>454,570</b>	<b>475,596</b>	<b>468,601</b>
<b>Grants to Member Libraries/Other, Undesignated:</b>				
59 Marc Records for catalog	5,896	27,000	27,000	27,000
60 Technology	98,633	90,000	90,000	104,000
61 Library Service Seed Challenge Grant for Mb	17,878	50,000	44,915	40,000
62 Facility Upgrade Challenge for Mbr.Lib.	55,427	50,000	55,085	60,000
63 Continuing Education Challenge Grant for Ml	-	10,000	10,000	10,000
<b>Subtotal</b>	<b>177,834</b>	<b>227,000</b>	<b>227,000</b>	<b>241,000</b>
64 Mbr. Lib. Purchases for reimbursement	11,752	-	-	-
65 Automation Fees	449,437	470,753	470,753	486,173
<b>TOTAL</b>	<b>\$ 2,462,871</b>	<b>\$ 2,387,642</b>	<b>\$ 2,408,668</b>	<b>\$ 2,484,347</b>
Encumbrances carry over to next year	21,026	-	-	-
Add to General Reserve-less encumbr.	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

+ Approved 10/16/2018

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**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2018 - 2020 BUDGETS**

**Income General Fund - Notes 2019/2020**

<b>State Aid Undesignated</b>		<b>Full funding based on 2010 Census. Proposed 2020 cut 5.408% (actual cut in 2019)</b>
1	Population	Formula aid \$.94/capita (353,366)
2	Square Miles	Formula aid \$67/square mile x 4,226 sq.mi.
3	Counties	\$25,000 per county
4	LSSA	Local Services Support Aid - 2/3 of LLSA + \$.31 x unserved population (48,558)
5	Book Reimbursal	Formula aid \$.68/capita
6	Coordinated Outreach	Formula aid \$43,000 + \$.13/capita (353,366)
7	Correctional Facilities	May vary due to prison population. Formula aid \$9.25/inmate + Hold Harmless \$11,461
8	Supplementary Aid	Formula Aid
<b>State Aid Designated</b>		<b>Full funding based on 2010 Census. Proposed 2020 cut 5.408% (actual cut in 2019).</b>
9	Public Library System Automation	Funds are pass through to the JA budget
10	CLD Aid	Pass through to Crandall \$.32/capita (353,366)
11	Central Book Aid	Pass through to Crandall for purchase of reference materials for Central Library
12	LLSA	Local Library Services Aid -Pass through to member libraries \$.31/capita chartered service area minimum \$1,500 with Full Funding
13	Correctional Facilities	Pass through to Correctional Facilities for library materials
14	Inter-Institutional (Co. Jails)	Pass through to County Jails, varies due to population on a given date
15	NYS Grant-In-Aid	None expected 2020. In 2018, SALS received \$14,000. Member Libraries received between \$2,500 and \$7,000.
16	NYS Construction Aid	2016-2019 State Construction Grant
17	NYS Adult Literacy Grant	2019 - 2022 Program Cycle. \$5,000 per year with Full Funding.
18	NYS Family Literacy Grant	2019 - 2022 Program Cycle. \$9,000 per year with Full Funding.
<b>Other Designated Aid</b>		
19	Co. Aid to Member Libraries	Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive
20	County Youth	Pass through to membership, Saratoga County only
<b>Other Income</b>		
21	Automation Fees	Estimated Fee income from member library rebilling for Joint Automation fees
22	From General Reserve	\$250,163 in 2020
23	Bank Interest	Estimated for FY 2020
24	Other Income	Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2018 - 2020 BUDGETS**

**Expenditures - General Fund - 2019/2020 Notes**

	<b>Personnel</b>	
28	Salaries	3.0% increase recommended for 2020
29	Benefits - Active Staff	Includes: Health & Vision Insurance (15% increase), NYS Retirement, Social Security/Medicare, Workers Comp., Disability and AFLAC Admin. Costs
30	Benefits - Retirees	Health insurance and Medicare Part B reimbursement of \$135.50/month 2019 rate
	<b>Maintenance &amp; Operation</b>	
31	Equipment	Replacement of computers, printer
32	Books	Materials for the professional collection and ebooks
33	Microsoftware	Upgrades to current software, gotomeeting software, etc.
34	Serials	Subscriptions for staff use
35	Postage	Developed based upon expenditures in 2018/2019
36	Telephone	Developed based upon expenditures in 2018/2019
37	Postage	Developed based upon expenditures in 2018/2019
38	Pub/Printing	Developed based upon expenditures in 2018/2019
39	Travel and Cont Ed	Mileage, conference expenses, trustee travel and mileage reimbursement, annual meeting costs.
40	Professional Fees	Audit, attorney, payroll service (Paychex), Treasurer fees, Plan of Service development
41	Delivery Service	Delivery service among system, membership, MVLS and CDLC
42	Membership	NYLA, LTA, CDLC, Saratoga County Chamber of Commerce, NYCON
43	Equipment repair/maint.	Developed based upon expenditures in 2018/2019
44	Utilities	Developed based upon expenditures in 2018/2019
45	Building Repair & Maintenance	Developed based upon expenditures in 2018/2019
45b		
46	Insurance	Developed based upon expenditures in 2018/2019
47	Automotive	Developed based upon expenditures in 2018/2019
	<b>Grants to Member Libraries/Other, Designated:</b>	
48	CLD Aid	Pass through to Crandall
49	CBA Books	Pass through to Crandall to purchase reference materials for Central Library/ Overdrive platform, ancestry.com
50	LLSA Member Libraires	Local Library Services Aid - Pass through to members
51	County Aid	Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive
52	County Youth Grants	Pass through to members (Saratoga Co. only)
53	NYS Adult Literacy Grant	Funding for "Libraries Mean Business".
54	NYS Family Literacy Grant	Funding for Zoobean, community baby showers
55	NYS Grant-In-Aid	Member item allocations - pass through to members if any
56	Materials, Correctional Facilities	Pass through to Correctional Facilities
57	Materials, County Jails	Pass through to County Jails
58	Public Library System Automation	Designated Aid - pass through to JA
	<b>Grants to Member Libraries/Other</b>	
59	MARC records for catalog	Purchase MARC records to help alleviate members' staff time -SkyRiver, Midwest and emarc express
60	Technology Grant	Increased support for Joint Automation Project along with latest technology- Heritage Quest, App for Polaris, etc.
61	Library Service Seed Challenge Grant for Member Libraries	Member Libraries apply for grants at maximum \$10,000, minimum \$1,000
62	Facility Upgrade Challenge for Mbr.Lib.	Member Libraries apply for grants at maximum \$5,000 to upgrade their facility
63	Continuing Education Challenge Grant for Mbr. Lib.	Member Libraries apply for grants at maximum \$1,000 for Trustee & Staff continuing education
64	Mbr. Lib. Purchases for reimbursement	None for 2018-2020
65	Automation Fees	Estimated expense for fees paid for members for Joint Automation costs