

**SOUTHERN ADIRONDACK LIBRARY SYSTEM  
2017 - 2019 BUDGETS**

<b>Income, General Fund</b>	<b>Final 2017 Full Funding cut 6.4334%</b>	<b>Approved 2018 Budget Full Funding cut 6.4334%+</b>	<b>Approved Amended 2018 Budget Full Funding cut 6.4334%^</b>	<b>Proposed 2019 Budget Full Funding cut 5.4554%</b>
<b>State Aid Undesignated:</b>				
1 Population	310,962	310,795	310,795	314,043
2 Square Miles	265,822	265,679	265,679	268,456
3 Counties	93,617	93,567	93,567	94,545
4 LSSA (2/3 of LLSA +\$.31 x unserved pop.)	82,998	82,998	82,998	83,877
5 Book Reimbursal	224,952	224,830	224,830	227,180
6 Coordinated Outreach	83,261	83,216	83,216	84,086
7 Correctional Facilities	20,663	20,252	20,252	20,345
8 Supplementary Aid	142,215	142,138	142,138	143,624
<b>Subtotal</b>	<b>1,224,490</b>	<b>1,223,475</b>	<b>1,223,475</b>	<b>1,236,156</b>
<b>State Aid, Designated*:</b>				
9 Public Lib. System Automation	71,617	71,579	71,579	72,327
10 CLD Aid (Crandall)	105,860	105,803	105,803	106,908
11 Central Book Aid (Crandall)	66,936	66,900	66,900	67,599
12 LLSA (\$.31 x pop.chartered to serve)	103,552	103,327	103,327	104,578
13 Correctional Facilities	10,330	10,724	10,724	10,955
14 Inter-Institutional (Co. Jails)	3,302	3,309	3,309	2,603
15 NYS Grant-In-Aid	108,000	-	-	-
16 NYS Construction Aid	111,647	-	-	-
17 NYS Adult Literacy Grant 17/18	4,680	-	-	-
18 NYS Family Literacy Grant 17/18	8,426	-	-	-
17 NYS Adult Literacy Grant 18/19	-	4,678	4,678	-
18 NYS Family Literacy Grant 18/19	-	8,421	8,421	-
<b>Subtotal</b>	<b>594,350</b>	<b>374,741</b>	<b>374,741</b>	<b>364,970</b>
<b>Other Designated Aid*:</b>				
19 Co. Aid to Member Libraries	88,500	88,500	88,500	88,500
20 County Youth	1,120	1,100	1,100	1,100
<b>Subtotal</b>	<b>89,620</b>	<b>89,600</b>	<b>89,600</b>	<b>89,600</b>
<b>Other Income:</b>				
21 Automation Fees	421,585	456,289	456,289	470,753
22 From General Reserve	-	288,539	344,539 ~	213,363
23 Bank Interest	2,485	2,400	2,400	2,400
24 Other Income	12,513	10,400	10,400	10,400
<b>Subtotal</b>	<b>436,583</b>	<b>757,628</b>	<b>813,628</b>	<b>696,916</b>
<b>TOTAL</b>	<b>\$ 2,345,043</b>	<b>\$ 2,445,445</b>	<b>\$ 2,501,445</b>	<b>\$ 2,387,642</b>

+ Approved 10/17/17

^ Approved 4/17/18

~ Proposed 9/18/18

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	Final 2017 Full Funding cut 6.4334%	Approved 2018 Budget Full Funding cut 6.4334%+	Approved Amended 2018 Budget Full Funding cut 6.4334%^	Proposed 2019 Budget Full Funding cut 5.4554%
<b>Expenditures - General Fund</b>				
<b>Personnel</b>				
28 Salaries	513,294	481,000	486,000	504,950
29 Benefits - Active Staff	214,645	248,000	249,000	242,348
30 Benefits - Retirees	73,500	83,000	83,000	86,000
<b>Subtotal</b>	<b>801,439</b>	<b>812,000</b>	<b>818,000</b>	<b>833,299</b>
<b>Maintenance &amp; Operation</b>				
31 Equipment	4,434	10,000	10,000	10,000
32 Books/e-content, SALS	2,123	6,000	6,000	6,000
33 Microsoftware	456	1,500	1,500	1,500
34 Serials	484	600	600	600
35 Supplies	3,758	7,000	7,000	7,000
36 Telephone	4,587	5,000	5,000	6,000
37 Postage	724	1,000	1,000	1,000
38 Publicity & Printing	1,446	2,000	2,000	2,000
39 Travel and Continuing Education	29,303	35,000	35,000	35,000
40 Professional Fees	17,429	45,000	45,000	45,000
41 Delivery Service	195,146	207,000	207,000	219,420
42 Membership	6,106	4,000	4,000	6,500
43 Equipment Repair & Maintenance	3,814	6,000	6,000	6,000
44 Utilities	11,719	14,000	14,000	14,000
45 Building Repair & Maintenance	25,230	25,000	25,000	25,000
45a Building Repair & Maintenance-emergency	-	152,314	152,314	-
45b NYS Construction	111,029	-	-	-
46 Insurance	11,122	9,400	9,400	12,000
47 Automotive	4,240	5,000	5,000	5,000
<b>Subtotal</b>	<b>433,150</b>	<b>535,814</b>	<b>535,814</b>	<b>402,020</b>
<b>Grants to Member Libraries/Other, Designated:</b>				
48 CLD Aid, Crandall	105,860	105,803	105,803	106,908
49 Books, CBA, Crandall	76,339	66,900	66,900	67,599
50 LLSA, Member Libraries	103,552	103,327	103,327	104,578
51 County Aid, Member Libraries	88,500	88,500	88,500	88,500
52 County Youth Grants & SCAC	1,120	1,100	1,100	1,100
53 NYS Adult Literacy Grant 16/17	4,976	-	-	-
54 NYS Family Literacy Grant 16/17	8,062	-	-	-
53 NYS Adult Literacy Grant 17/18	401	-	-	-
54 NYS Family Literacy Grant 17/18	800	-	-	-
53 NYS Adult Literacy Grant 18/19	-	4,678	4,678	-
54 NYS Family Literacy Grant 18/19	-	8,421	8,421	-
55 NYS Grant-In-Aid	94,000	-	-	-
56 Materials, Correctional Facilities	8,860	10,724	10,724	10,955
57 Materials, County Jails	3,295	3,309	3,309	2,603
58 Public Library System Automation	71,617	71,579	71,579	72,327
<b>Subtotal</b>	<b>567,383</b>	<b>464,341</b>	<b>464,341</b>	<b>454,570</b>
<b>Grants to Member Libraries/Other, Undesignated:</b>				
59 Marc Records for catalog	17,830	27,000	27,000	27,000
60 Technology	19,106	50,000	100,000	90,000
61 Library Service Seed Challenge Grant for Mb	40,640	70,000	44,573	50,000
62 Facility Upgrade Challenge for Mbr.Lib.	59,246	30,000	55,427	50,000
63 Continuing Education Challenge Grant for Mt	-	-	-	10,000
<b>Subtotal</b>	<b>136,822</b>	<b>177,000</b>	<b>227,000</b>	<b>227,000</b>
64 Mbr. Lib. Purchases for reimbursement	8,683	-	-	-
65 Automation Fees	439,338	456,289	456,289	470,753
<b>TOTAL</b>	<b>\$ 2,386,814</b>	<b>\$ 2,445,444</b>	<b>\$ 2,501,444</b>	<b>\$ 2,387,642</b>
Encumbrances carry over to next year	17,859			
Add to General Reserve-less encumbr.	<b>\$ (59,630)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

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~ Proposed 9/18/18

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**Income General Fund - Notes 2018/2019**

<b>State Aid Undesignated</b>		<b>Full funding based on 2010 Census. Proposed 2019 cut 5.4554% (actual cut in 2018)</b>
1	Population	Formula aid \$.94/capita (353,366)
2	Square Miles	Formula aid \$67/square mile x 4,226 sq.mi.
3	Counties	\$25,000 per county
4	LSSA	Local Services Support Aid - 2/3 of LLSA + \$.31 x unserved population (48,558)
5	Book Reimbursal	Formula aid \$.68/capita
6	Coordinated Outreach	Formula aid \$43,000 + \$.13/capita (353,366)
7	Correctional Facilities	May vary due to prison population. Formula aid \$9.25/inmate + Hold Harmless \$11,461
8	Supplementary Aid	Formula Aid
<b>State Aid Designated</b>		<b>Full funding based on 2010 Census. Proposed 2019 cut 5.4554% (actual cut in 2018).</b>
9	Public Library System Automation	Funds are pass through to the JA budget
10	CLD Aid	Pass through to Crandall \$.32/capita (353,366)
11	Central Book Aid	For purchase of reference materials for Central Library
12	LLSA	Local Library Services Aid -Pass through to member libraries \$.31/capita chartered service area minimum \$1,500
13	Correctional Facilities	Pass through to Correctional Facilities for library materials
14	Inter-Institutional (Co. Jails)	Pass through to County Jails, varies due to population on a given date
15	NYS Grant-In-Aid	None expected 2019. In 2017, SALS received \$14,000, Member Libraries received between \$1,000 and \$7,000.
16	NYS Construction Aid	2016-2019 State Construction Grant
17	NYS Adult Literacy Grant	2016 - 2019 Program Cycle. \$5,000 per year.
18	NYS Family Literacy Grant	2016 - 2019 Program Cycle. \$9,000 per year.
<b>Other Designated Aid</b>		
19	Co. Aid to Member Libraries	Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive
20	County Youth	Pass through to membership, Saratoga County only
<b>Other Income</b>		
21	Automation Fees	Estimated Fee income from member library rebilling for Joint Automation fees
22	From General Reserve	\$312,651 in 2019
23	Bank Interest	Estimated for FY 2019
24	Other Income	Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.

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**Expenditures - General Fund - 2018/2019 Notes**

<b>Personnel</b>		
28	Salaries	3.5% increase recommended for 2019
29	Benefits - Active Staff	Includes: Health & Vision Insurance (15% increase), NYS Retirement, Social Security/Medicare, Workers Comp., Disability and AFLAC Admin. Costs
30	Benefits - Retirees	Health insurance and Medicare Part B reimbursement of \$134.00/month 2018 rate
<b>Maintenance &amp; Operation</b>		
31	Equipment	Replacement of computers, printer
32	Books	Materials for the professional collection and ebooks
33	Microsoftware	Upgrades to current software, gotomeeting software, etc.
34	Serials	Subscriptions for staff use
35	Postage	Developed based upon expenditures in 2017/2018
36	Telephone	Developed based upon expenditures in 2017/2018
37	Postage	Developed based upon expenditures in 2017/2018
38	Pub/Printing	Developed based upon expenditures in 2017/2018
39	Travel and Cont Ed	Mileage, conference expenses, trustee travel and mileage reimbursement, annual meeting costs. Member library continuing education.
40	Professional Fees	Audit, attorney, payroll service (Paychex), Treasurer fees, \$25,000 member access to professional specialists (legal, HR, etc.)
41	Delivery Service	Delivery service among system, membership, MVLS and CDLC
42	Membership	NYLA, LTA, CDLC, Saratoga County Chamber of Commerce, NYCON
43	Equipment repair/maint.	Developed based upon expenditures in 2017/2018
44	Utilities	Developed based upon expenditures in 2017/2018
45	Building Repair & Maintenance	Developed based upon expenditures in 2017/2018
45a	Building Repair & Maintenance-emergency	Board authorized budget line for building contingency
45b		
46	Insurance	Estimated 8% increase over 2017 actuals
47	Automotive	Developed based upon expenditures in 2017/2018
<b>Grants to Member Libraries/Other, Designated:</b>		
48	CLD Aid	Pass through to Crandall
49	CBA Books	Purchase of reference materials for Central Library/ Overdrive platform,ancestry.com
50	LLSA Member Libraires	Local Library Services Aid - Pass through to members
51	County Aid	Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive
52	County Youth Grants	Pass through to members (Saratoga Co. only)
53	NYS Adult Literacy Grant	Funding for "Libraries Mean Business".
54	NYS Family Literacy Grant	Funding for Zoobean, community baby showers
55	NYS Grant-In-Aid	Member item allocations - pass through to members if any
56	Materials, Correctional Facilities	Pass through to Correctional Facilities
57	Materials, County Jails	Pass through to County Jails
58	Public Library System Automation	Designated Aid - pass through to JA
<b>Grants to Member Libraries/Other</b>		
59	MARC records for catalog	Purchase MARC records to help alleviate members' staff time -SkyRiver, Midwest and emarc express
60	Technology Grant	Increased support for Joint Automation Project along with latest technology- Heritage Quest, App for Polaris, etc.
61	Library Service Seed Challenge Grant for Member Libraries	Member Libraries apply for grants at maximum \$10,000, minimum \$1,000
62	Facility Upgrade Challenge for Mbr.Lib.	Member Libraries apply for grants at maximum \$5,000 to upgrade their facility
63	Continuing Education Challenge Grant for Mbr. Lib.	Member Libraries apply for grants at maximum \$1,000 for Trustee & Staff continuing education
64	Mbr. Lib. Purchases for reimbursement	None for 2017/2019
65	Automation Fees	Estimated expense for fees paid for members for Joint Automation costs