

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
2016 - 2018 BUDGETS**

<u>Income, General Fund</u>	<u>Final 2016 (Full Funding cut 6.4334%)</u>	<u>Approved 2017 Budget Full Funding cut 6.4334%*</u>	<u>Proposed 2018 Budget Full Funding cut 6.4334%</u>
State Aid Undesignated:			
1 Population	310,795	310,795	310,795
2 Square Miles	265,679	265,679	265,679
3 Counties	93,567	93,567	93,567
4 LSSA (2/3 of LLSA +\$.31 x unserved pop.)	82,998	82,998	82,998
5 Book Reimbursal	224,830	224,830	224,830
6 Coordinated Outreach	83,216	83,216	83,216
7 Correctional Facilities	20,252	20,651	20,252
8 Supplementary Aid	142,138	142,138	142,138
Subtotal	1,223,475	1,223,873	1,223,475
State Aid, Designated*:			
9 Public Lib. System Automation	71,579	71,578	71,579
10 CLD Aid (Crandall)	105,803	105,803	105,803
11 Central Book Aid (Crandall)	66,900	66,900	66,900
12 LLSA (\$.31 x pop.chartered to serve)	103,327	103,318	103,327
13 Correctional Facilities	10,724	10,325	10,724
14 Inter-Institutional (Co. Jails)	3,309	3,309	3,309
15 NYS Grant-In-Aid	250,000	0	0
16 NYS Adult Literacy Grant 15/16	449	0	0
17 NYS Family Literacy Grant 15/16	808	0	0
16 NYS Adult Literacy Grant 16/17	4,210	4,678	0
17 NYS Family Literacy Grant 16/17	7,578	8,421	0
16 NYS Adult Literacy Grant 17/18	0	0	4,678
17 NYS Family Literacy Grant 17/18	0	0	8,421
Subtotal	624,687	374,333	374,741
Other Designated Aid*:			
20 Co. Aid to Member Libraries	88,500	88,500	88,500
21 County Youth	1,134	1,100	1,100
Subtotal	89,634	89,600	89,600
Other Income:			
23 Automation Fees	454,142	450,267	456,289
24 From General Reserve	173,314	493,523	288,539
25 Transfer from Capital Fund	0	0	0
26 Bank Interest	2,448	1,500	2,400
27 Other Income	12,412	18,917	10,400
Subtotal	642,316	964,207	757,628
TOTAL	\$ 2,580,112	\$ 2,652,013	\$ 2,445,445

*Approved 10/18/16

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
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<u>Expenditures - General Fund</u>	<u>Final 2016 (Full Funding cut 6.4334%)</u>	<u>Approved 2017 Budget Full Funding cut 6.4334%*</u>	<u>Proposed 2018 Budget Full Funding cut 6.4334%</u>
- Regular			
28 Salaries	467,229	537,000	481,000
29 Benefits - Active Staff	214,593	268,000	248,000
30 Benefits - Retirees	75,605	80,000	83,000
Subtotal	757,427	885,000	812,000
Maintenance & Operation - Regular			
32 Equipment	6,245	10,000	10,000
33 Books/e-content, SALS	4,999	6,000	6,000
34 Microsoftware	113	3,000	1,500
35 Serials	513	500	600
36 Supplies	6,968	7,000	7,000
37 Telephone	4,766	6,000	5,000
38 Postage	859	2,000	1,000
39 Publicity & Printing	386	2,000	2,000
40 Travel and Continuing Education	34,761	35,000	35,000
41 Professional Fees	65,766	48,000	45,000
42 Delivery Service	187,939	207,000	207,000
43 Membership	4,046	4,000	4,000
44 Equipment Repair & Maintenance	4,647	6,000	6,000
45 Utilities	11,105	25,000	14,000
46 Building Repair & Maintenance	15,215	100,000	25,000
46a Building Repair & Maintenance-emergency	-	152,314	152,314
47 Insurance	8,434	9,000	9,400
48 Automotive	912	5,000	5,000
Subtotal	357,672	627,814	535,814
Grants to Member Libraries/Other, Designated:			
49 CLD Aid, Crandall	105,803	105,803	105,803
50 Books, CBA, Crandall	66,900	66,900	66,900
51 LLSA, Member Libraries	103,327	103,318	103,327
52 County Aid, Member Libraries	88,500	88,500	88,500
53 County Youth Grants & SCAC	1,134	1,100	1,100
54 NYS Adult Literacy Grant 17/18	0	0	4,678
54 NYS Adult Literacy Grant 16/17	0	4,678	0
54 NYS Adult Literacy Grant 15/16**	4,485	0	0
55 NYS Family Literacy Grant 17/18	0	0	8,421
55 NYS Family Literacy Grant 16/17	0	8,421	0
55 NYS Family Literacy Grant 15/16**	1,691	0	0
56 NYS Grant-In-Aid	225,000	0	0
57 NYS Libraries Online Trustee Training	0	0	0
58 Materials, Correctional Facilities	9,882	10,325	10,724
59 Materials, County Jails	3,312	3,309	3,309
60 Public Library System Automation	71,578	71,578	71,579
Subtotal	681,611	463,932	464,341
Grants to Member Libraries/Other, Undesignated:			
61 Marc Records for catalog	28,269	25,000	27,000
62 Technology Grant	46,119	100,000	50,000
63 Library Service Seed Challenge Grant for Mb	-	70,000	70,000
64 Facility Upgrade Challenge for Mbr.Lib.	16,401	30,000	30,000
65 Collection HQ	0	0	0
Subtotal	90,789	225,000	177,000
67 Mbr. Lib. Purchases for reimbursement	3,303	0	0
68 Automation Fees	438,553	450,267	456,289
69 Transfer to Capital Fund	0	0	-
TOTAL	\$ 2,329,355	\$ 2,652,013	\$ 2,445,444
Encumbrances carry over to next year			
Add to General Reserve-less encumbr.	<u>\$ 250,757</u>	<u>\$ (0)</u>	<u>\$ 0</u>

*Approved 10/18/16

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
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Income General Fund - Notes 2017/2018

State Aid Undesignated		Full funding based on 2010 Census and Proposed 2018 cut 6.4334% (actual cut in 2016)
1	Population	Formula aid \$.94/capita (353,366)
2	Square Miles	Formula aid \$67/square mile x 4,226 sq.mi.
3	County	\$25,000 per county
4	LSSA	Local Services Support Aid - 2/3 of LLSA + \$.31 x unserved population (48,558)
5	Book Reimbursal	Formula aid \$.68/capita
6	Coordinated Outreach	Formula aid \$43,000 + \$.13/capita (353,366)
7	Correctional Facilities	May vary due to prison population. Formula aid \$9.25/inmate + Hold Harmless \$11,461
8	Supplementary Aid	Formula Aid
State Aid Designated		Full funding based on 2010 Census and Proposed 2018 cut 6.4334% (actual cut in 2016)
9	Public Library Automation	Funds are pass through to the JA budget
10	CLD Aid	Pass through to Crandall \$.32/capita (353,366)
11	Central Book Aid	For purchase of reference materials for Central Library
12	LLSA	Local Library Services Aid -Pass through to member libraries \$.31/capita chartered service area minimum \$1,500
13	Correctional Facilities	Pass through to Correctional Facilities for library materials
14	Inter-Institutional (Jails)	Pass through to County Jails, varies due to population on a given date
15	NYS Grant-In-Aid	None expected 2018. In 2016, SALS received \$25,000, Member Libraries received between \$2,500 and \$17,500.
16	NYS Adult Literacy Grant	2016 - 2019 Program Cycle. \$5,000 per year.
17	NYS Family Literacy Grant	2016 - 2019 Program Cycle. \$9,000 per year.
Other Designated Aid		
20	County Aid	Pass through to membership, 2018 Warren and Hamilton Co., Saratoga Co.OverDrive
21	County Youth	Pass through to membership, Saratoga County only
Other Income		
23	Automation Fees	Estimated Fee income from member library rebilling for Joint Automation fees
24	From General Reserve	\$274,539 in 2018
25	From Capital Fund	None for 2018
26	Bank Interest	Estimated for FY 2018
27	Other Income	Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.

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Expenditures - General Fund - 2017/2018 Notes

	Personnel	
28	Salaries:	3.5% increase recommended for 2018
29	Benefits	Includes: Health & Vision Insurance (15% increase), NYS Retirement (15% increase), Social Security/Medicare, Workers Comp., Disability and AFLAC Admin. Costs
30	Benefits (retired staff)	Health insurance and medicare part b reimbursement of \$134.00/month 2017 rate
	Maintenance & Operation	
32	Equipment	Replacement of computers, printer
33	Books	Materials for the professional collection and ebooks
34	Microsoftware	Upgrades to current software, gotomeeting software, etc.
35	Serials	Subscriptions for staff use
36	Postage	Developed based upon expenditures in 2016/2017
37	Telephone	Developed based upon expenditures in 2016/2017
38	Postage	Developed based upon expenditures in 2016/2017
39	Pub/Printing	Developed based upon expenditures in 2016/2017
40	Travel and Cont Ed	Mileage, conference expenses, trustee travel and mileage reimbursement, annual meeting costs. Member library continuing education.
41	Professional Fees	Audit, attorney, payroll service (Paychex), Treasurer fees, \$25,000 member access to professional specialists (legal, HR, etc.)
42	Delivery Service	Delivery service among system, membership, MVLS and CDLC
43	Membership	NYLA, LTA, CDLC, Saratoga County Chamber of Commerce(includes NYCON)
44	Equipment repair/maint.	Developed based upon expenditures in 2016/2017
45	Utilities	Developed based upon expenditures in 2016/2017
46	Building Repair & Maintenance	Developed based upon expenditures in 2016/2017
46a	Building Repair & Maintenance-emergency	Board authorized budget line for building contingency
47	Insurance	Estimated 4% increase over 2017
48	Automotive	Developed based upon expenditures in 2016/2017
	Grants to Member Libraries/Other, Designated:	
49	CLD Aid	Pass through to Crandall
50	CBA Books	Purchase of reference materials for Central Library/ Overdrive platform,ancestry.com
51	LLSA Member Libraires	Local Library Services Aid - Pass through to members
52	County Aid	Pass through to members (cash for Warren and Hamilton, Saratoga purchases e-content)
53	County Youth Grants	Pass through to members (Saratoga Co. only)
54	NYS Adult Literacy Grant	Pass through to members that participate with "Libraries Mean Business".
55	NYS Family Literacy Grant	Pass through to members that participate with summer reading programs
56	NYS Grant-In-Aid	Member item allocations - pass through to members if any
58	Materials, Correctional Facilities	Pass through to Correctional Facilities
59	Materials, County Jails	Pass through to County Jails
60	Public Library System Automation	Designated Aid - pass through to JA
	Grants to Member Libraries/Other	
61	Marc records for catalog	Purchase marc records to help alleviate members staff time -SkyRiver, Midwest and emarc express
62	Technology Grant	Latest technology- Zepheira, Heritage Quest, App for Polaris etc.
63	Library Service Seed Challenge Grant for Member Libraries	Member Libraries apply for grants at maximum \$10,000, minimum \$1,000
64	Facility Upgrade Challenge for Mbr.Lib.	Member Libraries apply for 6 grants at approximately \$5,000 to upgrade their facility
67	Mbr. Lib. Purchases for reimbursement	None for 2016/2018
68	Automation Fees	Estimated expense for fees paid for members for Joint Automation costs
69	Transfer to Capital Fund	None for 2016/18