**Technology Challenge Grant 2014**

The SALS Board of Trustees recognizes libraries in our region must keep up with change, rethink current library services, incorporate new ideas and utilize and adapt technology to provide library services to their communities.

To help libraries meet these challenges, the SALS Board of Trustees has initiated a competitive grant program to help libraries provide new services to their communities. Library staff and boards are asked to examine how their library currently provides and delivers library services using library space, collections, community partnerships, information access and timely communication.

SALS will offer four Early Adapter Technology Grants in the amount of $5,000 each.

All SALS member libraries are encouraged to apply.

* Grant funds may be used to purchase equipment, materials, programs or outside consultants/teachers.
The funds cannot be used to pay for library staff.
* The program must be new to the library and contain both a technology and a community partnership component.
* The program can supplement the Summer Reading Program or other programs currently provided by the library.
* The program must fit into the library’s Plan of Service.
* The program must have a community partner. The partner may be a school, museum, community group, agency or organization.
* A letter of commitment from the community partner must accompany the application.
* A final report will be required.

**Definitions:**

Library space -- Space can be physical (your building) or virtual (your web services).

Library Collections -- Library materials in any format; Community knowledge

Community Partnerships – Schools; Museums; Community groups and agencies

Information access -- Public or staff access to the collections; Staff accessibility to the community; Community accessibility to the staff

Communication -- Sharing knowledge with the community; Marketing your services and programs

**Challenge questions, things to consider:**

* How will your library provide a platform for learning and conversation?
* How will your library assist their community members to find or read information?
* What is your library’s role in providing community information?
* How will you provide continuing education for the public and staff using new technologies to access information?

COMMUNITY PARTNER (S):

It is required that you have a community partner for this project. List the organization’s name, contact person, and phone number of the community groups or agencies that have committed to this project. Provide a letter of commitment from this partner.

Southern Adirondack Library System

 2014 Technology Grant Application

### \*DEADLINE: JAN 23, 2014

Please call Sara Dallas at 518-584-7300 ext 205 if you have any questions about the grant process, or if you need assistance in developing your technology project. The projects will be reviewed by the SALS Board of Trustees Library Services Committee.

**Please submit 2 copies of this grant application: one paper copy, and one electronic copy in MS Word format to be emailed to** **sdallas@sals.edu****. Hand-written applications will not be accepted.**

**LIBRARY REQUESTING GRANT**:

**CONTACT PERSON**:

**PHONE/EMAIL**:

**PROJECT DESCRIPTION:**

Answer the following questions completely. Please provide enough information so that the SALS Board of Trustees will understand the project based on the application.

* What is the goal of the project?
* What do you intend to do?
* How many people will benefit?
* What is the timeline for the project?
* Briefly describe the role each partner will play or what service each will provide.

**OUTCOMES:**

Outcomes are results that benefit, change or impact individuals or populations during or after participating in program activities.

* Identify at least 1 measurable outcome.

**EVALUATION:**

* Describe how you will evaluate the program quantitatively (i.e. numbers)
* Describe how you will measure the problem qualitatively (how will you know if the program worked?)

**BUDGET:**

In the “details” column, provide details on the cost of each item and the number of items to be purchased.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CATEGORY  | **PROJECT FUNDS** **REQUESTED** | **IN-KIND** | **TOTAL** | DETAILS |
| **Personnel** |  |  |  |  |
| Equipment |  |  |  |  |
| **Materials/****Supplies** |  |  |  |  |
| **Total** |  |  |  |  |

***NOTE: Special consideration will be given to libraries showing in-kind contributions from the library or community partner.***

Library Director Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submission Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Send completed grant application via **email**, courier, mail or fax to:

S Dallas

SALS