

Financial Assistance to Purchase Staff Computers

(Computer Loan Program)

At the February 16, 2010 SALS Board meeting, the board voted to make funds available for libraries that need to purchase new staff computer equipment. It is recommended that libraries replace their computers every three to four years. If a library is unable to budget the full replacement cost, SALS will purchase one staff computer per library per year and offer a repayment schedule of the cost of the computer divided by a maximum length of 24 months.

Procedures:

- 1) Library contacts SALS and submits a request for new computer, with or without monitor on library letterhead.
- 2) SALS will purchase the equipment that is currently recommended by the JA with the next group order.
- 3) Libraries will be expected to make a monthly repayment to SALS.

SALS would prefer that the order is concurrent with the JA group orders. Only on an emergency basis, an order will be placed between group orders.

FYI, the JA does have some spare loaner computers to help bridge the time between the order and the delivery of the new machine.

Please contact either Jill Martz or Sara Dallas for more information.