

SOUTHERN ADIRONDACK LIBRARY SYSTEM

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SALS Board Meeting • **October 20, 2009** at 1 p.m.
at the System Service Center

MINUTES

The regular meeting of the Southern Adirondack Library System was held on Tuesday, October 20, 2009 at the System Service Center and brought to order at 1:04 p.m. with President Arnold Elman presiding.

Present were: Mmes. Gold, Payne, and Smith, and Mssrs. Elman, Jeffords, Mays, and Mosher. Also present were: Sara Dallas, Director at SALS, Sandy Debus, President, Board of Trustees of the Women's Round Lake Improvement Society Library, Jill Martz, Administration & Finance Manager at SALS, Christine McDonald, Director at Crandall Public Library.

Absent with prior notice were: Mmes. Helms, Hoover, and Nemer, and Mssrs. DeFonce and Pepper.

Dr. Elman welcomed guests.

1. **Approval of Board Meeting Minutes of September 15, 2009:** Mrs. Gold noted that the minutes of the September 15, 2009 neglected to note that she also abstained from voting on the attorney for SALS (item 9). She then moved, seconded by Mrs. Smith, that the minutes of the September 15, 2009 meeting be approved as corrected. Motion carried.
2. **Treasurer's Report and Monthly Budget Reports for September; warrants:** Mr. Jeffords briefly reviewed the September Treasurer's and Monthly Budget Report. Mrs. Smith moved, seconded by Mrs. Gold, that receipt be acknowledged and that they be filed for audit. Motion carried. Warrants 2009-29 through 2009-32, A09-17 through A09-18, and TA09-21 through TA09-22 were available for Board perusal (Copy attached to the Official Minutes).
3. **Director's Report:**
 - A. **Joint Automation Report:** The JA Finance Committee met at SALS this morning. The proposed 2010 budget will recommend an increase in JA fees of \$.09 per item circulated, and \$.08 per cataloged item. The JA cash balance is healthy.

The JA Agreement will be reviewed in 2010, particularly in the number of meetings held required.

The Polaris 3.5 upgrade will be November 11, 2009. Most of the larger libraries will be closed on that day.

- B. **Other:** There is approximately \$260,000 still outstanding from State Aid. There are rumors that there will be another 10% cut before the \$260,000 is released.

Warren County aid will be cut 50% in 2010.

There will be Federal LSTA funds for 2010-2011; these will be used for Continuing Education.

A flyer from the NYSL concerning the Consumer Product Safety Improvement Act and lead in library books was handed out. It states that the law did not intend to include library books in the law.

SALS will be getting estimates on making the parking lot entry door handicapped accessible with a “push button” entry feature.

Velocity still owes SALS about \$7,000 in lost materials. This amount was withheld from their final payment for delivery service. Velocity has filed for bankruptcy.

The Women’s Round Lake Improvement Society Library has submitted a \$26,785 Construction Grant Application; it is already with Grace Kelly at the State.

4. **Committee Reports:**

- A. Audit & Finance: Mr. Jeffords reviewed the proposed 2010 SALS budget. There were changes in the amounts on lines 20 and 52 from the previously distributed proposed budget due to the projected decrease in Warren County Aid. A projected 10% decrease in State Aid had already been reflected. Mr. Jeffords, as Chair of the Audit & Finance Committee, recommends approving the proposed budget as presented. Motion carried.
- B. Building: Mr. Mays reported that an estimate was received for a push-button to open handicapped door for the parking lot entry door. This estimate does not include installation. Installation quotes are in process. He recommends holding approval until the installation quotes are received.
- C. Bylaws Committee:
- D. Central Library Aid and Services:
- E. County Aid Coordinators:
- F. Library Services:
- G. Personnel:
- H. Trustee Nominating:

5. **Unfinished Business**: Mr. Jeffords received the contract from the Spiritual Life Center for SALS Annual Meeting May 17, 2010. Bob Warren will present a program on Susan B. Anthony.

6. **New Business**:

- A. Vote on SALS 2010 Budget: The Board approved SALS 2010 budget under the Audit & Finance Committee report.
- B. Letter of Engagement from Auditors: Mr. Jeffords moved, seconded by Mrs. Gold, that the Board authorize Dr. Elman to sign the Letter of Engagement from Flynn, Walker Diggin C.P.A., P.C. Motion carried.
- C. Round Lake Variance: On the 2008 Annual Report to the State, Round Lake Library indicated they did not have a Masters level Director. SALS must recommend approval of a Variance and send it to the State. Mrs. Smith moved, seconded by Ms. Payne, that SALS recommend approval of this Variance. Motion carried. A Masters Level Director is now in place at the Round Lake Library.
- D. Round Lake Construction Grant:
- E. MVLS/SALS Joint Automation fee increases: Mr. Jeffords moved, seconded by Mr. Mays, to approve the proposed increase in JA fees of \$.09 per circulated item and \$.08 per cataloged item. Motion carried.

7. **Director's Council Report**: Ms. Ellsworth was ill and could not attend the meeting, but she sent a report. (Copy attached to the Official Minutes).
8. **Announcements**: Sandy Debus, President of the Board of Directors announced that the Women's Round Lake Improvement Society Library Branch in Malta opened in September, and it is very busy. The Town of Malta has already increased their funding.

Mr. Mays announced that the Albert Wisner Public Library in Warwick, NY (RCLS Library System) will have their Grand Opening November 15th. It is a 20,000 square foot library, and one his firm helped design.

Mr. Jeffords moved, seconded by Ms. Payne, that the meeting be adjourned at 1:27 p.m. Motion carried.

Respectfully submitted,

Nancy L. Bowen
Recording Secretary